



**FALLBROOK PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS  
COMBINED NOVEMBER/DECEMBER REGULAR BOARD MEETING**

**AGENDA**

**MONDAY, DECEMBER 5, 2022  
4:00 P.M.**

**FALLBROOK PUBLIC UTILITY DISTRICT  
990 E. MISSION RD., FALLBROOK, CA 92028  
PHONE: (760) 728-1125**

**THIS MEETING WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54953(e)(1)(A), WHICH WAIVES CERTAIN BROWN ACT TELECONFERENCING REQUIREMENTS DURING A PROCLAIMED STATE OF EMERGENCY WHEN STATE OR LOCAL OFFICIALS HAVE IMPOSED OR RECOMMENDED MEASURES TO PROMOTE SOCIAL DISTANCING, AND ALLOWS SOME OR ALL OF THE MEMBERS OF THE FALLBROOK PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS TO ATTEND THIS MEETING TELEPHONICALLY OR VIA VIDEO CONFERENCE. MEMBERS OF THE PUBLIC WHO DO NOT WISH TO ATTEND IN PERSON ARE ENCOURAGED TO PARTICIPATE IN THE MEETING VIA WEB CONFERENCE USING THE BELOW CALL-IN AND WEBLINK INFORMATION. MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THIS MEETING BY ATTENDING IN PERSON AT THE DISTRICT OFFICE LOCATED AT 990 E. MISSION RD., FALLBROOK, CA 92028.**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/82003172211?pwd=UU10YWltMkVwWGVaUFNkQnA2bHA4Zz09>

**MEETING ID: 820 0317 2211**

**AUDIO PASSCODE: 363170**

**Dial by your location**

+1 346 248 7799 US (Houston); +1 720 707 2699 US (Denver); +1 253 215 8782 US (Tacoma);  
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**Find your local number: <https://us06web.zoom.us/j/82003172211?pwd=UU10YWltMkVwWGVaUFNkQnA2bHA4Zz09>**

**PUBLIC COMMENTS:** Members of the public may submit public comments and comments on agenda items in one of the following ways:

**SUBMIT COMMENTS BEFORE THE MEETING:**

- By emailing to our Board Secretary at [leckert@fpud.com](mailto:leckert@fpud.com)
- By mailing to the District Offices at 990 E. Mission Rd., Fallbrook, CA 92028
- By depositing them in the District's Payment Drop Box located at 990 E. Mission Rd., Fallbrook, CA 92028

All comments submitted before the meeting by whatever means must be received at least 1 hour in advance of the meeting. All comments will be read to the Board during the appropriate portion of the meeting. Please keep any written comments to 3 minutes.

**REMOTELY MAKE COMMENTS DURING THE MEETING:** The Board President will inquire prior to Board discussion if there are any comments from the public on each item.

- Via Zoom Webinar go to the "Participants List," hover over your name and click on "raise hand." This will notify the moderator that you wish to speak during oral communication or during a specific item on the agenda.
- Via phone, you can raise your hand by pressing \*9 to notify the moderator that you wish to speak during the current item.

**MAKE IN-PERSON COMMENTS DURING THE MEETING:** The Board President will inquire prior to Board discussion if there are any comments from the public on each item, at which time members of the public attending in person may make comments.

**THESE PUBLIC COMMENT PROCEDURES SUPERSEDE THE DISTRICT'S STANDARD PUBLIC COMMENT POLICIES AND PROCEDURES TO THE CONTRARY.**

*If you have a disability and need an accommodation to participate in the meeting, please call the Board Secretary at (760) 999-2704 for assistance.*

**I. PRELIMINARY FUNCTIONS**

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

- A. CONSIDER FINDINGS TO CONTINUE HOLDING REMOTE/TELECONFERENCE MEETINGS PURSUANT TO ASSEMBLY BILL 361

Recommendation:

1. *That the FPUD Board of Directors make the following findings by majority vote:*
  - a. *The Governor-declared COVID-19 State of Emergency remains in effect and the Board of Directors has reconsidered the circumstances of the COVID-19 State of Emergency; and*
  - b. *State or local officials continue to impose or recommend measures to promote social distancing.*
2. *That the FPUD Board of Directors determine that, for the next thirty (30) days, the meetings of the Board and committees shall be held pursuant to the provisions of Government Code section 54953(e), allowing legislative body members and members of the public to participate in meetings remotely in accordance with that section.*

PLEDGE OF ALLEGIANCE

ADDITIONS TO AGENDA PER GC § 54954.2(b)

APPROVAL OF AGENDA

PUBLIC COMMENT

*Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.*

- B. SEATING OF DIRECTORS
1. Ken Endter, Division No. 2
  2. Charley Wolk, Division No. 5
- C. ELECTION OF OFFICERS TO THE BOARD OF DIRECTORS
1. President
  2. Vice-President
- D. APPOINTMENTS TO BOARD STANDING COMMITTEES
1. Fiscal Policy & Insurance
  2. Personnel
  3. Engineering & Operations

- E. YEARS OF SERVICE
  - 1. Devin Casteel – 25 years
  - 2. Noelle Denke – 20 years
- F. NEW EMPLOYEE ANNOUNCEMENTS
  - 1. Perla Cortez, Customer Service Representative I
  - 2. Justin Cameron, Utility Worker II
- G. NEW CERTIFICATIONS
  - 1. Steve Wuerth – D4
- H. EMPLOYEE OF THE QUARTER FOR NOVEMBER 2022
  - 1. Isabel Casteran

**II. CONSENT CALENDAR-----**(ITEMS I–J)****

*All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors or the public requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.*

- I. CONSIDER APPROVAL OF MINUTES
  - 1. October 24, 2022 Regular Board Meeting
  - 2. November 16, 2022 Special Board Meeting / Public Hearing

Recommendation: *That the Board approve the minutes of the aforementioned meetings of the Board of Directors of the Fallbrook Public Utility District.*

- J. CONSIDER 2023 BOARD OF DIRECTORS REGULAR MEETING SCHEDULE

Recommendation: *The Board establish the 2023 Board of Directors' regular meeting schedule, to include combining the November and December regular Board meetings to Monday, December 4, 2023, at 4 p.m.*

**III. INFORMATION-----**(ITEM K)****

- K. RECOGNITION OF DISTRICT RECEIVING DISTRICT OF DISTINCTION ACCREDITATION

Presented by: *Jack Bebee, General Manager*

**IV. ACTION / DISCUSSION CALENDAR-----**(ITEMS L–R)****

- L. RECOGNITION OF LT. HERNANDEZ AND OTHERS AT THE SHERIFF'S DEPARTMENT

*Recommendation: That the Board adopt Resolution No. 5037 in recognition of the San Diego County Sheriff's Department.*

M. CONSIDER INITIAL APPOINTMENT OF THE COMMUNITY BENEFIT PROGRAM COMMITTEE

*Recommendation: That the Board approve the recommended members of the Community Benefit Committee*

N. CONSIDER APPROVING THE ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) FOR FY ENDING JUNE 30, 2022

*Recommendation: The Committee recommends that the Board approve the ACFR for Fiscal Year Ending June 30, 2022.*

O. CONSIDER UPDATE OF DISTRICT'S ENGINEERING SERVICE AND RELATED FEES

*Recommendation: That the Board adopt Resolution No. 5038, adopting miscellaneous fees and charges and revising the District's Administrative Code and taking other actions related thereto.*

P. CONSIDER AWARD OF DAILY-ROSS PIPELINE REPLACEMENT PROJECT

*Recommendation: That the Board award the Daily-Ross Pipeline Replacement Project to the lowest responsible bidder, PK Mechanical, for \$170,000.*

Q. CONSIDER AWARD OF HAWTHORNE LIFT STATION REPLACEMENT AND SEWER MAIN INSTALL PROJECT

*Recommendation: That the Board award the Hawthorne Lift Station Replacement & Sewer Main Install Project to the lowest responsible bidder, Palm Engineering, Inc., for \$219,000.*

R. CONSIDER DISTRICT FLEET AND HEAVY EQUIPMENT REPLACEMENT PROGRAM

*Recommendation: Staff recommends that the Board of Directors approve this updated fleet plan and authorize staff to pursue the Power Your Drive for Fleets grant and budget accordingly in the next fiscal year.*

V. **ORAL/WRITTEN REPORTS**-----**(ITEMS 1-8)**

1. General Counsel
2. SDCWA Representative Report
3. General Manager
  - a. Engineering and Operations Report
4. Assistant General Manager/Chief Financial Officer
  - a. Financial Summary Report
  - b. Treasurer's Report
  - c. Budget Status Report
  - d. Warrant List
5. Public Affairs Specialist
6. Notice of Approval of Per Diem for Meetings Attended
7. Director Comments/Reports on Meetings Attended
8. Miscellaneous

ADJOURN TO CLOSED SESSION

**VI. CLOSED SESSION------(ITEM 1)**

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION SIGNIFICANT EXPOSURE TO LITIGATION PER GC § 54956.9 (d)(2):

*One (1) Potential Case*

RECONVENE TO OPEN SESSION

REPORT FROM CLOSED SESSION (*As Necessary*)

**VII. ADJOURNMENT OF MEETING**

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**DECLARATION OF POSTING**

I, Lauren Eckert, Executive Assistant/Board Secretary of the Fallbrook Public Utility District, do hereby declare that I posted a copy of the foregoing agenda in the glass case at the entrance of the District Office located at 990 East Mission Road, Fallbrook, California, at least 72 hours prior to the meeting in accordance with Government Code § 54954.2.

I, Lauren Eckert, further declare under penalty of perjury and under the laws of the State of California that the foregoing is true and correct.

November 30, 2022  
Dated / Fallbrook, CA

/s/ Lauren Eckert  
Executive Assistant/Board Secretary