



**FALLBROOK PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING**

AGENDA

**TUESDAY, MAY 20, 2019
4:00 P.M.**

**FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125**

If you have a disability and need an accommodation to participate in the meeting, please call the Secretary at (760) 999-2704 for assistance so the necessary arrangements can be made.

Writings that are public records and are distributed during a public meeting are available for public inspection at the meeting if prepared by the local agency or a member of its legislative body or after the meeting if prepared by some other person.

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

PLEDGE OF ALLEGIANCE

ADDITIONS TO AGENDA PER GC § 54954.2(b)

APPROVAL OF AGENDA

PUBLIC COMMENT

Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.

A. EMPLOYEE OF THE QUARTER

1. Audrey Cerame

II. CONSENT CALENDAR-----(ITEMS B—F)****

All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors or the public requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.

B. CONSIDER APPROVAL OF MINUTES

1. April 22, 2019 Regular Board Meeting

2. April 23, 2019 Special Board Meeting and Facilities Tour
3. May 15, 2019 Special Board Meeting

Recommendation: The Board approve the minutes of the aforementioned meetings of the Board of Directors of the Fallbrook Public Utility District.

- C. CONSIDER ADOPTION OF 2019-20 APPROPRIATION GROWTH RATE; RESOLUTION NO. 4967

Recommendation: That the Board adopt Resolution No. 4967 setting the tax appropriation limit for 2019-20 at \$3,184,351, which includes the Fallbrook and De Luz service areas and Improvement District "S".

- D. CONSIDER AMENDMENT OF ADMINISTRATIVE CODE ARTICLE 14, DISTRICT PROCUREMENT PROCEDURES, WITH PROPOSED CHANGES TO SECTION 14.4; RESOLUTION NO. 4968

Recommendation: That the Board adopt Resolution No. 4968 amending Administrative Code Article 14, District Procurement Procedures, with the proposed changes to Section 14.4 due to recent staff changes.

- E. CONSIDER MS. MCEWAN CLAIM FOR COST DUE TO HIGH WATER PRESSURE

Recommendation: That the Board denies the Claim and forward to ACWA JPIA for resolution.

- F. CONSIDER MS. HERNANDEZ CLAIM FOR REPAIR TO PROPERTY DUE TO MOLD

Recommendation: That the Board denies the Claim and forward to ACWA JPIA for resolution.

III. INFORMATION----- (ITEM G)

- G. ON-LINE CUSTOMER SATISFACTION SURVEY

Presented by: Noelle Denke, Public Affairs Specialist

IV. ACTION / DISCUSSION CALENDAR----- (ITEMS H—K)

- H. FINAL COURT APPROVAL OF SANTA MARGARITA CONJUNCTIVE USE SETTLEMENT AND COMMENDATION OF SPECIAL LEGAL COUNSEL; RESOLUTION NO. 4966

I. CONSIDER THE FALLBROOK COMMUNITY GARDEN AS A COMMUNITY SERVICE WATER USER

Recommendation: Staff supports the Board's direction. If approved, staff will provide an update on water usage at the end of each fiscal year.

J. CONSIDER AMENDMENT OF ADMINISTRATIVE CODE ARTICLE 11, PERSONNEL REGULATIONS, WITH PROPOSED CHANGES TO EXISTING VACANT POSITIONS TO IMPROVE DISTRICT OPERATIONS; RESOLUTION NO. 4969

Recommendation: That the Board adopt Resolution No. 4969 amending Administrative Code Article 11, Personnel Regulations, with the proposed changes to the organizational chart and position descriptions to improve the efficiency of the overall operation of the District.

K. CONSIDER DEVELOPMENT OF PIPELINE AND VALVE REPLACEMENT PROGRAM

Recommendation: That the Board either (1) request staff make updates internally to perform a higher level assessment of replacement needs or (2) enter into a professional services contract with HDR for a not to exceed amount of \$151,175 to develop a detailed predictive model to optimize capital cost expenditures for water and sewer infrastructure replacement needs.

V. **ORAL/WRITTEN REPORTS**----- (ITEMS 1—8)

1. General Counsel
2. SDCWA Representative Report
3. General Manager
 - a. Engineering and Operations Report
4. Assistant General Manager/Chief Financial Officer
 - a. Treasurer's Report (*Supplemental Materials*)
 - b. Budget Status Report (*Supplemental Materials*)
 - c. Warrant List
5. Public Affairs Specialist
6. Notice of Approval of Per Diem for Meetings Attended
7. Director Comments/Reports on Meetings Attended
8. Miscellaneous

ADJOURN TO CLOSED SESSION

VI. **CLOSED SESSION**----- (ITEMS 1—2)

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PER GOVERNMENT CODE SECTION 54957:

Discuss Performance Evaluation of General Manager

2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PER GOVERNMENT CODE SECTION 54957:

Discuss Performance Evaluation of General Counsel

RECONVENE TO OPEN SESSION

REPORT FROM CLOSED SESSION

VII. ADJOURNMENT OF MEETING

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DECLARATION OF POSTING

I, Mary Lou West, Secretary of the Board of Directors of the Fallbrook Public Utility District, do hereby declare that I posted a copy of the foregoing agenda in the glass case at the entrance of the District Office located at 990 East Mission Road, Fallbrook, California, at least 72 hours prior to the meeting in accordance with Government Code § 54954.2(a).

I, Mary Lou West, further declare under penalty of perjury and under the laws of the State of California that the foregoing is true and correct.

May 15, 2019
Dated / Fallbrook, CA

/s/ Mary Lou West
Secretary, Board of Directors