



**FALLBROOK PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING**

**AGENDA**

**MONDAY, JULY 25, 2022  
4:00 P.M.**

**FALLBROOK PUBLIC UTILITY DISTRICT  
990 E. MISSION RD., FALLBROOK, CA 92028  
PHONE: (760) 728-1125**

**THIS MEETING WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54953(e)(1)(A), WHICH WAIVES CERTAIN BROWN ACT TELECONFERENCING REQUIREMENTS DURING A PROCLAIMED STATE OF EMERGENCY WHEN STATE OR LOCAL OFFICIALS HAVE IMPOSED OR RECOMMENDED MEASURES TO PROMOTE SOCIAL DISTANCING, AND ALLOWS SOME OR ALL OF THE MEMBERS OF THE FALLBROOK PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS TO ATTEND THIS MEETING TELEPHONICALLY OR VIA VIDEO CONFERENCE. MEMBERS OF THE PUBLIC WHO DO NOT WISH TO ATTEND IN PERSON ARE ENCOURAGED TO PARTICIPATE IN THE MEETING VIA WEB CONFERENCE USING THE BELOW CALL-IN AND WEBLINK INFORMATION. MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THIS MEETING BY ATTENDING IN PERSON AT THE DISTRICT OFFICE LOCATED AT 990 E. MISSION RD., FALLBROOK, CA 92028.**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/82003172211?pwd=UU10YWltMkVwWGVAUFNkQnA2bHA4Zz09>

**MEETING ID: 820 0317 2211**

**AUDIO PASSCODE: 363170**

**Dial by your location**

+1 346 248 7799 US (Houston); +1 720 707 2699 US (Denver); +1 253 215 8782 US (Tacoma);  
+1 312 626 6799 US (Chicago); +1 646 558 8656 US (New York); +1 301 715 8592 US (Washington DC)

**Find your local number: <https://us06web.zoom.us/j/82003172211?pwd=UU10YWltMkVwWGVAUFNkQnA2bHA4Zz09>**

**PUBLIC COMMENTS:** Members of the public may submit public comments and comments on agenda items in one of the following ways:

**SUBMIT COMMENTS BEFORE THE MEETING:**

- By emailing to our Board Secretary at [leckert@fpud.com](mailto:leckert@fpud.com)
- By mailing to the District Offices at 990 E. Mission Rd., Fallbrook, CA 92028
- By depositing them in the District's Payment Drop Box located at 990 E. Mission Rd., Fallbrook, CA 92028

All comments submitted before the meeting by whatever means must be received at least 1 hour in advance of the meeting. All comments will be read to the Board during the appropriate portion of the meeting. Please keep any written comments to 3 minutes.

**REMOTELY MAKE COMMENTS DURING THE MEETING:** The Board President will inquire prior to Board discussion if there are any comments from the public on each item.

- Via Zoom Webinar go to the "Participants List," hover over your name and click on "raise hand." This will notify the moderator that you wish to speak during oral communication or during a specific item on the agenda.
- Via phone, you can raise your hand by pressing \*9 to notify the moderator that you wish to speak during the current item.

**MAKE IN-PERSON COMMENTS DURING THE MEETING:** The Board President will inquire prior to Board discussion if there are any comments from the public on each item, at which time members of the public attending in person may make comments.

**THESE PUBLIC COMMENT PROCEDURES SUPERSEDE THE DISTRICT'S STANDARD PUBLIC COMMENT POLICIES AND PROCEDURES TO THE CONTRARY.**

*If you have a disability and need an accommodation to participate in the meeting, please call the Secretary at (760) 999-2704 for assistance so the necessary arrangements can be made.*

**I. PRELIMINARY FUNCTIONS**

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

- A. CONSIDER FINDINGS TO CONTINUE HOLDING REMOTE/ TELECONFERENCE MEETINGS PURSUANT TO ASSEMBLY BILL 361

Recommendation:

1. *That the FPUD Board of Directors make the following findings by majority vote:*
  - a. *The Governor-declared COVID-19 State of Emergency remains in effect and the Board of Directors has reconsidered the circumstances of the COVID-19 State of Emergency; and*
  - b. *State or local officials continue to impose or recommend measures to promote social distancing.*
2. *That the FPUD Board of Directors determine that, for the next thirty (30) days, the meetings of the Board and committees shall be held pursuant to the provisions of Government Code section 54953(e), allowing legislative body members and members of the public to participate in meetings remotely in accordance with that section.*

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMENT

*Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.*

B. YEARS OF SERVICE

1. Josh Couveau – 15 years
2. Mateo Morgan – 15 years

C. CERTIFICATIONS

1. Jamison Davis – Distribution Operator Grade II
2. Colter Shannon – Distribution Operator Grade II

D. NEW EMPLOYEE ANNOUNCEMENT

1. Martin Serrano, Utility Worker I

E. EMPLOYEE PROMOTION ANNOUNCEMENT

1. Bryan Wagner, Crew Leader

**II. CONSENT CALENDAR------(ITEMS F–J)**

*All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, or the public, requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.*

- F. CONSIDER APPROVAL OF MINUTES
  - 1. June 27, 2022 Regular Board Meeting

*Recommendation: The Board approve the minutes of the aforementioned meeting of the Board of Directors of the Fallbrook Public Utility District.*

- G. CONSIDER AUTHORIZATION TO FILE NOTICES OF COMPLETION FOR TWO PAVING PROJECTS

*Recommendation: The Board authorize staff to file the attached Notices of Completion with the San Diego County Recorder*

- H. CONSIDER NOTICE OF COMPLETION – RECYCLED AIRVAC AND DRAIN REPLACEMENT PROJECT

*Recommendation: The Board authorize staff to file the attached Notice of Completion with the San Diego County Recorder*

- I. CONSIDER NOTICE OF COMPLETION – GREEN CANYON FORCE MAIN REPLACEMENT PROJECT

*Recommendation: The Board authorize staff to file the attached Notice of Completion with the San Diego County Recorder*

- J. CONSIDER ADOPTING ORDINANCE NO. 353 – UPDATING ARTICLE 5 OF THE ADMINISTRATIVE CODE

*Recommendation: The Board adopt Ordinance No. 353, amending Article 5 of the FPUD Administrative Code with the changes noted.*

**III. INFORMATION----- (ITEMS K–L)**

- K. UPDATE ON WATER DISCONNECTIONS AND DELINQUENCIES

*Presented by: Dave Shank, Assistant General Manager/CFO*

- L. RATE STUDY UPDATE

*Presented by: Dave Shank, Assistant General Manager/CFO*

**IV. ACTION / DISCUSSION CALENDAR -----(ITEMS M–P)**

**M. CONSIDER GREEN CANYON FORCE MAIN CHANGE ORDER**

*Recommendation: That the Board approve the pending change order request for work performed by Blue Pacific Engineering and Construction for the Green Canyon Force Main Replacement Project, in the amount of \$59,907.22.*

**N. CONSIDER RECYCLED AIRVAC & DRAIN REPLACEMENT PROJECT CHANGE ORDER**

*Recommendation: That the Board approve the pending change order request for work performed by CHI Construction for the Recycled Airvac & Drain Replacement Project, in the amount of \$68,904.71.*

**O. CONSIDER WATER SUPPLY RELIABILITY PROJECT AMENDMENT**

*Recommendation: That the Board approve a professional services amendment for work performed by Hazen and Sawyer for the Water Supply Reliability Project, in the amount of \$53,295.*

**P. CONSIDER AMENDED EMPLOYMENT AGREEMENT BETWEEN FALLBROOK PUBLIC UTILITY DISTRICT AND JACK BEBEE**

*Recommendation: That the Amended Employment Agreement between Fallbrook and General Manager Jack Bebee be approved effective July 25, 2022.*

**V. ORAL/WRITTEN REPORTS----- (ITEMS 1–8)**

1. General Counsel
2. SDCWA Representative Report
3. General Manager
  - a. Engineering and Operations Report
4. Assistant General Manager/Chief Financial Officer
  - a. Financial Summary Report
  - b. Treasurer’s Report
  - c. Budget Status Report
  - d. Warrant List
5. Public Affairs Specialist
6. Notice of Approval of Per Diem for Meetings Attended
7. Director Comments/Reports on Meetings Attended
8. Miscellaneous

**VI. ADJOURNMENT OF MEETING**

\* \* \* \* \*

**DECLARATION OF POSTING**

I, Lauren Eckert, Executive Assistant/Board Secretary of the Fallbrook Public Utility District, do hereby declare that I posted a copy of the foregoing agenda in the glass case at the entrance of the District Office located at 990 East Mission Road, Fallbrook, California, at least 72 hours prior to the meeting in accordance with Government Code § 54954.2(a).

I, Lauren Eckert, further declare under penalty of perjury and under the laws of the State of California that the foregoing is true and correct.

July 20, 2022  
Dated / Fallbrook, CA

/s/ Lauren Eckert  
Executive Assistant / Board Secretary

## M E M O

**TO:** Board of Directors  
**FROM:** Paula de Sousa, General Counsel  
**DATE:** July 25, 2022  
**SUBJECT:** Findings to Continue Holding Remote/Teleconference Committee Meetings Pursuant to Assembly Bill 361

---

Purpose

Consider findings necessary to continue holding remote/teleconference meetings pursuant to Assembly Bill 361.

Summary

As more fully described in the Board memo for the October 25, 2021 Board of Directors meeting related to AB 361, the State of California has adopted legislation (AB 361), which allows public agencies to hold fully or partially virtual meetings under certain circumstances without being required to follow certain standard Brown Act teleconferencing requirements.

Under AB 361, a legislative body holding a fully or partially virtual meeting pursuant to AB 361 must make certain findings at least every thirty (30) days in order to continue holding such meetings. Because the Board of Directors last made the required findings on behalf of the Board and all FPU D Committees more than 30 days ago, the Board of Directors is required to make the findings to proceed with holding this meeting pursuant to AB 361. The findings would remain in effect for the Board of Directors for the next 30 days.

If the Board of Directors desires to hold the meeting in a manner allowing remote participation pursuant to AB 361, the Board must reconsider the COVID-19 State of Emergency, find that the proclaimed COVID-19 State of Emergency still exists, and find either of the following: (1) that state or local officials continue to impose or recommend measures to promote social distancing, or (2) that as a result of the COVID-19 emergency, meeting in person would present imminent risks to the health or safety of attendees. Based on the continued COVID-19 State of Emergency and required or recommended social distancing measures, as further described in the October 25, 2021 Board memo, the Board can make the required findings.

If the Board does not make the required findings, any Board members participating remotely would not be able to participate in the rest of the meeting, which may deprive the Board of a quorum and result in meeting cancellation.

Recommended Actions

1. That the FPU D Board of Directors make the following findings by majority vote:

- a. The Governor-declared COVID-19 State of Emergency remains in effect and the Board of Directors has reconsidered the circumstances of the COVID-19 State of Emergency; and
  - b. State or local officials continue to impose or recommend measures to promote social distancing.
2. That the FPUD Board of Directors determine that, for the next thirty (30) days, the meetings of the Board and Committees shall be held pursuant to the provisions of Government Code section 54953(e), allowing legislative body members and members of the public to participate in meetings remotely in accordance with that section.

**This page intentionally left blank.**



**This page intentionally left blank.**

**This page intentionally left blank.**

**This page intentionally left blank.**

**M E M O**

**TO:** Board of Directors  
**FROM:** Lauren Eckert, Executive Assistant/Board Secretary  
**DATE:** July 25, 2022  
**SUBJECT:** Approval of Minutes

---

**Recommended Action**

That the Board approve the minutes of the following meeting of the Board of Directors of the Fallbrook Public Utility District:

1. June 27, 2022 Regular Meeting



**FALLBROOK PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING / DISTRICT BUDGET MEETING**

**MINUTES**

**MONDAY, JUNE 27, 2022  
4:00 P.M.**

**FALLBROOK PUBLIC UTILITY DISTRICT  
990 E. MISSION RD., FALLBROOK, CA 92028  
PHONE: (760) 728-1125**

---

**I. PRELIMINARY FUNCTIONS**

**CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM**

President Baxter called the June Regular Meeting of the Board of Directors of the Fallbrook Public Utility District to order at 4:03 p.m. President Baxter deferred to General Counsel de Sousa to make the following statements on the record regarding the proceedings for this meeting:

General Counsel de Sousa announced, for the record that, this meeting was being conducted by web and teleconference pursuant to Government Code Section 54953(e)(1)(A), which waives certain teleconferencing requirements in certain circumstances, including the current state of emergency declared by Governor Newsom, in order to promote social distancing during the evolving COVID-19 pandemic. She noted the first item on the agenda pertained to Board action to make the required findings pursuant to Government Code Section 54953(e).

General Counsel de Sousa also announced the agenda provided notice that members of the public may participate in this meeting by attending in person, and that members of the public who did not wish to attend in person were encouraged to participate in the Board meeting electronically using the call-in and weblink information included on the agenda. Additionally, the agenda provided notice to members of the public on how they may submit comments in advance of the meeting to be read at the appropriate portion of the meeting (up to a limit of 3 minutes per comment). There were no written public comments submitted in advance of the meeting, for general public comment or for any agenda items submitted prior to the submission deadline.

General Counsel de Sousa announced that President Baxter would ask the Board Secretary if there were any members of the public who wished to make comments on the item either in person or through Zoom webinar or Zoom teleconference. After public comments, President Baxter would then call on staff to make a presentation for the item on the agenda. After the presentation was made, to avoid everyone speaking at once, President Baxter would then call on each Director to see if there were questions for staff regarding their presentation. After the round of questions, President Baxter would then ask for a motion and request that each Director identify themselves when making a motion or seconding a motion. Next, President Baxter would call on each Director to see if there were any comments. General Counsel de Sousa announced, since there were Directors participating remotely, all votes would be done by roll call.

A quorum was established, and attendance was as follows:

Board of Directors

Present: Dave Baxter, Member/President  
Charley Wolk, Member/Vice President  
Ken Endter, Member  
Don McDougal, Member

Absent: Jennifer DeMeo, Member

General Counsel/District Staff

Present: Jack Bebee, General Manager  
Paula de Sousa, General Counsel  
Dave Shank, Assistant General Manager/CFO  
Aaron Cook, Engineering Manager  
Noelle Denke, Public Affairs Specialist  
Carl Quiram, Operations Manager  
Mavis Canpinar, Customer Service Specialist  
Isabel Casteran, Safety and Risk Officer  
Mick Cothran, Engineering Technician II  
Kyle Drake, Collections Supervisor  
Kevin Stamper, Utility Worker II,  
Matt Lian, Utility Worker II  
Jorge Ibarra, Utility Worker I  
Lauren Eckert, Executive Assistant/Board Secretary

Also present were others, including, but not limited to: Jacqueline Howells, Chuck Bliss, Linda Bliss, Mike Stanicek, Jacquey Stanicek, Kathy Veraldi, Joe Veraldi, and Ardis Duhachek

- A. CONSIDER FINDINGS TO CONTINUE HOLDING REMOTE/  
TELECONFERENCE MEETINGS PURSUANT TO ASSEMBLY BILL 361

Recommendation:

1. *That the FPUD Board of Directors make the following findings by majority vote:*
  - a. *The Governor-declared COVID-19 State of Emergency remains in effect and the Board of Directors has reconsidered the circumstances of the COVID-19 State of Emergency; and*
  - b. *State or local officials continue to impose or recommend measures to promote social distancing.*
2. *That the FPUD Board of Directors determine that, for the next thirty (30) days, the meetings of the Board and committees shall be held pursuant to the provisions of Government Code section 54953(e), allowing legislative body*

*members and members of the public to participate in meetings remotely in accordance with that section.*

MOTION: Vice President Wolk moved to find that the Governor-declared COVID-19 State of Emergency remains in effect and the Board of Directors has reconsidered the circumstances of the COVID-19 State of Emergency; and State or local officials continue to impose or recommend measures to promote social distancing and that meetings of the Board of Directors and Committees shall be held pursuant to provisions of the Government Code section 54953(e), allowing legislative body members and members of the public to participate in meetings remotely in accordance with that section; Director Endter seconded. Motion passed; VOTE:

AYES: Directors Baxter, Endter, McDougal and Wolk  
NOES: None  
ABSTAIN: None  
ABSENT: Director DeMeo

#### PLEDGE OF ALLEGIANCE

President Baxter led the Pledge of Allegiance

#### ADDITIONS TO AGENDA PER GC § 54954.2(b)

#### APPROVAL OF AGENDA

MOTION: Director Wolk moved to approve the agenda, with moving Item N to the next agenda item for discussion; Director McDougal seconded. Motion carried; VOTE:

AYES: Directors Baxter, Endter, McDougal, and Wolk  
NOES: None  
ABSTAIN: None  
ABSENT: Director DeMeo

#### PUBLIC COMMENT

*Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.*

There were no public comments for non-agenda items.

- B. H.R. LABOUNTY SAFETY AWARDS RECIPIENT
  - 1. Kyle Drake

There were no public comments on agenda item B.

Safety and Risk Officer Casteran presented a slideshow outlining Collections Supervisor Drake's solution to a safety concern that earned him an H.R. LaBounty Safety Award from ACWA JPIA.

- C. NEW EMPLOYEE ANNOUNCEMENT
  - 1. Jorge Ibarra, Utility Worker I

There were no public comments on agenda item C.

The Board welcomed Jorge Ibarra as the new Utility Worker I.

**II. CONSENT CALENDAR----- (ITEMS D-I)**

*All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, or the public, requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.*

There were no public comments on Consent Calendar items.

- D. CONSIDER APPROVAL OF MINUTES
  - 1. May 23, 2022 Regular Board Meeting

Recommendation: *The Board approve the minutes of the aforementioned meetings of the Board of Directors of the Fallbrook Public Utility District.*

- E. CONSIDER ADOPTION OF RESOLUTION NO. 5030 PLACING FIXED CHARGE SPECIAL ASSESSMENTS TO ADD DELINQUENT AND UNPAID CHARGES ON THE TAX ROLL

Recommendation: *That the Board adopt Resolution No. 5030 placing fixed charge special assessments to add delinquent and unpaid charges on the annual tax roll for 2022-23 by the San Diego County Treasurer-Tax Collector.*

- F. CONSIDER ADOPTION OF ORDINANCE NO. 352 FIXING WATER STANDBY OR AVAILABILITY CHARGES FOR 2022-23

Recommendation: *The Board adopt Ordinance No. 352 as prepared and authorize the Secretary of the Board of Directors to send a certified copy to the Board of Supervisors of the County of San Diego and Auditor and Controller of the County of San Diego.*

- G. CONSIDER NOTICE OF COMPLETION FOR SEWER MAINLINE RELINING



*Recommendation: That the Board authorize staff to file the attached Notice of Completion with the San Diego County Recorder.*

H. CONSIDER ADVANCED APPROVED TO ATTEND MEETINGS

*Recommendation: That the Board authorize and approve, in advance, Directors' attendance to the California Special Districts Association (CSDA) Annual Conference, scheduled for August 22-25, 2022 in Palm Desert, California.*

I. CONSIDER APPROVAL OF THE AMENDED SALARY SCHEDULE (EFFECTIVE JULY 1, 2022) FOR ALL DISTRICT EMPLOYEES, EXCEPT THE GENERAL MANAGER, BY ADOPTION OF RESOLUTION NO. 5033

*Recommendation: That the Board adopt Resolution No. 5031 adopting the amended salary schedule (effective July 1, 2022) for all District employees, except the General Manager*

MOTION: Director Endter moved to approve the Consent Calendar as presented; Vice President Wolk seconded. Motion carried; VOTE:

AYES: Directors Baxter, Endter, McDougal, and Wolk  
NOES: None  
ABSTAIN: None  
ABSENT: Director DeMeo

**III. INFORMATION----- (ITEMS J-K)**

J. RECOGNITION FROM THE BOARD FOR STAFF PLANNING AND STAFFING THE DISTRICT'S 100<sup>TH</sup> YEAR ANNIVERSARY EVENT

There were no public comments on agenda item J.

The Board recognized District staff involved in planning at staffing the District's 100<sup>th</sup> year anniversary event.

Director Endter recognized Public Affairs Specialist Denke for her extensive involvement in the planning of this event.

K. ADDITIONAL LEGAL DAMAGES AND INTEREST PAYMENT RECEIVED FROM THE SAN DIEGO COUNTY WATER AUTHORITY (SDCWA)

There were no public comments on agenda item K.

AGM/CFO Shank provided an update on the additional legal damages and interest payment received from the San Diego County Water Authority. He

announced this payment will be used to reduce the loan amount for the Santa Margarita Conjunctive Use Project.

**IV. PROPOSED FISCAL YEAR 2022–23 BUDGET ----- (ITEM L)**

L. REVIEW OF PROPOSED BUDGET AND CONSIDER ADOPTION OF RESOLUTION NO. 5032 ADOPTING THE DISTRICT FISCAL YEAR 2022–23 RECOMMENDED ANNUAL BUDGET AND ADOPTION OF RESOLUTION NO. 5033 AMENDING ARTICLE 12 OF THE ADMINISTRATIVE CODE

*Recommendation: That the Board adopt Resolution No. 5032 adopting the final budget for Fiscal Year 2022–23 and adopt Resolution No. 5033 amending the Administrative Code to reflect the new RTS charge.*

There were no public comments on agenda item L.

AGM/CFO Shank presented a slideshow providing an overview of the proposed fiscal year 2022-23 recommended annual budget, including the operating budget detail, capital budget summary, and projected fund balances.

Vice President Wolk asked if the CalPERS unfunded liability payment would ever go away. AGM/CFO Shank responded that it was an amortized payment that does have a projected end date.

President Baxter noted the biggest portion of the budget was always in the cost of water, which was purchased. He explained the importance of detaching from the San Diego County Water Authority and attaching to Eastern Municipal Water District, saving ratepayers money.

Vice President Wolk suggested revisiting whether or not we can combine some of the fixed charges on customer bills.

MOTION: Director McDougal moved to adopt Resolution No. 5032 adopting the final budget for Fiscal Year 2022-23 and adopt Resolution No. 5033 amending the Administrative Code to reflect the new RTS charge; Vice President Wolk seconded. Motion carried; VOTE:

AYES: Directors Baxter, Endter, McDougal, and Wolk

NOES: None

ABSTAIN: None

ABSENT: Director DeMeo

**V. ACTION / DISCUSSION CALENDAR ----- (ITEMS M–R)**

M. CONSIDER AMENDMENT OF ADMINISTRATIVE CODE SECTION 5 –  
PURCHASING PROCEDURES

Recommendation: *The Board adopt Resolution No. 5034, amending Article 5 of the FPUD Administrative Code with the changes noted above.*

There were no public comments on agenda item M.

General Manager Bebee announced this item will need an ordinance on the July Board meeting agenda. He explained this has gone through the FP&I Committee. The proposed changes to Article 5 of the Administrative Code were to update the purchasing procedure dollar amounts to align with the recent UPCCAA adjustments.

MOTION: Director Endter moved to amend Article 5 of the FPUD Administrative Code with the changes noted to the purchasing procedures; Director McDougal seconded. Motion carried; VOTE:

AYES: Directors Baxter, Endter, McDougal, and Wolk

NOES: None

ABSTAIN: None

ABSENT: Director DeMeo

N. CONSIDER AWARD OF ALTURAS PROPERTY SECURITY FENCE  
PROJECT – 29:30

Recommendation: *That the Board award the contract to Red Hawk Fence in the amount of \$97,780.32 to remove the existing fence and install a new security fence.*

Engineering Technician Cothran presented a slideshow on the perimeter fence replacement project at the Santa Margarita Groundwater Treatment Plant on Alturas Road.

Ms. Jacquy Stanicek stepped to the podium to suggest the new fence be placed downslope, which would alleviate having to have a temporary fence placed, as well as lessen the visual impact of the fence.

Ms. Ardis Duhachek stepped to the podium and asked who would maintain the fence once it is in place. General Manager Bebee responded that the District will maintain the fence line going forward.

Ms. Linda Bliss stepped to the podium to ask when the road would be resurfaced. General Manager Bebee explained there was a lot of coordination with the County, as the roads are owned by them. He reported Engineering Manager Cook will check in with the County to see when they were planning on resurfacing this road.

MOTION: Vice President Wolk moved to award the contract to Red Hawk Fence in the amount of \$97,780.32 to remove the existing fence and install a new security fence of the Alturas property; Director McDougal seconded. Motion carried; VOTE:

AYES: Directors Baxter, Endter, McDougal, and Wolk

NOES: None

ABSTAIN: None

ABSENT: Director DeMeo

O. CONSIDER 2022 CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS ELECTION, (SEAT B), SOUTHERN NETWORK

*Recommendation: That the Board select one candidate from the slate of candidates in the 2022 California Special Districts Association Board of Directors Election, (Seat B), Southern Network for the 2023-2025 term and authorize the District Secretary to cast its vote by electronic ballot.*

There were no public comments on agenda item O.

General Manager Bebee reported there were three candidates running in the CSDA Board of Directors Seat B election for the Southern Network, including Director Endter.

MOTION: Director McDougal moved to select Ken Endter for the 2022 California Special Districts Association Board of Directors Election (Seat B) and authorized the District Secretary to cast its vote by electronic ballot; Vice President Wolk seconded. Motion carried; VOTE:

AYES: Directors Baxter, Endter, McDougal, and Wolk

NOES: None

ABSTAIN: None

ABSENT: Director DeMeo

P. CONSIDER UPDATE OF EMERGENCY DECLARATION FOR PIPELINE REPLACEMENTS

*Recommendation: That the Board authorize continued emergency action to replace failed pipelines and restore essential service to customers. Also that the Board approve a change order in the amount of \$478,863.48 with SRK Engineering for the installation of the Ivy St. and Alvarado St. Pipelines.*

There were no public comments on agenda item P.

Engineering Manager Cook reported this was a continuation of the emergency action that has been in place for two months to expedite returning regular service to some customers. He reported SRK Engineering had completed work on Ivy Street and Alvarado Street, and they were currently working on Minnesota Street. Engineering Manager Cook noted the recommendation was to approve continuation of the authorization to finish up the Minnesota Street pipeline replacement, as well as to approve the change order in the amount of \$478,863.48 for work done on Ivy Street and Alvarado Street.

Vice President Wolk requested clarification on the amount of \$478,863.48 included in the change order, noting the revised estimated installation cost of these repairs showed \$600,000, and that the 2021/22 budget included \$3,488,000 for pipeline replacements. Engineering Manager Cook reported the \$2,900,000 was the projected year end spend for all pipeline projects for the entire year, including these emergency pipeline replacement costs. He explained we were not spending the entire pipeline replacement budget of \$3,480,000. We were expected to end the year at \$2,900,000 total spend, including these emergency pipeline replacement costs.

Director Endter suggested having two separate action items, which would solve confusion related to the money being spent on this project. General Manager Bebee reported this was within the authorized expenditure.

MOTION: Director McDougal moved to approve a change order in the amount of \$478,863.48 with SRK Engineering for the installation of the Ivy Street and Alvarado Street pipelines, noting the amount being approved fits within the annual allocation for the capital improvement project for those pipelines; Director Endter seconded. Motion carried; VOTE:

AYES: Directors Baxter, Endter, McDougal, and Wolk  
NOES: None  
ABSTAIN: None  
ABSENT: Director DeMeo

MOTION: Director McDougal moved to continue the emergency action to replace failed pipelines and restore essential service to customers; Director Endter seconded. Motion carried; VOTE:

AYES: Directors Baxter, Endter, McDougal, and Wolk  
NOES: None  
ABSTAIN: None  
ABSENT: Director DeMeo

Q. CONSIDER DISCUSSION OF LETTER SENT BY SAN DIEGO COUNTY WATER AUTHORITY GENERAL COUNSEL TO THE BAY DELTA WATERMASTER ON MAY 31, 2022

Recommendation: *Staff supports Board direction.*

There were no public comments on agenda item Q.

General Manager Bebee provided an overview of the correspondence between the Bay Delta Watermaster and the Mark Hattam, General Counsel of the San Diego County Water Authority. He noted the FPUD Board was copied on the letter Mr. Hattam sent to the Bay Delta Watermaster, which elicits a discussion on whether or not the Board would like to respond.

President Baxter thought the FPUD Board had a responsibility to respond to this letter, as they were copied on the original correspondence from Mr. Hattam to the Bay Delta Watermaster. He volunteered to work with General Counsel de Sousa to draft a response letter. President Baxter also thought it was important for the Board to support staff and General Manager Bebee.

Director Endter suggested the Board develop a response letter that includes firm support of staff and does not include negative comments.

Vice President Wolk advised the letter be firm and make an effort to cut off further correspondence from Mr. Hattam, as the time used to write these letters was time ratepayers were paying for. Vice President Wolk explained he did not want diplomacy to override firmness.

General Counsel de Sousa noted President Baxter could take the lead in drafting the response and that she would review the letter.

MOTION: Director Endter moved to prepare a letter, from the Board President, in response to the May 31, 2022 letter to Michael George, Bay Delta Watermaster from Mark Hattam, General Counsel of the SDCWA, on which the FPUD Board was copied; Director McDougal seconded. Motion carried; VOTE:

AYES: Directors Baxter, Endter, McDougal, and Wolk  
NOES: None  
ABSTAIN: None  
ABSENT: Director DeMeo

R. CONSIDER FEDERAL ADVOCACY SERVICES

Recommendation: *That the Board consider engaging federal advocacy services for an initial one-year period to help try and secure grant funding to reduce District ratepayer funding needs for key projects.*

There were no public comments on agenda item R.

General Manager Bebee reported this item had gone through the E&O Committee. He gave a general overview of the benefit this service would be to the District, explaining the District had a number of good opportunities to receive federal grant money. He recommended an initial one-year period, at a cost of \$90,000.

President Baxter asked what kind of return was to be expected on a \$90,000 investment. General Manager Bebee noted usually when an advocacy service is engaged, it would be to go after millions of dollars to make it worth the investment. He then deferred to Jacqueline Howells of Howells Government Relations for greater explanation.

Ms. Howells explained the services her company provides in greater detail, including the importance of having a lobbyist who had established relationships with federal decision makers.

**MOTION:** Director Endter moved to approve engaging in federal advocacy services for an initial one-year period, at a cost of \$90,000 per year, to help try and secure grant funding to reduce District ratepayer funding needs for key projects; Director McDougal seconded. Motion carried; **VOTE:**

**AYES:** Directors Baxter, Endter, McDougal, and Wolk  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Director DeMeo

**VI. ORAL/Written Reports------(ITEMS 1-8)**

There were no public comments on oral/written report items.

1. General Counsel
2. SDCWA Representative Report
3. General Manager
  - a. Engineering and Operations Report
4. Assistant General Manager/Chief Financial Officer
  - a. Financial Summary Report
  - b. Treasurer's Report
  - c. Budget Status Report
  - d. Warrant List
    - AGM/CFO Shank provided an overview of the written reports included in the agenda packet, noting the Budget Status Report is now in the new format.
5. Public Affairs Specialist

- Public Affairs Specialist Denke reported she has been focusing on social media outreach.
- 6. Notice of Approval of Per Diem for Meetings Attended
  - Notification of Approval for Directors' Attendance to help set up at 100<sup>th</sup> Anniversary Event on June 2, and June 3, 2022.
    - President Baxter provided notification to the Board that he approved Directors' attendance for the 100<sup>th</sup> Anniversary Event set up on June 2<sup>nd</sup> and June 3<sup>rd</sup>, 2022.
- 7. Director Comments/Reports on Meetings Attended
- 8. Miscellaneous

#### ADJOURN TO CLOSED SESSION

General Counsel de Sousa announced the Board would be going into Closed Session and that members of the public participating via web or teleconference were welcome to continue to stay on the line while the Board was in Closed Session, however they would only hear silence. Following Closed Session and prior to adjournment, an oral announcement of reportable action, should there be any, would be made to the public on the teleconference line.

There were no public comments on Closed Session items.

The Board of Directors adjourned to Closed Session at 5:58 p.m. following an oral announcement by General Counsel de Sousa of Closed Session Items VII.1–4.

#### **VII. CLOSED SESSION -----(ITEMS 1–4)**

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9 (d)(2)

*One (1) Potential Case*

2. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION INITIATION OF LITIGATION PURSUANT TO PARAGRAPH (4) OF SUBDIVISION (D) OF SECTION 54956.9:

*One (1) potential case*

3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PER GOVERNMENT CODE SECTION 54957:

*Discuss Performance Evaluation of General Manager*

4. CONFERENCE WITH LABOR NEGOTIATORS PER GC § 54957.6



*Agency Designated Representative: Board President Baxter*

*Unrepresented Employee: General Manager*

RECONVENE TO OPEN SESSION

The Board came out of Closed Session and reconvened to Open Session at 7:08 p.m.

REPORT FROM CLOSED SESSION (*As Necessary*)

There was no reportable action taken during Closed Session.

**VIII. ADJOURNMENT OF MEETING**

There being no further business to discuss, the June Regular Meeting of the Board of Directors of the Fallbrook Public Utility District was adjourned at 7:08 p.m.

\_\_\_\_\_  
President, Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary, Board of Directors

**M E M O**

**TO:** Board of Directors  
**FROM:** Kevin Collins, Purchasing/Warehouse/Fleet Supervisor  
**DATE:** July 25, 2022  
**SUBJECT:** Authorization to file Notices of Completion for two paving projects

---

Purpose

To file a Notice of Completion for two paving projects with the San Diego County Recorder.

Summary

The completion date for the first project, 47 paving sites, was June 15, 2022. Peter's Paving & Grading completed the contract, and the final amount was \$99,500. The completion date for the second project, 22 paving sites, was June 23, 2022. Asphalt & Concrete Enterprises, Inc completed the contract, and the final amount was \$52,800. All paving sites were inspected and District staff is satisfied with the work performed by both contractors.

Budgetary Impact

There is no budgetary impact to record the Notices of Completion.

Recommended Action

That the Board authorize staff to file the attached Notices of Completion with the San Diego County Recorder.

**RECORDING REQUESTED BY:**  
Fallbrook Public Utility District

**AND WHEN RECORDED MAIL TO:**  
Fallbrook Public Utility District  
990 E. Mission Road  
Fallbrook CA 92028

---

**NOTICE OF COMPLETION**

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is the owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the undersigned is Fallbrook Public Utility District.
3. The full address of the undersigned is 990 E Mission Road, Fallbrook CA 92028.
4. The nature of the title of the undersigned is public utility district in fee.
5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

<u>NAMES</u>	<u>ADDRESSES</u>
Fallbrook Public Utility District	990 E. Mission Rd, Fallbrook CA 92028

6. The names of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work of improvement herein referred to are (OR IF NO TRANSFER WAS MADE INSERT THE WORD "None")

<u>NAMES</u>	<u>ADDRESSES</u>
None	None

7. The work of improvement on the property hereinafter described was completed on **June 15, 2022**
8. The name of the original contractor, if any, for the work of improvement was: **Peters Paving & Grading**  
The kind of work done or material furnished was for the **47 Paving Spots project**
9. The property on which the work of improvement was completed is in the unincorporated area of Fallbrook, county of San Diego, state of California, and is described as follows: **990 E Mission Rd, Fallbrook CA 92028**
10. The street address of the said property is: **990 E Mission Rd, Fallbrook CA 92028**

DATED: July 19, 2022

---

Kevin Collins, Purchasing/Warehouse Supervisor  
Fallbrook Public Utility District

**VERIFICATION**

I, the undersigned, say:

I am the person who signed the foregoing notice. I have read the above notice and know its contents, and the facts stated therein are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on July 19, 2022, at Fallbrook, California.

---

Signature

**RECORDING REQUESTED BY:**  
Fallbrook Public Utility District

**AND WHEN RECORDED MAIL TO:**  
Fallbrook Public Utility District  
990 E. Mission Road  
Fallbrook CA 92028

---

**NOTICE OF COMPLETION**

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is the owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the undersigned is Fallbrook Public Utility District.
3. The full address of the undersigned is 990 E Mission Road, Fallbrook CA 92028.
4. The nature of the title of the undersigned is public utility district in fee.
5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

<u>NAMES</u>	<u>ADDRESSES</u>
Fallbrook Public Utility District	990 E. Mission Rd, Fallbrook CA 92028

6. The names of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work of improvement herein referred to are (OR IF NO TRANSFER WAS MADE INSERT THE WORD "None")

<u>NAMES</u>	<u>ADDRESSES</u>
None	None

7. The work of improvement on the property hereinafter described was completed on **June 23, 2022**
8. The name of the original contractor, if any, for the work of improvement was: **Asphalt & Concrete Enterprises Inc**  
The kind of work done or material furnished was for the **22 Paving Spots project**
9. The property on which the work of improvement was completed is in the unincorporated area of Fallbrook, county of San Diego, state of California, and is described as follows: **990 E Mission Rd, Fallbrook CA 92028**
10. The street address of the said property is: **990 E Mission Rd, Fallbrook CA 92028**

DATED: July 19, 2022

---

Kevin Collins, Purchasing/Warehouse Supervisor  
Fallbrook Public Utility District

**VERIFICATION**

I, the undersigned, say:

I am the person who signed the foregoing notice. I have read the above notice and know its contents, and the facts stated therein are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on July 19, 2022, at Fallbrook, California.

---

Signature

**M E M O**

**TO:** Board of Directors  
**FROM:** Aaron Cook, Engineering Manager  
**DATE:** July 25, 2022  
**SUBJECT:** Notice of Completion – Recycled AirVac & Drain Replacements

---

**Purpose**

To file a Notice of Completion for Recycled AirVac & Drain Replacements with the San Diego County Recorder.

**Summary**

The completion date for Recycled AirVac & Drain Replacements, Job Number 3150, is July 13, 2022. C H I Construction completed the contract. The final total contract amount was \$180,904.71. The original contract award date is October 25, 2021, in the amount of \$112,000. The final cost was higher than originally contracted due to additional excavation, dewatering, and paving caused by significant groundwater encountered at two locations.

**Budgetary Impact**

There is no budgetary impact to record the Notice of Completion. As noted, there were additional costs to complete the project, but said costs were approved by change order and within the overall Board authorized CIP budget.

**Recommended Action**

That the Board authorize staff to file the attached Notice of Completion with the San Diego County Recorder.

**RECORDING REQUESTED BY:**  
Fallbrook Public Utility District

**AND WHEN RECORDED MAIL TO:**  
Fallbrook Public Utility District  
990 E. Mission Road  
Fallbrook CA 92028

---

**NOTICE OF COMPLETION**

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is the owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the undersigned is Fallbrook Public Utility District.
3. The full address of the undersigned is 990 E Mission Road, Fallbrook CA 92028.
4. The nature of the title of the undersigned is public utility district in fee.
5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

<u>NAMES</u>	<u>ADDRESSES</u>
Fallbrook Public Utility District	990 E. Mission Rd, Fallbrook CA 92028

6. The names of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work of improvement herein referred to are (OR IF NO TRANSFER WAS MADE INSERT THE WORD "None")

<u>NAMES</u>	<u>ADDRESSES</u>
None	None

7. The work of improvement on the property hereinafter described was completed on **July 13, 2022**
8. The name of the original contractor, if any, for the work of improvement was: **C H I Construction**  
The kind of work done or material furnished was for the **Recycled AirVac & Drain Replacements**
9. The property on which the work of improvement was completed is in the unincorporated area of Fallbrook, county of San Diego, state of California, and is described as follows: **Olive Hill Road**
10. The street address of the said property is: **Olive Hill Road, Fallbrook CA 92028**

DATED: July 19, 2022

---

Aaron Cook, Engineering Manager  
Fallbrook Public Utility District

**VERIFICATION**

I, the undersigned, say:

I am the person who signed the foregoing notice. I have read the above notice and know its contents, and the facts stated therein are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on July 19, 2022, at Fallbrook, California.

---

Signature

|

**M E M O**

**TO:** Board of Directors  
**FROM:** Aaron Cook, Engineering Manager  
**DATE:** July 25, 2022  
**SUBJECT:** Notice of Completion – Green Canyon Force Main

---

Purpose

To file a Notice of Completion for Green Canyon Force Main with the San Diego County Recorder.

Summary

The completion date for Green Canyon Force Main, Job Number 3164, is June 28, 2022. Blue Pacific Engineering & Construction completed the contract. The final total contract amount was \$307,907.22. The original contract award date is November 8, 2021, in the amount of \$248,000. The final cost was higher than originally contracted due to unforeseen paving requirements, additional utility crossings, and additional length added to pipe replacement scope.

Budgetary Impact

There is no budgetary impact to record the Notice of Completion. As noted, there were additional costs to complete the project, but said costs were approved by change order and within the overall project budget.

Recommended Action

That the Board authorize staff to file the attached Notice of Completion with the San Diego County Recorder.

**RECORDING REQUESTED BY:**  
Fallbrook Public Utility District

**AND WHEN RECORDED MAIL TO:**  
Fallbrook Public Utility District  
990 E. Mission Road  
Fallbrook CA 92028

---

**NOTICE OF COMPLETION**

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is the owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the undersigned is Fallbrook Public Utility District.
3. The full address of the undersigned is 990 E Mission Road, Fallbrook CA 92028.
4. The nature of the title of the undersigned is public utility district in fee.
5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

<u>NAMES</u>	<u>ADDRESSES</u>
Fallbrook Public Utility District	990 E. Mission Rd, Fallbrook CA 92028

6. The names of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work of improvement herein referred to are (OR IF NO TRANSFER WAS MADE INSERT THE WORD "None")

<u>NAMES</u>	<u>ADDRESSES</u>
None	None

7. The work of improvement on the property hereinafter described was completed on **June 28, 2022**
8. The name of the original contractor, if any, for the work of improvement was: **Blue Pacific Eng & Construction**  
The kind of work done or material furnished was for the **Green Canyon Force Main**
9. The property on which the work of improvement was completed is in the unincorporated area of Fallbrook, county of San Diego, state of California, and is described as follows: **S Mission Road and Green Canyon Road**
10. The street address of the said property is: **S Mission Road, Fallbrook CA 92028**

DATED: July 19, 2022

---

Aaron Cook, Engineering Manager  
Fallbrook Public Utility District

**VERIFICATION**

I, the undersigned, say:

I am the person who signed the foregoing notice. I have read the above notice and know its contents, and the facts stated therein are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on July 19, 2022, at Fallbrook, California.

---

Signature



**M E M O**

**TO:** Board of Directors  
**FROM:** Fiscal Policy & Insurance Committee  
**DATE:** July 25, 2022  
**SUBJECT:** Adopting Ordinance No. 353 Updating Article 5 of the Administrative Code

---

Description

The Fallbrook Public Utility District is subject to the provisions of the Uniform Public Construction Cost Accounting Act (UPCCAA). This act provides procedures for the bidding and awarding of public contracts, including maintenance work and all other purchases subject to the Public Contract Code. In order to align with the UPCCAA's recent adjustments in 2021, Article 5 of the FPUD administrative code is requested to be amended.

At the June 27, 2022 regular Board meeting, the Board approved the below changes to Article 5 of the Administrative Code. The threshold limits require a change by ordinance to meet UPCCAA requirements.

Purpose

Section 5.5 of article 5 of the FPUD administrative code details the following purchasing procedures dollar amounts:

- Small Purchase Procedures - \$45,000 or less may be approved by General Manager.
- Informal Bid Procedures - \$45,001 to \$175,000 or less must be approved by the Board of Directors, but may be informally bid.
- Formal Bid Procedures - \$175,001 and above must be approved by the Board of Directors and must be formally bid.

These dollar amounts are no longer in-line with the UPCCAA. As of November 2021, the UPCCAA has been amended with the following amounts:

- Small Purchase Procedures - \$60,000 or less.
- Informal Bid Procedures - \$60,001 to \$200,000.
- Formal Bid Procedures - \$200,001 and above.

Budgetary Impact

There is no budgetary impact for this amendment.

Recommended Action

The Board adopt Ordinance No. 353, amending Article 5 of the FPUD Administrative Code with the changes noted.

**ORDINANCE NO. 353**

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE  
FALLBROOK PUBLIC UTILITY DISTRICT  
AMENDING ADMINISTRATIVE CODE  
ARTICLE 5, DISTRICT PROCUREMENT PROCEDURES**

\* \* \* \* \*

**WHEREAS**, the Fallbrook Public Utility District is subject to the provisions of the Uniform Public Construction Cost Accounting Act (UPCCAA or the "Act"), codified at Public Contract Code Section 22000 et seq.; and

**WHEREAS**, the Act establishes a uniform cost accounting standard and the California Uniform Construction Cost Accounting Commission ("Commission") established under the Act, has developed uniform public construction cost accounting procedures for implementation by local public agencies in the performance of or in the contracting for construction of public works projects; and

**WHEREAS**, in order to align with the Act's recent adjustments in 2021, Article 5 of the District's Administrative Code requires amendment.

**WHEREAS**, at its Board meeting on June 27, 2022, the Board of Directors approved a revision to the Administrative Code and now wishes to enact an ordinance formally amending Article 5 of the District's Administrative Code.

**BE IT ENACTED BY** the Board of Directors of Fallbrook Public Utility District as follows:

**SECTION I.** The Board of Directors of the District hereby approves the proposed revisions to Sections 5.4, 5.5, 5.6, 5.9, 5.10, and 5.13 of Article 5 of the Administrative Code as set forth in Exhibit A and incorporated herein. The remaining provisions of Article 5 are unaffected and reconfirmed hereby.

**SECTION II.** If any clause or provision of this Ordinance is found to be void or unenforceable by a court of competent jurisdiction, the remaining provisions of this Ordinance shall nonetheless continue in full force and effect.

**SECTION III.** This Ordinance shall be posted at three public places in the District and to cause the same to be published pursuant to Section 6061 of the Government Code in the Fallbrook Village News, a newspaper of general circulation, printed, published and circulated in said District. This Ordinance shall take effect 30 days after its passage.

**PASSED AND ADOPTED** by the Board of Directors of the Fallbrook Public Utility District at a regular meeting of the Board held on the 25<sup>th</sup> day of July, 2022, by the following roll call vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

---

President, Board of Directors

ATTEST:

---

Secretary, Board of Directors

**EXHIBIT "A"**

**Article 5. District Procurement Procedures.**

Sec. 5.1 Authority.

California Public Contract Code Sections 20200-20207.7, as well as other provisions in the California Public Contract Code, certain miscellaneous statutes found in the Public Utility District Act (Public Utilities Code Section 15501 et seq.), and the California Government Code, govern procurement (purchasing and contracting) by the District of the following:

- Articles such as goods, materials, supplies, equipment, capital assets, and advertising
- Works of construction, alteration, and non-professional services (including repair and maintenance)
- Professional services

The District has elected to become subject to the provisions of the Uniform Public Construction Cost Accounting Act (the "Act"), Public Contract Code Section 22000 et seq., which provides alternative procedures for the bidding and awarding of public contracts. As provided in Public Contract Code Section 22003, these procedures may also be utilized for maintenance work and other work that does not fall within the definition of "public project." Accordingly, it is the District's intent to utilize these procedures for "public projects" and all other purchases otherwise subject to Public Contract Code Sections 20200-20207.7.

The provisions of this Article 5 shall not apply to the acquisition of land by the District.

Sec. 5.2 General.

The ongoing operation of the District requires the procurement of various items, construction and services. Since it is necessary to procure these items, construction and services on a regular basis to carry on the day-to-day operations of the District, and since the Board of Directors reviews and approves all procurements through the budgeting process, or otherwise approves procurements by separate action from time to time, the following formal procurement policies and procedures are provided for implementation by District staff. These formal procedures are intended to implement the above-listed requirements of the California Public Contract Code, California Government Code, and California Public Utilities Code, which are mandatory for Public Utility Districts located within the State of California. State law forbids any director or other officer of the District from being interested, directly or indirectly, in any contract awarded or to be awarded by the Board, or in the profits to be derived from it.

Sec. 5.3      Procurement Philosophy.

Purchases of goods, materials, supplies, equipment, and capital assets shall be made from time to time, in the most economical quantity, in order to provide the District with maximum benefit for minimum expenditures. Quality and reliability of products are also important factors which may, on a case-by-case basis, cause rejection of an inferior product that does not meet specified requirements. It is also essential that purchases of all goods, materials, supplies, equipment, and capital assets be done by the District in a fair and open manner that promotes public confidence in the District and reinforces the public perception of fairness and equal opportunity for all competing vendors offering their products or services to the District. Contracts for works of construction and all services shall be made from time to time, after complying with applicable legal requirements and these procurement policies and procedures. To the extent permitted by law, and subject to the limitations established in Section 5.10, purchases should be made from vendors located within the boundaries of the District.

Sec. 5.4      Definitions.

- a.      Articles. Goods, materials, supplies, equipment, capital assets, and advertising required to carry on the day-to-day operations of the District, including without limitation, office supplies, computer hardware and software, communications equipment, equipment, materials and supplies for distribution and treatment, including meters, meter parts, and pipeline materials.
- b.      Commission. The California Uniform Construction Cost Accounting Commission.
- c.      Designee. The General Manager may authorize the following persons as his designee in those areas in which they exercise budgeting control:
  - (1)      Assistant General Manager/Chief Financial Officer – (Articles related to office equipment and supplies, all computer hardware and software, communication equipment, and contract services).
  - (2)      Operations Manager – (Articles used for distribution and treatment and SCADA).
  - (3)      Field Services Manager – (Construction and field equipment and materials, contract change orders).
  - (4)      Chief Plant Operator – (Articles used for treatment).
  - (5)      Engineering Manager – (Contract services, contract change orders).
  - (6)      Senior Accountant – (Contract services, articles related to office equipment and supplies).

- (7) Field Supervisors – (Articles such as field equipment and materials).
- (8) Purchasing/Warehouse/Fleet Supervisor – (Warehouse, fleet, and related articles).
- d. Maintenance. As defined in Public Contract Code § 22002, Maintenance includes all of the following: (1) routine, recurring, and usual work for the preservation or protection of any publicly owned or publicly operated facility for its intended purposes (2) minor repainting (3) resurfacing of streets and highways at less than one inch (4) landscape maintenance, including mowing, watering, trimming, pruning, planting, replacement of plants, and servicing of irrigation and sprinkler systems (5) work performed to keep, operate, and maintain publicly owned water, power, or waste disposal systems, including, but not limited to, dams, reservoirs, powerplants, and electrical transmission lines of 230,000 volts and higher.
- e. Open Purchase Order. A purchase order for Articles which is effective for a specified period of time, not more than annually, and within the same budget year, i.e., office supplies and auto parts.
- f. Professional Services. Professional services, such as services involving provision of a report, study, plan, design, specification, document, program, advice, recommendation, analysis, review, inspection, investigation, audit, brokering or representation of the District before or in dealings with another party, or any other services which require a special skill or expertise of a professional, scientific or technical nature. Professional Services include architectural, landscape architectural, engineering, environmental, land surveying, construction project management services. Professional Services also include legal, financial, accounting, and planning services.
- g. Public Project. Defined in Cal. Public Contract Code § 22002, means any of the following: (1) Construction, reconstruction, erection, alteration, renovation, improvement, demolition, and repair work involving any publicly owned, leased, or operated facility and (2) Painting or repainting of any publicly owned, leased, or operated facility.

Sec. 5.5 Procedures for the Purchase of Public Projects, Maintenance, and Articles

- a. Purchase Procedures for Public Projects, Maintenance, and Articles in the Amount of \$60,000 or Less (“Small Purchase Procedures”).

The General Manager or Designee may make purchases of Public Projects, Maintenance, and Articles in an amount of \$60,000 or less, in accordance with the following Small Purchase Procedures, which the Board has imposed for such purchases, in the interests of sound business judgment.

- (1) Purchases of \$10,000 or more shall be made after obtaining three (3) written quotations. Purchases under \$10,000 shall be purchased in the most prudent and economical manner possible, but do not require multiple competitive quotations.
- (2) The requirement for three (3) quotations is not required in those cases where the Board has approved the purchase as a “standardized item” such as meters, or for Open Purchase Orders as provided below.
- (3) Small Purchase Procedures specific to Articles. All purchases shall be made by purchase order after a properly authorized Purchase Order Requisition (POR) has been completed, signed and forwarded in the required manner. The only exceptions to this requirement are purchases made under a pre-existing Open Purchase Order, purchase of small routine items from suppliers with open purchase order or accounts, or purchases made during emergency. The purchase order must indicate the name of the suggested vendor and an exact description and price of each Article. Shipping charges, if any, and applicable taxes must also be included in the total price. The purchase order shall be reviewed and signed by the General Manager or Designee.

Open Purchase Orders shall generally be utilized for the purchase of repetitive need, low-valued Articles or for the purchase of Articles (such as automotive supplies) which must be available on short notice. Open Purchase Orders shall not be utilized as a substitute for the normal requisition and purchase order process described in this section. Open Purchase Orders may be written for a single class of consumable Articles i.e., office supplies, without listing specific, exact descriptions of each Article, but not to exceed the authority listed above and cannot span a period of time which includes more than one fiscal year.

- (4) Small Purchase Procedures specific to Public Projects and Maintenance. All purchases shall be made by written contract. Any such contracts shall be awarded on the basis of price and such other criteria established by the General Manager or Designee, as may be in the best interest of the District, in light of the type of work involved. Contracts for Public Projects shall require the successful bidder to execute a bond, in a form approved by the Board, for the faithful performance of the contract. Additionally if the contract exceeds \$25,000 and involves erection, construction, alteration, repair or improvement of any public structure, building, road or other public improvement of any kind, the successful bidder shall execute a payment bond, as required by the provisions of the California Civil Code.
- (5) Petty cash. Occasionally purchases of minor items may be required. Payments for such items may be authorized from petty cash funds by the General Manager or Designee. In no case will approval exceed \$50.00.



- (6) Quote information shall be retained until completion of the annual audit for the fiscal year in which purchased, or as otherwise established in the District's Records Retention Schedule.
  - (7) Nothing in these Small Purchase Procedures shall prevent the General Manager, or Designee, from obtaining multiple quotations or from implementing the Informal Bid Procedures or Formal Bid Procedures if it is in the best economic interests of the District to do so. This judgment shall be made in the sole discretion of the General Manager or Designee.
  - (8) Nothing in these Small Purchase Procedures shall prohibit the District from doing or causing to be done directly by the District, and without any contract, any or all work necessary or proper in or about the making of all current and ordinary repairs or in or about current and ordinary upkeep or maintenance.
  - (8) Under no circumstances shall purchases be split or separated into multiple purchases in order to avoid the Small Purchase Procedures, Informal Bid Procedures and/or Formal Bid Procedures set forth herein
- b. Purchase Procedures for Public Projects, Maintenance, and Articles in Excess of \$60,000 and \$200,000 or Less ("Informal Bid Procedures").

In accordance with Public Contract Code Section 22034, the District adopts the following Informal Bid Procedures, applicable to purchases of Public Projects, Maintenance, and Articles in excess of \$60,000 and \$200,000 or less. Contract award shall be made by the Board.

- (1) The District shall maintain a list of qualified contractors, identified according to categories of work. Minimum criteria for development and maintenance of the contractors list shall be as required by the Commission.
- (2) All contractors on the list for the category of work being bid or all construction trade journals pursuant to in Public Contract Code Section 22036, or both all contractors on the list for the category of work being bid and all construction trade journals pursuant to in Public Contract Code Section 22036, shall be mailed, faxed or emailed, a notice inviting informal bids unless the product or service is proprietary.
- (3) All delivery of notices inviting informal bids to contractors and construction trade journals shall be completed not less than 10 calendar days before bids are due. The notice inviting informal bids may also be published in in a newspaper of general circulation.

- (4) The notice inviting informal bids shall describe the project in general terms and how to obtain more detailed information about the project, and state the time and place for the submission of bids.
- (5) If all bids received are in excess of \$200,000, the Board may, by adoption of a resolution by a four-fifths (4/5) vote, award the contract, at one \$212,500 or less, to the lowest responsible bidder, if it determines the cost estimate of the District is reasonable.
- (6) If awarded, a contract will be awarded to the lowest responsible bidder, consistent with the quality and delivery requirements.
- (7) All contracts for Public Projects shall require the successful bidder to execute a bond, in a form approved by the Board, for the faithful performance of the contract. Additionally if the contract involves erection, construction, alteration, repair or improvement of any public structure, building, road or other public improvement of any kind, the successful bidder shall execute a payment bond, as required by the provisions of the California Civil Code.
- (8) The Board shall have the right to reject all or any of the bids received.

c. Purchase Procedures for Public Projects, Maintenance, and Articles in Excess of \$200,000 ("Formal Bid Procedures").

Purchases of Public Projects, Maintenance, and Articles in an amount exceeding \$200,000 shall be procured pursuant to the following Formal Bid Procedures. Contract award shall be made by the Board. Additionally, all plans and specifications for Public Projects shall be adopted by the Board or General Manager/ Designee.

- (1) In accordance with Public Contract Code Section 22037, a notice inviting formal bids shall be published in a newspaper of general circulation, printed and published, at least 14 calendar days before the date of opening the bids, in the jurisdiction of the District and any such other newspaper publications deemed appropriate by the General Manager or Designee. Notice inviting formal bids shall state the time and place for the receiving and opening of sealed bids and distinctly describe the project.

If applicable, the notice inviting formal bids shall also be sent electronically, if available, by either facsimile or electronic mail and mailed to all construction trade journals. The notice shall be sent at least 15 calendar days before the date of opening the bids.

- (2) All bids for shall be presented under sealed cover. If awarded, a contract will be awarded to the responsible bidder who submits the lowest responsive bid.
- (3) All bids for Public Projects shall be accompanied by one of the following forms of bidder's security:
  - i. Cash
  - ii. A cashier's check made payable to the District
  - iii. A certified check made payable to the District
  - iv. A bidder's bond executed by an admitted surety insurer made payable to the District in the form provided by the District

Upon an award to the lowest bidder, the security of an unsuccessful bidder shall be returned in a reasonable period of time, but in no event shall that security be held by the District beyond 60 days from the time the award is made.

- (4) All contracts for Public Projects shall require the successful bidder to execute a bond, in a form approved by the Board, for the faithful performance of the contract. Additionally if the contract involves erection, construction, alteration, repair or improvement of any public structure, building, road or other public improvement of any kind, the successful bidder shall execute a payment bond, as required by the provisions of the California Civil Code.
  - (5) The Board shall have the right to reject all or any of the bids received.
- d. Nothing in this Section shall preclude the District from utilizing the design-build project delivery method where authorized by and in accordance with the provisions and requirements set forth in California Public Contract Code Section 22160 et seq., as it may be amended from time to time.
  - e. Any federally funded project shall comply with Uniform Guidance for Procurement.

Sec. 5.6 Procedures for Procurement of Professional Services.

- a. Pursuant to California Government Code Section 4526 et seq., the District shall secure professional services on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required. When specific technical expertise or experience is required, the District may negotiate the scope and fee for these services with an individual firm with this specific expertise.

- b. The District may, for procurement of architectural, landscape architectural, engineering, environmental, land surveying, and construction management services, utilize the Qualification-Based Selection procedures adopted by the Architects and Engineers Conference Committee of California, as deemed appropriate by the General Manager or Designee.
- c. If the value of the services are estimated to be \$60,000 or more, the District shall issue a formal Request for Proposals for the services. Additionally, if deemed in the best interests of the District as determined by the General Manager or Designee, the District may first issue a Request for Qualifications to solicit firms with the necessary qualifications for the services.
- d. If the value of the services are estimated to be less than \$60,000, where practical, three proposals shall be obtained unless the General Manager or Designee deems otherwise appropriate.
- e. Award of Professional Services Contracts may be made by the General Manager for contracts in the amount of \$60,000 or less. Contracts in excess of \$60,000 shall be awarded by the Board.
- f. The contract amendment procedures outlined in this Article apply to Professional Services Contracts.

Sec. 5.7      Prequalification.

The District may prequalify contractors, pursuant to the provisions and requirements of California Public Contract Code Section 20101, as determined appropriate in the reasonable discretion of the General Manager or District Engineer. Prequalification shall be through a uniform system of rating bidders on the basis of completed questionnaires and financial statements in a form specified by the Board. The District may accordingly limit bids or proposals it receives to those contractors who are prequalified.

Sec. 5.8      Emergencies.

California Public Contract Code Section 22050 authorizes special contracting procedures in cases of “emergency.” An “emergency” for purposes of Section 22050 is defined as a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services.

In the case of an emergency, as defined herein, the General Manager or Designee, may repair or replace a public facility, take any directly related and immediate action required by the emergency, and procure the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts. The General Manager, or Designee, must report to the Board at its next meeting required pursuant to this Section 5.8, the reasons justifying why the emergency will not permit a delay resulting

from a competitive solicitation for bids and why the action is necessary to respond to the emergency.

If the General Manager or Designee, orders any action specified herein, the Board shall initially review the emergency action not later than seven days after the action, or at its next regularly scheduled meeting if that meeting will occur not later than 14 days after the action, and at least at every regularly scheduled meeting thereafter until the action is terminated, to determine, by a four-fifths vote, that there is a need to continue the action, unless the General Manager or Designee, has terminated that action prior to the Board reviewing the emergency action and making a determination. When the Board reviews the emergency action, it shall terminate the action at the earliest possible date that conditions warrant so that the remainder of the emergency action may be completed by giving notice for bids to let contracts.

Sec. 5.9        Exceptions to Procurement Requirements.

a.        Sole Source Exception.

Notwithstanding any provision in this Article 5, the procurement requirements set out in this Article 5 shall not apply to the procurement of Articles, Professional Services, Public Projects, or Maintenance that can only be obtained from one supplier or contractor and for which obtaining quotes or bids is therefore impossible or not in the public interest, such that no competitive advantage can be gained by soliciting quotes or bids. Sole source contracts or agreements up to \$60,000 may be procured by the General Manager or Designee. The Board must approve any source contracts or agreements of \$60,000 or more.

b.        Purchases when Price Controlled by an Official Rate-Making Body.

Whether approved by the General Manager or Designee, or the Board, the District is authorized to procure services or Articles without quotation or bid if the price is controlled by an official rate-making body such as is the case with wholesale water from SDCWA, electricity, gas and telephone, and the services are provided for in the operating budget.

Sec. 5.10      Local Procurements.

- a.        It is the District's policy to encourage local businesses to provide goods and services to the District in order to maintain a healthy local economy, to increase local competition, and to lower core costs of goods and services. Local preference for the procurement of eligible contracts may be allowed, so long as it is not otherwise prohibited by funding sources, by providing a 5% local preference where the purchase or contracts with a respective local vendor or business during any fiscal year do not exceed \$60,000. In order to qualify for this local preference, a vendor or business must either (a) be a District rate payer in good standing for the

past six months, or (b) receive District utility services at its business location for the past six months, paid by a third party.

- b. Eligible procurements include those contracts which are not otherwise subject to competitive bidding, including contracts for the following:
  - (1) Purchases of Public Projects, Maintenance, and Articles in the amount of \$60,000 or less, pursuant to Section 5.5(a).

Sec. 5.11 Sale of Surplus Property/Equipment and Scrap Metal.

- a. Surplus Property/Equipment. When it has been determined by the General Manager that equipment is no longer appropriate because of capability, size, age, etc., to fulfill the District's mission or if a particular piece of equipment is more costly to maintain than to replace, the item will be disposed of through the next scheduled San Diego County auction. Should property become surplus through obsolescence or through a change in operating methodology, the excess property will be disposed of, as determined by District staff, as follows:
  - (1) To other public agencies on a bid basis;
  - (2) San Diego County Auction, or
  - (3) Internet-based inline auction services.
- b. Scrap Metal. The scrap metal which accumulates through the replacing of damaged and/or unserviceable items in the course of District operations, shall be sold as scrap to local scrap dealers at prevailing rates. Sales receipts shall be miscellaneous revenues of the District.

Sec. 5.12 Use of District Credit Card.

- a. There are certain transactions that are more efficient using a credit card transaction. Examples include small purchases that are lower cost on-line, travel arrangements, registration for training and other similar services.
- b. The credit card shall never be used to circumvent established competitive purchasing procedures. The credit card is prohibited from being used to purchase items for personal use under all circumstances. Personal use of the credit card will result in disciplinary action.
- c. Authorized cardholders and credit card use shall be per the District Credit Card Users Guide as approved by the General Manager.

Sec. 5.13 Contract Amendment Procedures.

As delegated by the Board of Directors of the District pursuant to the provisions of the Public Utility District Act, the General Manager is authorized to issue amendments to contracts as follows:

- a. A purchase order or contract may be amended by the issuance of a change order or amendment, provided the change which is the subject of the change order or amendment is reasonably related to the scope of the original contract. The General Manager may issue a change order or amendment which results in a total contract price of \$60,000 or less. The General Manager may request approval authority from the Board to issue contract amendments for up to 10% of the total contract value for specific projects with an initial contract value of greater than \$60,000.
- b. When the cumulative sum of amendments to a contract would exceed the limits in (a) above, a report of such amendments will be presented to the Board at its next meeting. Upon acceptance of the amendments by the Board, the General Manager shall have additional authorization to issue amendments as if the original contract amount were the total of the original amount and all accepted amendments.

**ARTICLE 14 (Renumbered as  
Article 5 by Resolution 5006)**

Sec. 14.7 - Rev. 4/95  
Sec. 14.10 - Rev. 3/96  
Sec. 14.5(a), 14.6(a) & (d),  
14.7(d) - Rev. 6/99  
Sec. 14.11 - Added 10/05  
Sec. 14.4e(2), 14.10(c) &  
14.12(g) - Rev. 6/06  
Sec. 14.5(g) - Rev. 8/08  
Sec. 14.4(e), Rev 01/09  
Secs. 14.4(e)1,3,4,5,(f);  
14.5(a)(d); 14.6(c)(d); 14.7(d);  
14.9(b); 14.11(c) - Rev. 2/10  
Add Sec. 14.12 - Rev. 2/11  
Secs. 14.4; 14.9 - Rev. 1/13  
Secs. 14.4; 14.13 - Rev. 7/13  
Sec. 14.4 - Rev. 5/15  
Sec. 14.4(f), 14.9(c) - Rev. 1/16  
All Secs. Repealed and Replaced  
- Rev. 6/17  
Sec. 14.4 - Rev. 5/19  
Sec. 5.5 - Rev. 3/21

**M E M O**

**TO:** Board of Directors  
**FROM:** David Shank, Assistant General Manager/CFO  
**DATE:** July 25, 2022  
**SUBJECT:** Update on Water Disconnections and Delinquencies

---

Purpose

With the moratorium on water disconnections over, the District has begun the process of actively managing delinquent accounts. This includes setting up payment plans and disconnecting accounts.

Summary

In March 2020, the State suspended disconnections for non-payment as the pandemic took hold of the world. This provided relief to accounts impacted by the pandemic and ensured essential service were maintained through those difficult times. As we resume a more normal daily life, the moratorium on disconnections has ceased.

The 120 day past balance in March of 2020 was \$11,607. As of June 2022, the 120 day past balance was \$323,726. Of the \$323,726, customer service has executed 110 payment plans for total balance of \$304,850. Since May 2022, customer service and the meter services teams have executed 83 disconnections with 25 meters still locked.

In the next months, the customer service and meter services teams will be focused on accounts that are 60 or more days past due. This will more than double the number of accounts actively managed by the Customer Service team.

With many customers struggling to pay their bills and facing disconnection, customer service is setting up water use audits to help reduce water bills to affordable levels and is referring people to bill payment assistance programs. Social network outreach and enhancements to the District's website are also underway.

Recommended Action

This item is for discussion only. No action is required.



**This page intentionally left blank.**

**M E M O**

**TO:** Board of Directors  
**FROM:** Engineering and Operations Committee  
**DATE:** July 25, 2022  
**SUBJECT:** Green Canyon Force Main Change Order

---

Description

Request for authorization for additional costs on the Green Canyon Force Main Replacement Project.

Purpose

The Green Canyon Force Main Replacement Project consists of approximately 1,400 linear feet of 4-inch PVC. The project was awarded to Blue Pacific Engineering and Construction. During construction, some changes were made and unforeseen conditions encountered.

- Pavement section in portions of South Mission Road was as much as 18" thick, which added effort to excavation and paving tasks.
- Encountered an 8" Sewer pipe and 30" Storm Drain pipe that were not shown on the plans which required additional utility locating and deeper force main install to avoid these existing utilities.
- Added 180 linear feet to replacement length, replacing an additional section of deteriorated pipe.
- Replaced existing fittings at the Green Canyon Lift Station for improved restraint.

The total change order costs are \$59,907.22.

The total planned for this project was \$350,000. The original contract price was \$248,000. The total cost of change orders for additional work and changed conditions is \$59,907.22, bringing the total contracted project cost to \$307,907.22.

Budgetary Impact

The work will be completed within the Board authorized total waste water capital budget of \$731,000. No adjustment to the Board adopted authorization is required.

Recommended Action

That the Board approve the pending change order request for work performed by Blue Pacific Engineering and Construction for the Green Canyon Force Main Replacement Project, in the amount of \$59,907.22.

**M E M O**

**TO:** Board of Directors  
**FROM:** Engineering and Operations Committee  
**DATE:** July 25, 2022  
**SUBJECT:** Recycled Airvac & Drain Replacement Project Change Order

---

Description

Request for authorization for additional costs on the Recycled Airvac & Drain Replacement Project.

Purpose

The Project consists of the replacement of air/vacuum release valves, isolation valves, and drains on the recycled main on Olive Hill and Winter Haven Roads. The project was awarded to CHI Construction. During construction, significant ground water was encountered at two locations, requiring additional excavation, dewatering, and paving. The extra effort cost the contractor \$68,904.71 in additional time and materials.

The original contract price was \$112,000. The total cost of change orders for changed conditions is \$68,904.71, bringing the total contracted project cost to \$180,904.71.

Budgetary Impact

The work will be completed within the Board authorized total recycled water capital budget of \$114,000. No adjustment to the Board adopted authorization is required.

Recommended Action

That the Board approve the pending change order request for work performed by CHI Construction for the Recycled Airvac & Drain Replacement Project, in the amount of \$68,904.71.

## M E M O

**TO:** Board of Directors  
**FROM:** Engineering and Operations Committee  
**DATE:** July 25, 2022  
**SUBJECT:** Water Supply Reliability Project Amendment

---

Description

Request for authorization for additional costs on the Water Supply Reliability Project.

Purpose

The objective of the Water Supply Reliability Project is to identify additional local water supplies in the Lower Santa Margarita River. The project establishes the design parameters of a future full scale project, including additional treatment required, regulatory compliance, construction and operating costs, and overall financial feasibility.

Currently the project is in the fourth month of piloting, which is scheduled to be complete on August 8<sup>th</sup>. A professional services agreement was awarded to the consulting engineering firm Hazen and Sawyer to design the pilot system and deliver the final feasibility results. District staff have been operating the pilot system, but have required more troubleshooting and technical assistance from the Hazen and Sawyer team than anticipated.

The total additional costs for professional services are \$53,295. The original agreement value was not to exceed \$748,000. With the additional services cost of \$53,295, the amended agreement amount will be \$798,295.

Budgetary Impact

The work will be completed within the Board authorized total recycled water capital budget of \$114,000. No adjustment to the Board adopted authorization is required. The additional costs will be covered by the IRWM Grant that was awarded in January of 2020 for this project.

Recommended Action

That the Board approve a professional services amendment for work performed by Hazen and Sawyer for the Water Supply Reliability Project, in the amount of \$53,295.

**M E M O**

**TO:** Board of Directors  
**FROM:** Paula de Sousa, General Counsel  
**DATE:** July 25, 2021  
**SUBJECT:** Amended Employment Agreement Between Fallbrook Public Utility District and Jack Bebee

---

Purpose

Consider approval of Amended Employment Agreement between Fallbrook and General Manager Jack Bebee (“Amended Employment Agreement”).

Summary

At the regular meetings of May 23 and June 27 2022, the Board of Directors conducted its annual performance evaluation and compensation review of the District’s General Manager based upon his work in Fiscal Year 2021-22. The General Manager’s annual performance evaluation has been completed.

Based upon the performance evaluation, his successful accomplishment or advancement of Strategic Plan Objectives for Fiscal Year 2021-22, and the completion of successful negotiations regarding the General Manager’s Employment Agreement, an Amended Employment Agreement has been drafted reflecting the negotiated proposed changes. The proposed Amended Employment Agreement would have the effect of modifying the current terms of the General Manager’s employment as follows:

- Increase the General Manager’s annual compensation by 5%, from \$230,053 to 241,555, effective retroactively to July 1, 2022;
- Increase the District’s match contribution to the General Manager’s deferred compensation plan (401(a)) by 2.2%, from 4.8% to 7.0%; and
- Increase the General Manager’s monthly vehicle allowance from \$604.17 a month to \$750.00 a month, effective retroactively to July 1, 2022

Recommended Action

That the Amended Employment Agreement between Fallbrook and General Manager Jack Bebee be approved effective July 25, 2022.

**AMENDED EMPLOYMENT AGREEMENT BETWEEN FALLBROOK PUBLIC  
UTILITY DISTRICT AND JACK BEBEE**

This Amended Employment Agreement (“Agreement”) is made the \_\_\_\_ of \_\_\_\_\_, 2022, between Fallbrook Public Utility District (hereinafter referred to as “DISTRICT” and Jack Bebee (hereinafter referred to as “EMPLOYEE”).

**RECITALS**

- A.** DISTRICT is a governmental agency existing pursuant to the California Public Utility District Act, Division 7 of the Public Utility Code.
- B.** DISTRICT and EMPLOYEE entered into an Employment Agreement (“Original Employment Agreement”) on August 27, 2018, which was amended on July 22, 2019 and September 24, 2019.
- C.** DISTRICT and EMPLOYEE thereafter entered into an amended and restated Employment Agreement on September 8, 2020 (“Amended and Restated Agreement”), which was amended on August 23, 2021.
- D.** DISTRICT and EMPLOYEE now desire to modify the Amended and Restated Employment Agreement, as amended, as set forth in this Amended Employment Agreement.

**AGREEMENT**

**NOW THEREFORE**, in consideration of the mutual promises set forth herein, DISTRICT and EMPLOYEE agree as follows:

**1. EMPLOYMENT.**

DISTRICT hereby continues to employ EMPLOYEE (who accepted employment to serve beginning on August 27, 2018) and EMPLOYEE agrees to continue to serve as its General Manager, under the terms and conditions stated in this Agreement beginning on the date of execution by both DISTRICT and EMPLOYEE.

**2. ANNUAL COMPENSATION.**

- a.** EMPLOYEE shall be paid an annual salary of \$241,555 effective on July 1, 2022, payable in biweekly installments at the same time as salary is paid to other DISTRICT employees. This compensation may not be reduced during the term of this Agreement except that if the Board finds it necessary to reduce salaries of all executive management employees, in which case EMPLOYEE’S salary may be reduced by no more than the average salary reduction of executive management.

AMENDED EMPLOYMENT AGREEMENT BETWEEN  
FALLBROOK PUBLIC UTILITY DISTRICT AND JACK BEBEE

- b. DISTRICT agrees to annually evaluate EMPLOYEE'S compensation, taking into consideration changes in the cost of living, the EMPLOYEE'S performance, and other economic and responsibility matters relevant to a fair and proper rate of compensation, and to make reasonable adjustments in accordance with such annual evaluation, if any. See Paragraph 6 below. DISTRICT will meet with EMPLOYEE in regard to such evaluation. Unless otherwise agreed by DISTRICT and EMPLOYEE, any adjustments would be effective on July 1 of each year.

**3. BENEFITS.**

EMPLOYEE shall be entitled to receive the following fringe benefits, which shall be administered consistent with DISTRICT policies unless otherwise provided herein. In the event any of the following fringe benefits is eliminated by DISTRICT for other DISTRICT employees, EMPLOYEE shall no longer receive the benefit:

- a. PERS: EMPLOYEE'S contributions to the Classic CalPERS retirement plan (2.5% at 55 with survivor benefit) shall be 8% (the contribution applicable to Classic CalPERS retirement plan members), or such percentage as may otherwise be required by the then applicable law.
- b. Deferred Compensation Plan Contribution (401(a) Plan Contribution): DISTRICT will match up to 7% of EMPLOYEE'S salary to a DISTRICT 401(a) plan as long as EMPLOYEE is contributing at least that percentage to EMPLOYEE'S individual deferred compensation 457(b) plan.
- c. Social Security: DISTRICT and EMPLOYEE share the Federal Social Security Tax equally.
- d. Health, Vision, Dental, Life and Long Term Disability Insurance:
  - i. Health Insurance: EMPLOYEE shall have the choice of medical plans provided by DISTRICT for DISTRICT employees.

DISTRICT will pay 100% of the cost Kaiser plus Chiropractic plan (or lowest cost DISTRICT provided medical plan) for employee, employee +1, or employee + family. The amount paid for each of those coverages shall be known as the "threshold amounts." If EMPLOYEE chooses a health plan with a cost that exceeds the threshold amounts, EMPLOYEE shall pay the difference between the threshold amount and the plan chosen. In such a case, the monthly cost difference will be multiplied by 12 (months) and divided by the number of paydays in that calendar year, which amount shall be reimbursed to DISTRICT through payroll deduction.

- ii. Vision Insurance: DISTRICT shall pay 100% of the vision insurance premium for EMPLOYEE and EMPLOYEE'S dependents.

AMENDED EMPLOYMENT AGREEMENT BETWEEN  
FALLBROOK PUBLIC UTILITY DISTRICT AND JACK BEBEE

- iii. Dental Insurance: DISTRICT shall pay 100% of the dental insurance premium for EMPLOYEE and EMPLOYEE'S dependents.
  - iv. Life Insurance and AD&D Insurance: DISTRICT shall pay for an Accidental Death & Dismemberment Insurance policy and for a Life Insurance policy up to a total maximum benefit of \$300,000.
  - v. LONG TERM DISABILITY INSURANCE: EMPLOYEE shall be covered by a Long Term Disability Insurance plan offered to other DISTRICT employees as follows: the plan provides 66.67% (or \$10,000 per month, whichever is less), of EMPLOYEE'S monthly salary to Social Security Normal Retirement Age in the event of a disabling accident or illness. Payment commences six (6) months after date of disability or illness.
- e. Sick, Vacation, Holiday Leave,-Bereavement Leave and Executive Leave:
- i. Sick Leave: EMPLOYEE'S sick leave shall accrue at a rate of 3.69 hours per pay period.
  - ii. Vacation Leave: EMPLOYEE'S vacation leave shall accrue at a rate of 7.69 hours per pay period. Beginning on August 28, 2022, EMPLOYEE'S vacation leave shall accrue at 8.00 hours per pay period, the rate applicable to employees with 20+ years of service with the DISTRICT. The vacation rate accrual ceases when EMPLOYEE has a balance of over 270 hours on December 31st of each year. EMPLOYEE'S unused vacation may not be sold back to DISTRICT.
  - iii. Holiday Leave: EMPLOYEE is granted DISTRICT observed holidays, as established by DISTRICT from time to time, without reduction in their regular pay. Holiday compensation will be paid at the rate of pay at which EMPLOYEE was being paid on the last working day before the holiday.
  - iv. Bereavement Leave: EMPLOYEE will be allowed 3 days paid leave in event of a death in the immediate blood or married family (spouse, mother, father, brother, sister, son, daughter, step-mother, stepfather, step-son, step-daughter, grandchild, grandparent, mother or father-in-law, domestic partner, or other person in custody where EMPLOYEE has or had guardianship or other person who had guardianship of EMPLOYEE.)
  - v. Executive Leave:
    - (1) EMPLOYEE shall accrue 1.54 hours of executive leave per pay period, up to a maximum of 120 hours.
    - (2) Once EMPLOYEE reaches the maximum accrual of 120 hours,

AMENDED EMPLOYMENT AGREEMENT BETWEEN  
FALLBROOK PUBLIC UTILITY DISTRICT AND JACK BEBEE



EMPLOYEE will stop accruing executive leave until EMPLOYEE'S balance is below 120 hours.

- (3) Half (½) of EMPLOYEE'S executive leave balance shall be cashed out upon voluntary termination or retirement OR upon retirement, EMPLOYEE may elect to contribute up to EMPLOYEE'S entire executive leave balance to an Health Reimbursement Account, pursuant to Paragraph 3.e.vi., below.

vi. Health Reimbursement Account (HRA):

The following provisions apply if EMPLOYEE retires after age 50, with 10 or more years of continuous employment. For purposes of this paragraph 3.e.vi., the term "retiree" and "EMPLOYEE" are used interchangeably, and any references to "EMPLOYEE" is meant to refer to EMPLOYEE once retired.

In the event EMPLOYEE retires after age 50 with 10 or more years of continuous employment, EMPLOYEE has the option of continuing on DISTRICT'S medical, dental and/or vision insurance plans using an HRA account that is funded with conversion of EMPLOYEE's sick leave hours as follows:

- (1) Using the current benefit plan year's premium rates and a 5% projection for possible cost increases in subsequent years, DISTRICT estimates the projected cost for EMPLOYEE to pay 50% of the employee-only monthly premium for dental and/or vision coverage and 50% of the employee-only monthly medical premium/s, with DISTRICT paying the remaining 50% of the employee-only dental and/or vision and employee-only monthly medical premium/s.

Following is an example of how the medical premium costs are shared between the retiree and DISTRICT:

	TOTAL MONTHLY PREMIUM FOR KAISER MEDICAL	RETIREE PAYS MONTHLY	DISTRICT PAYS MONTHLY
RETIREE Only Coverage	\$ 623.16	\$ 311.58	\$ 311.58
RETIREE + One	\$ 1,236.43	\$ 924.85	\$ 311.58
RETIREE + Family	\$ 1,745.45	\$ 1,433.87	\$ 311.58

- (2) The full amount as calculated in Paragraph 3.e.vi.1., above is the amount that will be transferred from EMPLOYEE’S final sick leave balance to EMPLOYEE’S HRA account, which will be used to make the monthly premium payments until the HRA account balance is depleted or the retiree or their covered spouse, if applicable, reaches Medicare eligibility.

The following is an HRA example for an employee that retires in 2019 at age 60 with 1500 hours of sick leave on the books and typical Medicare eligibility at age 65:

1. Value of Total 1500 Sick Leave Hours at Retirement	\$67,500	1500 Hours x \$45.00 (Employee’s Hourly Wage)
2. Premium Cost of Retiree + Spouse Coverage for Medical, Dental & Vision		NOTE: Premium costs provided for example only, they do not represent actual rates
2019 benefit year	\$10,000	
+5% in 2020	\$10,500	
+5% in 2021	\$11,025	
+5% in 2022	\$11,567.25	
+5% in 2023	\$12,155.06	
3. Amount Deposited to HRA	\$55,256.31	Estimated total cost for coverage to Medicare eligibility in 2023
4. Amount of Sick Leave Remaining After Amount Deposited to HRA	\$12,243.69	Calculation: \$67,500-\$55,256.31
5. Hours Equivalent of Remaining Sick Leave	272.08 Hours	Calculation: \$12,243.69/\$45.00. *Eligible to cash out or convert to CalPERS service credit full remaining balance since less than 600 hours max. in effect for 7/1/19-6/30/20
6. Cash out value or amount to be converted to CalPERS service credit	\$12,243.60	Calculation: 272.08*\$45.00

- (3) EMPLOYEE’S HRA account balance is depleted before EMPLOYEE becomes eligible for Medicare, EMPLOYEE can instead begin paying EMPLOYEE’S share of the monthly premiums directly to DISTRICT in order to continue coverage under DISTRICT’S medical, vision and/or dental insurance plans until EMPLOYEE, or their spouse, if applicable, is eligible for Medicare.

- (4) Once EMPLOYEE and/or EMPLOYEE'S covered spouse becomes eligible for Medicare, which makes them ineligible to continue on DISTRICT'S medical coverage, they are also no longer eligible to continue on DISTRICT'S dental and/or vision coverage. Instead, they will receive information on continuing their coverage/s using COBRA.
- (5) Actual premium rates to be deducted from EMPLOYEE'S HRA, will be updated as the actual rates are provided for each new plan year (January 1 – December 31).
- (6) If applicable, any balance in the account when EMPLOYEE becomes eligible for Medicare or if EMPLOYEE should die prior to becoming eligible for Medicare, will be available for the same use to EMPLOYEE'S covered eligible dependent(s) until they become eligible for Medicare or COBRA rights are exhausted, whichever comes first. If there is no covered eligible dependent(s), any unused balance shall be forfeited.
- (7) If EMPLOYEE has sick leave hours remaining after the mandatory contribution to the HRA account as described above, OR if EMPLOYEE chooses to not participate in the HRA, EMPLOYEE has the choice of:
  - (a) Cashing out half of EMPLOYEE'S remaining sick leave hours balance, up to the maximum as outlined below, or all of their remaining balance, whichever is less; or
    - 600 hours max. – Effective July 1, 2019 - June 30, 2020
    - 500 hours max. – Effective July 1, 2020 – June 30, 2021
    - 400 hours max. – Effective July 1, 2021 – June 30, 2022
  - (b) Converting half of EMPLOYEE'S remaining sick leave hours balance, up to the maximum as outlined above, to CalPERS service credit.

f. Vehicle Allowance: EMPLOYEE shall receive a car allowance in the amount of \$750.00 per month effective on July 1, 2022, in lieu of receiving mileage reimbursement. EMPLOYEE shall possess and maintain a valid an appropriate

California Driver license, shall maintain automobile insurance at least at the minimum levels required by state law, and shall immediately provide written notice to the Board of any actions taken against EMPLOYEE'S driving privilege, such as a suspension or a revocation due to a DUI or vehicular accident, or a failure to provide proof of financial responsibility.

- g. Cellphone Reimbursement: EMPLOYEE shall receive a cell phone reimbursement payment in the amount of \$75 per month.
- h. Other Business Expense Reimbursement/ Professional Development and Business Expenses: Consistent with DISTRICT policies, all of the EMPLOYEE'S actual expenses (including travel related expenses) reasonably incurred in connection with the duties and responsibilities of EMPLOYEE'S position pursuant to this Agreement shall be paid for by DISTRICT upon presentation of the appropriate receipts or vouchers covering such expenses, including, but not limited to licenses and certifications, (and costs of continuing education to maintain such licenses and certification) listed in Exhibit "A" to this Agreement. Additionally, as is necessary to support the EMPLOYEE's performance goals pursuant to Paragraph 4 or Paragraph 6 of this Agreement, DISTRICT will budget and pay for professional dues and subscriptions of EMPLOYEE necessary for EMPLOYEE'S continuation and full participation in national, regional, state and local associations and organizations, and payment for university curriculum, short courses, institutes, seminars, and materials that are necessary or desirable for EMPLOYEE'S continued professional development, participation, growth and advancement for the good of DISTRICT.

#### **4. DUTIES.**

EMPLOYEE shall perform the duties of General Manager as established from time to time by the Board of Directors of DISTRICT. A job description showing the duties established as of the date of this Agreement is attached as Exhibit "B" and as contained in any of DISTRICT'S standard personnel regulations. EMPLOYEE is responsible directly to the Board of Directors. EMPLOYEE shall give full time to the duties of the office. EMPLOYEE shall also attend or participate in university curriculum, short courses, institutes, seminars, and review materials that are necessary for EMPLOYEE'S professional development and for the good of DISTRICT as established in the EMPLOYEE's performance goals.

- a. EMPLOYEE may serve as DISTRICT representative to the San Diego County Water Authority (CWA), which includes service on two standing CWA committees. In no event shall EMPLOYEE serve on any additional CWA committees (or serve on any committees or boards of other agencies or entities related to the business of DISTRICT) without prior approval of DISTRICT Board.

5. **TERM.**

This contract shall continue in full force and effect until it is terminated as provided in Paragraph 7 hereof.

6. **ANNUAL PERFORMANCE REVIEW.**

Annually, and no later than 60 days prior to the end of each fiscal year, EMPLOYEE shall develop a draft strategic plan as part of the annual budget process. After a strategic plan has been approved by the Board, it will be used to ensure board objectives are being addressed in the upcoming fiscal year. The strategic plan objectives will be used to establish the EMPLOYEE'S performance goals for the upcoming fiscal year.

The Board shall endeavor to commence in April of each year, the review and evaluation of EMPLOYEE'S performance, which review and evaluation shall be completed by June 30 of each year. The reviews and evaluations shall be conducted in accordance with the strategic plan as approved by the Board and EMPLOYEE, which may be added to, or deleted from, as the Board may from time to time determine in consultation with the General Manager.

7. **TERMINATION.**

a. **By EMPLOYEE.**

EMPLOYEE may terminate this Agreement upon giving three (3) months' written notice of termination to DISTRICT, or sooner by mutual agreement. In the event that EMPLOYEE exercises his right to terminate upon giving three (3) months' notice, or sooner by mutual agreement under this Paragraph 7.a., he shall not be entitled to the severance benefits set forth under Paragraph 8 or to any other similar termination benefits under law or DISTRICT rules and regulations, provided however, that EMPLOYEE shall be entitled to payment for any unused leave balances as set forth in this Agreement or as required by law.

b. **By DISTRICT.**

DISTRICT may terminate this Agreement at any time, either with or without cause, by a majority vote of the Governing Board. Termination shall be under one of the following paragraphs.

i. **At-will.**

DISTRICT may terminate this Agreement without cause, and with or without notice. In the event that this Agreement is terminated by DISTRICT pursuant to this Paragraph 7.b.i., EMPLOYEE shall be entitled to severance benefits under this Agreement, consistent with the requirements specified

in this Paragraph and Paragraph 8. EMPLOYEE has no right to a hearing or other review of his termination without cause.

ii. For Cause.

DISTRICT may terminate this Agreement for cause. EMPLOYEE will not be entitled to severance if his employment is terminated by DISTRICT at any time for cause. Cause for termination shall be defined for purposes of this Agreement as: (1) malfeasance, (2) gross negligence, (3) fraud, (4) serious misconduct which would constitute a violation of DISTRICT policy, or state or federal law, (5) material misrepresentation to the Board, (6) moral turpitude, (7) conviction of a felony on the part of EMPLOYEE, or (8) notice of unsatisfactory performance and failure to correct performance within three months. Conviction for purposes of this Agreement includes a judgment entered after a trial, plea of guilty or plea of nolo contendere. EMPLOYEE has no right to a hearing or other review of the reason for his termination by DISTRICT and expressly waives any and all such rights as may be otherwise provided by law or which may be applicable to other DISTRICT employees.

iii. By Retirement.

The employment of EMPLOYEE, and this Agreement, shall automatically terminate upon the retirement of EMPLOYEE and upon EMPLOYEE giving ninety (90) days written notice of such retirement to DISTRICT.

iv. By Death or Disability.

The employment of EMPLOYEE, and this Agreement, shall automatically terminate upon the death of EMPLOYEE or upon the separation of his employment because of disability, which prevents EMPLOYEE from performing the essential functions of his job even with reasonable accommodations. As used herein, disability shall be defined as inability to perform essential job functions for a period of over six months. Neither EMPLOYEE nor his heirs, administrators, or assigns shall have any right under this Agreement to salary after such death or disability, but they shall have such rights and benefits as may be provided by law, including, as provided by law, rights to any accrued vacation to which EMPLOYEE was entitled at the time of termination, and shall have such rights to any accrued sick leave accrued by EMPLOYEE at the time of termination, up to the cap established in this Agreement.

8. **SEVERANCE PAY.**

DISTRICT shall have the right to terminate EMPLOYEE'S employment at any time during the term of this Agreement, with or without cause. In the event that EMPLOYEE'S employment is terminated by DISTRICT, under Paragraph 7.b.i. without cause, EMPLOYEE shall be entitled to the severance benefits stated below upon execution of an agreement with a general waiver of claims, as follows:

a. Computation: Items Included.

Severance benefits under this Paragraph 8 shall be computed based upon EMPLOYEE'S monthly base salary in effect at the time of termination.

b. Amount of Severance.

The amount of severance benefits shall be (1) a lump sum equal to three (3) months' base salary at the time of termination unless otherwise negotiated by the Parties and (2) continued payment by DISTRICT of health and dental benefits for EMPLOYEE and his eligible dependents for the same number of months as are paid for salary severance benefits, or until EMPLOYEE is re-employed, whichever is sooner.

c. Separately Negotiated: Waiver.

The parties expressly acknowledge and agree that these severance pay provisions have been independently negotiated. Acceptance at the time of termination by EMPLOYEE of the severance pay benefits provided by this Paragraph 8 shall operate as a full and complete waiver and release of any and all rights, claims, and/or causes of action which EMPLOYEE may have, or have had, at any time, in the past or in the future, arising out of EMPLOYEE'S employment by DISTRICT including but not limited to claims for wrongful termination. If EMPLOYEE wishes to retain any such rights, EMPLOYEE must decline to accept the severance benefits provided by this Paragraph 8. To receive severance benefits, EMPLOYEE must execute a Severance Agreement and General Release satisfactory to DISTRICT. In the event EMPLOYEE elects not to sign the Severance Agreement and General Release, EMPLOYEE will not be entitled to severance benefits.

Acceptance of the severance benefits under this Paragraph 8 will operate as a general release on the part of EMPLOYEE as to all claims, known or unknown, and EMPLOYEE specifically waives the provisions of California Civil Code Section 1542 which provides:

*“A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY HIM OR HER MUST*

AMENDED EMPLOYMENT AGREEMENT BETWEEN  
FALLBROOK PUBLIC UTILITY DISTRICT AND JACK BEBEE

*HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT  
WITH THE DEBTOR.”*

d. Legal Limitations on Severance.

This Paragraph 8.d. is intended to comply with the provisions of Government Code Section 53260, et seq., and in no event shall EMPLOYEE be entitled to severance benefits greater than provided for therein. This Agreement in no way affects EMPLOYEE’S rights to continue health insurance coverage as required under COBRA for EMPLOYEE and EMPLOYEE’S eligible dependents.

**9. STATUTORY OBLIGATIONS: ABUSE OF OFFICE OR POSITION.**

Pursuant to Government Code Section 53243, et seq. which became effective on January 1, 2012, if EMPLOYEE is convicted of a crime involving an abuse of his office or position, all of the following shall apply: (1) if EMPLOYEE is provided with administrative leave pay pending an investigation, EMPLOYEE shall be required to fully reimburse such amounts paid; (2) if DISTRICT pays for the criminal legal defense of EMPLOYEE (which would be in its sole discretion, as it is generally not obligated to pay for a criminal defense), EMPLOYEE shall be required to fully reimburse such amounts paid; and (3) if this Agreement is terminated, any cash settlement related to the termination that EMPLOYEE may receive from DISTRICT shall be fully reimbursed to DISTRICT. For this Paragraph 9, abuse of office or position means either: (1) an abuse of public authority, including waste, fraud, and violation of the law under color of authority; or (2) a crime against public justice, including a crime described in Title 7 commencing with Section 92 of the Penal Code.

**10. MISCELLANEOUS.**

a. Governing Law.

This Agreement shall be interpreted and enforced in conformance with California law.

b. Entire Agreement.

This Agreement together with the exhibits represents the entire agreement between the parties and supersedes any prior agreements, written or oral, any and representations, written or oral, not expressly included herein.

c. Venue.

The venue for any litigation to interpret or enforce this Agreement shall be San Diego County Superior Court.



d. Integration Clause.

If any part, provision, paragraph or subparagraph of this Agreement shall be held to be void or unenforceable by a final judgment of a court of competent jurisdiction, then unless that provision is found in such proceeding to be material to this Agreement, said void or unenforceable provision shall be severed from this Agreement and the balance of this Agreement shall remain in full force and effect. In the event that the void or unenforceable provision is found to be material to this Agreement then the entire Agreement shall be voided.

e. Independent Review: Interpretation.

EMPLOYEE and DISTRICT affirm in signing this Agreement that they have each had an opportunity to review and consider this Agreement, and to have it reviewed and to receive advice from independent advisors of their own choosing, including attorneys, and that each knowingly and voluntarily enters into this Agreement. EMPLOYEE and DISTRICT further affirm that this Agreement was the mutual product of their negotiations, including give and take, and that neither party shall be considered the drafter of this Agreement such that the Agreement is interpreted against that party.

f. Public Record.

EMPLOYEE acknowledges that this Agreement, upon final execution, will become a public record under California law available for public inspection and copying.

g. Counterparts.

This Agreement may be signed in counterparts.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement on the day and year first above written.

**DATED:**

\_\_\_\_\_  
Jack Bebee

**FALLBROOK PUBLIC UTILITY DISTRICT**

**DATED:**

\_\_\_\_\_  
Dave Baxter, President  
Fallbrook Public Utility District

AMENDED EMPLOYMENT AGREEMENT BETWEEN  
FALLBROOK PUBLIC UTILITY DISTRICT AND JACK BEBEE

## **EXHIBIT “A”**

### **List of Pre-Approved Licenses and Certifications**

1. California Professional Engineering License
2. California Water Treatment Operator Certification
3. California Water Distribution Operator Certification
4. California Wastewater Treatment Operator Certification

**EXHIBIT “B”**

**General Manager Job Description**

AMENDED EMPLOYMENT AGREEMENT BETWEEN  
FALLBROOK PUBLIC UTILITY DISTRICT AND JACK BEBEE

## FALLBROOK PUBLIC UTILITY DISTRICT

### **GENERAL MANAGER**

#### **DEFINITION**

Under policy direction of the Board of Directors, the General Manager is responsible for providing overall leadership and direction for all of the Fallbrook Public Utility District (FPUD) activities and for the creation and implementation of the District's Overall Strategic Plan. Duties include implementing policies and directives of the Board and developing detailed long-term strategies to achieve FPUD's mission of providing the community of Fallbrook, now and in the future, a reliable supply and delivery of high-quality retail potable water service and to provide treatment of wastewater, consistent with the optimal use of recycled water in the most efficient and economical means possible.

#### **CLASS CHARACTERISTICS**

The class of General Manager serves as the Chief Executive Officer, accountable to the Board of Directors, and is responsible for the enforcement of all District ordinances, policies and procedures, and the efficient and economical performance of the District's operations.

#### **EXAMPLES OF DUTIES**

- Coordinates, evaluates, plans, organizes and administers, either directly or through subordinate management and supervisory staff, the work of the District in accordance with applicable laws, ordinances, regulations, and adopted policies and objectives of the Board of Directors;
- Directs and coordinates the development and implementation of goals, objectives and programs for the Board of Directors and the District;
- Attends internal/external meetings with various government agencies, professional associations, area organizations and Board of directors as required to help achieve District strategic objectives;
- Develops administrative policies, procedures and work standards to ensure that the goals and objectives are met and that programs provide services in an effective, efficient and economical manner;
- Oversees the preparation of the annual capital improvement and operating budgets for the District;
- Prepares and recommends long- and short-range plans for District, capital improvements, and funding; and directs the development of specific proposals for action regarding current and future District needs;
- Oversees the administration, construction, use and maintenance of all District infrastructure, facilities and equipment;
- Ensures that the Board of Directors is kept informed of District functions, activities, and financial status, and of legal, social, and economic issues affecting District activities; Monitors changes in laws, regulations, and technology that may affect District operations;
- Implements policy and procedural changes as required;
- Supervises, develops and evaluates the performance of subordinate managers, supervisors and staff;
- Presents for the Board's consideration major goals and policy alternatives and recommendations for the District;
- Oversees development of the District's asset management plan;
- Recommends construction contracts, leases and other legal agreements to the Board for approval;
- Coordinates legal matters concerning the District, and engages counsel and professional consultants for assistance;

## GENERAL MANAGER

- Conducts negotiations for water storage, supply and distribution;
- Analyzes monthly financial statements, engineering reports, labor distribution reports, water sales reports and other operating reports;
- Develops water and sewer rate and fee schedules for Board considerations;
- Reviews work of staff to ensure accuracy;
- Reviews agreements negotiated by staff;
- Represents the District and the Board before citizen and professional groups and other public entities, including State and Federal legislatures;
- Supervises preparation of the agenda of the Board of Directors and staff reports to the Board;
- Attends meetings of the Board of Directors and advises the Board on important District administrative and operating activities and issues;
- Monitors and oversees the following District programs and services: financial, customer service, human resources, community and media relations, engineering, operations and field services;
- Establishes budgetary guidelines for departments and assures operation within Board adopted amounts; and
- Performs related work as required.

### **QUALIFICATIONS**

#### **Knowledge of:**

- Principles of practices of public administration, including administrative analysis, fiscal planning and control, and policy and program development;
- Knowledge of civil engineering, construction and operating principles applicable to the planning design, construction and operation of District facilities;
- Laws, rules, ordinances, and legislative processes controlling district functions, programs and operations;
- Organization, operations and problems of special research and evaluation methodologies;
- Contract administration;
- Principles of budget development and expenditure control, including capital improvement budgets;
- Public personnel and employer-employee relations practices and legislation;
- Public and media relations;
- Principles of supervision, management and general administration; and
- The use of personal computer and applicable software.

#### **Ability to:**

- Plan, organize, direct, coordinate and supervise functions and activities of an organization to achieve efficient operations and meet service goals;
- Organize and manage competing priorities;
- Develop long-term goals for the District;
- Exercise leadership, authority, and management tactfully and effectively;
- Prepare and administer a District budgeting and fiscal control process;
- Collect and analyze data on a variety of topics;
- Direct effective public and media relations; Coordinate the preparation of Board agendas;
- Direct effective personnel and employer-employee relations programs;

## GENERAL MANAGER

- Oversee the development and improvement of District facilities and services;
- Provide advice and consultation to the Board of Directors on the development of ordinances, regulations, policies and programs;
- Ensure prompt and proper response to public concerns and complaints;
- Prepare comprehensive strategic planning documents, technical reports and recommendations;
- Effectively represent the District policies, programs and services;
- Operate a personnel computer to effectively utilize word processing, and spreadsheet applications;
- Operate a vehicle observing legal and defensive driving practices; and
- Establish an overall positive work environment.

### **LICENSES AND CERTIFICATION**

Possession of a valid and appropriate California driver's license.

### **TRAINING AND EXPERIENCE**

Any combination of training, education and experience which demonstrates possession of the knowledge and abilities stated above and the ability to perform the duties of the position.

A typical qualifying entrance background is possession of a bachelor's degree in management science, business administration, civil engineering or a closely related field and a minimum of five years of responsible, executive-level experience in water utility or public works management in a municipal or special district setting or at the level of Assistant General Manager in the Fallbrook Public Utility District.

### **PHYSICAL DEMANDS**

- |             |  |
|-------------|--|
| Sitting:    | Occupies seated position during majority of workday.   |
| Talking:    | Expresses ideas and shares information by means of spoken word in person and by telephone.                                     |
| Walking:    | Moves about office, warehouse and equipment facilities, and visits outlying District facilities and field crews at work sites. |
| Hearing:    | Hears well enough to receive communication in person and by telephone.   |
| Hands/Arms: | Operates computer and vehicle.   |
| Vision:     | Reads written or video messages; operates vehicle.   |

1. **MWD Issues**

The trial over the MWD rate cases has concluded. There will be oral closing arguments in August. This trial is relative to the costs associated with transportation with MWD under the QSA Agreement. If some of the key issues get resolved as part of this trial it may help the parties reach settlement.

2. **Special Agricultural Water Rates (SAWR)**

A group of agencies that are being effected by the SAWR methodology are continuing to work with SDCWA to work through potential changes. The item is anticipated to be reviewed by the Fiscal Sustainability Workgroup in August and then presented to the Board.

3. **Detachment**

There is anticipated to be a LAFCO ad-hoc advisory committee meeting in August to discuss two issues identified by LAFCO and reviewed by the ad-hoc advisory group sub-committee:

1. Assessing the difference between rolling off and detaching from SDCWA
2. Assessing ratepayer impacts of detachment.

4. **Key Upcoming Issues**

Some key issues for the upcoming year include:

- Working to ensure additional drought actions taken by the governor are practical and fair for the region.
- Discussing alternative options for potential marketing of some of the contracted SDCWA water supplies.
- Fully understanding the use of consultants and lobbyist within San Diego County.
- Continuing the evaluation of potential changes to the existing rate structure
- Getting an update on the next phase of the regional conveyance study that was approved by the Board and developing a plan to fund millions in additional project work if the project continues to be pursued.

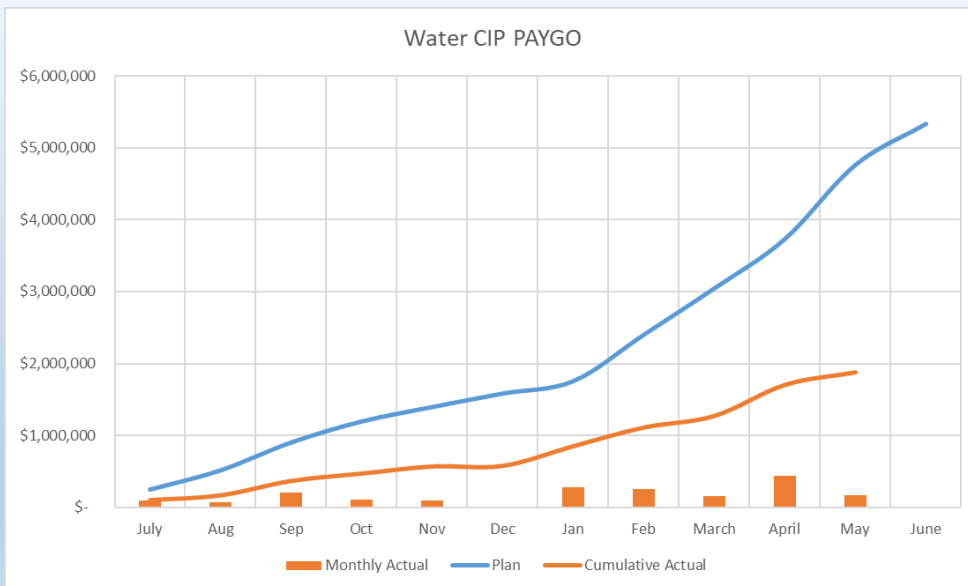


# Fallbrook Public Utility District

## Engineering and Operations FY22

Board Meeting July 2022

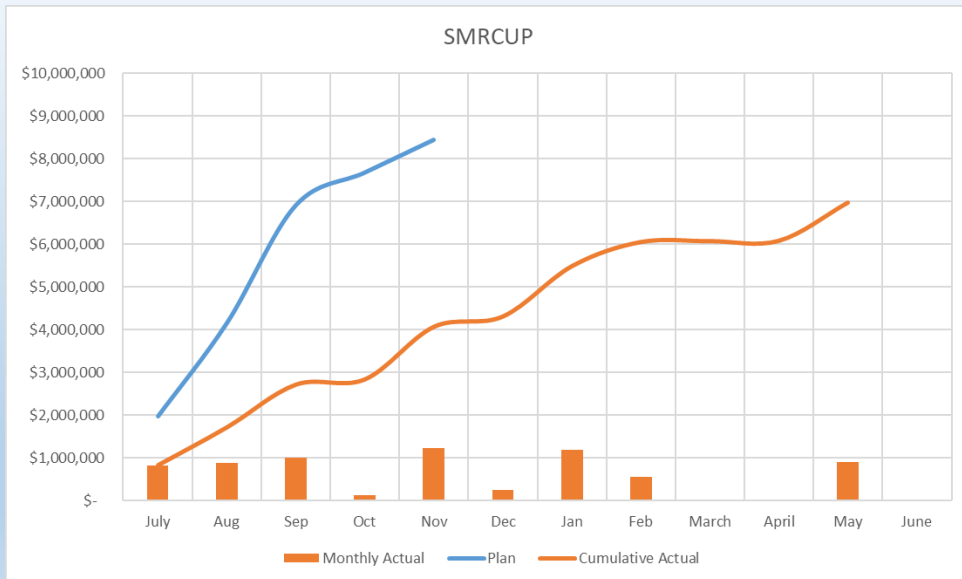
### Water PAYGO CIP FY22



June data pending



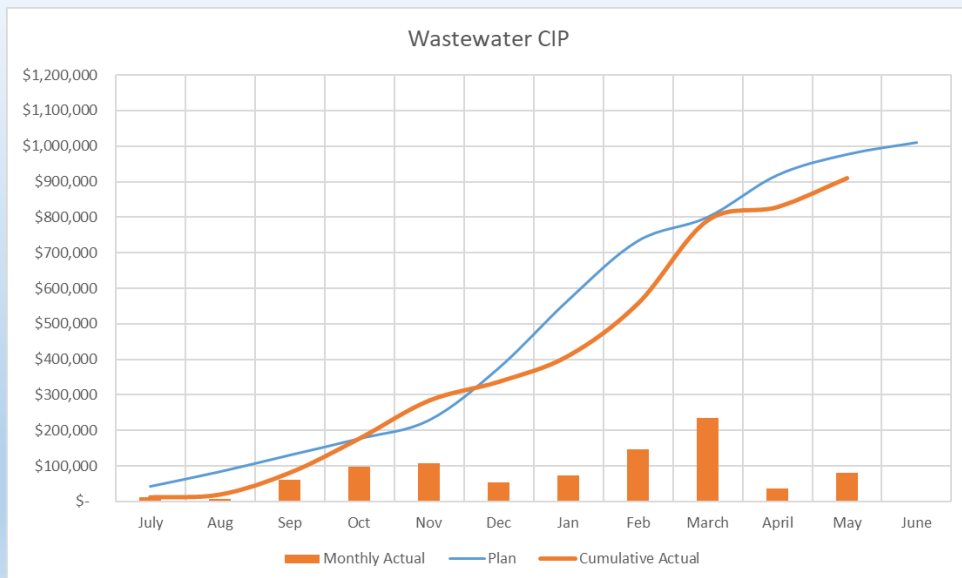
## Water SMRCUP CIP FY22



June data pending

3

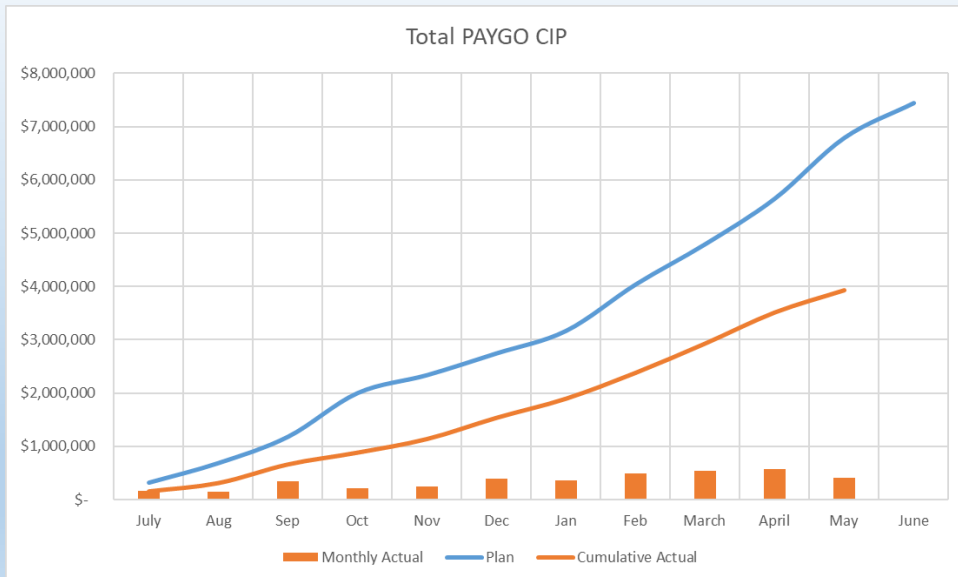
## Wastewater System CIP FY22



June data pending

4

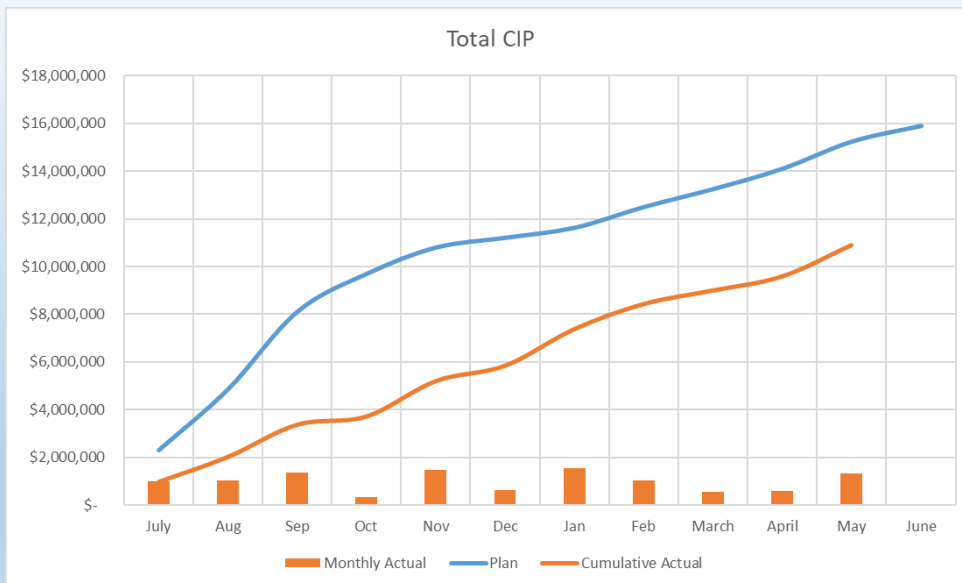
## Total PAYGO CIP FY22



June data pending

5

## Total CIP FY22



June data pending

6

# Wastewater Treatment

Reclamation Plant

Recycled Water

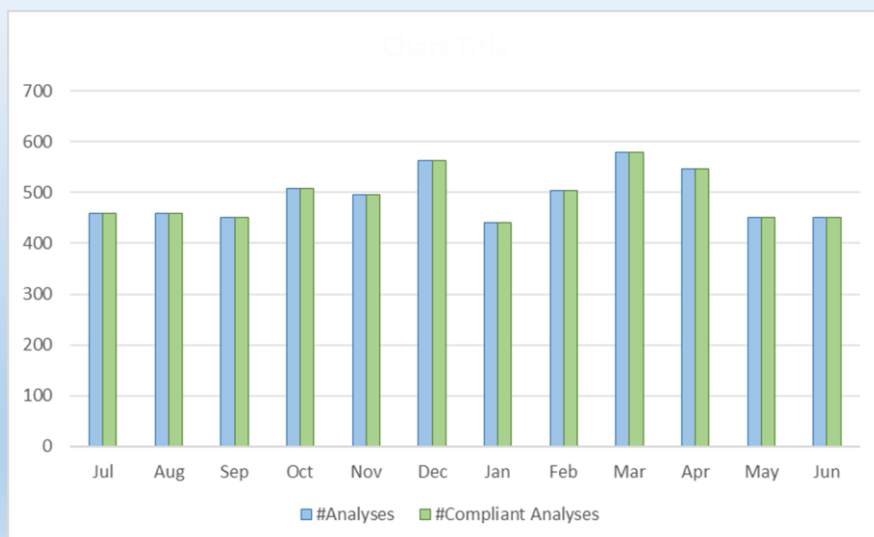
- Wastewater System Violations
- Reclamation Plant PMs Completed
- Energy Cost per MG
- Recycled Water – Time Out of Service

7

## Wastewater Treatment System Regulatory Compliance

**SRWQCB  
Compliance:**  
NPDES  
WDR

**Analyses  
performed:**  
Daily  
Monthly  
Quarterly  
Semi-annually  
Annually

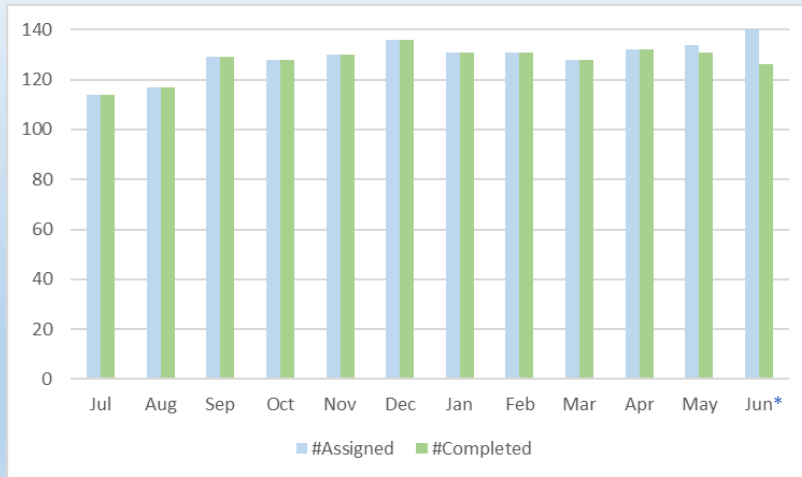


8

## Reclamation Plant – Preventative Maintenance Work Orders

Equipment Service/Inspection

Site Maintenance

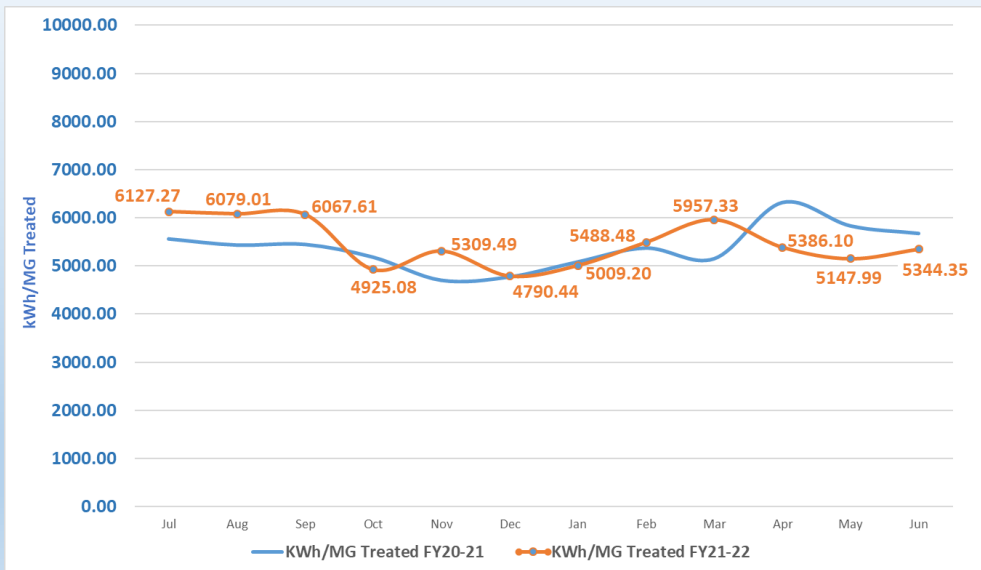


\*Less than 100% completion due to staff on COVID leave, bypass/coating project, and phase 2 of pilot

9

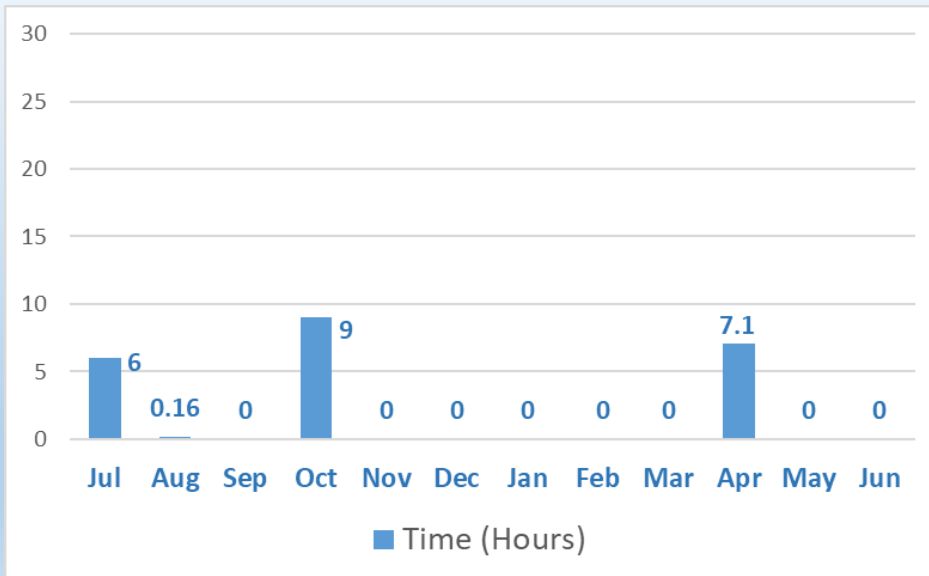
Formula =  
 $\frac{\text{Total Plant Energy Demand}}{\text{MG Treated Flow}}$

## Reclamation Plant – Energy Usage (KWh/MG Treated)



10

## Recycled Water – Time out of Service (Hours)



11

# Water Operations

Regulatory Compliance

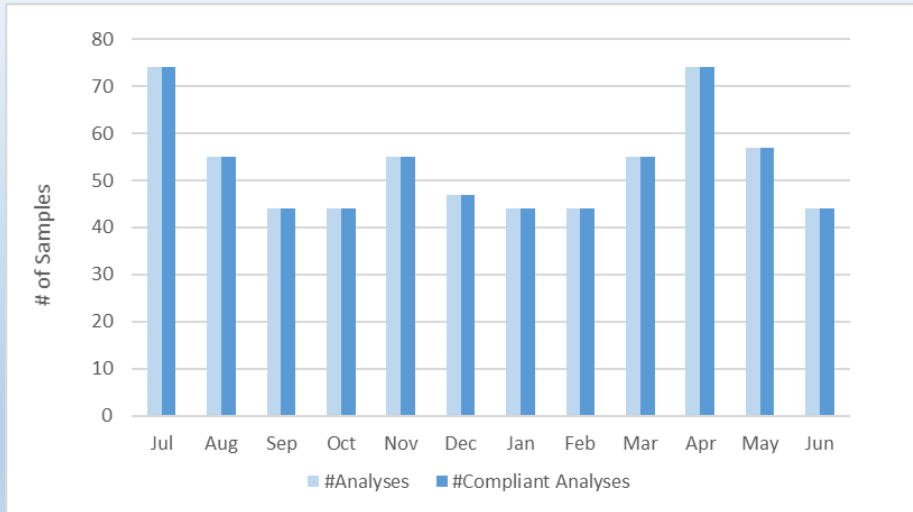
Preventative Maintenance Work Orders

CUP Deliveries

12

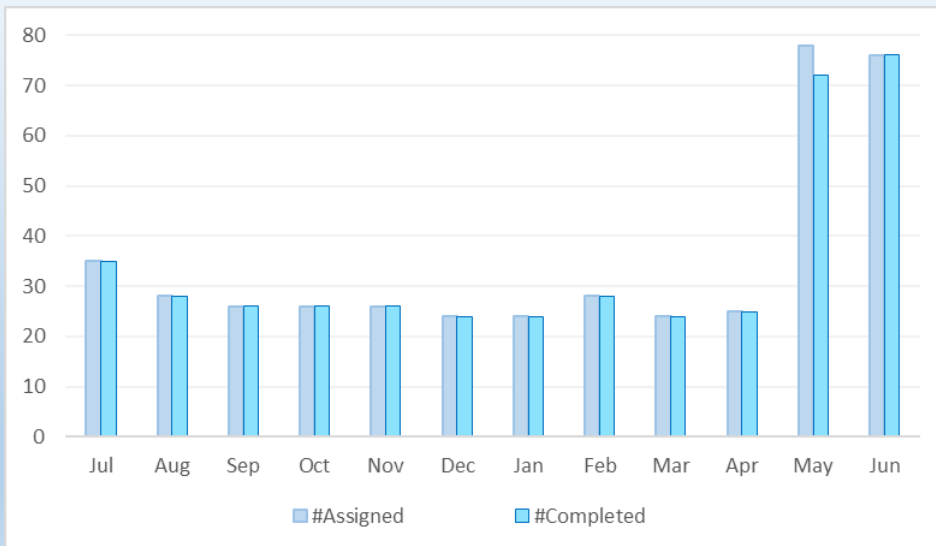
## Water System Regulatory Compliance

- UV Plant Operation
- Routine Sampling



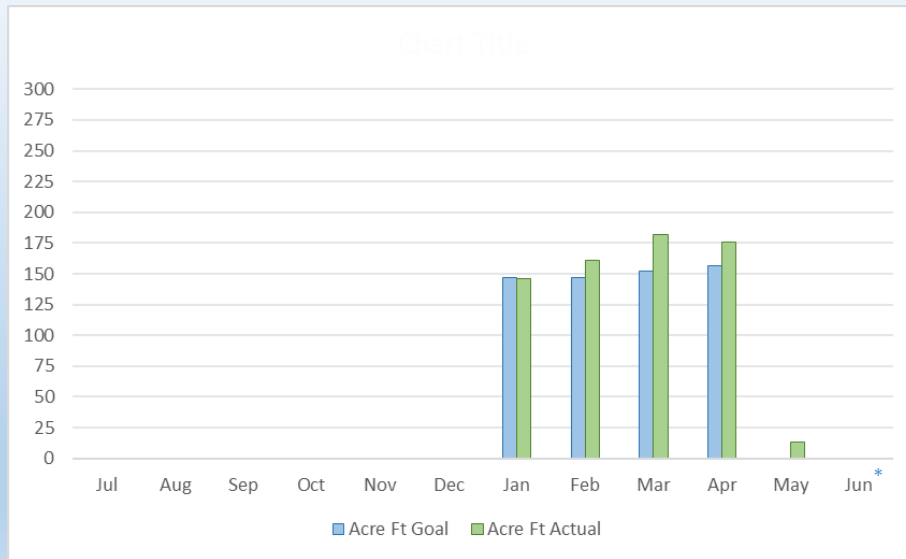
13

## Water Preventative Maintenance Work Orders



14

## CUP Deliveries



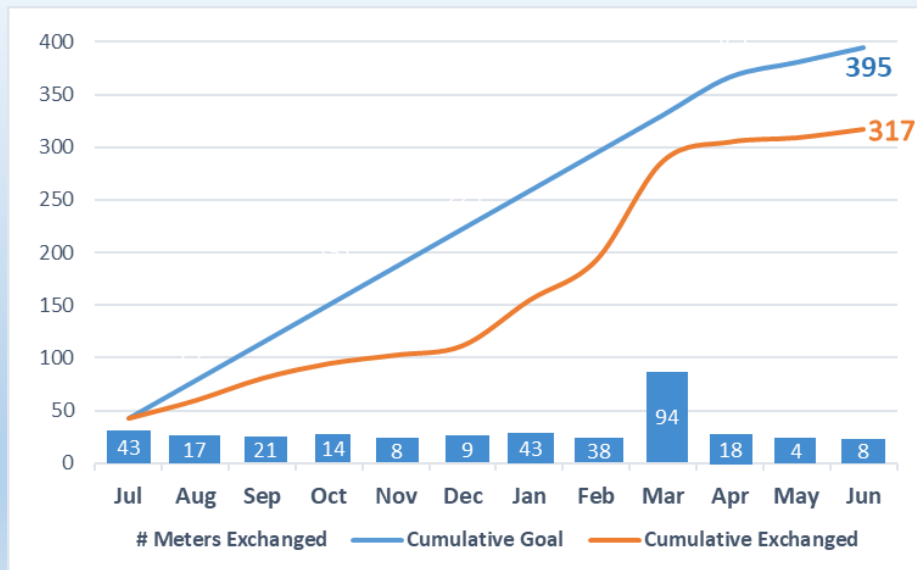
15

## Meter Services

### Meter Exchange Program

16

## Meter Exchange



17

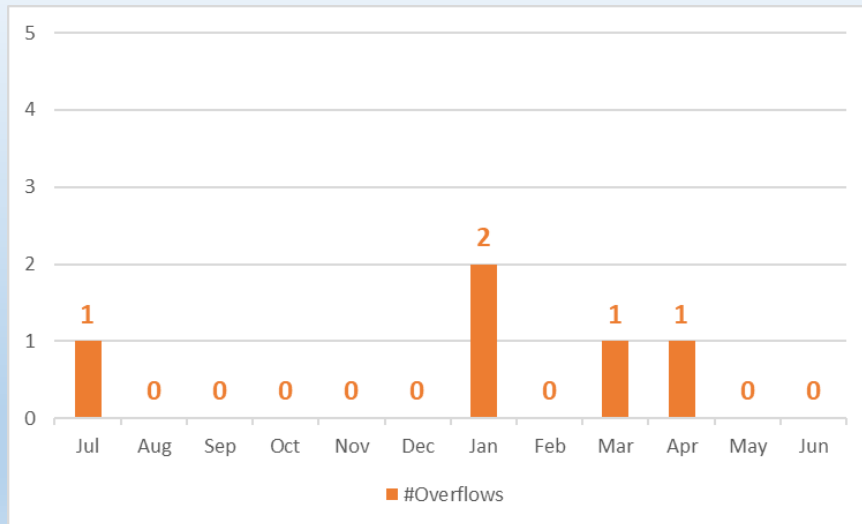
## Wastewater Collections

**Total Wastewater Spilled**  
**Non-Recovered Wastewater Spilled**  
**Odor Complaints**

18

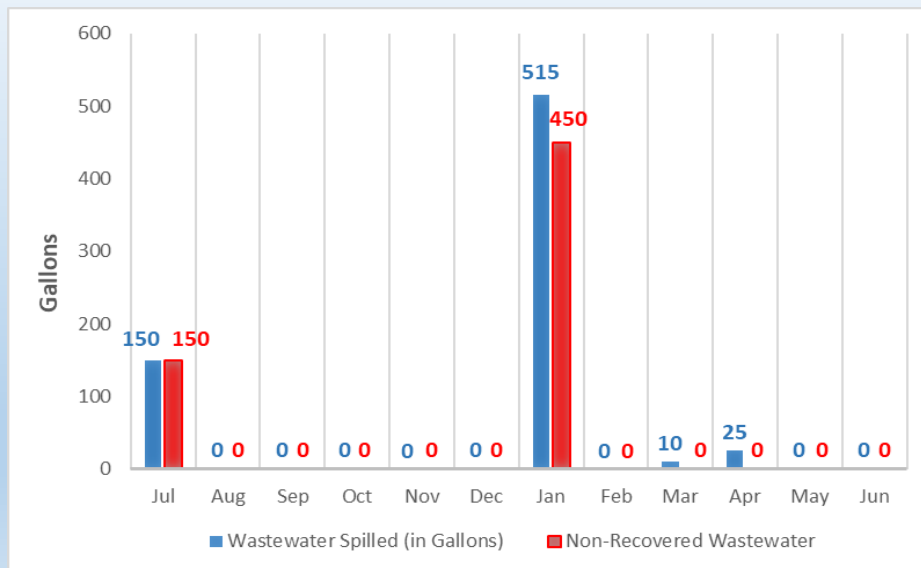


## Wastewater Collections Sewer Overflows



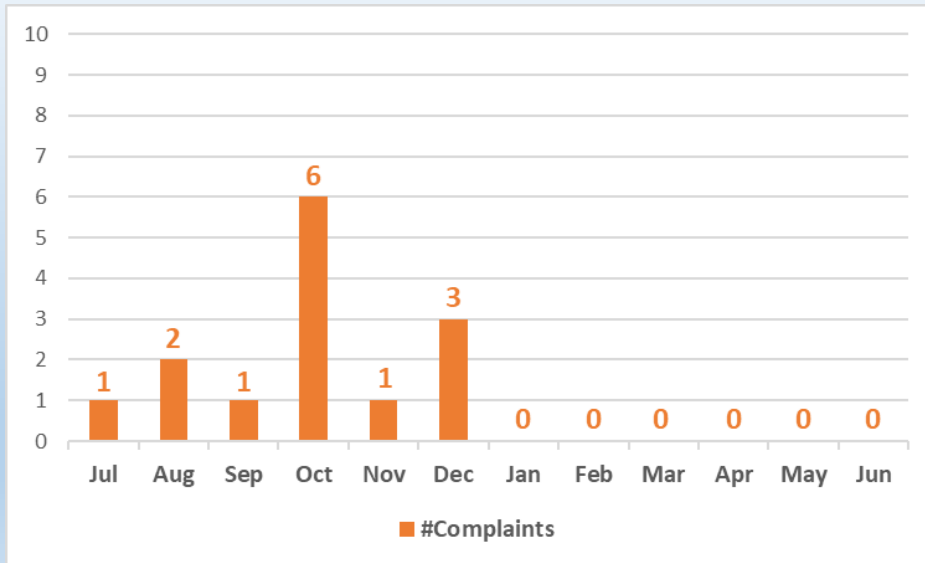
19

## Wastewater Collections Wastewater Spilled



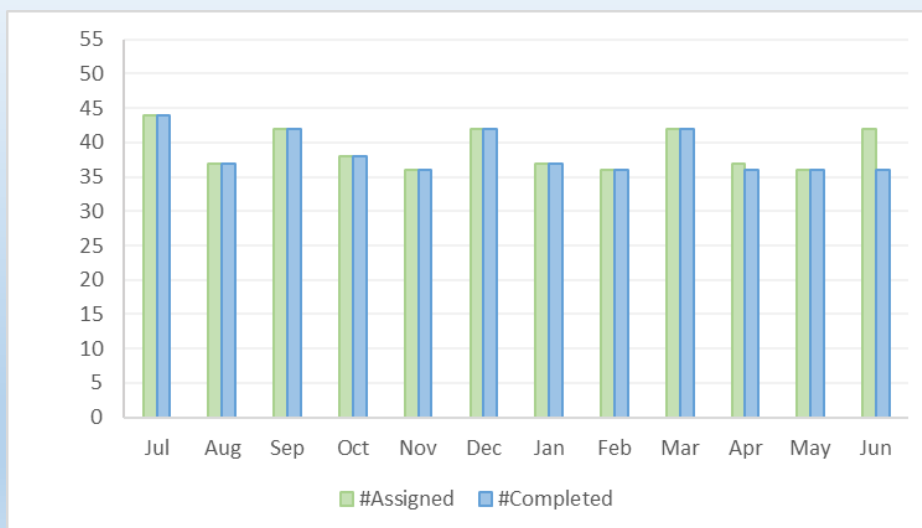
20

## Reclamation Plant & Wastewater Collections Odor Complaints



21

## Wastewater Collections – Preventative Maintenance Work Orders



22

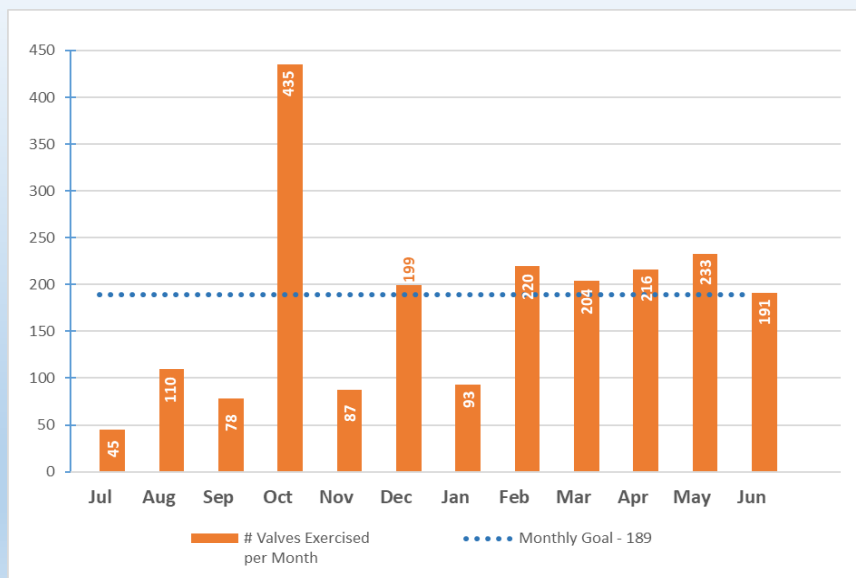
# Construction/Maintenance

- Efforts continue in replacing valves with the greatest impact on water loss and customer outages during large main breaks.
- With new valves, crews will be capable of shutting down smaller controlled areas faster, impacting fewer customers while losing less water and completing repairs sooner.
- Our goal is to replace 100 valves per year. FY22, 32 valves have been replaced through March 2022. We currently have 6821 valves in the system with 165 known to be broken.

23

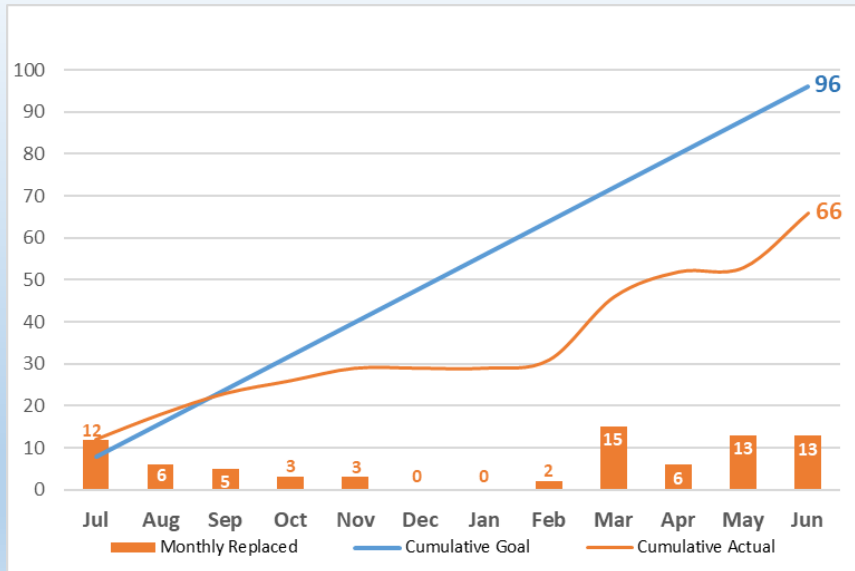
## Main Line Valve Exercise Program

- Improve reliability
- Reduce impact of planned and emergency shutdowns



24

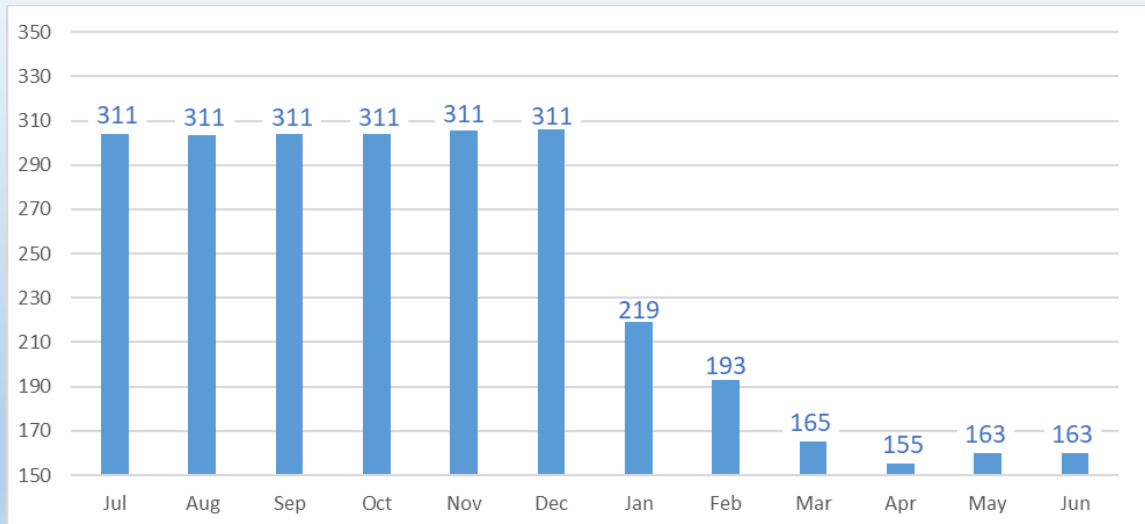
## Main Line Valves Replaced



NOTE: Valve count is by number of tees on each valve

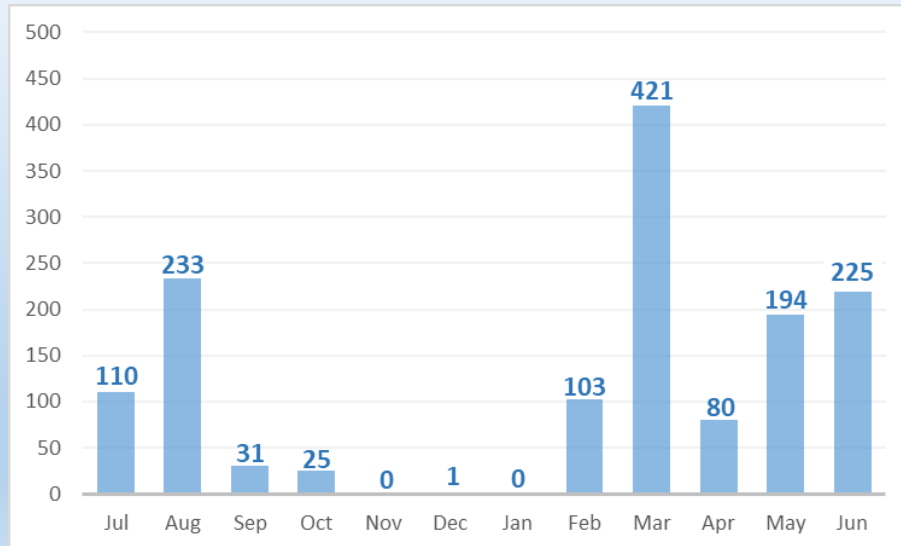
25

## Rolling Total Broken Valves (4" and above)



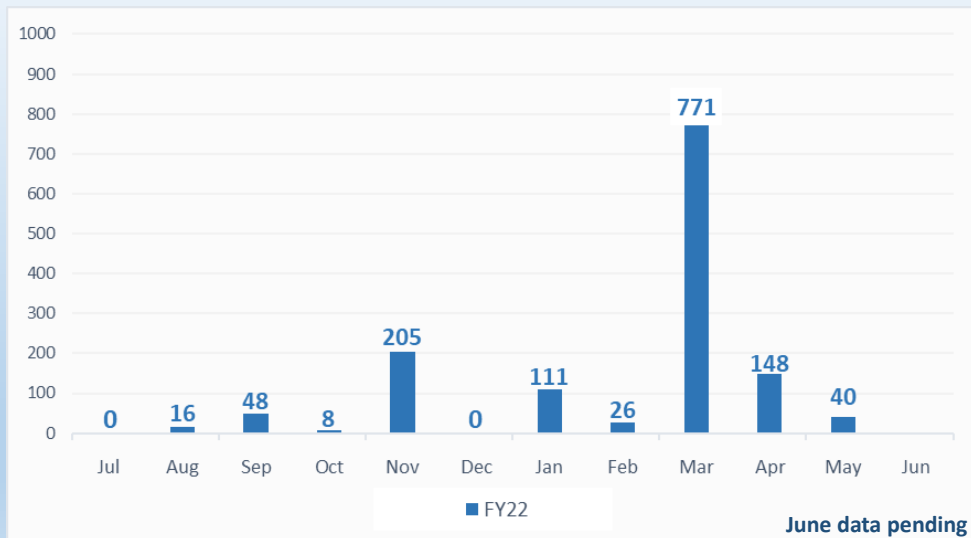
26

## Planned Water Outages > 4 Hours # of Customers Affected



27

## Unplanned Water Outages > 4 Hours # of Customers Affected



28

**M E M O**

**TO:** Board of Directors  
**FROM:** David Shank, Assistant General Manager/CFO  
**DATE:** July 25, 2022  
**SUBJECT:** Treasurer's Report

---

Purpose

Provide the June 2022 Treasurer's Report. Confirm that the District's investment portfolio is in compliance with the Investment Policy and that the District is able to meet the expenditure requirements for the next 6-months.

Notes

Overall the District's financial holdings decreased slightly this month. The District moved \$4 million in State reimbursement for the SMCUP to the LAIF Long-term Reserve from its Money Market account. The market value of the District's PFM Managed Long-term Reserves went down slightly due to interest rate changes. The District's PARS investments reflect recent market volatility and a deposit of \$100,000. Overall these investments continue to perform in line with the capital markets. The District continues to carefully manage its working capital to ensure its ability to meet its financial commitments.

Summary

**Treasurer's Report June 30 , 2022**

<b>Account</b>	<b>Beginning Balance</b>	<b>Ending Balance</b>
Operating Fund	\$ 5,000	\$ 5,000
Money Market	\$ 9,279,889	\$ 5,222,594
CAMP Account	\$ 1,818,396	\$ 1,820,099
<b><i>District's Liquidity Portfolio</i></b>	<b>\$ 11,103,285</b>	<b>\$ 7,047,693</b>
PFM Managed Long-term Investment Portfolio*	\$ 10,846,810	\$ 10,764,263
LAIF (Long-term Reserves)	\$ 88,769	\$ 3,231,769
PARS (OPEB & Pension Trust)**	\$ 9,597,665	\$ 9,197,828
<b><i>District Accounts Total</i></b>	<b>\$ 31,636,529</b>	<b>\$ 30,241,553</b>

\*\$6.21M of funds are from the sale of the Santa Margarita properties.

\*\*\$3.78M of funds are from the sale of the Santa Margarita Properties.



Dave Shank  
July 25, 2022



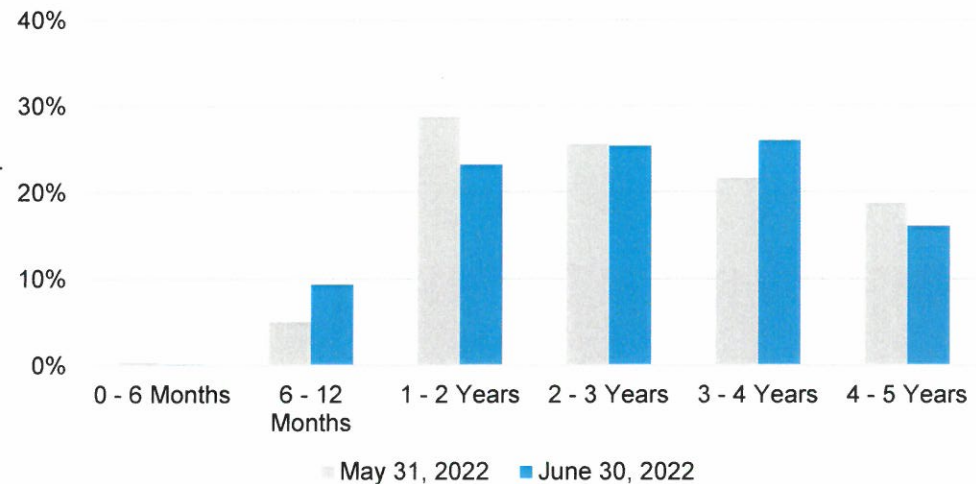
### Fallbrook Public Utilities District - Holdings Summary

Security Type	May 31, 2022	June 30, 2022	Change (\$)	Change (%)
U.S. Treasury	\$7,725,164.12	\$7,725,713.32	\$549.20	0.0%
Municipal	\$105,363.00	\$105,330.80	(\$32.20)	0.0%
Federal Agency CMO	\$141,894.44	\$112,676.03	(\$29,218.41)	-20.6%
Corporate Note	\$2,355,877.66	\$2,297,856.18	(\$58,021.48)	-2.5%
Asset-Backed Security	\$486,946.16	\$476,320.84	(\$10,625.32)	-2.2%
<b>Securities Total</b>	<b>\$10,815,245.38</b>	<b>\$10,717,897.17</b>	<b>(\$97,348.21)</b>	<b>-0.9%</b>
Money Market Fund	\$31,565.02	\$46,365.84	\$14,800.82	46.9%
<b>Total Investments</b>	<b>\$10,846,810.40</b>	<b>\$10,764,263.01</b>	<b>(\$82,547.39)</b>	<b>-0.8%</b>

#### Summary

FY 21-22 Accrual Earnings	\$193,102.52
Yield to Maturity at Cost	1.35%
Weighted Average Maturity (Years)	2.60

Maturity Distribution



Security market values, excluding accrued interest, as on last day of month.



**Account Statement - Transaction Summary**

For the Month Ending **June 30, 2022**

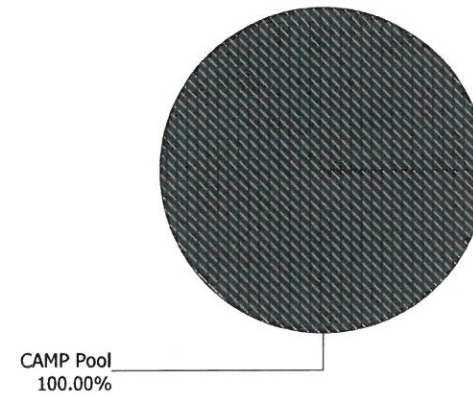
**Fallbrook Public Utility District - Liquidity - 6050-004**

<b>CAMP Pool</b>	
Opening Market Value	1,818,396.40
Purchases	1,702.68
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
<b>Closing Market Value</b>	<b>\$1,820,099.08</b>
Cash Dividends and Income	1,702.68

<b>Asset Summary</b>		
	<b>June 30, 2022</b>	<b>May 31, 2022</b>
<b>CAMP Pool</b>	1,820,099.08	1,818,396.40
<b>Total</b>	<b>\$1,820,099.08</b>	<b>\$1,818,396.40</b>

<b>Asset Allocation</b>	
CAMP Pool	100.00%







**Account Statement**

For the Month Ending **June 30, 2022**

**Fallbrook Public Utility District - Liquidity - 6050-004**

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
<b>CAMP Pool</b>					
<b>Opening Balance</b>					<b>1,818,396.40</b>
06/30/22	07/01/22	Accrual Income Div Reinvestment - Distributions	1.00	1,702.68	1,820,099.08

**Closing Balance** **1,820,099.08**

	Month of June	Fiscal YTD July-June		
<b>Opening Balance</b>	1,818,396.40	1,815,365.76	<b>Closing Balance</b>	1,820,099.08
<b>Purchases</b>	1,702.68	4,733.32	<b>Average Monthly Balance</b>	1,818,453.16
<b>Redemptions (Excl. Checks)</b>	0.00	0.00	<b>Monthly Distribution Yield</b>	1.14%
<b>Check Disbursements</b>	0.00	0.00		
<b>Closing Balance</b>	<b>1,820,099.08</b>	<b>1,820,099.08</b>		
<b>Cash Dividends and Income</b>	1,702.68	4,733.32		

**FALLBROOK PUBLIC UTILITY DISTRICT**  
**PARS Post-Employment Benefits Trust**

**Account Report for the Period**  
**6/1/2022 to 6/30/2022**

David Shank  
Assistant General Manager/CFO  
Fallbrook Public Utility District  
990 East Mission Road  
Fallbrook, CA 92028

## Account Summary

Source	Balance as of 6/1/2022	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 6/30/2022
OPEB	\$1,157,193.76	\$0.00	-\$59,460.78	\$518.53	\$0.00	\$0.00	\$1,097,214.45
PENSION	\$8,440,471.15	\$100,000.00	-\$436,099.26	\$3,758.15	\$0.00	\$0.00	\$8,100,613.74
<b>Totals</b>	<b>\$9,597,664.91</b>	<b>\$100,000.00</b>	<b>-\$495,560.04</b>	<b>\$4,276.68</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$9,197,828.19</b>

## Investment Selection

### Source

OPEB	Moderate HighMark PLUS
PENSION	Moderate HighMark PLUS

## Investment Objective

### Source

OPEB	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.
PENSION	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

## Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	-5.14%	-10.13%	-12.87%	3.47%	4.45%	-	2/16/2017
PENSION	-5.14%	-10.13%	-12.87%	3.46%	4.40%	-	2/16/2017

Information as provided by US Bank, Trustee for PARS: Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.  
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.  
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
 P.O. Box 942809  
 Sacramento, CA 94209-0001  
 (916) 653-3001

July 15, 2022 July 15, 2022

[L AIF Home](#)  
[PMIA Average Monthly Yields](#)

**FALLBROOK PUBLIC UTILITY DISTRICT**

TREASURER  
 P.O. BOX 2290  
 FALLBROOK, CA 92088

[Tran Type Definitions](#)

**Account Number:** 85-37-001

June 2022 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
6/10/2022	6/9/2022	RD	1705897	N/A	DAVID SHANK	4,042,000.00
6/28/2022	6/27/2022	RW	1706727	N/A	DAVID SHANK	-899,000.00

**Account Summary**

Total Deposit:	4,042,000.00	Beginning Balance:	88,768.99
Total Withdrawal:	-899,000.00	Ending Balance:	3,231,768.99

**Managed Account Security Transactions & Interest**

For the Month Ending **June 30, 2022**

**FPUD - INVESTMENT PORTFOLIO - 28710100**

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
<b>BUY</b>											
06/01/22	06/03/22		GOLDMAN SACHS GROUP INC CORP NOTE (CALLA DTD 01/26/2017 3.850% 01/26/2027	38141GWB6	125,000.00	(123,737.50)	(1,697.74)	(125,435.24)			
06/01/22	06/03/22		US TREASURY N/B NOTES DTD 08/31/2021 0.750% 08/31/2026	91282CCW9	95,000.00	(86,680.08)	(183.93)	(86,864.01)			

<b>Transaction Type Sub-Total</b>					<b>220,000.00</b>	<b>(210,417.58)</b>	<b>(1,881.67)</b>	<b>(212,299.25)</b>			
-----------------------------------	--	--	--	--	-------------------	---------------------	-------------------	---------------------	--	--	--

<b>INTEREST</b>											
06/01/22	06/01/22		MONEY MARKET FUND	MONEY0002	0.00	0.00	6.12	6.12			
06/01/22	06/25/22		FHLMC MULTIFAMILY STRUCTURED POOL DTD 11/01/2017 3.064% 08/01/2024	3137FBTA4	98,366.54	0.00	251.16	251.16			
06/01/22	06/25/22		FHLMC SERIES K721 A2 DTD 12/01/2015 3.090% 08/01/2022	3137BM6P6	43,760.41	0.00	112.68	112.68			
06/07/22	06/07/22		JOHN DEERE CAPITAL CORP CORPORATE NOTES DTD 06/10/2021 0.450% 06/07/2024	24422EVO9	20,000.00	0.00	45.00	45.00			
06/15/22	06/15/22		DCENT 2021-A1 A1 DTD 09/27/2021 0.580% 09/15/2026	254683CP8	70,000.00	0.00	33.83	33.83			
06/15/22	06/15/22		COPAR 2019-1 A3 DTD 05/30/2019 2.510% 11/15/2023	14042WAC4	4,679.50	0.00	9.79	9.79			
06/15/22	06/15/22		COMET 2021-A3 A3 DTD 11/30/2021 1.040% 11/16/2026	14041NFY2	70,000.00	0.00	60.67	60.67			
06/15/22	06/15/22		WOART 2021-D A3 DTD 11/03/2021 0.810% 10/15/2026	98163KAC6	35,000.00	0.00	23.63	23.63			
06/15/22	06/15/22		HART 2022-A A3 DTD 03/16/2022 2.220% 10/15/2026	448977AD0	55,000.00	0.00	101.75	101.75			
06/15/22	06/15/22		JDOT 2019-B A3 DTD 07/24/2019 2.210% 12/15/2023	477870AC3	4,621.22	0.00	8.51	8.51			
06/15/22	06/15/22		CARMX 2021-3 A3 DTD 07/28/2021 0.550% 06/15/2026	14317DAC4	65,000.00	0.00	29.79	29.79			
06/15/22	06/15/22		FORDO 2022-A A3 DTD 01/24/2022 1.290% 06/15/2026	345286AC2	40,000.00	0.00	43.00	43.00			

**Managed Account Security Transactions & Interest**

For the Month Ending **June 30, 2022**

**FPUD - INVESTMENT PORTFOLIO - 28710100**

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
<b>INTEREST</b>										
06/16/22	06/16/22	GMCAR 2021-4 A3 DTD 10/21/2021 0.680% 09/16/2026	362554AC1	30,000.00	0.00	17.00	17.00			
06/16/22	06/16/22	GM FINANCIAL SECURITIZED TERM DTD 07/24/2019 2.180% 04/16/2024	36257PAD0	10,190.65	0.00	18.51	18.51			
06/16/22	06/16/22	GMCAR 2022-1 A3 DTD 01/19/2022 1.260% 11/16/2026	380146AC4	20,000.00	0.00	21.00	21.00			
06/18/22	06/18/22	TOYOTA MOTOR CREDIT CORP CORPORATE NOTES DTD 06/18/2021 1.125% 06/18/2026	89236TJK2	50,000.00	0.00	281.25	281.25			
06/20/22	06/20/22	GMALT 2021-3 A4 DTD 08/18/2021 0.500% 07/21/2025	36262XAD6	25,000.00	0.00	10.42	10.42			
06/21/22	06/21/22	HAROT 2021-4 A3 DTD 11/24/2021 0.880% 01/21/2026	43815GAC3	35,000.00	0.00	25.67	25.67			
06/21/22	06/21/22	HAROT 2019-2 A3 DTD 05/29/2019 2.520% 06/21/2023	43815MAC0	10,008.33	0.00	21.02	21.02			
06/25/22	06/25/22	BMWOT 2022-A A3 DTD 05/18/2022 3.210% 08/25/2026	05602RAD3	30,000.00	0.00	104.32	104.32			
06/27/22	06/27/22	AMERICAN HONDA FINANCE CORP NOTE DTD 06/27/2019 2.400% 06/27/2024	02665WCZ2	25,000.00	0.00	300.00	300.00			
06/30/22	06/30/22	US TREASURY N/B NOTES DTD 06/30/2021 0.875% 06/30/2026	91282CCJ8	280,000.00	0.00	1,225.00	1,225.00			
06/30/22	06/30/22	US TREASURY NOTES DTD 06/30/2017 2.000% 06/30/2024	912828XX3	100,000.00	0.00	1,000.00	1,000.00			
06/30/22	06/30/22	US TREASURY NOTES DTD 06/30/2020 0.250% 06/30/2025	912828ZW3	250,000.00	0.00	312.50	312.50			
06/30/22	06/30/22	US TREASURY N/B NOTES DTD 12/31/2021 1.250% 12/31/2026	91282CDO1	100,000.00	0.00	625.00	625.00			
06/30/22	06/30/22	US TREASURY N/B NOTES DTD 06/30/2021 0.125% 06/30/2023	91282CCK5	500,000.00	0.00	312.50	312.50			
06/30/22	06/30/22	US TREASURY NOTES DTD 01/03/2017 2.250% 12/31/2023	912828V23	300,000.00	0.00	3,375.00	3,375.00			
<b>Transaction Type Sub-Total</b>				<b>2,271,626.65</b>	<b>0.00</b>	<b>8,375.12</b>	<b>8,375.12</b>			



**Managed Account Security Transactions & Interest**

For the Month Ending **June 30, 2022**

**FPUD - INVESTMENT PORTFOLIO - 28710100**

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
<b>PAYDOWNS</b>										
06/01/22	06/25/22	FHLMC SERIES K721 A2 DTD 12/01/2015 3.090% 08/01/2022	3137BM6P6	28,660.45	28,660.45	0.00	28,660.45	(244.06)	0.00	
06/01/22	06/25/22	FHLMC MULTIFAMILY STRUCTURED POOL DTD 11/01/2017 3.064% 08/01/2024	3137FBTA4	114.48	114.48	0.00	114.48	(0.15)	0.00	
06/15/22	06/15/22	JDOT 2019-B A3 DTD 07/24/2019 2.210% 12/15/2023	477870AC3	756.69	756.69	0.00	756.69	0.16	0.00	
06/15/22	06/15/22	COPAR 2019-1 A3 DTD 05/30/2019 2.510% 11/15/2023	14042WAC4	1,468.94	1,468.94	0.00	1,468.94	0.30	0.00	
06/16/22	06/16/22	GM FINANCIAL SECURITIZED TERM DTD 07/24/2019 2.180% 04/16/2024	36257PAD0	1,758.47	1,758.47	0.00	1,758.47	0.21	0.00	
06/21/22	06/21/22	HAROT 2019-2 A3 DTD 05/29/2019 2.520% 06/21/2023	43815MAC0	2,937.31	2,937.31	0.00	2,937.31	0.11	0.00	
<b>Transaction Type Sub-Total</b>				<b>35,696.34</b>	<b>35,696.34</b>	<b>0.00</b>	<b>35,696.34</b>	<b>(243.43)</b>	<b>0.00</b>	
<b>SELL</b>										
06/01/22	06/03/22	US TREASURY NOTES DTD 03/31/2016 1.500% 03/31/2023	912828Q29	30,000.00	29,869.92	78.69	29,948.61	724.22	49.99	FIFO
06/01/22	06/03/22	BANK OF NY MELLON CORP CORP NOTES DTD 08/13/2018 3.450% 08/11/2023	06406RAJ6	150,000.00	151,470.00	1,610.00	153,080.00	(2,022.00)	496.64	FIFO
<b>Transaction Type Sub-Total</b>				<b>180,000.00</b>	<b>181,339.92</b>	<b>1,688.69</b>	<b>183,028.61</b>	<b>(1,297.78)</b>	<b>546.63</b>	
<b>Managed Account Sub-Total</b>					<b>6,618.68</b>	<b>8,182.14</b>	<b>14,800.82</b>	<b>(1,541.21)</b>	<b>546.63</b>	
<b>Total Security Transactions</b>					<b>\$6,618.68</b>	<b>\$8,182.14</b>	<b>\$14,800.82</b>	<b>(\$1,541.21)</b>	<b>\$546.63</b>	

06/30/2022

Treasurer's Warrant No. June

TO: Treasurer of the Fallbrook Public Utility District

The bills and claims listed below are approved as authorized by resolution no. 3538 of the Board of Directors dated July 8, 1985. You are hereby authorized and directed to pay said prospective claims for the amounts stated (less discounts in instances where discounts are allowed).

## Payroll - 06/2022

### Computer Check Register

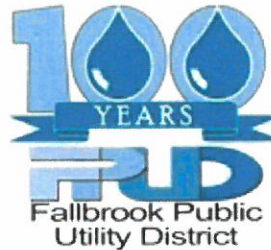
Payroll #1	\$156,464.73
Payroll #2	\$157,097.87
Payroll #3	<u>\$159,174.46</u>
	<u>\$472,737.06</u>



# Accounts Payable

## Checks by Date - Summary by Check Date

User: annaleceb  
Printed: 7/19/2022 2:10 PM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH	00152	FPUD EMPL ASSOCIATION	06/02/2022	457.00
ACH	00718	NATIONWIDE RETIREMENT SOLUTIO	06/02/2022	3,047.06
ACH	06758	US TREASURY - PAYROLL TAXES	06/02/2022	60,253.35
ACH	06759	STATE OF CA - PR TAXES	06/02/2022	9,000.45
ACH	06760	STATE OF CA - SDI	06/02/2022	2,643.70
ACH	06761	LINCOLN FINANCIAL GROUP	06/02/2022	9,068.80
ACH	06763	PERS - PAYROLL	06/02/2022	40,956.39
ACH	06758	US TREASURY - PAYROLL TAXES	06/02/2022	84.52
ACH	06760	STATE OF CA - SDI	06/02/2022	2.48
88688	91499	FILANC ALBERICI A JOINT VENTURE	06/02/2022	110,650.02
88689	06359	INFRASTRUCTURE ENGINEERING CO	06/02/2022	22,069.91
88690	91500	US BANK NATIONAL ASSOCIATION	06/02/2022	5,823.69
88691	91608	AT&T MOBILITY LLC	06/02/2022	3,665.73
88692	91684	BARTLE WELLS ASSOCIATES	06/02/2022	11,254.00
88693	06235	JACK BEBEE	06/02/2022	107.80
88694	03134	CALIFORNIA WATER ENVIRONMENT.	06/02/2022	298.00
88695	91330	AARON COOK	06/02/2022	180.00
88696	91008	MICHAEL COTHRAN	06/02/2022	99.76
88697	05192	DIAMOND ENVIRONMENTAL SERVIC	06/02/2022	431.05
88698	91401	KENNETH ENDTER	06/02/2022	50.08
88699	91569	EUROFINS ENVIRONMENT TESTING S	06/02/2022	377.50
88700	06303	EXECUTIVE LANDSCAPE INC.	06/02/2022	2,430.00
88701	04494	FEDERAL EXPRESS CORPORATION	06/02/2022	335.85
88702	05560	FRANCHISE TAX BOARD	06/02/2022	50.00
88703	02170	GRAINGER, INC.	06/02/2022	589.55
88704	05380	HACH CO	06/02/2022	832.39
88705	06577	INFOSEND INC	06/02/2022	2,723.63
88706	06695	KNIGHT SECURITY & FIRST SYS	06/02/2022	23,160.00
88707	06479	KNOCKOUT PEST CONTROL & TERMI	06/02/2022	75.00
88708	05194	LESLIE'S SWIMMING POOL SUPPLIES	06/02/2022	2,637.63
88709	91029	MALLORY SAFETY AND SUPPLY CO	06/02/2022	514.51
88710	91424	MANPOWER	06/02/2022	574.26
88711	06298	ONESOURCE DISTRIBUTORS, LLC	06/02/2022	6,903.47
88712	01267	PACIFIC PIPELINE	06/02/2022	1,182.32
88713	91710	PREFERRED AERIAL & CRANE TECHN	06/02/2022	500.00
88714	05064	RAINBOW MUNICIPAL WATER	06/02/2022	2,751.63
88715	06717	RDO EQUIPMENT CO	06/02/2022	17,805.77
88716	00232	SAN DIEGO GAS & ELECTRIC	06/02/2022	18,766.74
88717	00236	SCRAPPYS	06/02/2022	173.00
88718	05415	STATE WATER RESOURCE CONTROL I	06/02/2022	150.00
88719	05608	STEVEN ENTERPRISES INC	06/02/2022	697.86
88720	00159	SUPERIOR READY MIX	06/02/2022	3,727.45
88721	91385	VERONICA TAMZIL	06/02/2022	60.00
88722	06512	ULINE SHIPPING SUPPLIES	06/02/2022	54.59
88723	91310	VOLT WORKFORCE SOLUTIONS	06/02/2022	447.72
88724	90934	CHARLIE WOLK	06/02/2022	75.18

Check No	Vendor No	Vendor Name	Check Date	Check Amount
			Total for 6/2/2022:	367,739.84
88725	00231	SAN DIEGO COUNTY WATER AUTH	06/09/2022	1,049,104.56
88726	91286	AMAZON CAPITAL SERVICES, INC.	06/09/2022	3,934.09
88727	91490	AMAZON WEB SERVICES, INC.	06/09/2022	1,115.13
88728	05088	AT&T	06/09/2022	1,159.58
88729	91503	BACKGROUNDS ONLINE	06/09/2022	416.98
88730	91429	BSK ASSOCIATES	06/09/2022	6,284.00
88731	03978	CAMERON WELDING SUPPLY	06/09/2022	653.73
88732	03205	CITY OF OCEANSIDE	06/09/2022	255.98
88733	02176	CORELOGIC SOLUTIONS, LLC	06/09/2022	225.00
88734	06507	EUROFINS EATON ANALYTICAL INC	06/09/2022	1,200.00
88735	91611	FALLBROOK ACE HARDWARE	06/09/2022	1,215.92
88736	09523	FALLBROOK EQUIP RENTALS	06/09/2022	19,755.92
88737	01099	FALLBROOK IRRIGATION INC	06/09/2022	33.57
88738	00169	FALLBROOK OIL COMPANY	06/09/2022	10,843.06
88739	00170	FALLBROOK WASTE & RECYCLING	06/09/2022	942.42
88740	04494	FEDERAL EXPRESS CORPORATION	06/09/2022	836.53
88741	01432	FERGUSON WATERWORKS #1083	06/09/2022	640.46
88742	00182	GLENNE'S OFFICE PRODUCTS, INC	06/09/2022	219.60
88743	02170	GRAINGER, INC.	06/09/2022	509.84
88744	02767	GRANGETTO FARM & GARDEN SUPPI	06/09/2022	24.55
88745	05380	HACH CO	06/09/2022	1,064.40
88746	06062	HARRINGTON INDUSTRIAL PLASTICS	06/09/2022	400.25
88747	06699	INTER-LINGUA, LLC	06/09/2022	163.80
88748	91304	LEARNSOFT CONSULTING INC	06/09/2022	1,020.00
88749	91424	MANPOWER	06/09/2022	875.06
88750	91192	MISSION LINEN SUPPLY	06/09/2022	1,587.02
88751	91719	NATIONAL TIRE WHOLESale	06/09/2022	992.56
88752	00370	NUTRIEN AG SOLUTIONS, INC.	06/09/2022	275.39
88753	91674	O'REILLY AUTO ENTERPRISES, LLC	06/09/2022	3,923.43
88754	00216	PINE TREE LUMBER	06/09/2022	203.70
88755	91426	PRINTING SOLUTIONS	06/09/2022	568.87
88756	91538	PUDGIL & COMPANY	06/09/2022	5,064.11
88757	91123	STREAMLINE	06/09/2022	550.00
88758	06735	TCN, INC.	06/09/2022	51.81
88759	06228	TECHNOLOGY UNLIMITED INC.	06/09/2022	1,250.00
88760	91574	TRUSSELL TECHNOLOGIES, INC.	06/09/2022	11,917.34
88761	06512	ULINE SHIPPING SUPPLIES	06/09/2022	287.55
88762	00724	UNDERGROUND SERVICE ALERT	06/09/2022	274.70
88763	04290	VILLAGE NEWS, INC.	06/09/2022	495.00
88764	91310	VOLT WORKFORCE SOLUTIONS	06/09/2022	447.72
88765	00233	WAXIE SANITARY SUPPLY	06/09/2022	98.85
88766	91284	WM CORPORATE SERVICES, INC	06/09/2022	2,619.28
			Total for 6/9/2022:	1,133,501.76
ACH	00152	FPUD EMPL ASSOCIATION	06/16/2022	457.00
ACH	00718	NATIONWIDE RETIREMENT SOLUTIO	06/16/2022	3,047.06
ACH	06758	US TREASURY - PAYROLL TAXES	06/16/2022	61,152.15
ACH	06759	STATE OF CA - PR TAXES	06/16/2022	9,348.09
ACH	06760	STATE OF CA - SDI	06/16/2022	2,670.18
ACH	06761	LINCOLN FINANCIAL GROUP	06/16/2022	9,068.80
ACH	06763	PERS - PAYROLL	06/16/2022	40,923.20
88769	91513	ALCHEMY CONSULTING GROUP	06/16/2022	7,500.00
88770	03978	CAMERON WELDING SUPPLY	06/16/2022	134.70

Check No	Vendor No	Vendor Name	Check Date	Check Amount
88771	91595	CLIFTONLARSONALLEN LLP	06/16/2022	1,000.00
88772	05953	CORODATA RECORDS MANAGEMENT	06/16/2022	807.57
88773	06675	CORODATA SHREDDING, INC	06/16/2022	131.69
88774	06021	JOSHUA COUVEAU	06/16/2022	50.37
88775	02925	DATA NET SOLUTIONS	06/16/2022	1,992.25
88776	91689	DE NORA WATER TECHNOLOGIES, LL	06/16/2022	6,300.00
88777	04122	EVOQUA WATER TECHNOLOGIES LLC	06/16/2022	377.13
88778	01155	FALLBROOK WASTE/RECYCLING	06/16/2022	281.88
88779	06577	INFOSEND INC	06/16/2022	2,469.25
88780	91683	INTUITECH, INC.	06/16/2022	123,093.24
88781	06555	LIEBERT CASSIDY WHITMORE	06/16/2022	1,713.00
88782	00232	SAN DIEGO GAS & ELECTRIC	06/16/2022	46,586.71
88783	90979	ABABA BOLT	06/16/2022	51.72
88784	91286	AMAZON CAPITAL SERVICES, INC.	06/16/2022	2,794.91
88785	04995	AMERICAN MESSAGING	06/16/2022	209.45
88786	02805	ASBURY ENVIRONMENTAL SERVICES	06/16/2022	95.00
88787	91440	BP BATTERY INC	06/16/2022	140.66
88788	04178	CALOLYMPIC SAFETY CO., INC.	06/16/2022	186.09
88789	90884	MAVIS CANPINAR	06/16/2022	90.00
88790	01719	MICKEY M. CASE	06/16/2022	60.00
88791	91008	MICHAEL COTHRAN	06/16/2022	418.18
88792	06299	D & H WATER SYSTEMS, INC	06/16/2022	443.45
88793	02925	DATA NET SOLUTIONS	06/16/2022	4,801.35
88794	05192	DIAMOND ENVIRONMENTAL SERVIC	06/16/2022	261.03
88795	91725	DJ PROSINET INC	06/16/2022	2,600.00
88796	03391	ELECTRICAL SALES INC	06/16/2022	1,464.09
88797	04122	EVOQUA WATER TECHNOLOGIES LLC	06/16/2022	5,075.73
88798	06303	EXECUTIVE LANDSCAPE INC.	06/16/2022	1,020.00
88799	01432	FERGUSON WATERWORKS #1083	06/16/2022	737.01
88800	02972	FISHER SCIENTIFIC COMPANY LLC	06/16/2022	1,255.99
88801	05560	FRANCHISE TAX BOARD	06/16/2022	50.00
88802	02170	GRAINGER, INC.	06/16/2022	1,834.51
88803	02767	GRANGETTO FARM & GARDEN SUPPI	06/16/2022	40.83
88804	05380	HACH CO	06/16/2022	1,531.43
88805	03161	IDEXX DISTRIBUTION, INC.	06/16/2022	608.61
88806	05255	INLAND WATER WORKS SUPPLY CO.	06/16/2022	5,042.70
88807	06380	JANI-KING OF CALIFORNIA, INC - SA	06/16/2022	3,419.69
88808	06243	JIM'S SIGN SHOP	06/16/2022	3,094.41
88809	91130	LINCOLN NATIONAL LIFE INSURANC	06/16/2022	3,394.98
88810	91424	MANPOWER	06/16/2022	567.42
88811	06338	MYTHOS TECHNOLOGY INC	06/16/2022	1,809.63
88812	91535	PAYMENTUS GROUP, INC	06/16/2022	3,909.60
88813	00215	PETTY CASH	06/16/2022	184.29
88814	91426	PRINTING SOLUTIONS	06/16/2022	78.12
88815	91601	QUADIENT LEASING USA, INC	06/16/2022	112.00
88816	91155	QUALITY GATE COMPANY, INC	06/16/2022	145.00
88817	91726	R.W.B. PARTY PROPS, INC.	06/16/2022	9,988.43
88818	04075	RAYNE WATER SYSTEMS	06/16/2022	170.00
88819	91077	RED WING BUSINESS ADVANTAGE AC	06/16/2022	773.16
88820	06608	ROTARY CLUB OF FALLBROOK	06/16/2022	120.00
88821	91486	SATELLITE PHONE STORE	06/16/2022	67.08
88822	91218	DAVID SHANK	06/16/2022	1,862.97
88823	91107	SPECTRUM BUSINESS	06/16/2022	143.10
88824	91607	ALEXANDER STANKO	06/16/2022	1,115.00
88825	05415	STATE WATER RESOURCE CONTROL I	06/16/2022	125.00
88826	02927	TIM STERGER	06/16/2022	60.00
88827	02797	STEVE STONE	06/16/2022	292.70

Check No	Vendor No	Vendor Name	Check Date	Check Amount
88828	91123	STREAMLINE	06/16/2022	550.00
88829	91082	TELETRAC, INC	06/16/2022	2,478.64
88830	06541	TIFCO INDUSTRIES, INC	06/16/2022	618.38
88831	06554	VOLVO CONSTRUCTION EQUIPMENT	06/16/2022	3,575.65
88832	01359	WATERMASTER	06/16/2022	31,182.50
88833	06231	WESTERN WATER WORKS SUPPLY CC	06/16/2022	424.11
88834	91282	WREGIS	06/16/2022	7.42
Total for 6/16/2022:				420,186.29
88835	91184	4IMPRINT INC	06/23/2022	1,150.60
88836	90911	ACE PARTY PRODUCTIONS	06/23/2022	2,532.35
88837	91728	LUCAS ALVARO	06/23/2022	10,000.00
88838	91286	AMAZON CAPITAL SERVICES, INC.	06/23/2022	1,398.53
88839	06020	BABCOCK LABORATORIES, INC	06/23/2022	3,560.13
88840	05958	BAMM! PROMOTIONAL PRODUCTS, I	06/23/2022	1,765.71
88841	06235	JACK BEBEE	06/23/2022	900.00
88842	02743	BEST BEST & KRIEGER	06/23/2022	22,812.50
88843	05615	BOOT WORLD INC.	06/23/2022	189.08
88844	91128	CENTER FOR HEARING HEALTH, INC.	06/23/2022	1,452.25
88845	91241	LISA CHAFFIN	06/23/2022	180.00
88846	91272	KEVIN COLLINS	06/23/2022	60.00
88847	UB*00448	SPRUCE TITLE COMPANY	06/23/2022	38.81
88848	91585	LAUREN ECKERT	06/23/2022	150.43
88849	06507	EUROFINS EATON ANALYTICAL INC	06/23/2022	600.00
88850	00169	FALLBROOK OIL COMPANY	06/23/2022	3,590.70
88851	04494	FEDERAL EXPRESS CORPORATION	06/23/2022	355.46
88852	02170	GRAINGER, INC.	06/23/2022	231.48
88853	05380	HACH CO	06/23/2022	9,647.89
88854	03276	HOME DEPOT CREDIT SERVICES	06/23/2022	443.66
88855	05255	INLAND WATER WORKS SUPPLY CO.	06/23/2022	150.85
88856	91683	INTUITECH, INC.	06/23/2022	61,546.62
88857	04926	KONICA MINOLTA PREMIER FINANCE	06/23/2022	2,168.14
88858	UB*00446	JEFFREY & DEBRA LEHMAN	06/23/2022	164.04
88859	90887	LLOYD PEST CONTROL	06/23/2022	142.00
88860	06156	LOMACK SERVICE CORPORATION	06/23/2022	2,139.00
88861	91424	MANPOWER	06/23/2022	875.06
88862	03944	MISSION RESOURCE CONSV DISTRICT	06/23/2022	725.00
88863	91614	NETGAIN NETWORKS, INC.	06/23/2022	2,510.54
88864	01267	PACIFIC PIPELINE	06/23/2022	9,253.08
88865	04900	PARADISE CHEVROLET CADILLAC	06/23/2022	69.22
88866	02283	PETERS PAVING & GRADING	06/23/2022	99,500.00
88867	91007	PFM ASSET MANGEMENT LLC	06/23/2022	957.64
88868	91603	PREMIER ACCESS CONSULTING GROU	06/23/2022	3,736.47
88869	91717	CARL QUIRAM	06/23/2022	349.99
88870	UB*00447	MATTHEW & EMILY ROBICHAUX	06/23/2022	71.49
88871	00236	SCRAPPYS	06/23/2022	95.00
88872	04434	SNAP ON TOOLS	06/23/2022	811.90
88873	90929	SOUTHWEST ANSWERING SERVICE, I	06/23/2022	854.89
88874	91723	SPECIALTY MOWING SERVICES, INC	06/23/2022	11,846.91
88875	91223	STERLING ADMINISTRATION	06/23/2022	125.00
88876	00159	SUPERIOR READY MIX	06/23/2022	967.37
88877	05319	T.S. INDUSTRIAL SUPPLY	06/23/2022	7,417.90
Total for 6/23/2022:				267,537.69
ACH	00152	FPUD EMPL ASSOCIATION	06/30/2022	457.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH	00718	NATIONWIDE RETIREMENT SOLUTIO	06/30/2022	3,047.06
ACH	06758	US TREASURY - PAYROLL TAXES	06/30/2022	61,876.09
ACH	06759	STATE OF CA - PR TAXES	06/30/2022	9,440.68
ACH	06760	STATE OF CA - SDI	06/30/2022	2,699.21
ACH	06761	LINCOLN FINANCIAL GROUP	06/30/2022	9,068.80
ACH	06763	PERS - PAYROLL	06/30/2022	41,032.24
88881	91499	FILANC ALBERICI A JOINT VENTURE	06/30/2022	720,899.99
88882	06359	INFRASTRUCTURE ENGINEERING CO	06/30/2022	37,318.17
88883	91312	TERRAPIN GROUP	06/30/2022	95,015.00
88884	91574	TRUSSELL TECHNOLOGIES, INC.	06/30/2022	8,020.00
88885	91500	US BANK NATIONAL ASSOCIATION	06/30/2022	37,942.10
88886	00101	ACWA JPIA	06/30/2022	114,490.08
88887	91706	ALL SERVICE CONTRACTING CORP	06/30/2022	13,703.00
88888	91286	AMAZON CAPITAL SERVICES, INC.	06/30/2022	905.51
88889	05778	AQUATIC BIOASSAY AND CONSULTIN	06/30/2022	3,080.00
88890	06536	ARCADIS U.S., INC	06/30/2022	125,793.02
88891	02805	ASBURY ENVIRONMENTAL SERVICES	06/30/2022	231.80
88892	91724	ASPHALT & CONCRETE ENTERPRISES	06/30/2022	52,800.00
88893	06374	BOOT BARN INC.	06/30/2022	1,189.10
88894	05615	BOOT WORLD INC.	06/30/2022	155.14
88895	03134	CALIFORNIA WATER ENVIRONMENT	06/30/2022	96.00
88896	05935	CITRIX SYSTEMS INC	06/30/2022	219.00
88897	05714	COUNTY OF SD DEPT PUBLIC WORKS	06/30/2022	372.00
88898	05192	DIAMOND ENVIRONMENTAL SERVIC	06/30/2022	431.05
88899	91696	EMD MILLIPORE CORPORATION	06/30/2022	5,923.94
88900	04411	ENVIRONMENTAL RESOURCE ASSOC	06/30/2022	2,776.57
88901	05006	JEFF EVANS	06/30/2022	285.00
88902	04122	EVOQUA WATER TECHNOLOGIES LLC	06/30/2022	7,072.30
88903	04494	FEDERAL EXPRESS CORPORATION	06/30/2022	345.71
88904	01432	FERGUSON WATERWORKS #1083	06/30/2022	412.68
88905	91200	FIRST BANKCARD	06/30/2022	945.62
88906	91202	FIRST BANKCARD	06/30/2022	2,974.40
88907	91225	FIRST BANKCARD	06/30/2022	244.07
88908	91313	FIRST BANKCARD	06/30/2022	1,033.13
88909	91323	FIRST BANKCARD	06/30/2022	348.99
88910	91540	FIRST BANKCARD	06/30/2022	2,618.22
88911	91620	FIRST BANKCARD	06/30/2022	38.08
88912	91635	FIRST BANKCARD	06/30/2022	1,019.88
88913	91678	FIRST BANKCARD	06/30/2022	311.16
88914	02972	FISHER SCIENTIFIC COMPANY LLC	06/30/2022	262.09
88915	05560	FRANCHISE TAX BOARD	06/30/2022	50.00
88916	91729	GLOBAL ELECTRONIC RECYCLING, L	06/30/2022	4,363.50
88917	02170	GRAINGER, INC.	06/30/2022	732.22
88918	05380	HACH CO	06/30/2022	1,501.26
88919	06577	INFOSEND INC	06/30/2022	1,352.05
88920	91494	INTEGRITY PRESSURE WASH	06/30/2022	250.00
88921	04926	KONICA MINOLTA PREMIER FINANCE	06/30/2022	244.97
88922	91424	MANPOWER	06/30/2022	875.06
88923	91730	MHS LOMACK HEATING AND AIR COI	06/30/2022	10,554.00
88924	91561	MUNICIPAL SEWER TOOLS	06/30/2022	692.55
88925	03201	NATIONAL SAFETY COMPLIANCE INC	06/30/2022	614.60
88926	01267	PACIFIC PIPELINE	06/30/2022	22,627.50
88927	91658	PK MECHANICAL SYSTEMS, INC	06/30/2022	337,363.14
88928	06608	ROTARY CLUB OF FALLBROOK	06/30/2022	172.00
88929	05415	STATE WATER RESOURCE CONTROL I	06/30/2022	70.00
88930	05415	STATE WATER RESOURCE CONTROL I	06/30/2022	80.00
88931	02206	STATE WATER RESOURCES CONTROL	06/30/2022	5,391.71

Check No	Vendor No	Vendor Name	Check Date	Check Amount
88932	91223	STERLING ADMINISTRATION	06/30/2022	24,890.00
88933	05731	TEMECULA VALLEY POWDER COATING	06/30/2022	333.75
88934	91255	TOP-LINE INDUSTRIAL SUPPLY L.L.C.	06/30/2022	268.56
Total for 6/30/2022:				1,779,320.75
Report Total (265 checks):				3,968,286.33

A handwritten signature in black ink, appearing to read 'Jack Bebee', written over a solid horizontal line.

Jack Bebee

General Manager

FALLBROOK PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS

DIRECTOR'S REPORT OF CONFERENCE / MEETING ATTENDANCE

Director Name: Dave Baxter

Name & Location of Function: FPUD Town Hall – FPUD Headquarters

990 East Mission Road – Fallbrook – CA 92028

Date(s) of Attendance: May 2, 2022

Purpose of Function: FPUD Town Hall with the Community Re Detachment

Sponsoring Organization: FPUD & RMWD

Summary of Conference or Meeting:

Town Hall held with residents, rate payers, FPUD and RMWD staff along with LAFCO to  
present the latest update on schedule, progress, issues, etc. The meeting also facilitated  
Questions & Answer time from the communities.

Director Signature: Dave Baxter, signed Electronically      Date: June 22, 2022

*The Administrative Code requires reports of conferences or meetings for which a director requests per diem or expense reimbursement. Reports must be submitted to the secretary no later than one (1) week prior to the board meeting.*

*Reports must be submitted before the District will pay per diem or reimbursement for the conference or meeting. Reports are not required for board or committee meetings or meetings with board or committee officers, the general manager, or the general counsel.*



FALLBROOK PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS

DIRECTOR'S REPORT OF CONFERENCE / MEETING ATTENDANCE

Director Name: Dave Baxter

Name & Location of Function: FPUD 100<sup>th</sup> Anniversary Event

990 East Mission Road – Fallbrook – CA 92028

Date(s) of Attendance: June 4<sup>th</sup>, 2022

Purpose of Function: FPUD 100<sup>th</sup> Anniversary Celebration

Sponsoring Organization: FPUD

Summary of Conference or Meeting:

Celebrating FPUD's 100<sup>th</sup> Anniversary. Public tours and demonstrations.

Visiting with staff, local representatives and rate payers.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Director Signature: Dave Baxter, signed Electronically      Date: June 22, 2022

*The Administrative Code requires reports of conferences or meetings for which a director requests per diem or expense reimbursement. Reports must be submitted to the secretary no later than one (1) week prior to the board meeting.*

*Reports must be submitted before the District will pay per diem or reimbursement for the conference or meeting. Reports are not required for board or committee meetings or meetings with board or committee officers, the general manager, or the general counsel.*

FALLBROOK PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS

DIRECTOR'S REPORT OF CONFERENCE / MEETING ATTENDANCE

Director Name: Kenneth Endter

Name & Location of Function: LAFCO Protest Hearing  
re: Community Action Program Formation

Date(s) of Attendance: \_\_\_\_\_

Purpose of Function: Public notification of C.A.P. potential formation

Sponsoring Organization: LAFCO

Summary of Conference or Meeting:

A formal LAFCO Protest Hearing was held to notify the public of a program to help beautify Fallbrook by helping to provide funds which would be used to help the volunteer groups provide services with help from the community.

A June 14<sup>th</sup> deadline for official protests was established and as of that date a sufficient number of protests to stop the formation of this program was not received and an action committee will

Director Signature: 

Date: 6-29-22 be formed.

*The Administrative Code requires reports of conferences or meetings for which a director requests per diem or expense reimbursement. Reports must be submitted to the secretary no later than one (1) week prior to the board meeting.*

*Reports must be submitted before the District will pay per diem or reimbursement for the conference or meeting. Reports are not required for board or committee meetings or meetings with board or committee officers, the general manager, or the general counsel.*