



**FALLBROOK PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING**

**AGENDA**

**MONDAY, JULY 25, 2022  
4:00 P.M.**

**FALLBROOK PUBLIC UTILITY DISTRICT  
990 E. MISSION RD., FALLBROOK, CA 92028  
PHONE: (760) 728-1125**

**THIS MEETING WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54953(e)(1)(A), WHICH WAIVES CERTAIN BROWN ACT TELECONFERENCING REQUIREMENTS DURING A PROCLAIMED STATE OF EMERGENCY WHEN STATE OR LOCAL OFFICIALS HAVE IMPOSED OR RECOMMENDED MEASURES TO PROMOTE SOCIAL DISTANCING, AND ALLOWS SOME OR ALL OF THE MEMBERS OF THE FALLBROOK PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS TO ATTEND THIS MEETING TELEPHONICALLY OR VIA VIDEO CONFERENCE. MEMBERS OF THE PUBLIC WHO DO NOT WISH TO ATTEND IN PERSON ARE ENCOURAGED TO PARTICIPATE IN THE MEETING VIA WEB CONFERENCE USING THE BELOW CALL-IN AND WEBLINK INFORMATION. MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THIS MEETING BY ATTENDING IN PERSON AT THE DISTRICT OFFICE LOCATED AT 990 E. MISSION RD., FALLBROOK, CA 92028.**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/82003172211?pwd=UU10YWltMkVwWGVAUFNkQnA2bHA4Zz09>

**MEETING ID: 820 0317 2211**

**AUDIO PASSCODE: 363170**

**Dial by your location**

+1 346 248 7799 US (Houston); +1 720 707 2699 US (Denver); +1 253 215 8782 US (Tacoma);  
+1 312 626 6799 US (Chicago); +1 646 558 8656 US (New York); +1 301 715 8592 US (Washington DC)

**Find your local number: <https://us06web.zoom.us/j/82003172211?pwd=UU10YWltMkVwWGVAUFNkQnA2bHA4Zz09>**

**PUBLIC COMMENTS:** Members of the public may submit public comments and comments on agenda items in one of the following ways:

**SUBMIT COMMENTS BEFORE THE MEETING:**

- By emailing to our Board Secretary at [leckert@fpud.com](mailto:leckert@fpud.com)
- By mailing to the District Offices at 990 E. Mission Rd., Fallbrook, CA 92028
- By depositing them in the District's Payment Drop Box located at 990 E. Mission Rd., Fallbrook, CA 92028

All comments submitted before the meeting by whatever means must be received at least 1 hour in advance of the meeting. All comments will be read to the Board during the appropriate portion of the meeting. Please keep any written comments to 3 minutes.

**REMOTELY MAKE COMMENTS DURING THE MEETING:** The Board President will inquire prior to Board discussion if there are any comments from the public on each item.

- Via Zoom Webinar go to the "Participants List," hover over your name and click on "raise hand." This will notify the moderator that you wish to speak during oral communication or during a specific item on the agenda.
- Via phone, you can raise your hand by pressing \*9 to notify the moderator that you wish to speak during the current item.

**MAKE IN-PERSON COMMENTS DURING THE MEETING:** The Board President will inquire prior to Board discussion if there are any comments from the public on each item, at which time members of the public attending in person may make comments.

**THESE PUBLIC COMMENT PROCEDURES SUPERSEDE THE DISTRICT'S STANDARD PUBLIC COMMENT POLICIES AND PROCEDURES TO THE CONTRARY.**

*If you have a disability and need an accommodation to participate in the meeting, please call the Secretary at (760) 999-2704 for assistance so the necessary arrangements can be made.*

**I. PRELIMINARY FUNCTIONS**

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

- A. CONSIDER FINDINGS TO CONTINUE HOLDING REMOTE/ TELECONFERENCE MEETINGS PURSUANT TO ASSEMBLY BILL 361

Recommendation:

1. *That the FPUD Board of Directors make the following findings by majority vote:*
  - a. *The Governor-declared COVID-19 State of Emergency remains in effect and the Board of Directors has reconsidered the circumstances of the COVID-19 State of Emergency; and*
  - b. *State or local officials continue to impose or recommend measures to promote social distancing.*
2. *That the FPUD Board of Directors determine that, for the next thirty (30) days, the meetings of the Board and committees shall be held pursuant to the provisions of Government Code section 54953(e), allowing legislative body members and members of the public to participate in meetings remotely in accordance with that section.*

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMENT

*Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.*

B. YEARS OF SERVICE

1. Josh Couveau – 15 years
2. Mateo Morgan – 15 years

C. CERTIFICATIONS

1. Jamison Davis – Distribution Operator Grade II
2. Colter Shannon – Distribution Operator Grade II

D. NEW EMPLOYEE ANNOUNCEMENT

1. Martin Serrano, Utility Worker I

E. EMPLOYEE PROMOTION ANNOUNCEMENT

1. Bryan Wagner, Crew Leader

**II. CONSENT CALENDAR------(ITEMS F–J)**

*All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, or the public, requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.*

- F. CONSIDER APPROVAL OF MINUTES  
1. June 27, 2022 Regular Board Meeting

*Recommendation: The Board approve the minutes of the aforementioned meeting of the Board of Directors of the Fallbrook Public Utility District.*

- G. CONSIDER AUTHORIZATION TO FILE NOTICES OF COMPLETION FOR TWO PAVING PROJECTS

*Recommendation: The Board authorize staff the file the attached Notices of Completion with the San Diego County Recorder*

- H. CONSIDER NOTICE OF COMPLETION – RECYCLED AIRVAC AND DRAIN REPLACEMENT PROJECT

*Recommendation: The Board authorize staff the file the attached Notice of Completion with the San Diego County Recorder*

- I. CONSIDER NOTICE OF COMPLETION – GREEN CANYON FORCE MAIN REPLACEMENT PROJECT

*Recommendation: The Board authorize staff the file the attached Notice of Completion with the San Diego County Recorder*

- J. CONSIDER ADOPTING ORDINANCE NO. 353 – UPDATING ARTICLE 5 OF THE ADMINISTRATIVE CODE

*Recommendation: The Board adopt Ordinance No. 353, amending Article 5 of the FPUD Administrative Code with the changes noted.*

**III. INFORMATION----- (ITEMS K–L)**

- K. UPDATE ON WATER DISCONNECTIONS AND DELINQUENCIES

*Presented by: Dave Shank, Assistant General Manager/CFO*

- L. RATE STUDY UPDATE

*Presented by: Dave Shank, Assistant General Manager/CFO*

**IV. ACTION / DISCUSSION CALENDAR -----(ITEMS M–P)**

**M. CONSIDER GREEN CANYON FORCE MAIN CHANGE ORDER**

*Recommendation: That the Board approve the pending change order request for work performed by Blue Pacific Engineering and Construction for the Green Canyon Force Main Replacement Project, in the amount of \$59,907.22.*

**N. CONSIDER RECYCLED AIRVAC & DRAIN REPLACEMENT PROJECT CHANGE ORDER**

*Recommendation: That the Board approve the pending change order request for work performed by CHI Construction for the Recycled Airvac & Drain Replacement Project, in the amount of \$68,904.71.*

**O. CONSIDER WATER SUPPLY RELIABILITY PROJECT AMENDMENT**

*Recommendation: That the Board approve a professional services amendment for work performed by Hazen and Sawyer for the Water Supply Reliability Project, in the amount of \$53,295.*

**P. CONSIDER AMENDED EMPLOYMENT AGREEMENT BETWEEN FALLBROOK PUBLIC UTILITY DISTRICT AND JACK BEBEE**

*Recommendation: That the Amended Employment Agreement between Fallbrook and General Manager Jack Bebee be approved effective July 25, 2022.*

**V. ORAL/WRITTEN REPORTS----- (ITEMS 1–8)**

1. General Counsel
2. SDCWA Representative Report
3. General Manager
  - a. Engineering and Operations Report
4. Assistant General Manager/Chief Financial Officer
  - a. Financial Summary Report
  - b. Treasurer’s Report
  - c. Budget Status Report
  - d. Warrant List
5. Public Affairs Specialist
6. Notice of Approval of Per Diem for Meetings Attended
7. Director Comments/Reports on Meetings Attended
8. Miscellaneous

**VI. ADJOURNMENT OF MEETING**

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**DECLARATION OF POSTING**

I, Lauren Eckert, Executive Assistant/Board Secretary of the Fallbrook Public Utility District, do hereby declare that I posted a copy of the foregoing agenda in the glass case at the entrance of the District Office located at 990 East Mission Road, Fallbrook, California, at least 72 hours prior to the meeting in accordance with Government Code § 54954.2(a).

I, Lauren Eckert, further declare under penalty of perjury and under the laws of the State of California that the foregoing is true and correct.

July 20, 2022  
Dated / Fallbrook, CA

/s/ Lauren Eckert  
Executive Assistant / Board Secretary