



**FALLBROOK PUBLIC UTILITY DISTRICT  
MEETING OF THE COMMUNITY BENEFIT PROGRAM COMMITTEE**

**AGENDA**

**MONDAY, JUNE 12, 2023  
10:00 A.M.**

**FALLBROOK PUBLIC UTILITY DISTRICT  
990 E. MISSION RD., FALLBROOK, CA 92028  
PHONE: (760) 728-1125**

**THIS MEETING WILL BE HELD AT THE ABOVE DATE, TIME, AND LOCATION AND MEMBERS OF THE PUBLIC MAY ATTEND IN PERSON AT THE DISTRICT OFFICE LOCATED AT 990 E. MISSION RD., FALLBROOK, CA 92028. FOR THE CONVENIENCE OF MEMBERS OF THE PUBLIC WHO DO NOT WISH TO ATTEND IN PERSON, FALLBROOK PUBLIC UTILITY DISTRICT PROVIDES A MEANS TO OBSERVE AND PROVIDE PUBLIC COMMENTS AT THE MEETING VIA WEB CONFERENCE USING THE BELOW CALL-IN AND WEBLINK INFORMATION. PLEASE NOTE THAT IN THE EVENT OF TECHNICAL ISSUES THAT DISRUPT THE ABILITY OF MEMBERS OF THE PUBLIC TO VIEW THE MEETING OR PROVIDE PUBLIC COMMENTS THROUGH THE WEB CONFERENCE OPTION, THE MEETING WILL CONTINUE.**

**TELECONFERENCE LOCATION**

**In addition, Committee Member Marchand will be teleconferencing pursuant to Government Code section 54953 from the following location:  
3315 19<sup>th</sup> Street SE, Auburn, WA 98092**

**Join Zoom Meeting**

**<https://us06web.zoom.us/j/89613951789?pwd=TVpIRnZQOG8xbWZuS1NpTkRyZlZDZz09>**

**MEETING ID: 896 1395 1789**

**AUDIO PASSCODE: 651423**

**Dial by your location**

**+1 346 248 7799 US (Houston); +1 720 707 2699 US (Denver); +1 253 215 8782 US (Tacoma);  
+1 312 626 6799 US (Chicago); +1 646 558 8656 US (New York); +1 301 715 8592 US (Washington DC)**

**Find your local number: <https://us06web.zoom.us/j/kvRWv7LrC>**

**Members of the public may participate in the meeting from any of the above locations.**

**PUBLIC COMMENTS:** Members of the public may submit public comments and comments on agenda items in one of the following ways:

**SUBMIT COMMENTS BEFORE THE MEETING:**

- By emailing to our Board Secretary at [leckert@fpud.com](mailto:leckert@fpud.com)
- By mailing to the District Offices at 990 E. Mission Rd., Fallbrook, CA 92028
- By depositing them in the District's Payment Drop Box located at 990 E. Mission Rd., Fallbrook, CA 92028

All comments submitted before the meeting by whatever means must be received at least 1 hour in advance of the meeting. All comments will be read to the Committee during the appropriate portion of the meeting. Please keep any written comments to 3 minutes.

**REMOTELY MAKE COMMENTS DURING THE MEETING:** The Committee Chair will inquire prior to Committee discussion if there are any comments from the public on each item.

- Via Zoom Webinar go to the "Participants List," hover over your name and click on "raise hand." This will notify the moderator that you wish to speak during oral communication or during a specific item on the agenda.
- Via phone, you can raise your hand by pressing \*9 to notify the moderator that you wish to speak during the current item.

**MAKE IN-PERSON COMMENTS DURING THE MEETING:** The Committee Chair will inquire prior to Committee discussion if there are any comments from the public on each item, at which time members of the public attending in person may make comments.

**THESE PUBLIC COMMENT PROCEDURES SUPERSEDE THE DISTRICT'S STANDARD PUBLIC COMMENT POLICIES AND PROCEDURES TO THE CONTRARY.**

*If you have a disability and need an accommodation to participate in the meeting, please call the Board Secretary at (760) 999-2704 for assistance.*

**I. PRELIMINARY FUNCTIONS**

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS TO AGENDA PER GC § 54954.2(b)

APPROVAL OF AGENDA

PUBLIC COMMENT

*Members of the public are invited to address the Committee on any item that is within the subject matter jurisdiction of the legislative body. The Committee Chair may limit comments to three (3) minutes.*

A. MAY 14, 2023 EMAIL FROM MR. LUTHER BALLOU (ITEM A)

**II. APPROVAL OF MINUTES-----**(ITEM B)****

B. MAY 8, 2023 COMMUNITY BENEFIT PROGRAM COMMITTEE MEETING

**III. WORKING GROUP REPORTS .....**(ITEMS C–D)****

C. ADMINISTRATIVE FUNCTION WORKGROUP

1. General Update

2. Voting Item:

a. Fallbrook Public Utility District’s Community Benefit Program (FPUD CBP) Operating Guidelines Draft 3 (ITEM C)

D. PROPOSAL DEVELOPMENT WORKGROUP

1. General Update

2. Discussion Items (updated from last meeting):

a. FPUD CBP Application (ITEM D)

b. Scoring Rubric (ITEM E)

c. Rubric Score Card (ITEM F)

**IV. ACTION/DISCUSSION .....**(ITEMS E–G)****

E. PUBLIC OUTREACH

F. POTENTIAL REPORT TO FPUD BOARD

G. NEW BUSINESS

**V. ADJOURNMENT OF MEETING – *Next meeting July 10, 2023 at 10:00 a.m.***

\* \* \* \* \*

### DECLARATION OF POSTING

I, Lauren Eckert, Executive Assistant/Board Secretary of the Fallbrook Public Utility District, do hereby declare that I posted a copy of the foregoing agenda in the glass case at the entrance of the District Office located at 990 East Mission Road, Fallbrook, California, at least 72 hours prior to the meeting in accordance with Government Code § 54954.2.

I, Lauren Eckert, further declare under penalty of perjury and under the laws of the State of California that the foregoing is true and correct.

June 7, 2023  
Dated / Fallbrook, CA

/s/ Lauren Eckert  
Executive Assistant/Board Secretary

Item A:

May 14, 2023 Email from Mr. Luther Ballou

## Lauren Eckert

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**From:** Lou Ballou <louballou@yahoo.com>  
**Sent:** Sunday, May 14, 2023 4:49 PM  
**To:** Lauren Eckert  
**Cc:** Lou Ballou; Bryan Whiting; Justin Ballou  
**Subject:** CBP 10 May meeting

I want to thank you for getting my Public Comment included in the 08 May meeting. It was my intent to be present at the start of the meeting, but unfortunately, my car had other ideas. I do appreciate the committee allowing me to make a comment about my objection to approval of the meeting notes from the 10 April meeting, given that I had not been able to submit a speaker card due to my late arrival.

During the committee discussion of agenda item III, C2b, I tried to get recognition from the committee to ask a question on "packet" page 22 - **Eligibility Criteria**, before the committee voted to accept agenda item III with modification as discussed between members at the meeting. Not being recognized, I remained silent. Following the closing of the meeting, I talked with Jim Mendelson about my concerns - two items:

- 1) does nonprofit organizations or government agency mean are tax code 501 c compliant (tax exempt), and
- 2) why does the **Eligibility Criteria** bullet list not exclude dual funding of projects, e.g. Fallbrook Regional Health District (FRHD) funds similar projects with taxpayer money.

Off the record, Jim confirmed my belief that 1) nonprofit organizations or government agency means tax code 501 c compliant. My concern here is that the funding of CBP with taxpayer money is a **forced** charitable contribution in violation of the 2nd Amendment of the US Constitution. To make matters worse, every tax exempt organization is required by law to provide the donor with an annual written statement detailing the donation so that the donor can claim the donation on Schedule A, tax form 1040. The FPUD board of directors at their next monthly meeting must address that issue. **Please add to the next FPUD board meeting Agenda.**

For the 10 June meeting of the CBP committee, please add to the agenda the following items:

- 1) Discuss the **Eligibility Criteria** per my forgoing concern, and
- 2) Each committee member must declare their association with the FRHD

From my review of the "packet", it is my opinion that the majority of the document was derived from the FRHD. That in itself is not an issue, but it does go to show that Fallbrook now has two overlapping community benefit organizations, thus if an applicant fails at one, they can go to the other. That concept needs to be addressed in item 1) at the 10 June CBP meeting.

**A compliment:** I thought the "packet" pages 13-15, Operating Guidelines, was well done. It fully addressed my concern with "conflict of interest" with respect to committee members.

Item B:

May 8, 2023 Community Benefit Program  
Committee Meeting Minutes



**FALLBROOK PUBLIC UTILITY DISTRICT  
MEETING OF THE COMMUNITY BENEFIT PROGRAM COMMITTEE**

**MINUTES**

**MONDAY, MAY 8, 2023  
10:00 A.M.**

**FALLBROOK PUBLIC UTILITY DISTRICT  
990 E. MISSION RD., FALLBROOK, CA 92028  
PHONE: (760) 728-1125**

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**I. PRELIMINARY FUNCTIONS**

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

Committee Chair Mendelson called the Fallbrook Public Utility District's Community Benefit Program ("FPUD CBP") Committee meeting to order at 10:00 a.m.

A quorum was established and attendance was as follows:

Committee Members

Present: Jim Mendelson, Chair  
Elana Sterling, Vice Chair  
Anna Marchand, Secretary  
Lila Hargrove  
Jerry Kalman  
Leticia Maldonado/Stamos  
Rosie Redmond

Absent: None

District Staff Present: Noelle Denke, Public Affairs Specialist  
Lauren Eckert, Executive Assistant/Board Secretary

Also present were two members of the public.

PLEDGE OF ALLEGIANCE

Committee Member Kalman led the Pledge of Allegiance.

ADDITIONS TO AGENDA PER GC § 54954.2(b) - None

APPROVAL OF AGENDA

**MOTION:** Committee Member Kalman moved to approve the agenda, as published; Committee Vice Chair Sterling seconded. The vote commenced and the motion passed. **VOTE:**

**AYES:** Unanimous

NOES: None  
ABSTAIN: None  
ABSENT: None

## PUBLIC COMMENT

A written statement was submitted to the FPUD CBP Committee by Mr. Luther Ballou, who was also present and addressed the Committee after Chair Mendelson read the written statement aloud. A copy of the statement is attached hereto as Attachment "A." Mr. Ballou objected to a specific portion of the April 10, 2023 Minutes as published and as specified in Attachment A. Specifically, Mr. Ballou stated that the issues presented had not been resolved by and through General Manager Bebee's response to him. Chair Mendelson called for discussion. There was no further comment by any Committee Member. Chair Mendelson announced that the input of the public comment was received.

## II. APPROVAL OF MINUTES-----**(ITEM A)**

### A. APRIL 10, 2023 COMMUNITY BENEFIT PROGRAM COMMITTEE MEETING

MOTION: Committee Member Maldonado/Stamos moved to approve the April 10, 2023 FPUD CBP Committee Meeting minutes, as presented; Vice Chair Sterling seconded. A vote commenced and the motion passed. VOTE:

AYES: Unanimous  
NOES: None  
ABSTAIN: None  
ABSENT: None

## III. WORKING GROUP REPORTS ..... **(ITEMS B-E)**

### B. ADMINISTRATIVE FUNCTION WORKING GROUP

Working Group Chair Marchand provided a general update and requested the Committee continue to review the drafted Fallbrook Public Utility District's Community Benefit Program (FPUD CBP) Operating Guidelines Draft 2 attached to the current agenda at Item B, page 12. Grammatical corrections are necessary. The matter was tabled.

### C. PROPOSAL DEVELOPMENT WORKING GROUP

#### 1. General Update

Working Group Chair Hargrove provided an update that the draft agreement is in process. Discussion focused on whether the agreement should include provisions for a single payment of awarded funds versus multiple payments of



funds. It is likely the agreement will provide for more than one payment when the amount of the funds awarded is beyond a minimal threshold.

2. Voting Items (updated from last meeting):

a. FPUD CBP Application (ITEM C)

The Committee reviewed the application provided in the agenda package at Item C, pages 16-10. Some grammatical edits were offered and received by the Working Group.

b. FPUD CBP Information Sheet/Application Guidelines (ITEM D)

Discussion focused on language permitting an extension to a twelve-month deadline to conform to the application; language indicating projects are subject to a deadline will be included.

Further discussion centered on whether proof of expenditures per project shall be provided on or before, but not later than, twelve months of funding.

Further discussion addressed the timing for accepting applications. The Working Group suggests applications be submitted by a certain date on an annual basis. The pros and cons of an annual application deadline and a soft start to accepting applications was discussed. Target dates and dates to begin funding remain unclaimed, are not yet proposed, and depend on completion of the agreement and other necessary operating tasks and documents.

MOTION: Vice Chair Sterling moved to approve the FPUD CBP Information Sheet/Application Guidelines, as discussed and set out as Item D in the agenda package, pages 21-22; Committee Member Redmond seconded. A vote commenced and the motion passed. VOTE:

AYES: Unanimous

NOES: None

ABSTAIN: None

ABSENT: None

3. Discussion Items:

a. Scoring Rubric (ITEM E) and

b. Rubric Score Card (ITEM F)

Working Group Chair Hargrove led a discussion on the purpose of the Scoring Rubric and Rubric Score Card.

The Committee discussed whether feedback will be provided to the applicants. The statement included at "GENERAL COMMENTS" on the *Scoring Rubric for Application Proposals* that states, "These comments will be provided to the applicants with their final scores," will likely be stricken. However, aggregated

comments may be provided as feedback. Further, all application proposals will be discussed during the Committee's regularly scheduled public meetings.

Questions about whether any written scoring is considered a public document to be included in the Committee's published records will be submitted for a legal analysis by and through General Manager Jack Bebee. These matters were tabled.

D. PUBLIC OUTREACH

Committee Member Kaplan reported that there are no specific details to report until target dates are established. Discussion about conducting an information meeting commenced. Further decisions about the amount of time from accepting the application to making an award needs to be made. The matter was tabled.

E. NEW BUSINESS

Committee Member Maldonado/Stamos raised a question about the timing of the funding of budget. Discussion ensued and Committee Member Maldonado/Stamos volunteered to discuss the details with General Manager Beebe.

Secretary Marchand announced she will be attending the June 12, 2023 regular meeting remotely.

June 12, 2023 Meeting Agenda items are due to the Chair and Vice Chair on or before June 2, 2023.

**IV. ADJOURNMENT OF MEETING – *Next meeting June 12, 2023 at 10:00 a.m.***

There being no further business to discuss, on a motion made by Committee Member Hargrove, seconded by Committee Member Redmond and passed unanimously, the Community Benefit Committee Meeting of the Fallbrook Public Utility District was adjourned at 10:57 a.m.

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Chair, Community Benefit Committee

ATTEST:

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Secretary, Community Benefit Committee

FPUD Meeting of the Community Program Committee  
Meeting Monday 10 April 2023

Committee members:

Please be advised that I am seeking reversal of the district allocated funds supporting your community efforts. These funds are being diverted by FPUD, with LAFCO approval, from my property tax bill, line item – Fallbrook Water Charge. - which I believe is taken to support FPUD and the water ratepayers . Effectively, assuming 4000 water meter accounts, this diversion increases my meter charges by \$136 per year per water meter account. Putting it bluntly, this is a travesty to support a group of people that are too lazy to seek donations from the public! If the public wants your project(s), they will support them with donations when properly presented and if desired by the residents. Follow the efforts of our local churches in seeking donations via charity events, or the Fallbrook High students seeking donations at tables in front of our local markets There is also the “go fund me” option. I have communicated similar to FPUD Board of directors and written directly to Jack Bebee, FPUD general manager.

Luther Ballou --39 year resident of Fallbrook

## PUBLIC COMMENT

Members of the public are invited to address the Committee on any item that is within the subject matter jurisdiction of the legislative body. The Committee Chair may limit comments to three (3) minutes.

A written statement was submitted to the FPUD CBP on April 9, 2023, from Mr. Luther Ballou, who was not present for the Committee meeting. Chair Mendelson read the written statement aloud. Mr. Ballou seeks a reversal of the allocated funds. A copy of the statement is attached hereto as Attachment “A.”

## E. NEW BUSINESS

Committee Member Maldonado/Stamos inquired about responding to public comments. General Manager Bebee explained that he had responded to Mr. Ballou and could provide the Committee with further details of the communications. The Committee discussed the matter and resolved that a sufficient response had been made at this time.

Item C:  
FPUD CÓÚ Operating Guidelines Draft 3

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Fallbrook Public Utility District’s Community Benefit Program  
Operating Guidelines

Adopted \_\_\_\_\_, 2023

I. PURPOSE AND AUTHORITY

The Fallbrook Public Utility District’s Community Benefit Program Committee (Committee), established by the Fallbrook Public Utility District’s Board of Directors, operating pursuant to the Fallbrook Public Utility District’s Administrative Code, including but not limited to, Article 23, herein outlines its general operating guidelines which also govern, and are specific to, the Committee.

II. MEETINGS

A. Meetings shall be conducted in accordance with Robert’s Rules of Order.

B. Regularly scheduled meetings will be at 10:00 a.m. on the second Monday of each month. In the event the second Monday of a month is a state or national holiday, that month’s meeting shall be scheduled for the next business day.

C. Scheduling of future meetings may be modified by a majority of the Committee at a regularly scheduled meeting if additional or less meetings are necessary. This may be necessary, but is not limited to, satisfying the quorum requirement for any regularly scheduled meeting.

D. The Committee may create work groups of one to three Committee members to address specific matters of the Committee’s business. Each work group shall report on its activity and make recommendations to the Committee during regularly scheduled meetings.

III. VOTING

A. All decisions with respect to the selection of services and projects to be recommended to the Fallbrook Public Utility District’s Board of Directors for approval shall require a roll call vote and at least four or more members voting in

favor for the selection and recommendation. However, if recusals reduce the number of Committee members participating in the selection of a particular service or project, a majority vote of those members present participating in the selection and recommendation is sufficient.

B. Recusal

1. If a Committee member

a. **serves on the Board of Directors of an organization whose project is under consideration, the Committee member shall recuse themselves and leave the room during discussion of the project. (See Fallbrook Public Utility District Administrative Code, Section 23.5.2, ¶¶ 3, 5.)**

**-OR-**

a. **serves on the Board of Directors, is an officer, or is a current member of an organization whose project is under consideration, the Committee member shall recuse themselves and leave the room during discussion of the project.**

b. has previously served as a director or officer of an organization whose project is under consideration, the Committee member may recuse themselves and leave the room during discussion of the project.

c. has been a member of an organization whose project is under consideration or has any other personal or professional connection to an organization whose project is under consideration, the Committee member may recuse themselves and leave the room during discussion of the project. However, if the Committee member's prior involvement with the organization creates an appearance of conflict between the Committee Member's official status on the Committee and the Committee member's affiliation with the organization, then the Committee member shall recuse themselves and leave the room during the discussion of the project.

2. Once a Committee member has recused themselves from discussion about a particular project, that Committee member shall continue to be

recused from participating in any way in the discussion or Committee action regarding that project.

IV. MEMBERSHIP

A. If the position of the Chair becomes vacant, the Vice Chair shall assume the office for not more than sixty days, by which time the Committee members shall elect a new Chair. The other officers, Vice Chair and/or Secretary, if vacant, shall be filled by appointment by the Chair.

B. A Committee member may refer any comments, questions, or other communications received outside of a regularly scheduled meeting from a member of the public to the Chair. A Committee member may provide a copy of the agenda to any requesting person or refer a person to the Fallbrook Public Utility District website to obtain the Committee's publications.

C. A Committee member may receive input from the public on a published agenda item. A Committee member must remain impartial on each agenda item until the agenda item is heard.

D. Official business of the Committee shall be made available via social media communications and/or other press releases by the Committee's Public Outreach. Public announcements shall be made or authorized by the Chair. Individual Committee members shall not make any public comments about the Committee's business unless the specific action is directed by the Chair.

Item D:  
FPUD CBP Application



# Fallbrook Public Utility District

## Community Benefit Program

### Application for Community Benefit funding

**Mission Statement:**

The Fallbrook Public Utility District’s (FPUD) Community Benefit Program recommends, promotes, coordinates, and oversees funding of non-profit and qualified organizations community projects related to parks, recreation facilities, roads and street lighting within FPUD’s service area. The program intends to benefit Fallbrook residents by using unrestricted property tax revenue received by FPUD and allocated to the Community Benefit Program.

**Vision Statement:**

Fallbrook Public Utility District’s (FPUD) Community Benefit Program identifies, solicits, and evaluates requests from FPUD’s service area non-profit organizations to foster projects that enhance the quality of life for Fallbrook residents. An FPUD Board appointed seven-member committee ensures that funded projects result from fair and equitable consideration of proposals sponsored by qualified organizations during the selection process. CBP is committed to validate the completion of the projects and ensure that the funds were used appropriately.

**Criteria:**

1. Community project located within FPUD’s service area.
2. Must show how proposed project will benefit FPUD’s service area residents.
3. Funds may supplement County of San Diego or fund volunteer projects by qualified non-profit organizations.
4. List of expenditures and completion of project within time frame set forth.
5. Application must be submitted to Community Benefit Program Committee by 00/00/0000.
6. Reconciliation form including all receipts, copies of canceled checks (front and back), proof of payments and/or copy of credit card activity will be due by 00/00/0000. (No cash payments or predated receipts/checks are allowed).
7. Project to be completed within twelve months of approval date (unless an extension has been requested and granted).
8. Funds may NOT be spent on any item not part of the fund agreement, expenditures are only for purposes stated in the approved funding agreement.

**Required documents (for application):**

1. Form 990 - For nonprofits with gross receipts greater than \$50,000, please provide copy of pages 1-8 of the most recent IRS form 990 or pages 1-3 of 990EZ. For nonprofits with gross receipts of less than \$50,000, attach IRS form 990N e-postcard (not required for government/public agencies).
2. Attorney General proof of Nonprofit eligibility (nonprofits)
3. Secretary of State proof of eligibility (nonprofits)
4. Monthly financial statements or tax returns from year prior to application

**What is the legal status of your organization?**

Non-Profit Organization  Governmental/Public Agency   
 Federal Tax Identification Number (TIN or EIN): \_\_\_\_\_ Organization Name: \_\_\_\_\_

Project/ Activity is within FPUD’s service area      Yes       No

**Organization:**

Street Address _____	Mailing Address <input type="checkbox"/> Same as Street Address
Street Address _____	Address _____
City _____ State _____ Zip _____	City _____ State _____ Zip _____

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**Fallbrook Public Utility District**  
**Community Benefit Program**  
**Application for Community Benefit funding**

**Proposal:**

Total amount requested: \_\_\_\_\_ Other funding: \_\_\_\_\_

List other entities funding proposed project(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Proposed Project(s) to be funded (in order of priority):**

Project number one: \_\_\_\_\_ Amount requested: \_\_\_\_\_

Brief description of Project one:

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How will project one benefit the residents of FPUD?

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Proposed timeline for project one:

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Proposed budget for project one:

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**Fallbrook Public Utility District**  
**Community Benefit Program**  
**Application for Community Benefit funding**

Project two: \_\_\_\_\_ Amount requested: \_\_\_\_\_

Brief description of Project two:

How will project two benefit the residents of FPUD?

Proposed timeline for project two:

Proposed budget for project two:

**Fallbrook Public Utility District**  
**Community Benefit Program**  
**Application for Community Benefit funding**

Project three: \_\_\_\_\_ Amount requested: \_\_\_\_\_

Brief description of Project three:

How will project three benefit the residents of FPUD?

Proposed timeline for project three:

Proposed budget for project three:

**Contact Information:**

**Contact Person:** (Individual must be knowledgeable of organization's projects and application)

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_ Email: \_\_\_\_\_

**Fund administrator:** (Individual that would be responsible for overseeing the expenditures. Must be different person than contact person)

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_ Email: \_\_\_\_\_

Item E:  
Scoring Rubric

# Fallbrook Community Benefit Program

## Scoring Rubric

### Scoring Rubric for Application Proposals

The application proposal scoring rubric will be used to evaluate the applications submitted for consideration.

Applications will be reviewed by the Community Benefit Program committee appointed by the FPUD Board. The committee will use this rubric to guide its deliberations.

#### Scoring Definitions

1. Does Not Meet Criteria - information not provided
2. Met Some but Not All Identified Criteria
3. Addressed Criteria but Did Not Provide Thorough Detail - adequate response, but not thoroughly developed or high-quality clarification/project goal
4. Addressed Criteria and Provided Some Detail, but Not Thoroughly Developed - adequate project goal
5. Met All Criteria with High Quality - clear, concise, and coherent project goal

Need/Focus	___/20
Sustainability	___/20
Value of Investment	___/20
Priority	___/20
Innovation	___/20
Total:	_____/100

**GENERAL COMMENTS:** Indicate support for scoring by including overall strengths and weaknesses.

#### RECOMMENDATION:

- \_\_\_\_\_ I am in support of awarding funding to this project.  
\_\_\_\_\_ I am in support of awarding funding to this project with funding changes to \_\_\_\_\_.  
\_\_\_\_\_ I am not in support of awarding funding to this project.

Item F:  
Rubric Score Card

NEED/FOCUS	1	2	3	4	5	Total
How well has the applicant clearly identified community need of proposed project						
How well does the applicant's project respond to and propose to benefit the community?						
Will the proposed timeline be attainable? Applicant provides clear measurable goals, benchmarks and outcomes.						
How well has applicant described the planned project? Did they submit a work plan (or similar)?						

Reviewer Comments
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Total	/20
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SUSTAINABILITY	1	2	3	4	5	Total
Applicant demonstrates financial history of Fiduciary responsibility						
Has the applicant identified donors and/or additional sources of funding to ensure the project is sustainable beyond the original funding period?						
To what degree does the proposal have support from community organization, businesses and community at large?						
Does the applicant have strong board engagement?						

Reviewer Comments
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Total	/20
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VALUE OF INVESTMENT	1	2	3	4	5	Total
How accurately does the requested funding amount fulfill the project's value?						
How accurately does the requested funding amount fulfill the project's benefit to the community?						
The budget is specific and reasonable and all items align with described project.						
Applicant includes and describes population served?						

Reviewer Comments

Total /20

PRIORITY	1	2	3	4	5	Total
Applicant demonstrates strong community need for proposed project						
How well does the project affect/ enhance community safety?						
How well does the project affect/enhance community improvement?						
Is project/activity currently being supported?						

Reviewer Comments

Total /20

INNOVATION	1	2	3	4	5	Total
Project proposal/outcome aligns with organizations mission and vision?						
Overall, how well does the project address community challenges?						
Overall, to what degree does the applicant represent a project that will be something fundamentally different from what is already occurring?						
How well does the project serve the goals of the community?						

Reviewer Comments

Total /20