



**FALLBROOK PUBLIC UTILITY DISTRICT
MEETING OF THE COMMUNITY BENEFIT COMMITTEE**

AGENDA

**MONDAY, FEBRUARY 13, 2023
10:00 A.M.**

**FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125**

THIS MEETING WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54953(e)(1)(A), WHICH WAIVES CERTAIN BROWN ACT TELECONFERENCING REQUIREMENTS DURING A PROCLAIMED STATE OF EMERGENCY WHEN STATE OR LOCAL OFFICIALS HAVE IMPOSED OR RECOMMENDED MEASURES TO PROMOTE SOCIAL DISTANCING, AND ALLOWS SOME OR ALL OF THE MEMBERS OF COMMUNITY BENEFIT COMMITTEE TO ATTEND THIS MEETING TELEPHONICALLY OR VIA VIDEO CONFERENCE. MEMBERS OF THE PUBLIC WHO DO NOT WISH TO ATTEND IN PERSON ARE ENCOURAGED TO PARTICIPATE IN THE MEETING VIA WEB CONFERENCE USING THE BELOW CALL-IN AND WEBLINK INFORMATION. MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THIS MEETING BY ATTENDING IN PERSON AT THE DISTRICT OFFICE LOCATED AT 990 E. MISSION RD., FALLBROOK, CA 92028.

Join Zoom Meeting

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MEETING ID: 891 7404 2595

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PUBLIC COMMENTS: Members of the public may submit public comments and comments on agenda items in one of the following ways:

SUBMIT COMMENTS BEFORE THE MEETING:

- By emailing to our Board Secretary at leckert@fpud.com
- By mailing to the District Offices at 990 E. Mission Rd., Fallbrook, CA 92028
- By depositing them in the District's Payment Drop Box located at 990 E. Mission Rd., Fallbrook, CA 92028

All comments submitted before the meeting by whatever means must be received at least 1 hour in advance of the meeting. All comments will be read to the Board during the appropriate portion of the meeting. Please keep any written comments to 3 minutes.

REMOTELY MAKE COMMENTS DURING THE MEETING: The Committee Chair will inquire prior to Committee discussion if there are any comments from the public on each item.

- Via Zoom Webinar go to the "Participants List," hover over your name and click on "raise hand." This will notify the moderator that you wish to speak during oral communication or during a specific item on the agenda.
- Via phone, you can raise your hand by pressing *9 to notify the moderator that you wish to speak during the current item.

MAKE IN-PERSON COMMENTS DURING THE MEETING: The Committee Chair will inquire prior to Committee discussion if there are any comments from the public on each item, at which time members of the public attending in person may make comments.

THESE PUBLIC COMMENT PROCEDURES SUPERSEDE THE DISTRICT'S STANDARD PUBLIC COMMENT POLICIES AND PROCEDURES TO THE CONTRARY.

If you have a disability and need an accommodation to participate in the meeting, please call the Board Secretary at (760) 999-2704 for assistance.

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL

APPROVAL OF AGENDA

PUBLIC COMMENT

Members of the public are invited to address the Committee on any item that is within the subject matter jurisdiction of the legislative body. The Committee Chair may limit comments to three (3) minutes.

II. CONSENT CALENDAR-----(ITEM A)****

All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Committee or the public requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Committee.

A. CONSIDER APPROVAL OF MINUTES

1. January 9, 2023 Community Benefit Committee Meeting

Recommendation: The Committee approve the minutes of the aforementioned meeting of the Community Benefit Committee of the Fallbrook Public Utility District.

III. WORKGROUP REPORTS.....(ITEMS B-C)****

B. PROPOSAL DEVELOPMENT WORKGROUP

1. San Diego County Parks Director Brian Albright

C. ADMINISTRATIVE FUNCTION WORKGROUP

1. Administrative Rules of Order
2. Recusal
3. Scheduling
4. By-Laws Question
5. Mission And Vision Statements

IV. ACTION / DISCUSSION -----(ITEMS D-E)****

D. COMMUNITY OUTREACH

E. NEW BUSINESS

V. ADJOURNMENT OF MEETING – *Next meeting March 13, 2023 at 10:00 a.m.*

* * * * *

DECLARATION OF POSTING

I, Lauren Eckert, Executive Assistant/Board Secretary of the Fallbrook Public Utility District, do hereby declare that I posted a copy of the foregoing agenda in the glass case at the entrance of the District Office located at 990 East Mission Road, Fallbrook, California, at least 72 hours prior to the meeting in accordance with Government Code § 54954.2.

I, Lauren Eckert, further declare under penalty of perjury and under the laws of the State of California that the foregoing is true and correct.

February 9, 2023
Dated / Fallbrook, CA

/s/ Lauren Eckert
Executive Assistant/Board Secretary

MEMO

TO: Community Benefit Committee
FROM: Lauren Eckert, Executive Assistant/Board Secretary
DATE: February 13, 2023
SUBJECT: Approval of Minutes

Recommended Action

That the Committee approve the minutes of the following meeting of the Community Benefit Committee of the Fallbrook Public Utility District:

1. January 9, 2023 Community Benefit Committee Meeting



**FALLBROOK PUBLIC UTILITY DISTRICT
COMMUNITY BENEFIT PROGRAM COMMITTEE**

MINUTES

**MONDAY, JANUARY 9, 2023
10:00 A.M.**

**FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125**

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

General Manager Bebee called the Community Benefit Committee meeting to order at 10:00 a.m.

A quorum was established, and attendance was as follows:

Committee Members

Present: Jim Mendelson
Elana Sterling
Lila Hargrove
Jerry Kalman
Leticia Maldonado/Stamos
Anna Marchand
Rosie Redmond

Absent: None

District Staff

Present: Jack Bebee, General Manager
Noelle Denke, Public Affairs Specialist
Lauren Eckert, Executive Assistant/Board Secretary

Also present were others, including, but not limited to: Don McDougal, Jeff Marchand, and Craig Balben

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL

- A. CONSIDER FINDINGS TO CONTINUE HOLDING REMOTE/
TELECONFERENCE MEETINGS PURSUANT TO ASSEMBLY BILL 361

Recommendation:

1. *That the FPUD Community Benefit Committee make the following findings by majority vote:*
 - a. *The Governor-declared COVID-19 State of Emergency remains in effect and the Community Benefit Committee has reconsidered the circumstances of the COVID-19 State of Emergency; and*
 - b. *State or local officials continue to impose or recommend measures to promote social distancing.*
2. *That the FPUD Community Benefit Committee determine that, for the next thirty (30) days, the meetings of the committees shall be held pursuant to the provisions of Government Code section 54953(e), allowing legislative body members and members of the public to participate in meetings remotely in accordance with that section.*

MOTION: Committee Member Mendelson moved to find that the Governor-declared COVID-19 State of Emergency remains in effect and the Community Benefit Committee has reconsidered the circumstances of the COVID-19 State of Emergency; and State or local officials continue to impose or recommend measures to promote social distancing and that, for the next thirty days, meetings of the FPUD Community Benefit Committee shall be held pursuant to provisions of the Government Code section 54953(e), allowing legislative body members and members of the public to participate in meetings remotely in accordance with that section; Committee Member Redmond seconded. Motion passed; VOTE:

AYES: Mendelson, Sterling, Hargrove, Kalman, Maldonado/Stamos, Marchand, and Redmond

NOES: None

ABSTAIN: None

ABSENT: None

PUBLIC COMMENT

Don McDougal stated he started working on a program for funding for Fallbrook 15 years ago, which was a long struggle with many iterations of options. He explained he was looking for a program that Fallbrook could participate in one hundred percent and get one hundred percent of the benefit of the work performed. He reported the FPUD Board of Directors saw the vision of this program. He then congratulated each Committee Member for being chosen to sit on this committee.

II. ACTION / DISCUSSION -----(ITEMS B–E)

B. INTRODUCTIONS

Each of the Committee Members introduced themselves and provided a brief background on their professional and community experience.

C. OVERVIEW OF PROGRAM

General Manager Bebee explained how the program and the Committee was formed. He then presented a slideshow that summarized the program including the purpose, how the program is governed, the background, funding, services the Committee will provide, and initial necessary tasks.

D. DISCUSSION ON POTENTIAL TASKS FOR COMMITTEE

General Manager Bebee outlined the next steps for the Committee including determining Committee officers, the terms of each member, and figuring out how the Committee wants to solicit projects. He also explained the Form 700 filing requirements for the Committee.

Committee Member Hargrove thought it would be beneficial if each Committee Member filled out a conflict of interest form for which community and non-profit programs each member is involved in, as the Form 700 was mainly to do with money.

Committee Member Kalman asked how this Committee will interface with the FPU D Board of Directors and the community. General Manager Bebee responded that these meetings were open to the public. He also explained either the Committee in its entirety or one person the Committee chooses can interface with the Board, but the hope was to make this Committee as independent as possible.

The Committee decided on their monthly meeting schedule for February and March, which will be held on the second Monday at 10:00 a.m. Timing for meetings scheduled after March will be decided at a later meeting.

E. ACTION ITEMS AND NEXT STEPS

There was discussion about term limits, the selection of who would serve an initial two year term and who would serve an initial three year term, and responsibilities of the Chair, Vice Chair, and Secretary. Committee Member Mendelson volunteered to serve as the Committee Chair.

MOTION: Committee Member Maldonado/Stamos moved to elect Committee Member Mendelson as the Committee Chair, Committee Member Sterling as the Committee Vice Chair, and Committee Member Marchand as the Committee Secretary; Committee Member Redmond seconded. Motion passed; VOTE:

AYES: Mendelson, Sterling, Hargrove, Kalman, Maldonado/Stamos, Marchand, and Redmond
NOES: None
ABSTAIN: None
ABSENT: None

MOTION: Committee Member Maldonado/Stamos moved to assign the initial two-year term to Secretary Marchand, Committee Member Hargrove, and Committee Member Maldonado/Stamos, resulting in assigning the three-year term to Chair Mendelson, Vice Chair Sterling, Committee Member Kalman, and Committee Member Redmond; Committee Member Kalman seconded. Motion passed;
VOTE:

AYES: Mendelson, Sterling, Hargrove, Kalman, Maldonado/Stamos, Marchand, and Redmond
NOES: None
ABSTAIN: None
ABSENT: None

Chair Mendelson inquired about having an email chain with the Committee. General Manager Bebee explained there cannot be a majority of Committee Members on one email chain and suggested creating workgroups.

Discussion ensued about potential workgroups and the responsibilities of those workgroups. The Proposal Development Workgroup would be responsible for applications of funds provided for services.

MOTION: Committee Member Marchand moved to form the Proposal Development Workgroup, made up of three Committee Members including Committee Member Hargrove as the Workgroup Chair, Vice Chair Sterling, and Committee Member Redmond; Committee Member Kalman seconded. Motion passed; VOTE:

AYES: Mendelson, Sterling, Hargrove, Kalman, Maldonado/Stamos, Marchand, and Redmond
NOES: None
ABSTAIN: None
ABSENT: None

It was suggested that a conflict of interest form be created in addition to the Form 700 the Committee was required to complete. The proposed conflict of interest form would be for a disclosure of community groups in which those Committee Members were involved with or had membership. Committee Member Marchand volunteered to draft the form for approval at the next meeting.

There was discussion regarding adding a workgroup that would handle administrative functions for the Committee.

MOTION: Committee Member Maldonado/Stamos moved to establish an Administrative Function workgroup consisting of Committee Member Marchand as the workgroup Chair, Chair Mendelson, and Committee Member Kalman; Committee Chair Mendelson seconded. Motion passed; **VOTE:**

AYES: Mendelson, Sterling, Hargrove, Kalman, Maldonado/Stamos, Marchand, and Redmond

NOES: None

ABSTAIN: None

ABSENT: None

Discussion ensued about how the Committee can communicate. General Manager Bebee reiterated that there cannot be a majority on a correspondence. Committee Members can communicate with the Committee Chair if they have items to add to the meeting agendas. Continuing discussion included how the Committee can communicate with members of the public. There was a suggestion of having a chief spokesperson for the Committee for fielding inquiries from the public or utilizing Public Affairs Specialist Denke for public outreach. Chair Mendelson recommended Committee Member Kalman as the Committee's Chief Information Officer.

Chair Mendelson suggested one agenda item on the next meeting be about the initial effort to announce the Committee's existence. It was also suggested Committee Member Kalman draft a press release, possible for publishing in the Village News and on social media.

III. ADJOURNMENT OF MEETING

There being no further business to discuss, on a motion made by Committee Member Kalman, seconded by Committee Member Maldonado/Stamos, and passed unanimously, the Community Benefit Committee Meeting of the Fallbrook Public Utility District was adjourned at 11:26 a.m.

Chair, Community Benefit Committee

ATTEST:

Secretary, Community Benefit Committee