



FALLBROOK PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING

MINUTES

MONDAY, SEPTEMBER 23, 2024
4:00 P.M.

FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

President DeMeo called the September Regular Meeting of the Board of Directors of the Fallbrook Public Utility District to order at 4:00 p.m.

A quorum was established, and attendance was as follows:

Board of Directors

Present: Jennifer DeMeo, Member/President
Don McDougal, Member/Vice President
Dave Baxter, Member
Ken Endter, Member
Charley Wolk, Member

Absent: None

General Counsel/District Staff

Present: Jack Bebee, General Manager
Paula de Sousa, General Counsel
Dave Shank, Assistant General Manager/CFO
Jodi Brown, Management Analyst
Devin Casteel, System Operations Supervisor
Isabel Casteran, Safety & Risk Officer
Aaron Cook, Engineering Manager
Aaron Cox, Maintenance Technician II
Noelle Denke, Public Information Officer
Josh Hargrove, Senior Maintenance Technician
Peter Marshall, Collections Supervisor
Carl Quiram, Operations Manager
Steve Stone, Field Services Manager
Lauren Eckert, Executive Assistant/Board Secretary

Also present were others, including, but not limited to: Jacqueline Howells and Mark Mervich

PLEDGE OF ALLEGIANCE

President DeMeo led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION: Director McDougal moved to approve the agenda; Director Endter seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, Endter, McDougal and Wolk
NOES: None
ABSTAIN: None
ABSENT: None

PUBLIC COMMENT

Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.

There were no public comments on non-agenda items.

There were no public comments on agenda items A – B.

- A. EMPLOYEE PROMOTIONS
 - 1. Peter Marshall, Collections Supervisor
 - 2. Aaron Cox, Maintenance Technician II

The Board recognized Peter Marshall for his promotion to Collections Supervisor and Aaron Cox for his promotion to Maintenance Technician II.

- B. YEARS OF SERVICE
 - 1. Josh Hargrove – 10 years

The Board recognized Josh Hargrove for his 10 years of service to the District.

II. **CONSENT CALENDAR**-----**(ITEMS C–E)**
All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, or the public, requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.

- C. CONSIDER APPROVAL OF MINUTES
 - 1. August 26, 2024 Regular Meeting

Recommendation: The Board approve the minutes of the aforementioned meeting of the Board of Directors of the Fallbrook Public Utility District.

- D. CONSIDER ADVANCE APPROVAL TO ATTEND MEETINGS

Recommendation: That the Board authorize and approve, in advance, Directors' attendance to the ACWA Region 10 event addressing water quality challenges: present and future on October 15, 2024 at Yorba Linda Water District in Placentia, CA.

- E. CONSIDER NOTICE OF COMPLETION FOR PROJECT 3197, SEWER MAIN RELINING

Recommendation: That the Board authorize staff to file the attached Notice of Completion with the San Diego County Recorder.

There were no public comments on Consent Calendar items.

MOTION: Director Baxter moved to approve the Consent Calendar as presented; Director McDougal seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, Endter, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: None

III. INFORMATION ----- (ITEM F)

- F. UPDATE ON SEPTEMBER 13TH INCIDENT AT THE UV PLANT AT RED MOUNTAIN RESERVOIR

Presented by: Carl Quiram, Operations Manager

There were no public comments on agenda item F.

Operations Manager Quiram provided an update on the September 13, 2024 incident at the UV plant at Red Mountain Reservoir that resulted in a boil order notice. He reported there was an equipment failure with the UPS, which resulted in a power failure at the plant. Operations Manager Quiram explained we are still working on diagnosing exactly what happened with the equipment as well as installing a secondary valve.

Director Baxter asked how staff noticed there was a problem. Operations Manager Quiram explained when it happened, it froze the SCADA system. When

the alarm went off and staff looked at their tablets, everything looked fine. One of the Operators went in anyway and found there was no power. Director Baxter asked if there was something that could be done in the SCADA system in the event of a failure. Operations Manager Quiram responded that we are weighing our options.

Director Wolk was concerned that all precautions were taken, and this still happened. He asked if there was something that could be added for the Operators to be able to manually check it. Operations Manager Quiram stated a smaller separate UPS would be able to fix that problem.

Director Baxter asked if physical cameras would help with this. Operations Manager Quiram stated this happened during the night when it was completely dark, so staff would not have been able to see much on camera.

General Manager Bebee stated once a diagnosis is made, the Board will be notified of what happened.

IV. ACTION / DISCUSSION CALENDAR ----- (ITEM G)

G. CONSIDER AWARD OF KAUFMAN PRESSURE STATION REPLACEMENT PROJECT

Recommendation: That the Board award the Kaufman Pressure Station Replacement Project to the lowest responsible bidder, PK Mechanical for \$570,000.

There were no public comments on agenda item G.

Director Endter reported this item went through the Engineering and Operations Committee.

MOTION: Director Endter moved to award the Kaufman Pressure Station Replacement Project to the lowest responsible bidder, PK Mechanical for \$570,000; Director McDougal seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, Endter, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: None

V. ORAL/WRITTEN REPORTS----- (ITEMS 1-7)

1. General Counsel
2. General Manager
 - a. MWD/EMWD Update
 - b. Engineering and Operations Report

- c. Federal Funding Update
3. Assistant General Manager/Chief Financial Officer
 - a. Financial Summary Report
 - b. Treasurer's Report
 - c. Budget Status Report
 - d. Warrant List
 - AGM/CFO Shank reported the District received a GFOA award for the budget. This award is focused on enhancing budgets.
4. Public Information Officer
 - President DeMeo commended PIO Denke on the recent press releases.
5. Notice of Approval of Per Diem for Meetings Attended
6. Director Comments/Reports on Meetings Attended
 - President DeMeo encouraged Directors to attend the ACWA Region 10 event on October 15th.
7. Miscellaneous

VII. ADJOURNMENT OF MEETING

There being no further business to discuss, the September Regular Meeting of the Board of Directors of the Fallbrook Public Utility District was adjourned at 4:19 p.m.



President, Board of Directors

ATTEST:



Secretary, Board of Directors