



FALLBROOK PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING

MINUTES

MONDAY, MARCH 23, 2026
4:00 P.M.

FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

Vice President Baxter called the March Regular Meeting of the Board of Directors of the Fallbrook Public Utility District to order at 4:00 p.m.

A quorum was established, and attendance was as follows:

Board of Directors

Present: Dave Baxter, Member/Vice President
Jennifer DeMeo, Member
Don McDougal, Member
Charley Wolk, Member

Absent: Ken Endter, Member/President

General Counsel/District Staff

Present: Jack Bebee, General Manager
Paula de Sousa, General Counsel
Dave Shank, Assistant General Manager/CFO
Jodi Brown, Management Analyst
Aaron Cook, Engineering Manager
Chris Craghead, Maintenance Supervisor
Noelle Denke, Public Information Officer
Jeff Evans, Utility Worker III
Carl Quiram, Operations Manager
Lauren Eckert, Executive Assistant/Board Secretary

Also present were others, including, but not limited to: Mark Mervich and Shannon Ayala

PLEDGE OF ALLEGIANCE

Vice President Baxter led the Pledge of Allegiance.

ADDITIONS TO AGENDA PER GC § 54954.2(b)

APPROVAL OF AGENDA

MOTION: Director McDougal moved to approve the agenda, as presented; Director Wolk seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, McDougal, and Wolk

NOES: None

ABSTAIN: None

ABSENT: Director Endter

PUBLIC COMMENT

Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.

There were no public comments on non-agenda items.

There were no public comments on agenda items A–B.

- A. YEARS OF SERVICE
 - a. Jeff Evans – 25 Years

The Board recognized Jeff Evans for his 25 years of service to the District.

- B. NEW EMPLOYEES ANNOUNCEMENT
 - a. Chris Craghead, Maintenance Supervisor
 - b. Adam Lowen, Electrical & Controls Technician II
 - c. Benjamin Vega, Plant Operator II

The Board welcomed Chris Craghead as the new Maintenance Supervisor, Adam Lowen as the new Electrical & Controls Technician II, and Benjamin Vega as the new Plant Operator II.

II. **CONSENT CALENDAR**-----**(ITEMS C–D)**

All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors or the public requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.

- C. CONSIDER APPROVAL OF MINUTES
 - 1. February 23, 2026 Regular Board Meeting/Public Hearing

Recommendation: *The Board approve the minutes of the aforementioned meeting of the Board of Directors of the Fallbrook Public Utility District.*

D. CONSIDER NOTICE OF COMPLETION – SEWER MAIN RELINING FY26

Recommendation: *That the Board authorize staff to file the attached Notice of Completion with the San Diego County Recorder.*

There were no public comments on Consent Calendar items.

MOTION: Director McDougal moved to approve the Consent Calendar, as presented; Director DeMeo seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: Director Endter

III. **ACTION / DISCUSSION** ----- (ITEMS E–J)

E. CONSIDER UPDATE OF EMERGENCY DECLARATION FOR PIPELINE REPLACEMENT

Recommendation: *The recommended action is for the Board to continue the emergency action to replace the failed pipelines.*

There were no public comments on agenda item E.

Engineering Manager Cook presented a map showing the area of the emergency pipeline repair.

MOTION: Director Wolk moved to continue the emergency action to replace the failed pipelines; Director McDougal seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: Director Endter

F. CONSIDER CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS CALL FOR NOMINATIONS SEAT C

Recommendation: *Staff supports the Board's direction.*

There were no public comments on agenda item F.

General Manager Bebee provided an overview of this item. Vice President Baxter asked if any Directors were interested in being nominated for this role.

No action was taken by the Board on this item.

G. CONSIDER UPGRADED SCADA / COMMUNICATIONS EQUIPMENT FOR THE CAMP PENDLETON SOUTHERN REGIONAL TERTIARY TREATMENT PLANT

Recommendation: That the Board authorize the sole source purchase of the equipment necessary to provide a computer network that meets the federal cyber security requirements from World Wide Technology in the amount of \$308,193 from the Camp Pendleton wastewater contract services funds.

There were no public comments on agenda item G.

General Manager Bebee reported this item went through the Engineering & Operations Committee. He announced this was an immediate need to be able to gain remote access to operate the Water Reclamation Plants on Camp Pendleton. He went on to explain this was a sole source contract because there is only one supplier that meets the DOD federal cyber security requirements.

Director Wolk asked if we were buying more computers to be added at the main District office. General Manager Bebee explained computers were being added to the Camp Pendleton plant locations and reiterated this was specifically for remote access when staff was not able to be onsite.

MOTION: Director DeMeo moved to authorize the sole source purchase of the equipment necessary to provide a computer network that meets the federal cyber security requirements from World Wide Technology, in the amount of \$308,193 from the Camp Pendleton wastewater contract services funds; Director Wolk seconded. Motion carried;
VOTE:

AYES: Directors Baxter, DeMeo, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: Director Endter

H. CONSIDER AUDITOR SERVICES REQUEST FOR PROPOSALS

Recommendation: That the Board of Directors select DavisFarr as the District's auditor and approve the 3-year contract with two one-year extensions. The annual fee starts at \$37,500/year and escalates over time for a five-year total of \$201,810, not including any additional service that may be required.

There were no public comments on agenda item H.

AGM/CFO Shank announced the District's went through the RFP process to request a new auditing firm. He reported the Fiscal Policy & Insurance Committee met to discuss the proposals we received and decided to move forward with DavisFarr based on their qualifications and reviews.

MOTION: Director McDougal moved to select DavisFarr as the District's auditor and approve a three-year contract, with two optional one-year extensions, with an annual fee starting at \$37,500 per year and escalating over time for a five-year total of \$201,810, excluding any additional services that may be required; Director DeMeo seconded. Motion carried; **VOTE:**

AYES: Directors Baxter, DeMeo, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: Director Endter

I. CONSIDER RECOMMENDATION TO AUTHORIZE PURCHASE OF REPLACEMENT APPLIED PUMP

Recommendation: That the Board approve the purchase of a replacement applied pump from Sloan Electromechanical for \$108,550.94.

There were no public comments on agenda item I.

General Manager Bebee provided an overview of this item, reporting that applied pumps bring the wastewater onto the filter to produce recycled water, and we need to replace one. He announced this would be done on next year's capital budget, by the time the pump is received.

Director McDougal asked if the old pumps can be rebuilt. General Manager Bebee responded that it's more economical to replace smaller pumps.

MOTION: Director McDougal moved to approve the purchase of a replacement applied pump from Sloan Electromechanical for \$108,550.94; Director DeMeo seconded. Motion carried; **VOTE:**

AYES: Directors Baxter, DeMeo, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: Director Endter

J. CONSIDER PURCHASE OF (2) CHEVROLET SILVERADO EV TRUCKS TO MEET VEHICLE NEEDS FOR THE CAMP PENDLETON INTERGOVERNMENTAL SERVICES AGREEMENT

Recommendation: That the Board authorize staff to procure two Chevrolet Silverado EVs from Courtesy Chevrolet for \$97,710.84.

There were no public comments on agenda item J.

General Manager Bebee provided an overview of this item. He reported the District purchases the vehicles and then recovers the cost. He added that we still need to purchase five electric vehicles to satisfy the terms of the grant we received.

Director McDougal added that the Engineering & Operations Committee spoke about the District keeping the new vehicles for employees at the main office and sending the older vehicles to Camp Pendleton.

MOTION: Director McDougal moved to authorize staff to procure two Chevrolet Silverado EVs from Courtesy Chevrolet for \$97,710.84; Director Wolk seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: Director Endter

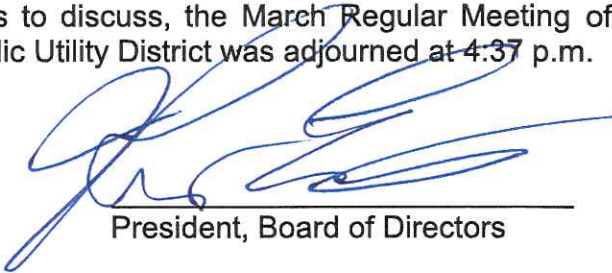
IV. ORAL/WRITTEN REPORTS------(ITEMS 1-7)

1. General Counsel
2. General Manager
 - a. EMWD/MWD Update
 - b. Engineering and Operations Report
 - c. Federal Funding Update
 - General Manager Bebee provided a report on current MWD initiatives. Discussion ensued regarding the Pure Water Southern California Project, and Director McDougal suggested the Board send a letter to EMWD expressing their concerns over the rate impacts of this project.
 - General Manager Bebee commended the employees working on the Camp Pendleton transition and suggested we recognize those employees at a future meeting or event.
3. Assistant General Manager/Chief Financial Officer
 - a. Financial Summary Report
 - b. Treasurer's Report
 - c. Budget Status Report
 - d. Warrant List

- AGM/CFO Shank provided an overview of the written reports included in the packet.
- 4. Public Information Officer
 - PIO Denke reported on the District's attendance at community events.
- 5. Notice of Approval of Per Diem for Meetings Attended
- 6. Director Comments/Reports on Meetings Attended
- 7. Miscellaneous
 - Director McDougal commended Sierra Stephensen from the Engineering Department, based on an interaction he had with her.

V. ADJOURNMENT OF MEETING

There being no further business to discuss, the March Regular Meeting of the Board of Directors of the Fallbrook Public Utility District was adjourned at 4:37 p.m.



President, Board of Directors

ATTEST:



Secretary, Board of Directors