



**AGENDA
Regular Board Meeting
Monday, April 23, 2018, 4:00 p.m.**

**Board of Directors of the Fallbrook Public Utility District
990 East Mission Road, Fallbrook, CA 92028**

TELECONFERENCE LOCATION

**In addition, Vice-President McDougal will be teleconferencing pursuant to Government Code section 54953 from the following location:
10790 Tangerine Terrace, Mohave, AZ 86440**

The public may participate in the meeting from either of the above locations.

If you have a disability and need an accommodation to participate in the meeting, please call the Secretary at (760) 728-1125, ext. 1130 for assistance so the necessary arrangements can be made.

Writings that are public records and are distributed during a public meeting are available for public inspection at the meeting if prepared by the local agency or a member of its legislative body or after the meeting if prepared by some other person.

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

PLEDGE OF ALLEGIANCE

ADDITIONS TO AGENDA PER GC § 54954.2(b)

APPROVAL OF AGENDA

PUBLIC COMMENT

Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.

II. CONSENT CALENDAR-----(ITEMS A-C)****

All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors or the public requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.

A. CONSIDER APPROVAL OF MINUTES

1. Regular Board Meeting and Public Hearing of March 26, 2018
2. Special Board Meeting of April 17, 2018

Recommendation: The Board approve the minutes of the aforementioned meetings of the Board of Directors of the Fallbrook Public Utility District.

B. CONSIDER DISTRICT AGRICULTURAL WATER PROGRAMS

Recommendation: That the Board acknowledge the changes made to the forms to address previous concerns raised.

C. CONSIDER LABORATORY TECHNICIAN I/II JOB DESCRIPTION REVISIONS
RESOLUTION NO. 4926

Recommendation: Staff recommends approving the proposed changes to the Laboratory Technician I/II job description to more accurately reflect the current duties and responsibilities of the position and adopt Resolution No. 4926.

III. **ACTION / DISCUSSION CALENDAR** ----- (ITEMS D–G)

D. CONSIDER HIGH SCHOOL INTERN PROGRAM

Recommendation: That the Board approve the program and authorize public affairs and human resources to begin outreach to promote it and hire a Fallbrook Union High School District intern.

E. CONSIDER ADOPTING RESOLUTION NO. 4929 CONCURRING IN
NOMINATION OF JO MACKENZIE TO THE CALIFORNIA SPECIAL DISTRICTS
ASSOCIATION BOARD OF DIRECTORS

Recommendation: That the Board adopt Resolution No. 4929 concurring in nomination of Jo MacKenzie to represent the Southern Network, Seat A, on the California Special Districts Association Board of Directors.

F. CONSIDER SAN DIEGO COUNTY CONSOLIDATED REDEVELOPMENT
OVERSIGHT BOARD ELECTION

Recommendation: That the Board authorize the Board President, or the duly-appointed alternate board member, to cast the “2018 Special Districts Regular and Alternate Member Election Ballot and Vote Certification for the Redevelopment Oversight Board” on behalf of the Fallbrook Public Utility District.

G. CONSIDER REQUEST FOR TWO TEMPORARY SEWER SERVICE
AGREEMENTS
RESOLUTION NO. 4930 AND RESOLUTION NO. 4931

Recommendation: That the Board authorize two Temporary Sewer Service Agreements between the Fallbrook Public Utility District and Theodore A. Shiran III Living Trust and adopt Resolution No. 4930 and Resolution No. 4931.

IV. ORAL/Written Reports----- (ITEMS 1-8)

1. General Legal Counsel
2. SDCWA Representative
3. Acting General Manager / Assistant General Manager/District Engineer
 - a. Engineering and Operations
4. Assistant General Manager/Chief Financial Officer
 - a. Treasurer's Report
 - b. Budget Status Report
 - c. Warrant List
5. Public Affairs Specialist
6. Notice of Approval of Per Diem for Meetings Attended
 - a. Tour of Whitewater Preserve by The Wildlands Conservancy
7. Director Comments / Reports on Meetings Attended
8. Miscellaneous

ADJOURN TO CLOSED SESSION

V. Closed Session

1. CONFERENCE WITH LABOR NEGOTIATORS PER GC § 54957.6:
AGENCY DESIGNATED NEGOTIATORS: BOARD OF DIRECTORS
UNREPRESENTED EMPLOYEE: ACTING GENERAL MANAGER
2. PUBLIC EMPLOYEE APPOINTMENT PER GOVERNMENT CODE SECTION 54957:
TITLE: GENERAL MANAGER

RECONVENE TO OPEN SESSION

REPORT FROM CLOSED SESSION (As Necessary)

VI. Adjournment of Meeting

* * * * *

DECLARATION OF POSTING

I, Mary Lou West, Secretary of the Board of Directors of the Fallbrook Public Utility District, do hereby declare that I posted a copy of the foregoing agenda in the glass case at the entrance of the District Office located at 990 East Mission Road, Fallbrook, California, at least 72 hours prior to the meeting in accordance with Government Code § 54954.2(a).

I, Mary Lou West, further declare under penalty of perjury and under the laws of the State of California that the foregoing is true and correct.

April 18, 2018
Dated / Fallbrook, CA

Mary Lou West
Secretary, Board of Directors

MEMO

TO: Board of Directors
FROM: Mary Lou West, Secretary *mlw*
DATE: April 23, 2018
SUBJECT: Consider Approval of Minutes

Recommendation

The Board approve the minutes of the following meeting(s) of the Board of Directors of the Fallbrook Public Utility District:

1. Regular Board Meeting and Public Hearing of March 26, 2018
2. Special Board Meeting of April 17, 2018

Minutes of the March 26, 2018 Regular Board
Meeting and Public Hearing

DRAFT

FALLBROOK PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS REGULAR BOARD MEETING AND PUBLIC HEARING

MINUTES

MONDAY, MARCH 26, 2018
4:00 P.M.

FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

President Gebhart called the regular meeting and public hearing of the Board of Directors of the Fallbrook Public Utility District to order at 4:02 p.m. A quorum was established with attendance as follows:

Board of Directors

Present: Milt Davies, Member
Jennifer DeMeo, Member
Al Gebhart, Member/President
Don McDougal, Member/Vice-President
Charley Wolk, Member

Absent: None

District Staff

Present: Arlene Prater, General Legal Counsel
Jack Bebee, Acting General Manager
David Shank, Assistant General Manager/Chief Financial Officer
Jason Cavender, System Operations Manager
Mavis Canpinar, Customer Service Representative II
Mickey Case, Information Systems Technician
Paula Clark, Accounting Supervisor
Mick Cothran, Drought Management Coordinator
Soleil Develle, Engineering Technician III
Kyle Drake, Collection Supervisor
Jason Jared, Customer Service Representative II
Kelly Laughlin, Administrative Office Specialist
Larry Ragsdale, Safety & Risk Administrator
Faye Robinson, Customer Service Specialist
Steve Stone, Construction/Maintenance Supervisor

Also present were others, including, but not limited to: Helene Brazier, Archie McPhee, and Patricia McPhee.

PLEDGE OF ALLEGIANCE

President Gebhart led the Pledge of Allegiance.

ADDITIONS TO AGENDA PER GC § 54954.2(b)

There were no additions to the agenda.

APPROVAL OF AGENDA

MOTION: Vice-President McDougal moved to approve the agenda as submitted; Director DeMeo seconded. Motion carried; VOTE:

AYES: Directors Davies, DeMeo, Gebhart, McDougal, and Wolk

NOES: None

ABSTAIN: None

ABSENT: None

PUBLIC COMMENT

Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.

No members of the public requested to speak during Public Comment.

A. MANAGER'S AWARDS

1. Mickey Case
2. Jeff Marchand
3. Paula Clark
4. Mick Cothran
5. Soleil Develle
6. Faye Robinson
7. Mavis Canpinar
8. Jason Jared
9. Noelle Denke
10. Kelly Laughlin

Mr. Bebee commended Mickey Case, Jeff Marchand, Paula Clark, Mick Cothran, Soleil Develle, Faye Robinson, Mavis Canpinar, Jason Jared, Noelle Denke, and Kelly Laughlin for their hard work and dedication during the new rate/bill implementation process. Each recipient received a certificate and a \$25 check.

II. CONSENT CALENDAR----- (ITEMS B–F)

All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors or the public requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.

B. APPROVAL OF MINUTES

1. Regular Board Meeting of February 26, 2018
2. Special Board Meeting of March 13, 2018
3. Special Board Meeting of March 19, 2018

Recommendation: *The Board approve the minutes of the aforementioned meetings of the Board of Directors of the Fallbrook Public Utility District.*

C. ADVANCE APPROVAL TO ATTEND MEETINGS

Recommendation: *The Board approve in advance Directors' attendance to "Special Districts Legislative Days" May 22-23, 2018, at the Sacramento Convention Center in Sacramento, CA.*

D. CONSIDER AUTHORIZING STAFF TO FILE THE NOTICE OF COMPLETION FOR THE DONNIL PUMP STATION EMERGENCY GENERATOR PROJECT WITH THE COUNTY OF SAN DIEGO, ASSESSOR/RECORDER/COUNTY CLERK

Recommendation: *That the Board authorize staff to file the Notice of Completion with the County Of San Diego, Assessor/Recorder/County Clerk.*

F. CONSIDER RECLASSIFICATION OF DROUGHT MANAGEMENT COORDINATOR POSITION TO ENGINEERING TECHNICIAN I; RESOLUTION NO. 4927

Recommendation: *That the Board approve the reclassification of the Drought Management Coordinator position to Engineering Technician I and adopting Resolution No. 4927.*

President Wolk requested that Item E be pulled from the Consent Calendar for discussion.

MOTION: Vice-President McDougal moved to approve the Consent Calendar as revised, to exclude approval of Item E, and adopt Resolution No. 4927; Director Wolk seconded. Motion carried; **VOTE:**

AYES: Directors Davies, DeMeo, Gebhart, McDougal, and Wolk

NOES: None
ABSTAIN: None
ABSENT: None

E. CONSIDER LABORATORY TECHNICIAN I/II JOB DESCRIPTION REVISIONS;
RESOLUTION NO. 4926

Recommendation: Staff recommends approving the proposed changes to the Laboratory Technician I/II job description to more accurately reflect the current duties and responsibilities of the position and adopt Resolution No. 4926.

Director Wolk expressed his concerns with the language of the proposed revisions to the job description and requested changes be made for clearer understanding of the duties required of each class.

Brief discussion followed, and the Board directed staff to work with the Personnel Committee on clarifying the language in the proposed changes to the Laboratory Technician I/II job description and bring the revised proposed job description to the full Board for consideration at the next regular board meeting.

III. **INFORMATION** ----- (ITEMS G – J)

G. DISTRICT AGRICULTURAL WATER PROGRAMS

Presented by: Mick Cothran, Drought Coordinator

Mr. Cothran provided an overview of the District's agricultural water programs, which includes the Transitional Special Agricultural Water Rate (TSAWR) program and the Commercial Agricultural water program. Mr. Cothran noted the District and the San Diego County Water Authority (SDCWA) jointly administers the TSAWR program, while the District solely administers the Commercial Agricultural water program. Each program requires a completed certification form and a signed "bill of sale," or other similar document, be kept on file for review during periodic audits.

Director Wolk pointed out that "tax return" is on the list of acceptable documents and requested that "tax return" be removed from the list. Brief discussion followed, and Mr. Bebee stated "tax return" would be removed from the list of acceptable documents, however, a tax return would be accepted if requested by the customer.

Director Wolk requested the revised list of acceptable documents be included in the April packet.

H. ACWA JPIA REFUND CHECK

Presented by: Larry Ragsdale, Safety and Risk Administrator

Mr. Ragsdale reported that the Association of California Water Agencies Joint Powers Insurance Authority (ACWA JPIA) presented the District with a refund check in the amount of \$74,761.62. Mr. Ragsdale stated the refund was the result of an overall improvement in the District's performance relative to insurance claims.

I. ENGINEERING AND OPERATIONS PERFORMANCE METRICS

Presented by: Jason Cavender, System Operations Manager; Steve Stone, Construction/Maintenance Supervisor; Todd Lange, System Service/Shop Supervisor; and Kyle Drake, Collection Supervisor

Staff presented a slide show with an overview of the District's Key Performing Indicators (KPI) for engineering and operations. Talking points included capital improvement projects and goals and challenges for the System Operations, Collections, Construction/Maintenance, and System Services departments.

Discussion included the amount of valves that require replacement and the costs associated with those replacements. The Board suggested displaying a corroded valve in the courtyard to demonstrate the importance of maintaining the District's critical infrastructure. Mr. Bebee provided an overview of the KPI graphs and charts that illustrate the status of performance for engineering and operations and stated they would be in the monthly reports to the Board and will replace what had been provided for engineering and operations reports.

J. OPERATION AND MAINTENANCE OF THE SANTA MARGARITA RIVER PROPERTY

Presented by: Jason Cavender, System Operations Manager

Mr. Cavender provided an update on the operation and maintenance of the Santa Margarita River property. He reported that several "no parking" signs are down. The County of San Diego has been notified, and County staff has represented the signs will be replaced.

Mr. Cavender further reported that he met with North County Fire Prevention District (NCFPD) and CalFire to get recommendations relative to developing a fire, rescue, and first aid emergency response plan. Both, NCFPD and CalFire, were provided with an updated map showing all access points and road conditions. As a result, they recommended that four primary access points be maintained at (1) west Sandia Creek, (2) east Willow Glen, (3) the District's south pipeline easement leading to the main trail, and (4) the District's north pipeline easement. They further recommended that the District and Fallbrook Trails Council work together to develop procedures for closing the parking lot during hazardous weather, such as heavy rains and Santa Ana events.

Mr. Cavender stated he and Mr. Marchand would perform another site visit to gather more information, locate additional trails, and finalize the map.

IV. PUBLIC HEARING -----(ITEM K)

K. PUBLIC HEARING ON REQUEST FOR ANNEXATION TO DISTRICT SEWER SERVICE AREA

Recommendation: That the Board open a public hearing to allow the public an opportunity to address the Board concerning the consideration of expansion of latent sewer powers proposed annexation into the District Sewer Service Area, and, upon hearing all such oral protests and receiving written protests, close the public hearing.

At 5:11 p.m., President Gebhart announced the public hearing to provide the public an opportunity to address the Board concerning consideration of expansion of latent sewer powers proposed annexation into the District Sewer Service Area was opened.

At 5:12 p.m., President Gebhart announced that no oral protests were made, or written protests received, to the request for expansion of latent sewer powers proposed annexation into the District Sewer Service Area, and closed the public hearing.

V. ACTION / DISCUSSION CALENDAR -----(ITEMS L–O)

L. CONSIDER REQUEST FOR EXPANSION OF LATENT SEWER POWERS FOR ANNEXATION TO DISTRICT SEWER SERVICE AREA AND MAKE CERTAIN FINDINGS UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT; RESOLUTION NO. 4925

Recommendation: That the Board adopt Resolution No. 4925 requesting LAFCO to take proceedings for the expansion of latent sewer powers for annexation of the parcel to the District Sewer Service Area and making findings under the California Environmental Quality Act, and authorize staff to move forward with preparing materials for submission to LAFCO. The property owner shall responsible for all filing, annexation and capacity fees to LAFCO and the District, as required.

MOTION: Director Davies moved to adopt Resolution No. 4925 requesting LAFCO to take proceedings for the expansion of latent sewer powers for annexation of the parcel to the District Sewer Service Area and making findings under the California Environmental Quality Act, and authorize staff to move forward with preparing materials for submission to LAFCO. The property owner shall responsible for all filing, annexation and capacity fees to LAFCO and the District, as required; Vice President McDougal seconded. Motion carried; VOTE:

AYES: Directors Davies, DeMeo, Gebhart, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: None

M. SELECTION OF THE RECOMMENDED PROFESSIONAL AUDITING FIRM

Recommendation: That the Board authorize staff to enter into a professional services agreement with WNDE for a five-year term at a not-to-exceed cost of \$170,000. The five-year contract term begins with fiscal year 2017-18. While the contract is for five years, it can be terminated at any time.

Mr. Shank reported that a Request for Proposals to Provide Professional Auditing Services was issued on December 21, 2017; and on February 26, 2018, the District received 12 responsive proposals. All of the proposals were evaluated, and on March 14, 2018, the Fiscal Policy & Insurance Committee interviewed the top three firms. Consequently, the Fiscal Policy & Insurance Committee is recommending the selection of White Nelson Diehl Evans LLP (WNDE). Mr. Shank pointed out the contract is for a five-year term that begins with fiscal year 2017-18, but can be terminated at any time.

President Gebhart and Director Wolk made comments in support of the selection.

MOTION: Director Davies moved to authorize staff to enter into a professional services agreement with WNDE for a five-year term at a not-to-exceed cost of \$170,000. The five-year contract term begins with fiscal year 2017-18. While the contract is for five years, it can be terminated at any time; Vice-President McDougal seconded. Motion carried; VOTE:

AYES: Directors Davies, DeMeo, Gebhart, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: None

N. CONSIDER CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS CALL FOR NOMINATIONS SEAT A

Recommendation: Staff supports the Board's direction.

President Gebhart asked if any Board Member was interested in being nominated to Seat A on the California Special Districts Association (CSDA) Board of Directors. No Board Member expressed interest in nomination.

O. CONSIDER DONATION OF SUPPLIES TO COMMUNITY GROUPS

Recommendation: Staff supports the Board's direction.

Mr. Bebee stated that periodically the District receives requests from community organizations for the donation of money or supplies. The past practice has been to inform community organizations that as a public entity, the District cannot make a cash donation but can donate supplies. Staff is seeking the Board's direction on requests from community organizations for money or supplies.

MOTION: Vice-President McDougal moved to donate supplies to community groups; Director Davies seconded.

Brief discussion ensued. The overall consensus was the District should not donate money or supplies unless approved in advance by the Board.

MOTION: Vice-President McDougal moved to adopt a policy prohibiting the donation of public funds, or FPUD products, items, or supplies specifically purchased for donation, to any organization without advance approval by the Board; Director Davies seconded. Motion carried; VOTE:

AYES: Directors Davies, DeMeo, Gebhart, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: None

VI. ORAL/Written Reports------(ITEMS 1-8)

1. General Legal Counsel
2. SDCWA Representative
3. Acting General Manager / Assistant General Manager/District Engineer
 - a. Engineering Report Summary
 - b. Annual Production; Total Potable Production
 - c. Ag and M&I Sales; Recycled Water Production & Sales
 - d. 12-Month Running Water Sales
 - e. Meter Exchange; Backflow Testing
4. Assistant General Manager/Chief Financial Officer
 - a. Treasurer's Report
 - b. Budget Status Report
 - c. Warrant List
 - Mr. Shank provided an overview of the projects he is currently working on. He noted the modified chart of accounts should be completed by the end of April, the automated timesheet program is moving forward, a new auditor has been selected and will be here in June, and the final draft budget will be presented to the Fiscal Policy & Insurance Committee at the end of April.
 - In response to Director Wolk's comments, Mr. Shank stated PFM is revising the investment reporting format to make it more concise, which will be brought to the Board next month.

5. Public Affairs Specialist
6. Notice of Approval of Per Diem for Meetings Attended
7. Director Comments / Reports on Meetings Attended
8. Miscellaneous

VII. ADJOURNMENT OF MEETING

There being no further business to discuss, President Gebhart adjourned the regular meeting and public hearing of the Board of Directors of the Fallbrook Public Utility District at 5:32 p.m.

President, Board of Directors

ATTEST:

Secretary, Board of Directors

Minutes of the April 17, 2018 Special Board Meeting

DRAFT

FALLBROOK PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS SPECIAL BOARD MEETING

MINUTES

TUESDAY, APRIL 17, 2018
1:30 P.M.

FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

President Gebhart called the special meeting of the Board of Directors of the Fallbrook Public Utility District to order at 1:30 p.m. A quorum was established with attendance as follows:

Board of Directors

Present: Milt Davies, Member (*left at 2:15 p.m.*)
Jennifer DeMeo, Member
Al Gebhart, Member/President
Don McDougal, Member/Vice-President (*left at 3:15 p.m.*)
Charley Wolk, Member

District Staff

Present: Arlene Prater, District Counsel
Bruce Beach, District Counsel
Jack Bebee, Acting General Manager
Lisa Chaffin, Human Resources Manager (*arrived at 2:30 p.m.*)

PLEDGE OF ALLEGIANCE

President Gebhart led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION: President Gebhart moved to approve the agenda as presented; Vice-President McDougal seconded. Motion passed; VOTE:

AYES: Directors Davies, DeMeo, Gebhart, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: None

PUBLIC COMMENT

No members of the public requested to speak during Public Comment.

ADJOURN TO CLOSED SESSION

The Board of Directors adjourned to Closed Session at 1:35 p.m. following an announcement by President Gebhart of Closed Session Items II.1., II.2., and II.3. President Gebhart stated Closed Session Item II.4. would not be discussed and is postponed to a special board meeting that will be scheduled.

II. CLOSED SESSION

1. CONFERENCE TO PROVIDE DIRECTION TO REAL PROPERTY NEGOTIATORS PER GOVERNMENT CODE SECTION 54956.8

PROPERTY: SANTA MARGARITA RIVER PROPERTY (ABOUT 1,380 ACRES OF WILD WATERSHED LAND NORTH OF FALLBROOK AROUND THE SANTA MARGARITA RIVER PRESERVE)

AGENCY NEGOTIATORS: JACK BEBEE

NEGOTIATING PARTIES: THE WILDLANDS CONSERVANCY

UNDER NEGOTIATION: DISCUSSION OF ESSENTIAL TERMS NECESSARY AS A CONDITION PRECEDENT TO DETERMINATION OF PRICE AND TERMS OF PAYMENT

2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS PER GOVERNMENT CODE SECTION 54956.8

PROPERTY: 1492 NORTH STAGECOACH LANE, FALLBROOK, CA

AGENCY NEGOTIATORS: JACK BEBEE, JEFF MARCHAND

NEGOTIATING PARTIES: BRUCE E. SCHWANDT, TRACEY L. SCHWANDT

UNDER NEGOTIATION: PRICE AND TERMS

3. CONFERENCE WITH LEGAL COUNSEL: SIGNIFICANT EXPOSURE TO LITIGATION, PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(2)

ONE POTENTIAL CASE (CLAIM FILED MARCH 23, 2018)

4. PUBLIC EMPLOYEE APPOINTMENT PER GOVERNMENT CODE SECTION 54957

TITLE: GENERAL MANAGER

RECONVENE TO OPEN SESSION

The Board returned from Closed Session and reconvened to Open Session at 3:24 p.m.

REPORT FROM CLOSED SESSION (*As Necessary*)

President Gebhart announced there was no reportable action taken in Closed Session.

III. **ADJOURNMENT OF MEETING**

President Gebhart moved to adjourn the special meeting of the Board of Directors of the Fallbrook Public Utility District at 3:25 p.m.; Vice-President McDougal seconded. Motion passed unanimously by a vote of 5-0.

President, Board of Directors

ATTEST:

Secretary, Board of Directors

M E M O

TO: Board of Directors
FROM: Mick Cothran, Engineering Technician 
DATE: April 23, 2018
SUBJECT: District Agricultural Water Programs

Purpose

Present changes to the administration of FPUD agricultural water programs.

Summary

Certification forms for both the Transitional Special Agricultural Water Rate (TSAWR) and the Commercial Agricultural Water Program have been amended per input from the Board of Directors at the March 26th regular board meeting. Previous versions of the forms for both programs specified tax documents as examples of a qualifying “bill of sale”. This language has been removed on both forms. In addition, a column to enter “Approximate Income” in Section 2, Property Information has been removed from both forms. Finally, language in “Section 4” of the TSAWR form has been edited to specify the “Metropolitan Water District” in place of “San Diego County Water Authority” as the agency that determines TSAWR cutback during a drought or water supply emergency.

Recommendation

That the Board acknowledge the changes made to the forms to address previous concerns raised.



Certification for Commercial Agricultural Water Program

Name: _____ Owner/ Title: _____
 Site Address: _____
 Mailing Address: _____
 Phone: _____ Email: _____
 FPUD Account # _____ Meter # _____

To participate in the COMMERCIAL AGRICULTURAL WATER PROGRAM as administered by Fallbrook Public Utility District, the applicant shall be required to provide the information, certification and acknowledgement as indicated on this form for each FPUD account.

Section 1 – QUALIFICATIONS FOR PROGRAM

To qualify for the above stated program, the water used shall be limited to parcels of land with a minimum of 1 acre of irrigated land used exclusively for the growing of agricultural, horticultural or floricultural product(s), produced for human consumption or for the market, or (2) for the feeding of fowl or livestock produced for human consumption or for the market, or (3) for the feeding of fowl or livestock for the purpose of obtaining their products for human consumption or for the market. Such products must be grown or raised on a parcel of land having an area of not less than one acre utilized exclusively therefore. Evidence of an Agricultural business must be provided. (ONLY 1 REQUIRED): bill of sales, a “pack out” summary of production, License to Sell Nursery Stock, or a pest control operator ID. For other special circumstances, please contact FPUD.

Section 2 – PROPERTY INFORMATION

Complete this table for each parcel associated with the METER/ Account above.

Assessor's Parcel Number (APN)	Acreage of Parcel	Acreage Planted & Irrigated	Is there a residence on the Parcel	Type of crop	Number of trees
EXAMPLE...125-125-10104YESAvocados400

Section 3 – CERTIFICATION AND ACKNOWLEDGEMENT

Initial _____; I hereby certify that I am the owner, or authorized agent of the owner, of the above referenced property and that the information provided herein is true and correct. I further certify that water purchased under this Program will be utilized in accordance with the rules described above.

Initial _____; I hereby acknowledge as a participant in this Program that water purchased for agricultural purposes, as defined, is subject to reduction in delivery as defined by the FPUD.

Initial _____; I further acknowledge water purchased under the program, but done so on the basis of incorrect information supplied by the applicant of this form, or water utilized for uses other than agricultural purposes, may result in the assessment by the Fallbrook Public Utility District of water rates, penalties and charges as required, which I hereby agree to pay.

Property Owner's Signature _____ Date _____

FPUD Audit:

This property does not qualify. Note Reason: _____

This property qualifies. Irrigated Acreage _____, # trees: _____, Bill of sale reviewed?: _____

Backflow requirements met: Yes ___ No ___ Comments _____

Fallbrook Public Utility District, 990 E. Mission Rd, Fallbrook, CA 92028



**TRANSITIONAL SPECIAL AGRICULTURAL WATER RATE (TSAWR)
CERTIFICATION AND ACKNOWLEDGEMENT**

To participate in the Transitional Special Agricultural Water Rate program as established by the San Diego County Water Authority, and administered by FPUD, the Owner shall be required to provide the information, certification and acknowledgement as indicated on this form. Failure to complete all sections and/or provide requested documentation may result in ineligibility for the TSAWR program.

Owner/Authorized Agent's Billing Information:

Account Number: _____ Single Meter – Agricultural Use Only
 Owner Name: _____ Single Meter – Agricultural/Residential (share)
 Lessee/Agent (if applicable) _____
 Service Address: _____
 Owner's Mailing Address (if different than above) _____
 Owner/Agent's Phone Number _____ Owner/Agent's Email _____

SECTION 1 – QUALIFICATIONS FOR PROGRAM (Required)

In accordance with the San Diego County Water Authority rules, FPUD and Owner acknowledge that the Transitional Special Agricultural Water Rate shall be limited to water used for:

“The growing or raising, in conformity with recognized practices of husbandry, for the purposes of commerce, trade, or industry, or agricultural, horticultural, or floriculture products, and produced (1) for human consumption or for the market, or (2) for the feeding of fowl or livestock produced for human consumption or for the free market, or (3) for the feeding of fowl or livestock for the purpose of obtaining their products for human consumption or for the market, such products to be grown or raised on a parcel of land having an area of not less than one acre utilized exclusively therefore.”

SECTION 2 – PROPERTY INFORMATION (Required Information to be provided by Owner regarding the real property covered by this Agreement and the Program for Calendar Year 2017):

Assessor's Parcel Number (APN)	Acreage of Parcel	Acreage Planted & Irrigated	Is there a residence on the Parcel	Type of crop	Number of trees
EXAMPLE...125-125-10104YESAvocados400

SECTION 3 – VERIFICATION OF COMMERCIAL AGRICULTURAL SALES (Required)

Concurrent with the execution of this Agreement, Owner shall provide to FPUD a bill of sale to verify the Owner’s eligibility to participate in the Program. Examples of verification (**ONLY 1 REQUIRED**):

- Sales receipts
- “Pack out” summary
- License to sell nursery stock
- Pest control operator ID

SECTION 4 – CERTIFICATION AND ACKNOWLEDGMENT (Required): In consideration for FPUD enrolling Owner in the Program for Calendar Year 2017, Owner hereby certifies to FPUD and agrees as follows:

- I hereby certify that I am the owner, or authorized agent of the owner, of the above referenced property and that the information provided herein is true and correct. I further certify that water purchased under the Program will be utilized in accordance with the rules of the stand-alone Transitional Agricultural Water Rate, and for agricultural purposes as defined by the San Diego County Water Authority.
- I hereby acknowledge that I understand execution of this form by me obligates me and any subsequent owners of the property to participate in the Program for the entire duration of this agreement, or the Program is terminated by FPUD.
- I hereby acknowledge and agree, as a condition to participate in the Transitional Special Agricultural Water Rate program and receive reduced water rates for agricultural water under the program, to pay any and all water conservation fees, penalties and fines, and accept all restrictions on water delivery, set forth in Article 26 of the FPUD Administrative Code, which is incorporated herein by this reference.
- I hereby acknowledge as a participant in the Program **that water purchased for agricultural purposes, as defined by San Diego County Water Authority, at the reduced rate is subject to reduction in delivery based upon water supply conditions as determined by the Metropolitan Water District and the San Diego County Water Authority.**

I further acknowledge water purchased under the Program, but done so on the basis of incorrect information supplied by the applicant in Section 2 of this form, or water utilized for uses other than agricultural purposes as defined by the San Diego County Water Authority in Section 1, may result in the assessment by FPUD of water rates, penalties and charges as required by the San Diego County Water Authority, which I hereby agree to pay.

Owner/Agent’s Name _____ Title _____
(Please Print) (Owner/Authorized Agent)

Owner/Agent’s Signature _____ Date _____


FPUD Audit:

- This property does not qualify. Note Reason:
- This property qualifies. Irrigated Acreage _____, # trees: _____, Receipts reviewed?: _____
- Backflow requirements met: Yes ___ No ___.

Comments _____

Fallbrook Public Utility District, P.O. Box 2290, Fallbrook, CA 92088

M E M O

TO: Board of Directors
FROM: Lisa Chaffin, Human Resources Manager 
DATE: April 23, 2018
SUBJECT: Laboratory Technician I/II Job Description Revisions
Resolution No. 4926

Purpose

To obtain approval for the proposed revisions to the job description for the District's Laboratory Technician I/II job classification.

Summary

The proposed changes to the job description more adequately describe the current scope of duties and responsibilities of the position. Attached to Resolution No. 4926 is the redline version of the job description.

With the anticipated July 13, 2018 retirement of the current incumbent, the District's early recruitment efforts of this position will allow for some overlap and on-the-job training.

No change in compensation is being proposed.

Recommended Action

Staff recommends approving the proposed changes to the Laboratory Technician I/II job description to more accurately reflect the current duties and responsibilities of the position and adopt Resolution No. 4926.

RESOLUTION NO. 4926

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE FALLBROOK PUBLIC UTILITY DISTRICT
AMENDING ADMINISTRATIVE CODE ARTICLE 11, PERSONNEL
REGULATIONS

* * * * *

WHEREAS, the Laboratory Technician I/II job description does not adequately describe the current scope of duties and responsibilities of the position.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Fallbrook Public Utility District that:

1. Article 11, Personal Regulations, as they apply to the Laboratory Technician I/II job description, shall be amended with the proposed revisions as shown in Attachment "A" attached hereto and incorporated herein.
2. The remaining provisions of Article 11 are unaffected and reconfirmed hereby.

PASSED AND ADOPTED by the Board of Directors of the Fallbrook Public Utility District at a regular meeting of the Board held on the 23rd day of April, 2018, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

President, Board of Directors

ATTEST:

Secretary, Board of Directors

Attachment “A”

Blue – Proposed additions
Red – Proposed removals

LABORATORY TECHNICIAN

Definition

This series specification describes two classes which, under general supervision, perform the physical, chemical, and biological testing related to plant operations and NPDES permit requirements; ~~maintain the laboratory quality assurance manual,~~ and perform related work as required.

Commented [OT1]: Dept 8

Class Characteristics

This series consists of two levels of work and are differentiated by the level of certification, training and experience required to perform the assigned laboratory duties. The Laboratory Technician I learns and performs working level laboratory duties under the supervision of the Chief Plant Operator. The Laboratory Technician II is responsible for performing journey level laboratory testing, reporting and recordkeeping. The Laboratory Technician II performs work which has variation and which allows or requires the exercise of technical judgment in the application of designed methods or procedures. Incumbents are expected to refer matters which do not fit an established pattern of precedent and practice to the Chief Plant Operator for instruction.

Examples of Duties

Laboratory Technician I and II

Performs physical, chemical and biological testing normally associated with a water wastewater sampling/testing laboratory in accordance with the ~~current~~ appropriate "Standard Methods." ~~according to NPDES permit requirements~~ Analyses include but are not limited to those required on a daily basis for compliance with the District's NPDES permit such as turbidity, pH, total and volatile suspended solids, biological oxygen demand, chemical oxygen demand, settleable solids, temperature, chlorine residual, alkalinity, membrane filtration; and wastewater solids analyses required regularly for process control (1); ~~maintains and updates the laboratory quality assurance manual(1); maintains appropriate records as required(2); assembles data to generate required reports(2); communicates necessary information regarding test results to Chief Plant Operator and Environmental Compliance Technician(1); prepares culture media and chemical reagents(2); maintains laboratory inventory(2); maintains cleanliness of laboratory and sampling equipment, instruments, supplies and prepares glassware to ensure accurate results; prepares glassware and other laboratory equipment as required to ensure accurate test results(2); calibrates laboratory equipment (2); maintains a clean and orderly laboratory; operates various plant equipment (2); operates District vehicles; and performs related work as required.~~

Commented [OT2]: Assistant Chemist

Commented [OT3]: Dept 8

Commented [OT4]: Dept 8

Commented [OT5]: Dept 8

Commented [OT6]: Junior Chemist

Laboratory Technician II

~~In addition, maintains and updates quality assurance manual, laboratory hygiene reports and industrial waste records, providing the required documentation(1); compiles data for monthly, quarterly, semi-annual and annual NPDES, EPA DMR, Department of Health reports(1); Communicates necessary information regarding test results to Chief Plant Operator and Environmental Compliance Technician(1); maintains laboratory inventory(2); Prepares cost estimates and requisitions materials(2); participates in plant public relations tours(2); and train others in the procedures of a water and wastewater sampling/testing laboratory (2).~~

Commented [OT7]: Dept 8

1 The performance of this function is the reason the job exists.

2 There are limited employees among whom the performance of this function can be distributed.

Qualifications

Knowledge of:

Laboratory Technician I & II:

English usage;

Proper Standard Methods, materials, tools, instruments, and sampling equipment used in a water and wastewater sampling/testing laboratory;

Knowledge of the principles of laboratory maintenance;

Knowledge of conventional QA/QC practices for the wastewater laboratory;]

All current permits (NPDES, recycled water, etc.);

All applicable laboratory regulations, specifically TNJ standards / ELAP regulations for small-labs]

Wastewater treatment processes and process control;

Conventional quality assurance and quality control practices;

Computer software programs (word processing, spreadsheet, and database);

Appropriate safety precautions and procedures, including confined space entry and hazardous materials handling;

Ability to work both independently and as a member of a team.]

Commented [OT8]: Dept 8

Commented [OT9]: Assistant Chemist

Commented [OT10]: Dept 8

Commented [OT11]: Junior Chemist

Laboratory Technician II, in addition:

All applicable reporting requirements for Federal, State and local agencies;

Pumps, motors, mechanical and electrical equipment;

Industrial wastewater, lift stations and collection systems.

Ability to:

Laboratory Technician I & II

Achieve and maintain all required certifications and educational standards;

Operate at a level consistent with the designation (I or II);

Operate, calibrate and maintain plant and laboratory equipment;

Attend training seminars and conferences;

Operate a personal computer/computer remote terminal;

Operate a personal computer for word processing and data management using Microsoft Windows applications such as Excel and Word;

Perform quality control and quality assurance tests and maintain control procedures in the laboratory;]

Maintain logs and records;

Meet, interact and mutually problem solve and negotiate effectively with others contacted in the course of work;

Work both independently and as a member of a team.

Operate a vehicle observing legal and defensive driving practices.

Commented [OT12]: Junior Chemist + Dept 8

Commented [OT13]: Junior Chemist

Laboratory Technician II, in addition:

Train others in the procedures of a water and wastewater sampling/testing laboratory; Prepare oral and written reports, cost estimates and material requisitions;

Licenses and Certifications

Possession of a valid and appropriate California driver's license;
Possession of Grade I Laboratory Technologist certification from California Water Environment Association (Lab Tech I);
Possession of Grade II Laboratory Technologist certification from California Water Environment Association (Lab Tech II);
Possession of Grade I Wastewater Treatment Plant Operator certification is highly desirable (Lab Tech II)

Training and Experience

Any combination of training, education and experience which demonstrates possession of the knowledge and abilities stated above and the ability to perform the duties of the position. A typical qualifying entrance background is:

Laboratory Technician I - Two years of laboratory analysis of water and/or wastewater and possession of working knowledge of regulatory requirements for water and wastewater.

Laboratory Technician II - Four years of laboratory analysis of water and/or wastewater, equivalent to two years of training from a university, college, or junior college of recognized standing in the physical or biological sciences, possession of journey-level knowledge of regulatory requirements for water and wastewater;

Or

Two years of experience at Laboratory Technician I level in the Fallbrook Public Utility District from which the incumbent has acquired the knowledge and abilities listed above.

Physical Demands

Hands/Arms: Operates computer for up to 8 hours per day; seizes, holds or works with hands.

Walking: Moves about on foot often over grating.

Lifting: Raises or lowers various items.

Reaching: Extends hands and arms in various directions.

Climbing: Ascends and descends stairs and ladders.

Vision: Sees well enough to read instrument displays, ~~work tickets~~, reports and logs, the ability to distinguish colors and shades, depth perception.

Hearing: Hears well enough to discern various audible alarms.

Sitting/standing: Sits in chair or stool for up to 8 hours per day or is frequently required to stand for prolonged periods of time.

Commented [OT14]: Assistant Chemist

Commented [OT15]: Junior Chemist

Physical Strength

Lifting: 50 pounds on occasion.

Environmental Conditions

Noise: Works in conditions with intermittent noise.

Temperature/Weather: Occasionally works outside with variations of temperature and weather.

This position may include periodic to frequent disagreeable working conditions including dirt, fumes, vibration, heat, cold, dampness, sewage, wastewater solids and hazardous chemicals.

Protective Devices Required

Lab coat, District uniform, safety glasses, gloves, safety shoes, hardhat, self-contained breathing apparatus (SCBA), respirator, hearing protection, chemical suit and seat belt.

Reasonable accommodation will be considered.

SALARY RANGE: 32- Lab Tech I -LT I (Target)
33 -Lab Tech I - LT I + OTHER
35 -Lab Tech II -LT II (Target)
36- Lab Tech II -LT II + OTHER

Board Approved Effective Date 7/96
Board Approved Revision Date 2/99 9/00 7/01 10/04 7/05

M E M O

TO: Board of Directors
FROM: Noelle Denke, Public Affairs Specialist
DATE: April 13, 2018
SUBJECT: High School Intern Program



Purpose

To begin a paid, eight-week high school internship program during summer break.

Summary

To increase local interest in the District's affairs and potentially draw local talent to the District's workforce, it would be beneficial to hire a student intern from the Fallbrook Union High School District.

The intern would earn \$12 per hour, working four hours per week, for eight weeks. The intern would spend time with each department: accounting/customer service, engineering, collections, construction and maintenance, meter system services, system operations, wastewater plant, and public affairs. The final week and project will consist of a brief PowerPoint presentation to the board to illustrate what was learned.

Recommendation

That the board approve the program and authorize public affairs and human resources to begin outreach to promote it and hire a Fallbrook Union High School District intern.

Paid High School Intern Program

In an effort to increase local interest and potentially draw local talent to the district, the following is an outline of a High School intern program between Fallbrook Union High School District (FUHSD) and Fallbrook Public Utility District (FPUD).

PROGRAM DESCRIPTION:

The intern program is available to any student who will be enrolled in one of the FUHSD schools as a junior or senior during the following academic year, 2018-19. The program is designed for students looking to learn more about the water industry and the operations behind a utility district. The program will provide a hands-on learning experience to help build skills and knowledge that will help guide students to potential career paths. The program will be an 8-week program running during the summer months while students are on summer break from school. The 8-week program will consist of different modules to provide the most exposure to the intern regarding the district.

QUALIFICATIONS AND APPLICATION AND SELECTION PROCESS:

Qualifications:

In order to qualify for the intern program, students must meet the following:

- Be enrolled in one of the FUHSD schools
- Be a junior or senior the upcoming school year
- Have achieved a "C" average or better during the school year
- Must be 16 years of age or older on or before the first day of the intern program
- Must be able to work one (1) four-hour (4) day, determined by the district, per each of the 8 (eight) weeks of the program
- Must participate in all 8 (eight) weeks of the program

Application Process:

- Interested students should complete an online application at www.fpod.com under the Careers section
- All questions must be answered and submitted with the application
- A short essay question may be required during the application process
- All applications must be submitted by the **deadline: Monday, May 28, 2018**

Selection Process:

- All applications will be reviewed by the human resources department, public affairs department and a member of the operations staff
- Candidates selected will participate in a panel interview at the FPUD district office
- The top candidate from the interview process will be contacted to participate
- The program will offer no more than 1 spot to the intern program
- Selected candidate will have a pre-employment physical

PROGRAM OUTLINE:

The 8-week program will consist of the following:

- Presentation – The intern will be assigned a presentation at the beginning of the program that will be presented at the end of the program to the board of directors and selected staff. The presentation will provide staff with information regarding the experience and learned skills during the program and the value of the program.
- The intern will spend time during the 8 weeks in each of the following areas:
 - Accounting/Finance, Customer Service and Purchasing
 - General Accounting and budgeting
 - Payroll
 - Customer Service
 - Procurement practices
 - Engineering
 - GIS
 - Surveying
 - Collections
 - Job Site visit
 - Introduction to Collection equipment
 - Construction and Maintenance
 - Job Site visit
 - Construction equipment and tools
 - System Services
 - Meter reading process and ties to customer service
 - Tour of shop and maintenance process and upkeep procedures
 - System Operations
 - Operations site visits
 - SCADA
 - Wastewater Plant
 - Plant tour
 - Lab sampling

During the intern's time in the program, the intern will be provided information on how each of these areas fit into the district's operation.

PAY:

The intern program will be a paid program offering the selected intern \$12 per hour for hours worked on a bi-weekly basis to follow the normal payroll cycle of the District.

At the end of the 8-week cycle following the intern's presentation, the intern will receive a certificate of appreciation from the district.

SCHEDULE:

The intern program will be a paid program offering the selected intern \$12 per hour for hours worked on a bi-weekly basis to follow the normal payroll cycle of the District.

- May 28: Last day to submit online application
- June 12: interviews for selected candidates
- June 6: last day of school
- June 25: week 1
- July 2: week 2
- July 9: week 3
- July 16: week 4
- July 23: week 5
- July 30: week 6
- August 6: week 7
- August 13: first day of school
- August 27: board meeting PowerPoint presentation: week 8

MEMO

TO: Board of Directors
FROM: Jack Bebee, Acting General Manager, JRB
DATE: April 23, 2018
SUBJECT: Consider Adopting Resolution No. 4929 Concurring in Nomination of Jo MacKenzie to the California Special Districts Association Board of Directors

Purpose

To support the nomination of Jo MacKenzie of Vista Irrigation District to represent the Southern Network, Seat A, on the California Special Districts Association (CSDA) Board of Directors for the 2019-21 term.

Summary

Jo MacKenzie, who is a member of the Board of Directors of the Vista Irrigation District, has requested that Fallbrook Public Utility District Board of Directors adopt a resolution concurring in her nomination to the CSDA Board of Directors.

Mrs. MacKenzie has provided (1) the 2018 CSDA Board Candidate Information Sheet and (2) Resolution No. 18-08 Nominating Jo MacKenzie to the CSDA Board of Directors adopted by the Vista Irrigation District Board of Directors on March 7, 2018, for the Board's use.

Recommended Action

That the Board adopt Resolution No. 4929 concurring in nomination of Jo MacKenzie to represent the Southern Network, Seat A, on the California Special Districts Association Board of Directors.



2018 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Jo MacKenzie

District/Company: Vista Irrigation District

Title: President, Board of Directors

Elected/Appointed/Staff: Elected

Length of Service with District: 26 years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

- President 2011, Vice President 2010, Treasurer 2008-2009
- CSDA Legislative Advocate of the Year 2010
- Finance Corporation 2007-present, President 2012, 2013, 2015- present
- Special District Leadership Foundation Board of Directors, Treasurer 2014-present
- Fiscal and Audit Committees; Membership Committee 2011- present
- Legislative Committee 2004-present; Chair, 2006-2010 and 2012
- San Diego Chapter, Board of Directors 1993-present, President 1998-2000
- Graduate of CSDA Governance Academy
- Attend Annual Conference and Legislative Days

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

- ACWA: Past Board Director; Local Government, Chair 2014-2015 and Membership Committees
- ACWA Region 10 Board, Vice Chair, Alternate Chair, Director 1997-2010
- Special District Official of the Year by PublicCEO 2011

3. List local government involvement (such as LAFCO, Association of Governments, etc.):

- San Diego LAFCO, 1994-present, Current Chair; served on Advisory Committee for 14 years
- CALAFCO Board member
- Served on City of San Marcos Planning and Traffic Commissions
- Personally initiated the City of San Marcos Budget Review Committee in 1980, Chair 1996-2006

4. List civic organization involvement:

- San Marcos Chamber of Commerce, Lifetime Ambassador
- Graduate Leadership 2000, Cal State San Marcos
- Soroptimist International

****Candidate Statement-**Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after May 31, 2018 will not be included with the ballot mailing.**

RESOLUTION NO. 18-08

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE VISTA IRRIGATION DISTRICT
NOMINATING JO MACKENZIE
TO THE CSDA BOARD OF DIRECTORS

WHEREAS, the Vista Irrigation District is a member district of the California Special Districts Association (CSDA); and

WHEREAS, Jo MacKenzie began her tenure with the Vista Irrigation District in December, 1992; and

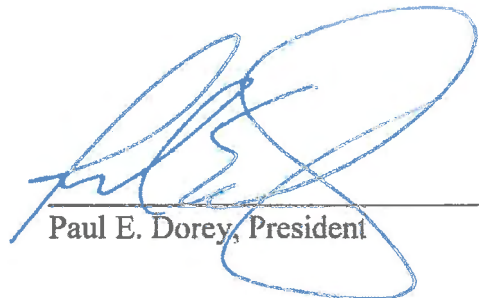
WHEREAS, the VID Board has been very appreciative of Jo's on-going commitment to representing the views of all of the San Diego County CSDA member agencies at the State CSDA meetings and wishes to support her continued involvement with CSDA.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does place its full and unreserved support in the nomination of Jo MacKenzie to represent the Southern Network, Seat A, on the CSDA Board of Directors; and

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to CSDA, 1112 I Street, Suite 200, Sacramento, California, 95814, forthwith.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors for the Vista Irrigation District this 7th day of March 2018.

AYES: Directors Vásquez, Sanchez, and Dorey
NOES: None
ABSTAIN: Director MacKenzie
ABSENT: Director Miller



Paul E. Dorey, President

ATTEST:



Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT

RESOLUTION NO. 4929

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE FALLBROOK PUBLIC UTILITY DISTRICT
CONCURRING IN THE NOMINATION OF JO MACKENZIE
TO THE CSDA BOARD OF DIRECTORS

* * * * *

WHEREAS, the California Special Districts Association (CSDA) is holding an election for its Board of Directors for the Southern Network, Seat A for the 2019-21 term; and

WHEREAS, the Fallbrook Public Utility District is a voting member of CSDA and a voting member of the Southern Network; and

WHEREAS, the incumbent, Jo MacKenzie, of the Vista Irrigation District is seeking re-election for this position; and

WHEREAS, Jo MacKenzie has been involved with the CSDA Board since 2003 and has served in a wide variety of roles including Board President in 2011, Vice President in 2010, and Treasurer in 2008 and 2009; and

WHEREAS, the Board of Directors of the Fallbrook Public Utility District believes that Jo MacKenzie is an effective member of the CSDA Board.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Fallbrook Public Utility District does concur in the nomination of Jo MacKenzie to represent the Southern Network, Seat A, on the CSDA Board of Directors; and

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the attention of the Board Secretary of the Vista Irrigation District at 1391 Engineer Street, Vista, CA 92081, forthwith.

PASSED AND ADOPTED by the Board of Directors of the Fallbrook Public Utility District at a regular meeting of the Board held on the 23rd day of April, 2018, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

President, Board of Directors

ATTEST:

Secretary, Board of Directors

M E M O

TO: Board of Directors
FROM: Jack Bebee, Acting General Manager, JAB
DATE: April 23, 2018
SUBJECT: Consider San Diego County Consolidated Redevelopment Oversight Board Election

Purpose

To cast the “2018 Special Districts Regular and Alternate Member Election Ballot and Vote Certification for the Redevelopment Oversight Board” on behalf of the Fallbrook Public Utility District.

Summary

The San Diego Local Agency Formation Commission (LAFCO) issued a call for ballots with respect to electing two special district representatives—one regular and one alternate—among eligible nominees to serve on the San Diego County Consolidated Redevelopment Oversight Board (RDA). LAFCO received five nominations as follows:

- Hal Martin, Vallecitos Water District
- Julie Nygaard, Tri-City Healthcare District
- Bill Pommering, Padre Dam Municipal Water District
- Patrick Sanchez, Vista Irrigation District
- Edmund K. Sprague, Olivenhain Municipal Water District

As required by the Selection Committee Rules, a Nominating Committee was appointed to review the nominations and prepare a list of recommended candidates. The Nominating Committee met on March 26, 2018 and considered the nominees special district experience, interest, and knowledge of logical issues as part of the RDA Board. The Nominating Committee’s recommendation for each category is as follows:

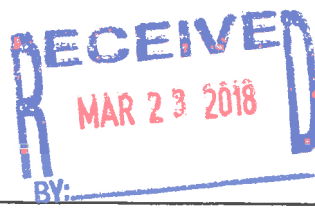
- The Nominating Committee recommended **Edmund K. Sprague** (Olivenhain Municipal Water District) as the **Regular Member**.
- The Nominating Committee recommended **Hal Martin** (Vallecitos Water District) as the **Alternate Member**.

Copies of the LAFCO Ballot Form and Nominating Committee Report and Recommendations are included as Attachment “A” for the Board’s use.

Recommended Action

That the Board authorize the Board President, or the duly-appointed alternate board member, to cast the “2018 Special Districts Regular and Alternate Member Election Ballot and Vote Certification for the Redevelopment Oversight Board” on behalf of the Fallbrook Public Utility District.

Attachment “A”



Chair

Jo MacKenzie, Director
Vista Irrigation District

BALLOT FORM

Vice Chair

Ed Sprague, Director
Olivenhain Municipal Water

March 19, 2018

TO: Independent Special Districts of San Diego County

Members

Catherine Blakespear, Mayor
City of Encinitas

FROM: Tameron R. Lockett, Executive Assistant *TL*
San Diego Local Agency Formation Commission

Bill Horn, Supervisor
County of San Diego

SUBJECT: San Diego County Consolidated Redevelopment Oversight Board Call for Ballots – Certified Mail

Dianne Jacob, Supervisor
County of San Diego

Andrew Vanderlaan
Public Member

This notice serves as a call for ballots pursuant to California Government Code 56332(f) with respect to electing two special district representatives – one regular and one alternate – among eligible nominees to serve on the San Diego County Consolidated Redevelopment Oversight Board. All independent special districts in San Diego County are eligible to cast one vote through their presiding officers or their alternates as designed by the governing bodies.

Bill Wells, Mayor
City of El Cajon

Lorie Zapf, Councilmember
City of San Diego

Alternate Members

Lorie Bragg, Councilmember
City of Imperial Beach

The Special Districts Advisory Committee has formed a Nominating Committee to review all five nominees' qualifications and to make recommendation therein. LAFCO will separately transmit the recommendations of the Nominating Committee to all independent special districts by Tuesday, April 3, 2018.

Chris Cate, Councilmember
City of San Diego

Greg Cox, Supervisor
County of San Diego

Judy Hanson, Director
Leucadia Wastewater District

Harry Mathis
Public Member

Ballots must be returned to San Diego LAFCO no later than **Monday, April 30, 2018**. Should LAFCO receive a quorum of 30 ballots by the Monday, April 30th deadline the nominee with the most votes will be appointed as the regular representative on the Consolidated Redevelopment Oversight Board. The nominee with the second most votes will be the alternate. (Attachment A)

Executive Officer

Keene Simonds

Counsel

Michael G. Colantuono

Should LAFCO not receive a quorum of 30 ballots by the Monday, April 30th deadline an automatic 60 day extension is triggered under State law to Friday, June 29, 2018. Should a quorum of 30 still not be achieved by this extended deadline the Governor is authorized under State law to make the appointment starting July 1st.

State law specifies only the presiding officer or their alternates as designated by the governing board must take action on the ballot. Accordingly, if time constraints prevent the item getting placed on an agenda for full board discussion and action, the presiding officer or alternate should complete and return the ballot to LAFCO in order to make the election deadline. A ballot received without a signature will not be counted. The ballot can be emailed to Tamaron.luckett@sdcounty.ca.gov.

Should you have any questions, please contact me at (858) 614-7755. Thank you.

Attachment:
Ballot Form

2018 SPECIAL DISTRICTS REGULAR AND ALTERNATE MEMBER
ELECTION BALLOT and VOTE CERTIFICATION
FOR THE REDEVELOPMENT OVERSIGHT BOARD

VOTE FOR ONLY ONE NOMINEE

- Hal Martin (Vallectios Water District) []
- Julie Nygaard (Tri-City Healthcare District) []
- Bill Pommering (Padre Dam Municipal Water District) []
- Patrick Sanchez (Vista Irrigation District) []
- Edmund K. Sprague (Olivenhain Municipal Water District) []

I hereby certify that I cast the votes of the _____
(Name of District)

for the Consolidated Redevelopment Oversight Board Election as:

- [] the presiding officer, or
- [] the duly-appointed alternate board member.

(Signature)

(Print name)

(Title)

(Date)

Return Ballot and Vote Certification Form to:
San Diego LAFCO
Tamaron Luckett
9335 Hazard Way, Suite 200
San Diego, CA 92123
(858) 614-7755 (office) · (858) 614-7766 (FAX)
Email: tamaron.luckett@sdcounty.ca.gov

Chairwoman

Jo MacKenzie, Director
Vista Irrigation District

March 26, 2018

Vice Chairman

Ed Sprague, Director
Olivenhain Municipal
Water District

TO: Independent Special Districts in San Diego County

FROM: Tameron Lockett, Executive Assistant
Special District Advisory Committee, Nominating Committee

Members

Catherine Blakespear, Mayor
City of Encinitas

SUBJECT: Nominating Committee Report and Recommendations | San
Diego County Consolidated Redevelopment Oversight Board
Appointments

Bill Horn, Supervisor
County of San Diego

Dianne Jacob, Supervisor
County of San Diego

Special districts appointments to the San Diego County Consolidated Redevelopment Oversight Board (RDA) nominations were previously solicited for: one regular and one alternate with terms expiring in July 2022. LAFCO received five nominations for the RDA Board. The nominees received are as follows:

Bill Wells, Mayor
City of El Cajon

Andrew Vanderlaan
Public Member

- Hal Martin – Vallecitos Water District
- Julie Nygaard – Tri-City Healthcare District
- Bill Pommering – Padre Dam Municipal Water District
- Patrick Sanchez – Vista Irrigation District
- Edmund K. Sprague – Olivenhain Municipal Water District

Lorie Zapf, Councilmember
City of San Diego

Alternate Members

Lorie Bragg, Mayor Pro Tem
City of Imperial Beach

As required by the Selection Committee Rules, a Nominating Committee was appointed to review the nominations and prepare a list of recommended candidates. The Nominating Committee met on March 26, 2018; William Haynor (Whispering Palms Community Services District), Erin Lump (Rincon del Diablo Municipal Water District), and Mark Robak (Otay Water District). In evaluating the nominations, the Committee considered special district experience, interest, and knowledge of logical issues as part of the RDA Board. The Nominating Committee's recommendation for each category follows:

Chris Cate, Councilmember
City of San Diego

Greg Cox, Supervisor
County of San Diego

Judy Hanson, Director
Leucadia Wastewater District

Harry Mathis
Public Member

- The Nominating Committee recommended **Edmund K. Sprague** (Olivenhain Municipal Water District) as the regular member.
- The Nominating Committee recommended **Hal Martin** (Vallecitos Water District) as the alternate member.

Executive Officer

Keene Simonds

Counsel

Michael G. Colantuono

Should you have any questions, please contact me at (858) 614-7755.



Tameron Lockett
Executive Assistant

cc: Special District Advisory Committee

M E M O

TO: Board of Directors
FROM: Soleil Develle, Engineering Technician III
DATE: April 23, 2018
SUBJECT: Request for Two Temporary Sewer Service Agreements
Resolution No. 4930 and Resolution No. 4931

Purpose

To request the Board approve two Temporary Sewer Service Agreements (TSSA) between Theodore A. Shiran III Living Trust and the Fallbrook Public Utility District to allow two sewer service laterals to be remote from the owner's property and to allow private sewer pumping from one of the owner's property.

Summary

The properties in question (APN 105-560-52-00 & APN 105-560-53-00) are both within and along the northern boundary of the sewer service area; address 811 and 825 Quail Hill Road. They have been served by sewer for many years (Permit No. 916 in 1960 and Permit No. 999 in 1962). The remote nature of the sewer service has never been officially addressed or documented. There are currently two private sewer laterals located within a private easement, along the western boundary of the adjacent parcel to the south, which terminate on the applicant's parcels.

The current status is that the property boundary has been adjusted so that the previous two dwellings are now on one parcel. This parcel (APN 105-560-52-00) is now served by a single (private) sewer lateral, and the second parcel (APN 105-560-53-00) is vacant with the second sewer lateral reconfigured and stubbed out at the property boundary. The second parcel has a "restricted" nature in that the grade would require that the customer pump the sewer to the lateral.

A TSSA has been asked for each parcel:

- 1) To document the remote nature of the two sewer services.
- 2) To allow the owner to pump sewer flow to the second lateral, if needed.

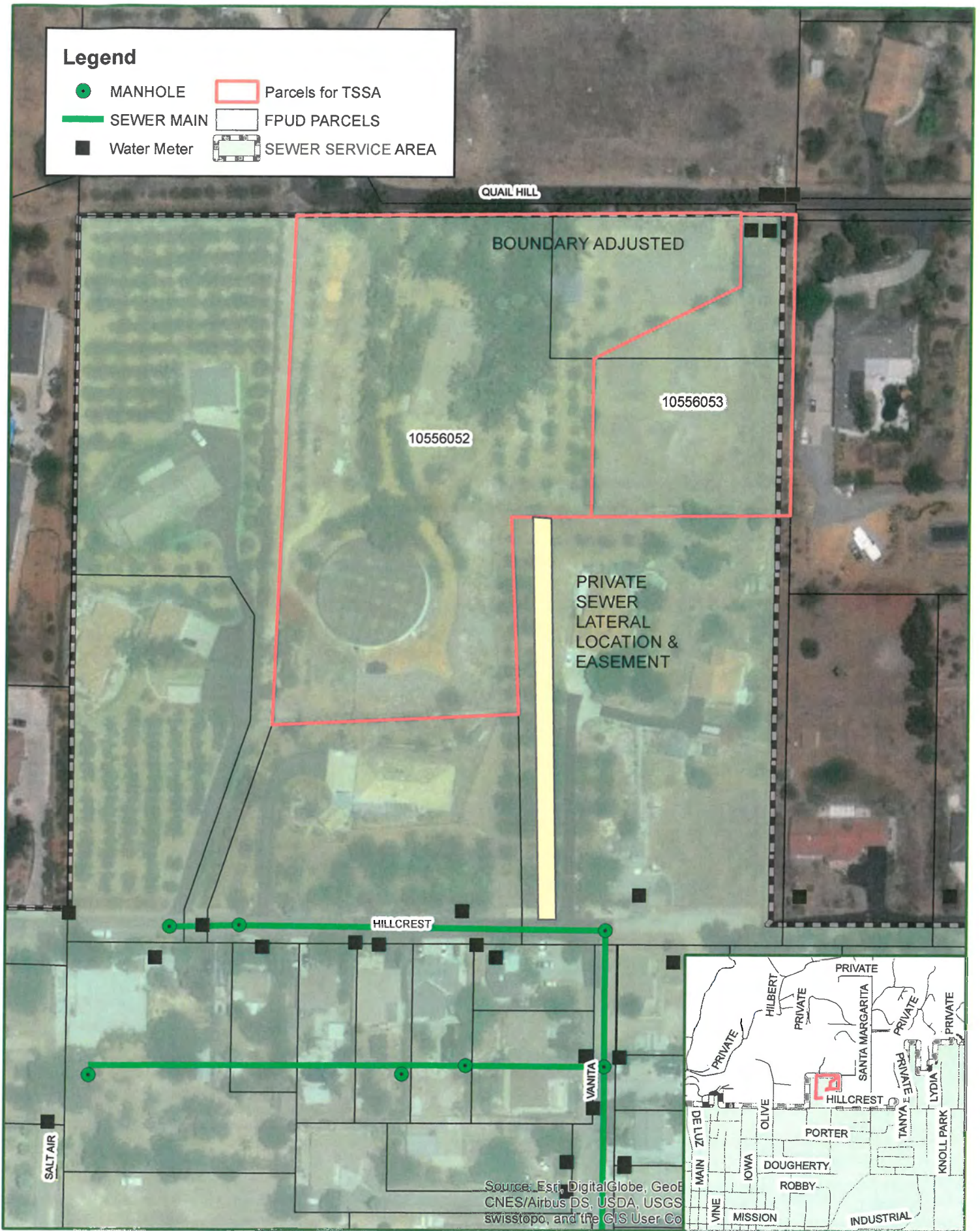
Attached is a drawing showing the two parcels and the location of the private easement where the laterals cross the neighbor's property.

Recommended Action

That the Board authorize two Temporary Sewer Service Agreements between the Fallbrook Public Utility District and Theodore A. Shiran III Living Trust and adopt Resolution No. 4930 and Resolution No. 4931.

Legend

- MANHOLE
- Parcels for TSSA
- SEWER MAIN
- FPUD PARCELS
- Water Meter
- SEWER SERVICE AREA



Source: Esri, DigitalGlobe, GeoEye, CNES/Airbus DS, USDA, USGS, swisstopo, and the GIS User Co



FEBUARY 15, 2018

BOARD OF DIRECTORS
FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION ROAD
FALLBROOK, CALIF. 92028

Dear Board:

I purchased property at 811 & 825 Quail Hill Road 36 years ago. Two seperate sewer lines came with the properties that in guessing was tied into the DISTRICT MAIN some 55 years ago based on the age of the dwellings.

On site the properties consisted of three legal parcels. One parcel containing the two lateral lines was sold off approx. 30 years ago. I reserved a legal right of easment for the lines at that time.

Recently I did a legal boundary adjustment so that the main dwelling and the quest dwelling are now on one parcel useing one of the two laterals. The second lateral is to the second legal parcel which at this time currently has no dwelling.

Both lines have sufficient flow to the District Main however, for the second parcel to flow the location for another dwelling is now site restricted.

For this reason I am requesting to the Board to consider granting a TSSA.

Thank you for your time and consideration.

Sincerely yours,

A handwritten signature in black ink, appearing to read "TED A. SHIRAN III". The signature is written in a cursive style with a horizontal line underneath.

Ted A. Shiran III

RESOLUTION NO. 4930

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FALLBROOK
PUBLIC UTILITY DISTRICT AUTHORIZING AN AGREEMENT
RESPECTING TEMPORARY SEWER SERVICE CONNECTION TO SERVE
FOR APN 105-560-52-00**

* * * * *

WHEREAS, Theodore A. Shiran III Living Trust (“Owner”) are the owners and in occupancy of a certain parcel of real property situated in the County of San Diego, State of California and within the boundaries of the Fallbrook Public Utility District (“District”), which parcel is particularly described in the attached EXHIBIT “A”; and

WHEREAS, said real property is not adjacent to any sewer main of the District and the Owners have applied for permission to connect with a District main at a location not adjoining said property for the purpose of providing sewer service; and

WHEREAS, the District is willing to grant a temporary connection at its nearest main provided the Owners agree to and accept the terms and conditions of the following:

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Directors of the Fallbrook Public Utility District pursuant to the foregoing recitals and in consideration for the grant of such temporary connection, the Owners hereby agree for themselves, and their successors in interest in the ownership of the attached described real property as follows:

(1) The Owners will pay for the installation of a sewer service lateral and cleanout connection to the District’s existing main and acquire any easement which might be necessary over which to run a connecting line. The cost of acquiring such easement and the installation and subsequent maintenance of the connecting line between the service installed by the District and the attached described real property to be entirely at the expense of the Owners, or their successors without any liability to the District. The operation of the temporary sewer service connection shall be maintained in such a manner as to be free of odors or other nuisances. Application and payment for sewer service and the payment of fees to service the above described property shall be made at the time this agreement is executed.

(2) The temporary connection shall be available to serve sewer service to the attached described real property so long as it shall serve only one parcel, but may be terminated by the District upon written notice and disconnected in the event the service is extended to any subdivision of the parcel of real property into two or more separate parcels to be served from such connection or in the event of construction of two or more residences thereon.

(3) Should the District, or others, hereafter install, or provide, a District sewer main adjacent to the above described real property, the temporary service connection permitted by this Agreement shall, upon demand of the District, be terminated and discontinued. Thereafter, any future sewer service shall be provided by a connection to the

new District main upon payment to the District by Owners, or their successor, of the connection fee then established by the District's Board of Directors, together with such other reasonable charges as the Board of Directors may determine, including a pro-rata share of the cost of installation of such new sewer main.

(4) In the event that a District sewer main is to be installed adjacent to the attached described real property, the Owners, or their successors, shall grant an easement through for pipeline purposes to the District across the attached described real property as a condition of having service re-established.

(5) The Owners specifically agree that a violation of the terms and conditions herein recited shall terminate right to the temporary connection and in the event the District may disconnect the line without further obligation to the Owners or without any liability to them or to their successors in interest.

(6) Upon change of ownership, any parcel receiving sewer service and under a Temporary Sewer Service Agreement, will be required, as a condition of continued service, for the new owner to enter into a new Temporary Sewer Service Agreement with the District.

BE IT FURTHER RESOLVED THAT the Board of Directors does hereby authorize its President and Secretary to execute the above described documents and consents to recordation of same.

BE IT FURTHER RESOLVED THAT the Temporary Sewer Service Agreement must be executed by the legal owner(s) of the property described herein and the conditions set forth herein met within 180 days commencing April 24, 2018, otherwise this authorization is automatically rescinded.

PASSED AND ADOPTED by the Board of Directors of the Fallbrook Public Utility District at a regular meeting of the Board held on the 23rd day of April, 2018, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

President, Board of Directors

ATTEST:

Secretary, Board of Directors

PARCEL 1:

THAT PORTION OF LOT 2 - NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 18, TOWNSHIP 9 SOUTH, RANGE 3 WEST, SAN BERNARDINO MERIDIAN, IN THE UNINCORPORATED AREA OF THE COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, ACCORDING TO OFFICIAL PLAT THEREOF, BEING MORE SPECIFICALLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID LOT 2; THENCE ALONG THE WEST LINE THEREOF, NORTH 0°06' EAST, 1324.70 FEET TO THE NORTHWEST CORNER OF SAID LOT 2; THENCE ALONG THE NORTH LINE THEREOF, NORTH 89°25'20" EAST, 318.00 FEET TO THE NORTHWESTERLY CORNER OF LAND DESCRIBED IN DEED TO GEORGE F. GOOD, JR. ET UX, RECORDED NOVEMBER 17, 1953 IN BOOK 7353, PAGE 201 OF OFFICIAL RECORDS; THENCE ALONG THE WESTERLY LINE OF SAID GOOD'S LAND AND ITS SOUTHWESTERLY PROLONGATION, SOUTH 12°20'40" WEST, 340.45 FEET; THENCE SOUTH 79°49'20" EAST, 99.46 FEET; THENCE SOUTH 14°44' WEST, 61.79 FEET, THENCE SOUTH 37°05' WEST, 99.75 FEET; THENCE SOUTH 23°45'10" WEST, 97.66 FEET; THENCE SOUTH 29°03' EAST, 87.60 FEET TO THE BOUNDARY OF LAND DESCRIBED IN DEED TO BAYLIS M. MCDONALD, ET UX, RECORDED NOVEMBER 8, 1954 AS FILE NO. 149100 IN BOOK 5422, PAGE 283 OF OFFICIAL RECORDS, ALSO BEING POINT "A" OF THIS DESCRIPTION; THENCE ALONG THE SOUTH BOUNDARY, NORTH 89°25'20" EAST, 373.27 FEET TO AN INTERSECTION WITH THE EAST LINE OF THE WEST HALF OF SAID LOT AND POINT "B" OF THIS DESCRIPTION; THENCE ALONG SAID EAST LINE, SOUTH 0°38'37" WEST (RECORD SOUTH 0°02'20" WEST) 10.00 FEET TO THE SOUTHERLY LINE OF THE NORTHERLY 665.00 FEET OF SAID LOT 2, BEING THE **TRUE POINT OF BEGINNING** OF THIS DESCRIPTION; THENCE CONTINUING SOUTH 0°38'37" WEST, 271.79 FEET (RECORD 271.91') TO A ½" PIN AND RCE 29241 CAP, BEING THE MOST NORTHEASTERLY CORNER OF THAT 6.01 ACRE PARCEL PER RECORD OF SURVEY MAP NO. 10759; THENCE SOUTH 89°53'32" WEST, ALONG THE NORTH LINE OF SAID 6.01 ACRE PARCEL, 155.95 FEET TO **POINT "X"** OF THIS DESCRIPTION, ALSO BEING THE SOUTHWESTERLY MOST CORNER OF LAND DESCRIBED IN GRANT DEED RECORDED MARCH 10, 2016 AS DOCUMENT NO. 2016-0105722, OFFICIAL RECORDS; THENCE CONTINUING SOUTH 89°53'32" WEST, 95.53 FEET, SOUTH 2°15'45" EAST, 179.61 FEET, THENCE SOUTH 87°20'20" WEST, 222.20 FEET; THENCE NORTH 1°58'52" EAST, 462.08 FEET TO THE SOUTHERLY LINE OF THE NORTHERLY 665.00 FEET OF SAID LOT 2; THENCE NORTH 89°57'22" EAST (NORTH 89°25'20" EAST), 435.42 TO THE **TRUE POINT OF BEGINNING**.

EXCEPTING THEREFROM THAT PORTION LYING EASTERLY AND SOUTHERLY OF THE FOLLOWING DESCRIBED LINE:

BEGINNING AT POINT "X" ABOVE DESCRIBED; THENCE NORTH 0°38'37" EAST, 141.82 FEET; THENCE NORTH 70°00'56" EAST, 140.97 FEET TO A POINT BEING 24.00 FEET WESTERLY, MEASURED AT RIGHT ANGLES FROM A LINE BEARING SOUTH 0°38'37" WEST FROM THE TRUE POINT OF BEGINNING; THENCE NORTH 0°38'37" EAST, PARALLEL WITH SAID LINE, 82.04 FEET TO THE SOUTHERLY LINE OF THE NORTHERLY 665.00 FEET OF SAID LOT 2; THENCE NORTH 89°55'44" EAST, 24.00 TO THE **TRUE POINT OF BEGINNING**.

RESOLUTION NO. 4931

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FALLBROOK
PUBLIC UTILITY DISTRICT AUTHORIZING AN AGREEMENT
RESPECTING TEMPORARY SEWER SERVICE CONNECTION TO SERVE
FOR APN 105-560-53-00**

* * * * *

WHEREAS, Theodore A. Shiran III Living Trust (“Owner”) are the owners and in occupancy of a certain parcel of real property situated in the County of San Diego, State of California and within the boundaries of the Fallbrook Public Utility District (“District”), which parcel is particularly described in the attached EXHIBIT “A”; and

WHEREAS, said real property is not adjacent to any sewer main of the District and the Owners have applied for permission to connect with a District main at a location not adjoining said property for the purpose of providing sewer service; and

WHEREAS, the District is willing to grant a temporary connection at its nearest main provided the Owners agree to and accept the terms and conditions of the following:

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Directors of the Fallbrook Public Utility District pursuant to the foregoing recitals and in consideration for the grant of such temporary connection, the Owners hereby agree for themselves, and their successors in interest in the ownership of the attached described real property as follows:

(1) The Owners will pay for the installation of a sewer service lateral and cleanout connection to the District's existing main and acquire any easement which might be necessary over which to run a connecting line. The cost of acquiring such easement and the installation and subsequent maintenance of the connecting line between the service installed by the District and the attached described real property to be entirely at the expense of the Owners, or their successors without any liability to the District. The operation of the temporary sewer service connection shall be maintained in such a manner as to be free of odors or other nuisances. Application and payment for sewer service and the payment of fees to service the above described property shall be made at the time this agreement is executed.

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ATTEST:

Secretary, Board of Directors

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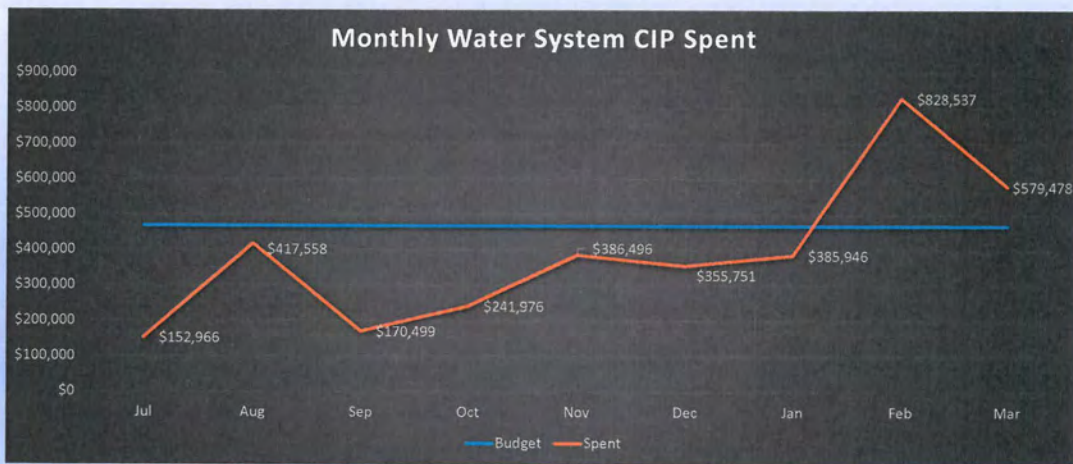


Fallbrook Public Utility District

Engineering and Operations

Board Meeting April 2018

Water System CIP YTD



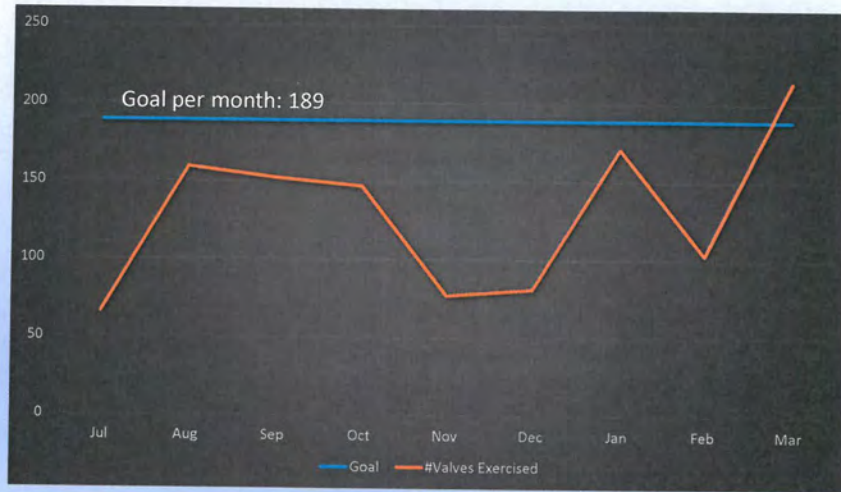
Wastewater System CIP YTD



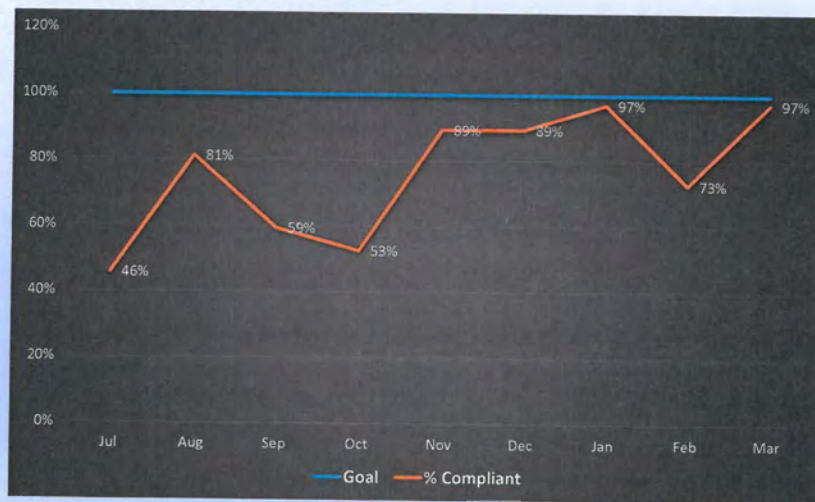
Water System Regulatory Compliance(%)



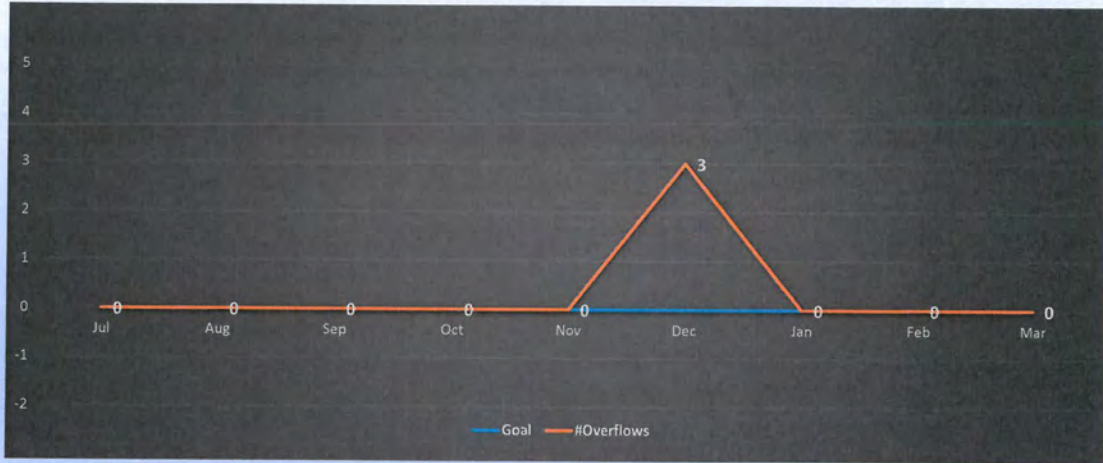
Valve Exercise Program



Preventative Maintenance Work Orders



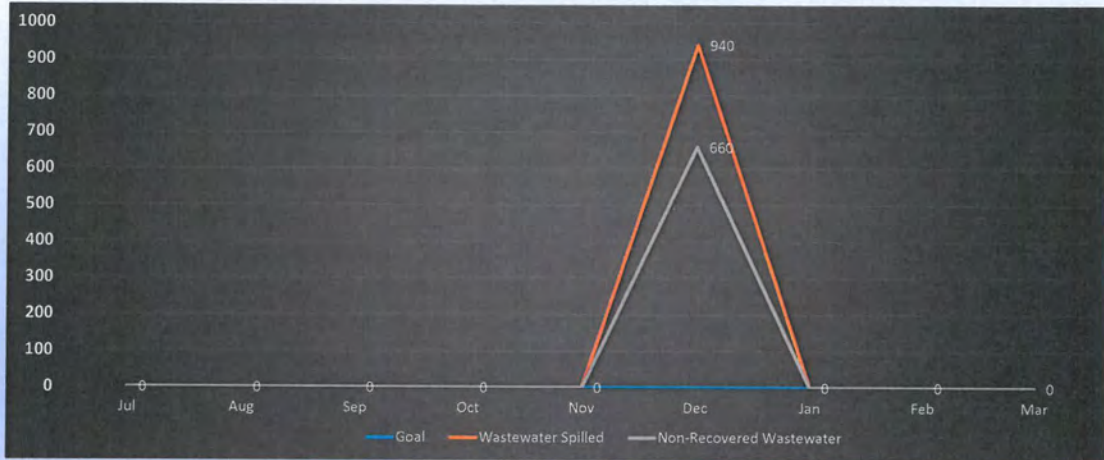
Sewer Overflows



Odor Complaints



Wastewater Spilled



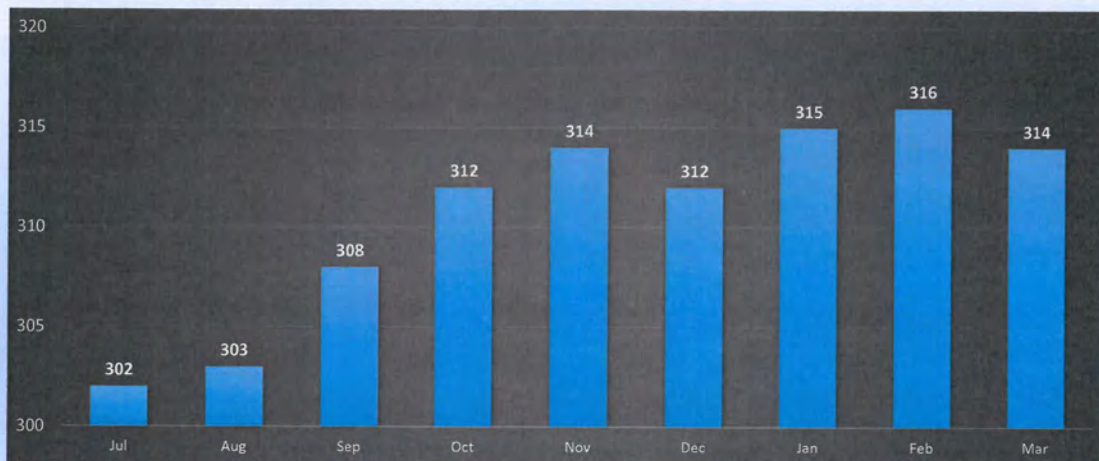
Collections - Preventative Maintenance Work Orders



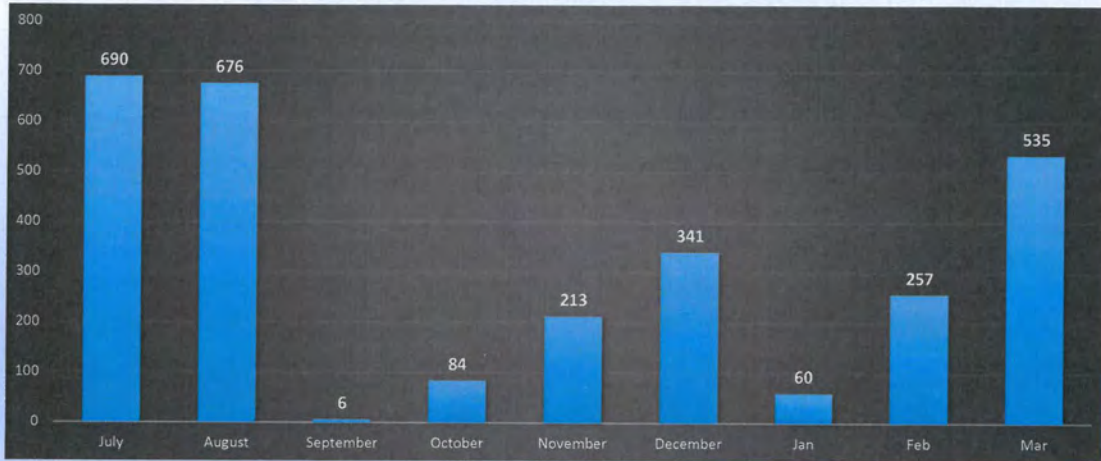
Valves Replaced



Rolling Total Broken Valves



Planned Outages > 4 Hours # of Customers Affected



Unplanned Disruption > 4 Hours



Meter Exchange

Total # Meters to Exchange: 1772 Total # Meters Exchanged: 1274 Meters Left to Exchange: 498 Percentage Remaining: 28%



M E M O

TO: Board of Directors
FROM: David Shank, Assistant General Manager/CFO
DATE: April 23, 2018
SUBJECT: Treasurer's Report

Purpose

Provide the March 31, 2018 Treasurer's Report.

Summary

Operations Summary

Disbursements	\$ 2,537,607
Receipts	\$ 2,326,628
Net change	\$ (210,979)

Account	Begning Market Value	Ending Market Value	Change in Market Value	(Withdrawals) /Deposits	Yield	Percent of Total Investments
Operating Fund	\$ 12,529	\$ 49,783	\$ 37,255		0.4%	0.3%
Money Market	\$ 1,768,625	\$ 603,749	\$ (1,164,876)	\$ 900,000	0.4%	3.7%
LAIF	\$ 524,695	\$ 224,695	\$ (300,000)	\$ (300,000)	1.6%	1.4%
County Pool	\$ 14,758	\$ 14,758	\$ -		1.4%	0.1%
Managed Portfolio	\$ 14,544,559	\$ 13,947,475	\$ (597,084)	\$ (600,000)	2.6%	85.7%
PARS (OPEB & Pension Trusts)	\$ 1,466,954	\$ 1,432,697	\$ (34,257)		7.5%	8.8%
Accounts Total	\$ 18,332,118	\$ 16,273,156	\$ (2,058,962)	\$ -	2.9%	100.0%

*Funds are restricted.

All investments have been made in accordance with the District's Annual Statement of Investment Policy.



David Shank
April 16, 2018

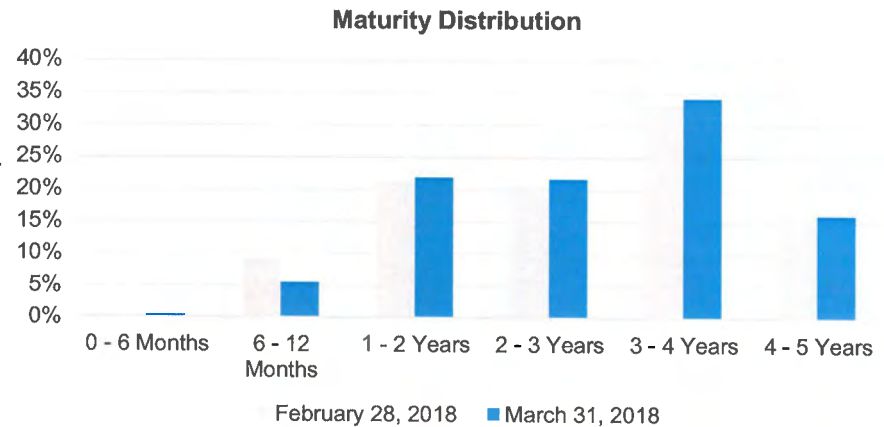


Fallbrook Public Utilities District - Holdings Summary

Security Type	February 28, 2018	March 31, 2018	Change (\$)	Change (%)
U.S. Treasury	\$4,656,993.38	\$4,596,923.04	(\$60,070.34)	-1.3%
Supranational	\$137,018.28	\$137,149.04	\$130.76	0.1%
Federal Agency CMO	\$31,193.33	\$27,386.13	(\$3,807.20)	-12.2%
Federal Agency	\$248,471.24	\$248,747.91	\$276.67	0.1%
Corporate Note	\$4,252,410.65	\$4,240,600.04	(\$11,810.61)	-0.3%
Negotiable CD	\$3,579,598.32	\$3,049,226.54	(\$530,371.78)	-14.8%
Asset-Backed Security	\$1,355,952.12	\$1,332,042.92	(\$23,909.20)	-1.8%
Securities Total	\$14,261,637.32	\$13,632,075.62	(\$629,561.70)	-4.4%
Money Market Fund	\$12,185.37	\$53,445.33	\$41,259.96	338.6%
Total Investments*	\$14,273,822.69	\$13,685,520.95	(\$588,301.74)	-4.1%

Summary

FY17-18 Accrual Earnings to Date	\$153,824.69
Yield to Maturity at Cost	2.01%
Weighted Average Maturity	2.80 Years



*Portfolio market values excluding accrued interest.

\$600,000 was withdrawn from the portfolio on 3/16/18.



pfm

PFM Asset Management LLC

213 Market Street • Harrisburg, PA 17101-2141

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Reports - Transaction Query Results

TRANSACTION DETAILS FOR:
 DATE RANGE: 3/1/2018 - 3/31/2018
 TRANSACTION TYPE: All Types

28710100 - FPUD - INVESTMENT PORTFOLIO

Transaction Type	Trade Date	Settle Date	Security Description	CUSIP	Principa! Proceeds	Accrued Interest	Total Amount
INTEREST	3/1/2018	3/25/2018	FNMA SERIES 2016-M9 ASQ2	3136ASPX8	\$0.00	\$46.58	\$46.58
PAYDOWNS	3/1/2018	3/25/2018	FNMA SERIES 2016-M9 ASQ2	3136ASPX8	\$3,793.55	\$0.00	\$3,793.55
INTEREST	3/1/2018	3/1/2018	MONEY MARKET FUND	MONEY0002	\$0.00	\$15.79	\$15.79
INTEREST	3/4/2018	3/4/2018	INTL BANK OF RECON AND DEV GLOBAL NOTES	459058GA5	\$0.00	\$1,169.00	\$1,169.00
INTEREST	3/4/2018	3/4/2018	CATERPILLAR FINL SERVICE NOTE	14913Q2A6	\$0.00	\$909.58	\$909.58
SELL	3/15/2018	3/16/2018	NORDEA BANK FINLAND NY CD	65558LWA6	\$278,428.76	\$1,451.02	\$279,879.78
SELL	3/15/2018	3/16/2018	STATE BANK OF INDIA LT CD	856283VY9	\$244,926.50	\$1,210.90	\$246,137.40
SELL	3/15/2018	3/16/2018	US TREASURY N/B	912828WY2	\$74,443.36	\$205.11	\$74,648.47
INTEREST	3/15/2018	3/15/2018	CNH 2017-A A2	12636WAB2	\$0.00	\$134.84	\$134.84
INTEREST	3/15/2018	3/15/2018	ALLY ABS 2017-4 A3	02007FAC9	\$0.00	\$145.83	\$145.83
INTEREST	3/15/2018	3/15/2018	FORD ABS 2017-A A3	34531EAD8	\$0.00	\$132.21	\$132.21
INTEREST	3/15/2018	3/15/2018	TOYOTA ABS 2016-B A3	89231UAD9	\$0.00	\$99.55	\$99.55
INTEREST	3/15/2018	3/15/2018	TOYOTA ABS 2016-C A3	89237WAD9	\$0.00	\$42.75	\$42.75
INTEREST	3/15/2018	3/15/2018	NAROT 2018-A A3	65478DAD9	\$0.00	\$93.86	\$93.86
INTEREST	3/15/2018	3/15/2018	HYUNDAI ABS 2016-B A3	44891EAC3	\$0.00	\$80.63	\$80.63
INTEREST	3/15/2018	3/15/2018	FORDO 2017-C A3	34532AAD5	\$0.00	\$234.50	\$234.50
INTEREST	3/15/2018	3/15/2018	CARMAX ABS 2016-3 A2	14314EAB7	\$0.00	\$20.52	\$20.52
INTEREST	3/15/2018	3/15/2018	JOHN DEERE ABS 2016-B A3	47788NAC2	\$0.00	\$36.46	\$36.46
INTEREST	3/15/2018	3/15/2018	JOHN DEERE ABS 2017-B A3	47788BAD6	\$0.00	\$45.50	\$45.50
INTEREST	3/15/2018	3/15/2018	HAROT 2018-1 A3	43814UAC3	\$0.00	\$137.50	\$137.50
INTEREST	3/15/2018	3/15/2018	JOHN DEERE ABS 2017-A A3	47787XAC1	\$0.00	\$44.50	\$44.50
INTEREST	3/15/2018	3/15/2018	ALLYA 2017-5 A3	02007YAC8	\$0.00	\$182.42	\$182.42
PAYDOWNS	3/15/2018	3/15/2018	TOYOTA ABS 2016-C A3	89237WAD9	\$1,616.81	\$0.00	\$1,616.81
PAYDOWNS	3/15/2018	3/15/2018	TOYOTA ABS 2016-B A3	89231UAD9	\$6,994.54	\$0.00	\$6,994.54
PAYDOWNS	3/15/2018	3/15/2018	JOHN DEERE ABS 2016-B A3	47788NAC2	\$683.99	\$0.00	\$683.99
PAYDOWNS	3/15/2018	3/15/2018	CARMAX ABS 2016-3 A2	14314EAB7	\$8,096.63	\$0.00	\$8,096.63
PAYDOWNS	3/15/2018	3/15/2018	CNH 2017-A A2	12636WAB2	\$5,575.56	\$0.00	\$5,575.56
INTEREST	3/20/2018	3/20/2018	CCCIT 2017-A9 A9	17305EGH2	\$0.00	\$1,176.00	\$1,176.00
WITHDRAW	3/21/2018	3/21/2018	CASH	CASH	\$600,000.00	\$0.00	\$600,000.00
BUY	3/23/2018	3/26/2018	US TREASURY NOTES	912828L57	\$168,697.27	\$1,489.18	\$170,186.45
SELL	3/23/2018	3/26/2018	US TREASURY NOTES	912828Q78	\$24,205.08	\$138.64	\$24,343.72
SELL	3/23/2018	3/26/2018	US TREASURY NOTES	912828Q78	\$145,230.47	\$831.84	\$146,062.31
INTEREST	3/28/2018	3/28/2018	FHLB NOTES	3130ACE26	\$0.00	\$68.75	\$68.75
INTEREST	3/28/2018	3/28/2018	FHLB NOTES	3130ACE26	\$0.00	\$1,684.38	\$1,684.38
INTEREST	3/31/2018	3/31/2018	US TREASURY NOTES	912828L57	\$0.00	\$1,531.25	\$1,531.25
INTEREST	3/31/2018	3/31/2018	US TREASURY NOTES	912828L57	\$0.00	\$2,187.50	\$2,187.50
INTEREST	3/31/2018	3/31/2018	US TREASURY NOTES	912828W89	\$0.00	\$1,031.25	\$1,031.25
INTEREST	3/31/2018	3/31/2018	US TREASURY NOTES	912828L57	\$0.00	\$2,362.50	\$2,362.50
INTEREST	4/1/2018	4/1/2018	BURLINGTON NRTH CORP	12189TBC7	\$0.00	\$4,700.00	\$4,700.00
INTEREST	4/1/2018	4/1/2018	BB&T CORP (CALLABLE) NOTES	05531FAX1	\$0.00	\$4,125.00	\$4,125.00
INTEREST	4/1/2018	4/1/2018	UNITED PARCEL SERVICE CORPORATE BOND	911312BP0	\$0.00	\$858.15	\$858.15
INTEREST	4/1/2018	4/1/2018	BANK OF AMERICA CORP (CALLABLE)	06051GGS2	\$0.00	\$1,123.26	\$1,123.26

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M E M O

TO: Board of Directors
FROM: David Shank, Assistant General Manager/CFO
DATE: April 23, 2018
SUBJECT: Budget Status Report



Purpose

Provide a Budget Status Report of the District's budget to the Board.

Summary

Water sales levels continue to outperform budget assumptions largely due to the lack of winter rainfall. The water and recycled water sales levels are shown in the charts below. Higher sales levels have resulted in higher than expected water sales revenues and expenditures this month and year-to-date. Wastewater service charges are expected to remain under budget projections due to reduced billable wastewater flows.

Non-operating revenue is below budgeted levels due to a swing in property tax remittances likely due to residents responding to the federal tax law changes for calendar year 2018. This expected to self-correct and be in line with the budget at year-end.

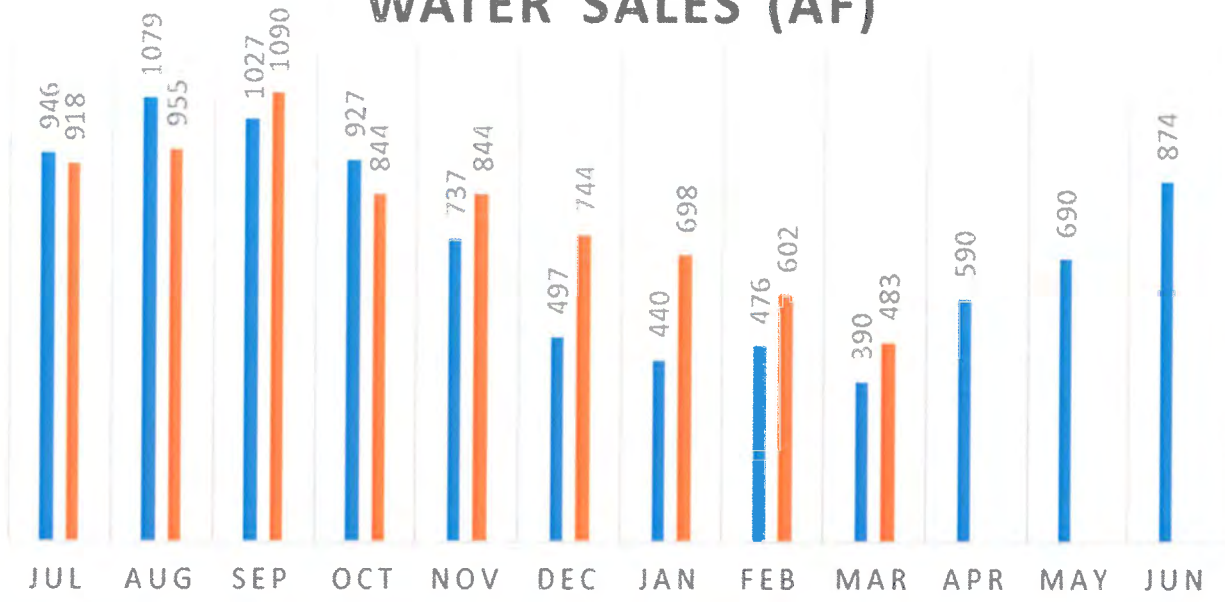
The District's expenditures are slightly over budget due to the higher than budgeted purchased water expense. This, as discussed above, is due to higher than expected water sales. The District's consolidated operating department expenses are slightly over budget.

Total revenue is \$1,045,657 or 5.1% over budget and expenditures are \$751,361 or 3.7% over budget. Capital spending is trending towards the budget after a large capital project expense earlier this year. As a result, the District financial position is in line with budget expectations.

Recommended Action

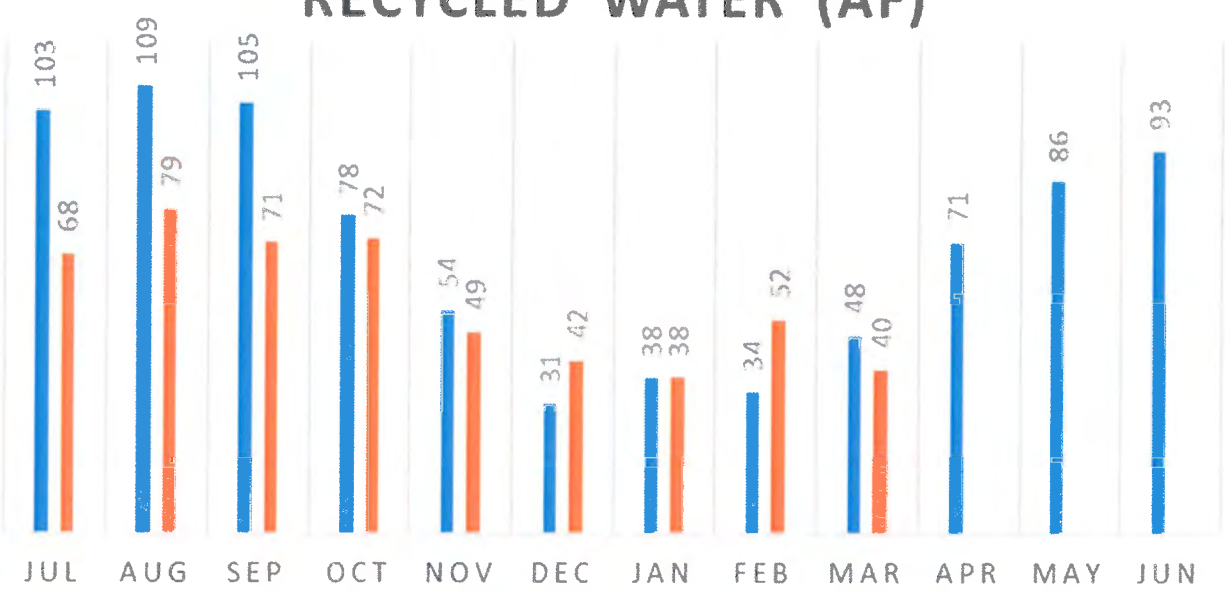
This item is for discussion only. No action is required.

WATER SALES (AF)



Year-to-Date Actual 7,178 AF Year-to-Date Budget 6,520AF

RECYCLED WATER (AF)



Year-to-Date Actual 511 Year-to-Date Budget 600

Monthly Budget Report for March

Favorable Variance Shown as a positive number

	Current Month		Year-To-Date				Annual Budget		
	Actual	Budget	Actual	Budget	Variance	%	Budget	Remaining Balance	%
Operating Revenues:								Year remaining	25.0%
Water Sales*	899,056	767,584	12,326,961	11,182,273	1,144,688	10.2%	15,388,356	3,061,395	19.9%
MWD Readiness to Serve*	17,365	17,463	330,310	255,021	75,289	29.5%	357,204	26,894	7.5%
CWA Infrastructure Access Charge	35,240	34,278	302,514	308,498	(5,985)	-1.9%	411,331	108,817	26.5%
Meter Service Charges	516,036	445,702	4,201,766	4,011,314	190,452	4.7%	5,348,419	1,146,653	21.4%
Wastewater Service Charges	404,411	482,325	3,960,262	4,340,928	(380,666)	-8.8%	5,787,904	1,827,642	31.6%
Sundry Other Revenue	(16,855)	25,508	270,090	229,575	40,515	17.6%	306,100	36,010	11.8%
CWA Rebates	10,460	13,537	103,200	121,836	(18,636)	-15.3%	162,448	59,248	36.5%
Total Operating Revenue	1,865,712	1,786,397	21,495,103	20,449,446	1,045,657	5.1%	27,761,762	6,266,659	22.6%
Non Operating Revenues:									
Capital Improvement Charge	199,401	199,683	1,738,318	1,797,150	(58,832)	-3.3%	2,396,200	657,882	27.5%
Property Taxes	61	436,416	1,275,789	1,678,130	(402,342)	-24.0%	1,916,938	641,149	33.4%
Water Standby/Availability Charge	-	15,145	123,800	139,066	(15,266)	-11.0%	203,000	79,200	39.0%
Water/Wastewater Capacity Charges	5,544	11,410	111,119	102,686	8,434	8.2%	136,914	25,795	18.8%
Portfolio Interest	2,917	17,280	144,836	155,517	(10,681)	-6.9%	207,356	62,520	30.2%
Pumping Charge	10,359	10,987	138,418	98,880	39,538	40.0%	131,840	(6,578)	-5.0%
Prop 84 & 50 Funds	-	-	67,100	-	67,100	NA	-	(67,100)	NA
SRF Loan Proceeds	-	-	-	-	-	NA	-	-	NA
CSI Rebate	-	-	-	-	-	NA	-	-	NA
Facility Rents & Other Non-Operating Revenues	27,825	14,421	194,023	129,791	64,232	49.5%	173,055	(20,968)	-12.1%
Total Non Operating Revenues	246,107	705,341	3,793,403	4,101,220	(307,817)	-7.5%	5,165,303	1,371,900	26.6%
Total Revenues	2,111,820	2,491,739	25,288,507	24,550,666	737,840	3.0%	32,927,065	7,638,558	23.2%
Expenditures									
Purchased Water Expense	689,087	735,263	10,540,541	9,904,335	(636,206)	-6.4%	13,228,586	2,688,045	20.3%
MWD Readiness to Serve*	29,767	29,767	267,897	267,903	6	0.0%	357,204	89,307	25.0%
CWA Infrastructure Access Charge*	37,170	37,170	314,226	314,226	-	0.0%	425,736	111,510	26.2%
Production-Water Quality & Treatment	105,387	106,783	847,413	1,067,828	220,414	20.6%	1,388,176	540,763	39.0%
Distribution & Pumping	148,088	145,852	1,460,988	1,458,516	(2,472)	-0.2%	1,896,071	435,083	22.9%
Customer Service	111,629	109,317	1,093,225	1,093,168	(56)	0.0%	1,421,119	327,894	23.1%
General Administration	352,445	391,861	4,070,434	3,918,611	(151,824)	-3.9%	5,094,194	1,023,760	20.1%
Collection, Treatment & Disposal	306,210	210,120	2,282,423	2,101,200	(181,223)	-8.6%	2,731,560	449,137	16.4%
Total Operating Expenses	1,779,782	1,766,132	20,877,148	20,125,787	(751,361)	-3.7%	26,574,812	5,697,664	21.4%
Debt Service Expenses									
CalPERS UAL	-	-	572,652	572,652	-	0.0%	572,652	-	0.0%
Red Mountain SRF	-	-	395,637	395,424	(213)	-0.1%	395,424	(213)	-0.1%
WWTP SRF	1,845,746	1,845,746	1,845,746	1,845,746	-	0.0%	1,845,746	-	0.0%
QECB Solar Debt (Net of Subsidy)	-	-	186,270	186,290	20	0.0%	372,854	186,584	50.0%
Total Debt Service	1,845,746	1,845,746	3,000,305	3,000,112	(193)	0.0%	2,614,024	(386,281)	-14.8%
Total Expenses	3,625,528	3,611,878	23,877,452	23,125,898	(751,554)	-3.2%	29,188,835	5,311,383	18.2%
Net Revenue/(loss) From Operations and Debt Service	(1,513,709)	(1,120,139)	1,411,054	1,424,768	(13,714)	-1.0%	3,738,230	2,327,176	62.3%
Capital Investment									
Construction Expenditures*	617,346	504,269	5,176,017	4,538,417	(637,600)	-14.0%	6,051,223	875,206	14.5%
Net Revenue/(Loss)	(2,131,055)	(1,624,408)	(3,764,963)	(3,113,650)	(651,313)	20.9%	(2,312,993)	1,451,970	-62.8%

* Annual and monthly budgeted amounts updated.

03/31/2018

Treasurer's Warrant No. March

TO: Treasurer of the Fallbrook Public Utility District

The bills and claims listed below are approved as authorized by resolution no. 3538 of the Board of Directors dated July 8, 1985. You are hereby authorized and directed to pay said prospective claims in the amounts stated (less discounts in instances where discounts are allowed).

Payroll -03/18

Computer Check Register

Payroll #1	131,878.66
Payroll #2	<u>129,006.26</u>
	<u>260,884.92</u>

Accounts Payable

Checks by Date - Summary by Check Date

User: AnnaleceB
Printed: 4/2/2018 11:25 AM



Fallbrook Public Utility District

Purchasing Dept. Phone: (760) 728-1151, Fax: (760) 728-8491

Main Office Phone: (760) 728-1125, Fax: (760) 728-6029

Check No	Vendor No	Vendor Name	Check Date	Check Amount
77486	06323	ADVANCED COMMUNICATION SYSTE	03/07/2018	560.14
77487	06403	APPLEONE EMPLOYMENT SERVICES	03/07/2018	880.64
77488	05958	BAMM! PROMOTIONAL PRODUCTS, I	03/07/2018	974.51
77489	06235	JACK BEBEE	03/07/2018	355.33
77490	06599	JON BERGHOLZ	03/07/2018	66.32
77491	06713	BISHOP'S TREE SERVICE, INC.	03/07/2018	2,050.00
77492	90921	BOB MURRAY & ASSOCIATES	03/07/2018	9,222.50
77493	06374	BOOT BARN INC.	03/07/2018	151.70
77494	00898	BP BATTERY	03/07/2018	119.16
77495	03134	CALIFORNIA WATER ENVIRONMENT.	03/07/2018	265.00
77496	91241	LISA CHAFFIN	03/07/2018	64.97
77497	05192	DIAMOND ENVIRONMENTAL SERVIC	03/07/2018	196.83
77498	91123	DIGITAL DEPLOYMENT, INC.	03/07/2018	550.00
77499	09523	FALLBROOK EQUIP RENTALS	03/07/2018	7,098.61
77500	01099	FALLBROOK IRRIGATION INC	03/07/2018	263.61
77501	91203	FIRST BANKCARD	03/07/2018	1,989.89
77502	03174	HAAKER EQUIPMENT COMPANY	03/07/2018	2,154.70
77503	02773	HDS WHITE CAP CONST SUPPLY	03/07/2018	232.74
77504	06426	INDUSTRIAL SAFETY PROFESSIONAL	03/07/2018	1,700.00
77505	06577	INFOSEND INC	03/07/2018	5,011.96
77506	05255	INLAND WATER WORKS SUPPLY CO.	03/07/2018	112,662.59
77507	06243	JIM'S SIGN SHOP	03/07/2018	614.18
77508	04027	JOES HARDWARE	03/07/2018	2,241.62
77509	06261	LAWTON GROUP	03/07/2018	439.56
77510	06170	DEPT 3682 MAILFINANCE INC.	03/07/2018	2,377.23
77511	06614	MITEL LEASING	03/07/2018	815.15
77512	91077	MULTI SERVICE TECHNOLOGY SOLU'	03/07/2018	195.74
77513	91244	MUNICIPAL DIVING SERVICES INC.	03/07/2018	3,100.00
77514	06338	MYTHOS TECHNOLOGY INC	03/07/2018	481.76
77515	06707	NATIONAL METER & AUTOMATION	03/07/2018	228,496.81
77516	00718	NATIONWIDE RETIREMENT Solutio	03/07/2018	2,445.00
77517	01267	PACIFIC PIPELINE	03/07/2018	18,080.13
77518	UB*00136	DRAVES PIPELINE	03/07/2018	994.84
77519	00231	SAN DIEGO COUNTY WATER AUTH	03/07/2018	957,020.17
77520	00232	SAN DIEGO GAS & ELECTRIC	03/07/2018	25,902.28
77521	06401	SONSRAY MACHINERY LLC	03/07/2018	49.40
77522	91107	SPECTRUM BUSINESS	03/07/2018	105.58
77523	04092	STATE WATER RESOURCES CONT BRI	03/07/2018	120.00
77524	91223	STERLING HEALTH SERVICES INC.	03/07/2018	80.00
77525	02797	STEVE STONE	03/07/2018	162.53
77526	00159	SUPERIOR READY MIX	03/07/2018	2,575.81
77527	05971	UNISORB CORPORATION	03/07/2018	3,870.50
77528	04290	VILLAGE NEWS, INC.	03/07/2018	495.00
77529	06231	WESTERN WATER WORKS SUPPLY CC	03/07/2018	4,249.66

Total for 3/7/2018:

1,401,484.15

Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH	00152	FPUD EMPL ASSOCIATION	03/14/2018	901.78
ACH	06758	US TREASURY - PAYROLL TAXES	03/14/2018	52,719.44
ACH	06759	STATE OF CA - PR TAXES	03/14/2018	7,902.54
ACH	06760	STATE OF CA - SDI	03/14/2018	2,037.98
ACH	06761	LINCOLN FINANCIAL GROUP	03/14/2018	5,020.54
ACH	06763	PERS - PAYROLL	03/14/2018	33,732.77
77535	05181	MATTHEW PEREZ	03/14/2018	498.87
77536	91184	4IMPRINT INC	03/14/2018	218.36
77537	06323	ADVANCED COMMUNICATION SYSTE	03/14/2018	2,333.34
77538	91256	AFP	03/14/2018	1,124.55
77539	02013	ALVAREZ FAMILY TRUST	03/14/2018	8,298.26
77540	06403	APPLEONE EMPLOYMENT SERVICES	03/14/2018	798.08
77541	05088	AT&T	03/14/2018	878.03
77542	06020	BABCOCK & SONS, INC.	03/14/2018	1,317.00
77543	06235	JACK BEBEE	03/14/2018	288.08
77544	90957	BIG TEX TRAILER WORLD, INC	03/14/2018	5,496.23
77545	00898	BP BATTERY	03/14/2018	144.47
77546	06012	CALIFORNIA DEPT OF CSS	03/14/2018	231.00
77547	06115	CDW GOVERNMENT INC.	03/14/2018	6,712.90
77548	05953	CORODATA RECORDS MANAGEMENT	03/14/2018	739.63
77549	06675	CORODATA SHREDDING, INC	03/14/2018	54.50
77550	06551	DEPT OF FORESTRY & FIRE PROTECT	03/14/2018	456.80
77551	03391	ELECTRICAL SALES INC	03/14/2018	606.08
77552	05588	ESCONDIDO METAL SUPPLY	03/14/2018	592.19
77553	04122	EVOQUA WATER TECHNOLOGIES LLC	03/14/2018	3,978.62
77554	09523	FALLBROOK EQUIP RENTALS	03/14/2018	1,413.00
77555	00169	FALLBROOK OIL COMPANY	03/14/2018	3,805.75
77556	01432	FERGUSON WATERWORKS #1083	03/14/2018	3,620.41
77557	05560	FRANCHISE TAX BOARD	03/14/2018	250.00
77558	04958	GOSCH FORD TEMECULA	03/14/2018	126.96
77559	02170	GRAINGER, INC.	03/14/2018	473.76
77560	05970	GRISWOLD INDUSTRIES	03/14/2018	2,019.88
77561	03174	HAAKER EQUIPMENT COMPANY	03/14/2018	1,285.29
77562	02773	HDS WHITE CAP CONST SUPPLY	03/14/2018	929.99
77563	03276	HOME DEPOT CREDIT SERVICES	03/14/2018	649.54
77564	06577	INFOSEND INC	03/14/2018	2,151.62
77565	05255	INLAND WATER WORKS SUPPLY CO.	03/14/2018	102,915.52
77566	00190	JCI JONES CHEMICALS INC.	03/14/2018	3,376.91
77567	06243	JIM'S SIGN SHOP	03/14/2018	198.80
77568	90953	JR FILANC CONSTRUCTION CO., INC.	03/14/2018	74,227.86
77569	06479	KNOCKOUT PEST CONTROL & TERMI	03/14/2018	450.00
77570	04926	KONICA MINOLTA PREMIER FINANCE	03/14/2018	3,654.09
77571	06261	LAWTON GROUP	03/14/2018	439.56
77572	03322	LIGHTHOUSE AUTOMOTIVE	03/14/2018	3,986.22
77573	06596	MCS INSPECTION GROUP	03/14/2018	6,470.00
77574	91192	MISSION LINEN SUPPLY	03/14/2018	1,901.43
77575	03944	MISSION RESOURCE CONSV DISTRIC'	03/14/2018	125.00
77576	90932	NAPA AUTO PARTS	03/14/2018	389.12
77577	06707	NATIONAL METER & AUTOMATION	03/14/2018	123,689.14
77578	05104	NCL OF WISCONSIN INC	03/14/2018	1,801.22
77579	04900	PARADISE CHEVROLET CADILLAC	03/14/2018	941.34
77580	06237	LARRY RAGSDALE	03/14/2018	165.44
77581	06105	SHAMROCK SUPPLY CO., INC.	03/14/2018	938.59
77582	05883	TESTAMERICA LABORATORIES, INC.	03/14/2018	621.11
77583	91255	TOP-LINE INDUSTRIAL SUPPLY L.L.C.	03/14/2018	46.16
77584	91257	TRU-ECO ENVIRONMENTAL CONSUL'	03/14/2018	715.00
77585	06211	UNITED IMAGING	03/14/2018	536.92

Check No	Vendor No	Vendor Name	Check Date	Check Amount
77586	00458	VERIZON WIRELESS	03/14/2018	1,593.65
77587	00865	WATER EDUCATION FOUNDATION	03/14/2018	882.00
77588	06231	WESTERN WATER WORKS SUPPLY CC	03/14/2018	19,359.96
Total for 3/14/2018:				503,233.28
77589	01460	AFLAC	03/21/2018	1,416.73
77590	04995	AMERICAN MESSAGING	03/21/2018	207.01
77591	91229	AMP United, LLC	03/21/2018	215,424.35
77592	06403	APPLEONE EMPLOYMENT SERVICES	03/21/2018	880.64
77593	90957	BIG TEX TRAILER WORLD, INC	03/21/2018	5,466.07
77594	UB*00141	GARY & KATHERINE BLANKENSHIP	03/21/2018	77.01
77595	91154	ANNALECE BOKMA	03/21/2018	410.00
77596	00898	BP BATTERY	03/21/2018	203.21
77597	03134	CALIFORNIA WATER ENVIRONMENT	03/21/2018	540.00
77598	03978	CAMERON WELDING SUPPLY	03/21/2018	217.44
77599	90884	MAVIS CANPINAR	03/21/2018	25.00
77600	01719	MICKEY M. CASE	03/21/2018	25.00
77601	01719	MICKEY M. CASE	03/21/2018	60.00
77602	91241	LISA CHAFFIN	03/21/2018	191.70
77603	05899	PAULA CLARK	03/21/2018	25.00
77604	02176	CORELOGIC SOLUTIONS, LLC	03/21/2018	225.00
77605	UB*00140	HOWARD COSTANTINO	03/21/2018	45.07
77606	91008	MICHAEL COTHRAN	03/21/2018	25.00
77607	00370	CROP PRODUCTION SERVICES, INC.	03/21/2018	34.22
77608	02925	DATA NET SOLUTIONS	03/21/2018	401.00
77609	05180	NOELLE DENKE	03/21/2018	25.00
77610	05180	NOELLE DENKE	03/21/2018	118.59
77611	05985	SOLEIL DEVELLE	03/21/2018	25.00
77612	05192	DIAMOND ENVIRONMENTAL SERVIC	03/21/2018	322.31
77613	04425	DOMINICK'S SANDWICHES	03/21/2018	159.18
77614	01099	FALLBROOK IRRIGATION INC	03/21/2018	49.20
77615	00170	FALLBROOK WASTE & RECYCLING	03/21/2018	657.70
77616	06286	GARDA CL WEST, INC.	03/21/2018	233.82
77617	09517	GENCO	03/21/2018	775.80
77618	00182	GLENNIE'S OFFICE PRODUCTS, INC	03/21/2018	284.08
77619	02767	GRANGETTO FARM & GARDEN SUPPI	03/21/2018	1.94
77620	05380	HACH CO	03/21/2018	4,931.87
77621	06429	HEALTHPOINTE MEDICAL GROUP,INC	03/21/2018	295.00
77622	UB*00138	DAVID HEID	03/21/2018	27.22
77623	UB*00139	ROBERT HELLING	03/21/2018	107.06
77624	06267	J2 GLOBAL IRELAND LIMITED	03/21/2018	59.91
77625	06380	JANI-KING OF CALIFORNIA, INC - SA	03/21/2018	2,722.99
77626	91258	JASON JARED	03/21/2018	25.00
77627	90916	KELLY LAUGHLIN	03/21/2018	25.00
77628	06261	LAWTON GROUP	03/21/2018	439.56
77629	03765	LENNIHAN LAW	03/21/2018	9,910.47
77630	06633	MAINTENANCE CONNECTION INC	03/21/2018	756.20
77631	01782	JEFF MARCHAND	03/21/2018	25.00
77632	06338	MYTHOS TECHNOLOGY INC	03/21/2018	2,585.94
77633	03201	NATIONAL SAFETY COMPLIANCE INC	03/21/2018	872.41
77634	00718	NATIONWIDE RETIREMENT SOLUTIO	03/21/2018	2,445.00
77635	06298	ONESOURCE DISTRIBUTORS, LLC	03/21/2018	2,423.40
77636	91236	PLATINUM CONSULTING GROUP LLC	03/21/2018	8,472.50
77637	03024	DEBRA J. POTTER	03/21/2018	84.00
77638	91155	QUALITY GATE COMPANY	03/21/2018	625.00
77639	04075	RAYNE WATER SYSTEMS	03/21/2018	125.00


Check No	Vendor No	Vendor Name	Check Date	Check Amount
77640	06485	FABRIENNE ROBINSON	03/21/2018	25.00
77641	06608	ROTARY CLUB OF FALLBROOK	03/21/2018	211.00
77642	03738	SAN DIEGO COUNTY SUPERINTENDE	03/21/2018	526.00
77643	91094	SCADA INTEGRATIONS	03/21/2018	5,031.25
77644	UB*00137	ROLAND SERNA	03/21/2018	26.43
77645	91218	DAVID SHANK	03/21/2018	150.00
77646	91153	COLTER SHANNON	03/21/2018	1,470.02
77647	06388	SHAPE PRODUCTS	03/21/2018	1,008.94
77648	06064	SOLENIS LLC	03/21/2018	8,115.29
77649	90929	SOUTHWEST ANSWERING SERVICE, I	03/21/2018	897.66
77650	02206	STATE WATER RESOURCES CONTROL	03/21/2018	1,845,745.70
77651	00159	SUPERIOR READY MIX	03/21/2018	515.37
77652	06735	TCN, INC.	03/21/2018	104.23
77653	91082	TELETRAC, INC	03/21/2018	1,105.48
77654	04024	TEDD THEODORE	03/21/2018	700.00
77655	00724	UNDERGROUND SERVICE ALERT	03/21/2018	523.15
77656	05909	WAGNER & BONSIGNORE, CONSULTI	03/21/2018	312.50
77657	01359	WATERMASTER	03/21/2018	26,967.32
77658	06231	WESTERN WATER WORKS SUPPLY CC	03/21/2018	4,418.55

Total for 3/21/2018:

2,163,364.49

ACH	00152	FPUD EMPL ASSOCIATION	03/28/2018	901.78
ACH	06758	US TREASURY - PAYROLL TAXES	03/28/2018	51,555.94
ACH	06759	STATE OF CA - PR TAXES	03/28/2018	7,673.81
ACH	06760	STATE OF CA - SDI	03/28/2018	2,006.13
ACH	06761	LINCOLN FINANCIAL GROUP	03/28/2018	5,080.54
ACH	06763	PERS - PAYROLL	03/28/2018	33,483.09
77665	06740	ACCELA, INC	03/28/2018	31,805.61
77666	00101	ACWA JPIA	03/28/2018	75,709.43
77667	06403	APPLEONE EMPLOYMENT SERVICES	03/28/2018	990.72
77668	91066	ATHENS SERVICES	03/28/2018	19,009.00
77669	00898	BP BATTERY	03/28/2018	110.01
77670	06012	CALIFORNIA DEPT OF CSS	03/28/2018	231.00
77671	03205	CITY OF OCEANSIDE	03/28/2018	1,193.60
77672	91185	CONTEC CONSTRUCTION, INC.	03/28/2018	7,119.91
77673	91243	CUSTOM UPHOLSTERY UNLIMITED	03/28/2018	220.00
77674	04425	DOMINICK'S SANDWICHES	03/28/2018	46.09
77675	04794	DSR/DOOR SERVICE & REPAIR, INC.	03/28/2018	302.00
77676	00169	FALLBROOK OIL COMPANY	03/28/2018	9,976.69
77677	04494	FEDERAL EXPRESS CORPORATION	03/28/2018	52.06
77678	01432	FERGUSON WATERWORKS #1083	03/28/2018	8,576.90
77679	91198	FIRST BANKCARD	03/28/2018	125.85
77680	91200	FIRST BANKCARD	03/28/2018	1,166.72
77681	91201	FIRST BANKCARD	03/28/2018	27.15
77682	91202	FIRST BANKCARD	03/28/2018	2,372.98
77683	91203	FIRST BANKCARD	03/28/2018	2,583.13
77684	91225	FIRST BANKCARD	03/28/2018	1,169.89
77685	91235	FIRST BANKCARD	03/28/2018	118.98
77686	05560	FRANCHISE TAX BOARD	03/28/2018	250.00
77687	02170	GRAINGER, INC.	03/28/2018	638.35
77688	05380	HACH CO	03/28/2018	385.48
77689	91261	WILLIAM HERBERT	03/28/2018	754.03
77690	06577	INFOSEND INC	03/28/2018	6,390.04
77691	06261	LAWTON GROUP	03/28/2018	382.58
77692	02618	MC MASTER-CARR	03/28/2018	563.08
77693	06596	MCS INSPECTION GROUP	03/28/2018	7,240.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
77694	06614	MITEL LEASING	03/28/2018	815.15
77695	91077	MULTI SERVICE TECHNOLOGY SOLU	03/28/2018	512.71
77696	05104	NCL OF WISCONSIN INC	03/28/2018	1,318.71
77697	06744	O.S.T.S. INC	03/28/2018	1,150.00
77698	04236	PALOMAR INVESTIGATIVE GROUP, IN	03/28/2018	100.00
77699	04900	PARADISE CHEVROLET CADILLAC	03/28/2018	459.81
77700	91007	PFM ASSET MANGEMENT LLC	03/28/2018	1,117.19
77701	06688	ANDO PILVE	03/28/2018	675.00
77702	03137	GARY PITTS	03/28/2018	136.48
77703	UB*00143	BRITTANYA RAZAVI	03/28/2018	53.92
77704	02265	RUPE'S HYDRAULICS	03/28/2018	1,128.02
77705	05936	SAN DIEGO COUNTY RECORDER	03/28/2018	50.00
77706	05403	SAN DIEGO UNION-TRIBUNE CO.	03/28/2018	137.16
77707	91218	DAVID SHANK	03/28/2018	15.00
77708	04434	SNAP ON TOOLS	03/28/2018	2,546.99
77709	UB*00142	KF STEPHENS, INC	03/28/2018	48.62
77710	91223	STERLING HEALTH SERVICES INC.	03/28/2018	75.00
77711	02797	STEVE STONE	03/28/2018	250.00
77712	06454	TRIMARK ASSOCIATES INC	03/28/2018	120.00
77713	91257	TRU-ECO ENVIRONMENTAL CONSUL	03/28/2018	595.00
77714	05065	TYCO INTEGRATED SECURITY LLC	03/28/2018	424.72
77715	91254	WESTERN PUMP, INC.	03/28/2018	890.00
Total for 3/28/2018:				292,832.05
Report Total (231 checks):				4,360,913.97



Jack Bebee

Acting General Manager

FALLBROOK PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS

DIRECTOR'S REPORT OF CONFERENCE / MEETING ATTENDANCE

Director Name: Don McDougal

Name & Location of Function: Whitewater Preserve Tour, Whitewater, California

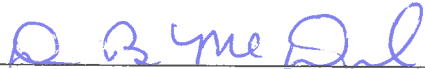
Date(s) of Attendance: April 12, 2018

Purpose of Function: Inspection tour of the Whitewater Preserve

Sponsoring Organization: The Wildlands Conservancy

Summary of Conference or Meeting:

Tour hosted by Wildlands Conservancy of their White Water River Preserve to orient about WC and their operations and facilities. It was an outstanding tour and feel WC would be a perfect operator of our Santa Margarita property. WC's facilities, staff, programs and operations were quality, professional and enjoyed by a variety of visitors. This is a must see for board members with questions about WC and their operations and commitment to the public.

Director Signature: 

Date: April 12, 2018

The Administrative Code requires reports of conferences or meetings for which a director requests per diem or expense reimbursement. Reports must be submitted to the secretary no later than one (1) week prior to the board meeting.

Reports must be submitted before the District will pay per diem or reimbursement for the conference or meeting. Reports are not required for board or committee meetings or meetings with board or committee officers, the general manager, or the general counsel.

FALLBROOK PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS

DIRECTOR'S REPORT OF CONFERENCE / MEETING ATTENDANCE

Director Name: Jennifer DeMeo

Name & Location of Function: Whitewater River Preserve Tour with Zach Kanor-Anaya and David Myers Regional Director of Wildlands, Whitewater, CA

Date(s) of Attendance: Thursday, April 12, 2018

Purpose of Function: Tour of property for Educational and Information Gathering

Sponsoring Organization: Wildlands Conservancy

Summary of Conference or Meeting:

On the ride up to the property, we were able to ask questions and get to know Zach. He is very excited about the project and looking forward to being on site to assist in keeping the goals of the community and the District in place. Driving up to the preserve entrance, the signage was well constructed and natural looking. The parking lot layout was efficient and welcoming. The ranger station and welcome center had a log cabin feel with mission architecture that blended with the surrounding preserve. The property had been a trout farm. Wildlands did a great job in using existing water features of the farm to create an area good for family picnics and events in a beautiful outdoor setting with picnic tables and walking trails. The bathrooms were constructed using local materials and functioned well. Signage and trail markers were wood or stone. I would love to have Wildlands take over our property and make these improvements. It would bring more people to view our beautiful trails at the Santa Margarita River and therefore more business to Fallbrook. I got a chance (finally) to go down to the Santa Margarita property with Zach after to get an idea of the plan for the parking lot and ranger station. I see nothing but improvements to what is already so beautiful as well as better access to the trails and more help with security and maintenance by going forward with the sale if all goes well with the funding. I've included some of the photos I took while on the tour.

Director Signature: Jennifer M DeMeo Date: 4/14/2018

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