



FALLBROOK PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING

AGENDA

MONDAY, JANUARY 28, 2019
4:00 P.M.

FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125

If you have a disability and need an accommodation to participate in the meeting, please call the Secretary at (760) 999-2704 for assistance so the necessary arrangements can be made.

Writings that are public records and are distributed during a public meeting are available for public inspection at the meeting if prepared by the local agency or a member of its legislative body or after the meeting if prepared by some other person.

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

PLEDGE OF ALLEGIANCE

ADDITIONS TO AGENDA PER GC § 54954.2(b)

APPROVAL OF AGENDA

PUBLIC COMMENT

Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.

- A. 2018 EMPLOYEE OF THE YEAR; RESOLUTION NO. 4951
 - 1. Mavis Canpinar

II. CONSENT CALENDAR-----(ITEM B)****

All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors or the public requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.

- B. APPROVAL OF MINUTES
 - 1. December 10, 2018 Combined November/December Regular Board Meeting
 - 2. January 9, 2019 Special Board Meeting

Recommendation: *The Board approve the minutes of the aforementioned meeting(s) of the Board of Directors of the Fallbrook Public Utility District.*

III. INFORMATION----- (ITEMS C – D)

- C. EMPLOYEE ANNOUNCEMENTS
1. Owni Toma, Chief Plant Operator
 2. Jake Robinson, System Operator I

Presented by: *Jack Bebee, General Manager*

D. BUDGET STATUS REPORT OVERVIEW AND MID-YEAR UPDATE

Presented by: *David Shank, Assistant General Manager/Chief Financial Officer*

IV. ACTION / DISCUSSION CALENDAR----- (ITEMS E – M)

- E. CONSIDER REVISING THE 2019 BOARD OF DIRECTORS REGULAR MEETING SCHEDULE

Recommendation: *That the Board revise the 2019 Board of Directors Regular Meeting Schedule to change the May Regular Board Meeting date from Wednesday, May 29, 2019, to Monday, May 20, 2019.*

- F. CONSIDER REPLACEMENT OF WATER RESOURCES COMMITTEE WITH ENGINEERING AND OPERATIONS COMMITTEE AND UPDATE TO LIST OF MEETINGS NOT REQUIRING ADVANCE APPROVAL; RESOLUTION NO. 4952

Recommendation: *That the Board adopt Resolution No. 4952 revising the Administrative Code, more specifically to Section 2.14 replacing the Water Resources Committee with the Engineering and Operations Committee, per the request of the Board President, and to Section 2.12 adding New Board Member Orientation and Training to the list of meetings that do not require advance approval.*

- G. CONSIDER APPOINTING A BOARD MEMBER AS THE DISTRICT'S REPRESENTATIVE TO THE ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA JPIA) BOARD OF DIRECTORS; RESOLUTION NO. 4953

Recommendation: *That the Board adopt Resolution No. 4953 appointing a Governing Board Member as the District's representative on the ACWA JPIA Board of Directors and affirm that the General Manager shall continue serving as alternate director.*

- H. CONSIDER ANNUAL REVIEW OF DIRECTORS' PER DIEM COMPENSATION

Recommendation: *Staff supports Board direction.*

- I. CONSIDER PROPOSED FIELD SERVICES MANAGER POSITION;
RESOLUTION NO. 4954

Recommendation: That the Board adopt Resolution No. 4954 approving the Field Services Manager job description and salary range and the related changes to the organizational chart and salary table.

- J. CONSIDER COMPLIANCE TECHNICIAN JOB DESCRIPTION REVISIONS;
RESOLUTION NO. 4955

Recommendation: That the Board adopt Resolution No. 4955 approving the proposed changes to the Compliance Technician job description.

- K. CONSIDER APPROVING THE DRAFT COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR FISCAL YEAR ENDING JUNE 30, 2018

Recommendation: The Board approve the Draft CAFR for fiscal year ending June 30, 2018.

- L. CONSIDER AWARD OF SANDIA & BUCKNELL PAINTING AND COATING PROJECT

Recommendation: That the board authorize award of the Sandia & Bucknell Painting and Coating Project to the lowest responsible bidder, AMP United, at an amount of \$700,848.

- M. CONSIDER REPLACEMENT OF TWO CREW SUPPORT UTILITY TRUCKS

Recommendation: That the Board approve the purchase of two (2) F550 pickup trucks with Scelzie Utility Bed/Flat Bed for \$173,809.80 from Fritts Ford and one (1) Wachs Valve/Vacuum from Wachs for \$63,635.00 for a total cost of \$237,444.80 in order to maintain a reliable District fleet to complete necessary infrastructure repairs and replacement. \$260,000 was budgeted for these items in the approved FY 2018/19 budget.

V. ORAL/WRITTEN REPORTS------(ITEMS 1-8)

1. General Counsel
2. SDCWA Representative Report
3. General Manager
 - a. Engineering and Operations Report
4. Assistant General Manager/Chief Financial Officer
 - a. Treasurer's Report
 - b. Warrant List
5. Public Affairs Specialist
6. Notice of Approval of Per Diem for Meetings Attended
7. Director Comments/Reports on Meetings Attended

8. Miscellaneous

VI. ADJOURNMENT OF MEETING

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DECLARATION OF POSTING

I, Mary Lou West, Secretary of the Board of Directors of the Fallbrook Public Utility District, do hereby declare that I posted a copy of the foregoing agenda in the glass case at the entrance of the District Office located at 990 East Mission Road, Fallbrook, California, at least 72 hours prior to the meeting in accordance with Government Code § 54954.2(a).

I, Mary Lou West, further declare under penalty of perjury and under the laws of the State of California that the foregoing is true and correct.

January 24, 2019
Dated / Fallbrook, CA

/s/ Mary Lou West
Secretary, Board of Directors