



**FALLBROOK PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING**

AGENDA

**MONDAY, APRIL 24, 2023
4:00 P.M.**

**FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125**

THIS MEETING WILL BE HELD AT THE ABOVE DATE, TIME, AND LOCATION AND MEMBERS OF THE PUBLIC MAY ATTEND IN PERSON AT THE DISTRICT OFFICE LOCATED AT 990 E. MISSION RD., FALLBROOK, CA 92028. FOR THE CONVENIENCE OF MEMBERS OF THE PUBLIC WHO DO NOT WISH TO ATTEND IN PERSON, FALLBROOK PUBLIC UTILITY DISTRICT PROVIDES A MEANS TO OBSERVE AND PROVIDE PUBLIC COMMENTS AT THE MEETING VIA WEB CONFERENCE USING THE BELOW CALL-IN AND WEBLINK INFORMATION. PLEASE NOTE THAT IN THE EVENT OF TECHNICAL ISSUES THAT DISRUPT THE ABILITY OF MEMBERS OF THE PUBLIC TO VIEW THE MEETING OR PROVIDE PUBLIC COMMENTS THROUGH THE WEB CONFERENCE OPTION, THE MEETING WILL CONTINUE.

Join Zoom Meeting

<https://us06web.zoom.us/j/82003172211?pwd=UU10YWltMkVwWGVAUFNkQnA2bHA4Zz09>

MEETING ID: 820 0317 2211

AUDIO PASSCODE: 363170

Dial by your location

+1 346 248 7799 US (Houston); +1 720 707 2699 US (Denver); +1 253 215 8782 US (Tacoma);
+1 312 626 6799 US (Chicago); +1 646 558 8656 US (New York); +1 301 715 8592 US (Washington DC)

Find your local number: <https://us06web.zoom.us/j/82003172211?pwd=UU10YWltMkVwWGVAUFNkQnA2bHA4Zz09>

PUBLIC COMMENTS: Members of the public may submit public comments and comments on agenda items in one of the following ways:

SUBMIT COMMENTS BEFORE THE MEETING:

- By emailing to our Board Secretary at leckert@fpud.com
- By mailing to the District Offices at 990 E. Mission Rd., Fallbrook, CA 92028
- By depositing them in the District's Payment Drop Box located at 990 E. Mission Rd., Fallbrook, CA 92028

All comments submitted before the meeting by whatever means must be received at least 1 hour in advance of the meeting. All comments will be read to the Board during the appropriate portion of the meeting. Please keep any written comments to 3 minutes.

REMOTELY MAKE COMMENTS DURING THE MEETING: The Board President will inquire prior to Board discussion if there are any comments from the public on each item.

- Via Zoom Webinar go to the "Participants List," hover over your name and click on "raise hand." This will notify the moderator that you wish to speak during oral communication or during a specific item on the agenda.
- Via phone, you can raise your hand by pressing *9 to notify the moderator that you wish to speak during the current item.

MAKE IN-PERSON COMMENTS DURING THE MEETING: The Board President will inquire prior to Board discussion if there are any comments from the public on each item, at which time members of the public attending in person may make comments.

If you have a disability and need an accommodation to participate in the meeting, please call the Secretary at (760) 999-2704 for assistance so the necessary arrangements can be made.

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

PLEDGE OF ALLEGIANCE

ADDITIONS TO AGENDA PER GC § 54954.2(b)

APPROVAL OF AGENDA

PUBLIC COMMENT

Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.

- A. NEW EMPLOYEE ANNOUNCEMENTS
 - 1. Edward Benitez, Utility Worker I
 - 2. Jose Lucca, Department 4 Temp
- B. EMPLOYEE PROMOTION
 - 1. Tyrese Powell-Slotterbeck, Lead Plant Operator
- C. YEARS OF SERVICE
 - 1. Kevin Collins – 5 years
- D. NEW CERTIFICATIONS
 - 1. Rene Ramos – NASSCO
 - 2. Jorge Ibarra – NASSCO

II. CONSENT CALENDAR-----(ITEMS E-G)****

All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors or the public requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.

- E. CONSIDER APPROVAL OF MINUTES
 - 1. March 27, 2023 Regular Board Meeting

Recommendation: *That the Board approve the minutes of the aforementioned meeting of the Board of Directors of the Fallbrook Public Utility District.*

- F. CONSIDER RECOGNITION OF VISTA IRRIGATION DISTRICT CENTENNIAL ANNIVERSARY

Recommendation: The Board adopt Resolution 5044, congratulating Vista Irrigation District on its 100th anniversary.

G. CONSIDER ADVANCE APPROVAL TO ATTEND MEETINGS

Recommendation: That the Board authorize and approve, in advance, Directors' attendance to the 2023 APWA Awards Event scheduled for May 11, 2023 in San Diego.

III. **INFORMATION**----- (ITEMS H–J)

H. REVIEW STRATEGIC PLAN FOR FISCAL YEAR 2023/2024

Presented by: Jack Bebee, General Manager

I. PIPELINE AND VALVE REPLACEMENT PROGRAM UPDATE

Presented by: Aaron Cook, Engineering Manager

J. REVIEW PRELIMINARY DRAFT FISCAL YEAR 2023-24 OPERATING AND CAPITAL BUDGET EXPENDITURES

Presented by: Dave Shank, Assistant General Manager/CFO

IV. **ACTION / DISCUSSION CALENDAR**----- (ITEMS K–N)

K. CONSIDER AMENDMENT OF PROFESSIONAL SERVICE CONTRACT FOR INDEPENDENT FINANCIAL AUDITORS

Recommendation: That the Board authorize staff to amend its professional services agreement with CLA for a three-year term at a not-to-exceed cost of \$142,515. The three-year contract term begins with fiscal year 2022-23. While the contract is for three years, it can be terminated at any time.

L. CONSIDER RESCINDING “WATER SHORTAGE RESPONSE LEVEL 2 – WATER SHORTAGE WATCH”, MOVE TO “NORMAL CONDITIONS”

Recommendation: That the Board rescind the “Water Shortage Response Level 2 – Water Shortage Watch” and declare “Normal Conditions” per the District’s Water Shortage Response Program. Upon declaration, public announcement would be made on the District website and social media outlets. Continued efforts will be made by District staff to promote public education and outreach efforts to encourage water conservation and wise water use.

M. CONSIDER NOTIFICATION OF EMERGENCY DECLARATION FOR PIPE REPAIR ON NORTH MAIN AVE AND ACACIA LANE

Recommendation: The Committee recommends to the Board that there is a need to continue the emergency action to replace failed pipelines and restore essential service to customers.

N. CONSIDER ADJUSTING ADMINISTRATIVE CODE TO REFLECT
MAXIMUM SEWER FLOW AMOUNT

Recommendation: That the Board adopt Resolution 5045 amending the District's Administrative Code to reflect a maximum winter flow to 20.

V. **ORAL/Written REPORTS**-----**(ITEMS 1-8)**

1. General Counsel
2. SDCWA Representative Report
3. General Manager
 - a. Engineering and Operations Report
4. Assistant General Manager/Chief Financial Officer
 - a. Financial Summary Report
 - b. Treasurer's Report
 - c. Budget Status Report
 - d. Warrant List
5. Public Affairs Specialist
6. Notice of Approval of Per Diem for Meetings Attended
7. Director Comments/Reports on Meetings Attended
8. Miscellaneous

ADJOURN TO CLOSED SESSION

VI. **CLOSED SESSION**-----**(ITEMS 1-3)**

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PER
GOVERNMENT CODE SECTION 54957:

Discuss Performance Evaluation of General Manager

2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PER
GOVERNMENT CODE SECTION 54957:

Discuss Performance Evaluation of General Counsel

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(2):

One (1) Potential Case.

RECONVENE TO OPEN SESSION

REPORT FROM CLOSED SESSION (*As Necessary*)

VII. ADJOURNMENT OF MEETING

* * * * *

DECLARATION OF POSTING

I, Lauren Eckert, Executive Assistant/Board Secretary of the Fallbrook Public Utility District, do hereby declare that I posted a copy of the foregoing agenda in the glass case at the entrance of the District Office located at 990 East Mission Road, Fallbrook, California, at least 72 hours prior to the meeting in accordance with Government Code § 54954.2(a).

I, Lauren Eckert, further declare under penalty of perjury and under the laws of the State of California that the foregoing is true and correct.

April 19, 2023
Dated / Fallbrook, CA

/s/ Lauren Eckert
Executive Assistant/Board Secretary