



**FALLBROOK PUBLIC UTILITY DISTRICT
MEETING OF THE COMMUNITY BENEFIT PROGRAM COMMITTEE**

MINUTES

**MONDAY, JUNE 12, 2023
10:00 A.M.**

**FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125**

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL

Committee Chair Mendelson called the Fallbrook Public Utility District's Community Benefit Program ("FPUD CBP") Committee meeting to order at 10:03 a.m.

A quorum was established and attendance was as follows:

Committee Members

Present: Jim Mendelson, Chair
Elana Sterling, Vice Chair
Anna Marchand, Secretary, via teleconference location pursuant to
Government Code section 54953
Lila Hargrove
Leticia Maldonado/Stamos
Rosie Redmond

Absent: Jerry Kalman

District Staff Present: Noelle Denke, Public Affairs Specialist
Lauren Eckert, Executive Assistant/Board Secretary

Also present were four members of the public, in attendance, and one person attending via teleconferencing.

PLEDGE OF ALLEGIANCE

Committee Vice Chair Sterling led the Pledge of Allegiance.

ADDITIONS TO AGENDA PER GC § 54954.2(b) - None

APPROVAL OF AGENDA

MOTION: Committee Member Hargrove moved to approve the agenda, as published; Committee Vice Chair Sterling seconded. A roll call vote commenced and the motion passed. **VOTE:**

AYES: Unanimous
NOES: None
ABSTAIN: None
ABSENT: One

PUBLIC COMMENT------(ITEM A)

A. Mr. Luther Ballou submitted a written statement which was attached to the Revised Agenda package, dated for the June 12, 2023 FPUD CBP meeting, at pages 04-05, Item A. Chair Mendelson addressed Mr. Ballou's request to add items to the meeting's agenda by explaining the agenda is not revised per requests from persons who are not Committee members.

II. APPROVAL OF MINUTES------(ITEM B)

B. MAY 8, 2023 COMMUNITY BENEFIT PROGRAM COMMITTEE MEETING

MOTION: Committee Member Redmond moved to approve the May 8, 2023 FPUD CBP Committee Meeting minutes, as presented; Vice Chair Sterling seconded. A roll call vote commenced and the motion passed. VOTE:

AYES: Unanimous
NOES: None
ABSTAIN: None
ABSENT: One

III. WORKING GROUP REPORTS..... (ITEMS C-D)

C. ADMINISTRATIVE FUNCTION WORKGROUP

Chair Mendelson called for public comment, of which there was none.

Discussion ensued regarding the Fallbrook Public Utility District's Community Benefit Program (FPUD CBP) Operating Guidelines Draft 3 (Item C). Specific discussion centered on alternative paragraphs addressing recusal guidelines. The following motions were made:

MOTION: Committee Vice Chair Sterling moved to adopt the proposed paragraph a to the recusal guidelines providing:

"B. Recusal

"1. If a Committee member

"a. services on the Board of Directors, is an officer, or is a current member of an organization whose project is under consideration, the Committee member shall recuse themselves and leave the room during discussion of the project."

Committee Member Redmond seconded the motion. A roll call vote commenced and the motion passed. VOTE:

AYES: Unanimous
NOES: None
ABSTAIN: None
ABSENT: One

MOTION: Committee Hargrove moved to adopt the Fallbrook Public Utility District's Community Benefit Program (FPUD CBP) Operating Guidelines as presented and as revised via the prior motion. Vice Chair Sterling seconded the motion. A roll call vote commenced and the motion passed. VOTE:

AYES: Unanimous
NOES: None
ABSTAIN: None
ABSENT: One

The adopted Operating Guidelines are attached hereto as Attachment A.

D. PROPOSAL DEVELOPMENT WORKGROUP

Chair Mendelson called for public comment, of which there was none.

Working Group Chair Hargrove introduced the Fallbrook Public Utility District Community Benefit Program Application for Community Benefit Funding (Item D). Discussion ensued and the following motion was made.

MOTION: Vice Chair Sterling moved to adopt the Fallbrook Public Utility District Community Benefit Program Application for Community Benefit Funding as presented; Committee Member Maldonado/Stamos seconded the motion. A roll call vote commenced and the motion passed. VOTE:

AYES: Unanimous
NOES: None
ABSTAIN: None
ABSENT: One

Working Group Chair Hargrove presented the Scoring Rubric and the Rubric Score Card (ITEMS E and F). In part, Chair Hargrove explained the scoring process wherein each Committee member will complete a rubric score card per applicant and return the same to the working group for compilation. Further discussion will take place at the FPUD CBP public meetings. Completed documents will not include any identifying information of Committee members. The documents, however, may be used for feedback to an applicant. Questions about

whether any written scoring is considered public documents were revisited. The question will be submitted for a legal analysis via General Manager Jack Bebee and was tabled.

Discussion ensued addressing specific questions about sections of the Rubric Score Card.

1. NEED/FOCUS – decisions about how well an applicant's project responds to, and proposes to, meeting the community's benefit should be guided by Fallbrook's Master Plan and the goals outlined in the Fallbrook Public Utility District Administrative Code, Article 23.
2. SUSTAINABILITY – strong board engagement references the applicant's engagement with the applicant's own agency.

Announcements were made that while the working group utilized some experience, information, and processes from the Fallbrook Health District, no FPUD CBP members are specifically affiliated with the Health District and all actions by the FPUD CBP Committee are independent and separate from the Health District.

Working Group Chair Hargrove explained the FPUD CBP Funding Agreement will be completed by the FPUD Board. She presented the funding schedule and responded to questions. Further discussion ensued about eligibility criteria, agencies funded by taxpayers, and potential breaches of the subject agreement.

MOTION: Committee Member Redmond moved to adopt the FPUD CBP Funding Agreement as presented; Vice Chair Sterling seconded the motion. A roll call vote commenced and the motion passed. VOTE:

AYES: Unanimous
NOES: None
ABSTAIN: None
ABSENT: One

IV. ACTION/DISCUSSION------(ITEMS E–G)

E. PUBLIC OUTREACH – No Report

F. POTENTIAL REPORT TO THE FPUD BOARD

Chair Mendelson reported, that being no objection, he and Committee Member Hargrove will present the FPUD CBP's adopted documents and updates to the FPUD Board at FPUD Board's July 2023 meeting. All members are invited to attend the meeting.

G. NEW BUSINESS

Discussion about the procedures available for the public to address FPUD CBP at its public meetings ensued. Available procedures are intended to be fair and equitable. The Committee will continue to utilize all means currently provided and further address its procedures if any inequities should result.

July 2023 agenda items are due to the Chair and Vice Chair on or before June 30, 2023.

V. **ADJOURNMENT OF MEETING** – *Next meeting scheduled for July 10, 2023. However, on or about June 24, 2023, an updated meeting date was set for July 12, 2023 at 10:00 a.m. to accommodate a LAFCO meeting schedule.*

There being no further business to discuss, on a motion made by Committee Member Maldonado/Stamos, seconded by Vice Chair Sterling and passed unanimously, the Community Benefit Committee Meeting of the Fallbrook Public Utility District was adjourned at 11:04 a.m.



Chair, Community Benefit Committee

ATTEST:


Secretary, Community Benefit Committee