



**FALLBROOK PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS  
SPECIAL BOARD MEETING / WORKSHOP**

**MINUTES**

**WEDNESDAY, AUGUST 17, 2022  
9:00 A.M.**

**FALLBROOK PUBLIC UTILITY DISTRICT  
990 E. MISSION RD., FALLBROOK, CA 92028  
PHONE: (760) 728-1125**

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**I. PRELIMINARY FUNCTIONS**

**CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM**

President Baxter called the August 17, 2022 Special Meeting of the Board of Directors of the Fallbrook Public Utility District to order at 9:00 a.m.

President Baxter announced, for the record that, this meeting was being conducted by web and teleconference pursuant to Government Code Section 54953(e)(1)(A), which waives certain teleconferencing requirements in certain circumstances, including the current state of emergency declared by Governor Newsom, in order to promote social distancing during the evolving COVID-19 pandemic.

President Baxter also announced the agenda provided notice that members of the public may participate in this meeting by attending in person, and that members of the public who did not wish to attend in person were encouraged to participate in the Board meeting electronically using the call-in and weblink information included on the agenda.

A quorum was established, and attendance was as follows:

**Board of Directors**

**Present:** Dave Baxter, Member/President  
Charley Wolk, Member/Vice President  
Ken Endter, Member  
Jennifer DeMeo, Member  
Don McDougal, Member

**Absent:** None

**General Counsel/District Staff**

**Present:** Jack Bebee, General Manager  
Dave Shank, Assistant General Manager/CFO  
Nick Norvell, Acting General Counsel  
Noelle Denke, Public Affairs Specialist  
Lauren Eckert, Executive Assistant/Board Secretary

Also present were others, including, but not limited to: Erik Helgeson, Alex Handlers, and Craig Balben

#### PLEDGE OF ALLEGIANCE

President Baxter led the Pledge of Allegiance.

#### APPROVAL OF AGENDA

MOTION: Director Endter moved to approve the agenda, as presented; Director Wolk seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, Endter, McDougal, and Wolk

NOES: None

ABSTAIN: None

ABSENT: None

#### PUBLIC COMMENT

*Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.*

There were no public comments for non-agenda items.

## II. ACTION CALENDAR / WORKSHOP -----(ITEM A)

### A. RATE STUDY WORKSHOP

There were no public comments for agenda item A.

Erik Helgeson of Bartle Wells presented a slideshow providing an overview and update on the ongoing rate study, including recommendations for water, wastewater, and recycled water rates. He also outlined the upcoming Prop 218 process.

General Manager Bebee reminded the Board that this process sets the maximum rates allowed and that the Board will still review rate increases every year.

Director McDougal asked if detachment was included in this recommendation. General Manager Bebee answered the detachment analysis was in the presentation and a hypothetical scenario would be included as part of the Prop 218 process.

Director Wolk questioned the recommended wastewater rates volumetric rate, asking why the rate was decreasing for residential customers. Mr. Helgeson

responded that this was caused by the recommendation for moving to a more fixed rate structure.

Next steps include another special Board meeting in September with final recommendations and to get direction to move forward with the Prop 218 rate increase process. If the Prop 218 notices go out by the end of September, there will be a Public Hearing set in mid-November, at least 45 days after the Prop 218 notices are distributed.

### III. ADJOURNMENT OF MEETING

There being no further business to discuss, President Baxter adjourned the August 17, 2022 special meeting of the Board of Directors of the Fallbrook Public Utility District at 9:51 a.m.



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President, Board of Directors

ATTEST:

  
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Secretary, Board of Directors