

Sample application requirements and questions

Criteria:

1. Community project/activity located within FPUD's service area.
2. Must show how proposed project will benefit FPUD's service area residents.
3. Funds may supplement County of San Diego or fund volunteer projects by qualifying non-profit organizations.
4. List of expenditures and completion of project within time frame set forth.
5. Application must be submitted to Community Benefit Program Committee by 00/00/0000.
6. Reconciliation form including all receipts, copies of canceled checks (front and back), proof of payments and/or copy of credit card activity will be due by 00/00/0000. (No cash payments or predated receipts/checks are allowed).
7. Project to be completed within twelve months of approval date (unless an extension has been requested and granted).
8. Funds may NOT be spent on any item, not part of the fund agreement, expenditure is only for purposes stated in the approved funding agreement.

Required Documents (for application):

1. Form 990 - For nonprofits with gross receipts greater than \$50,000, please provide copy of pages 1-8 of the two most recent IRS Form 990 or pages 1-3 of 990EZ. For nonprofits with gross receipts of less than \$50,000, attach IRS Form 990N e-postcard (not required for government/public agencies).
2. Attorney General proof of nonprofit eligibility (nonprofits)
3. Secretary of State proof of eligibility (nonprofits)
4. Monthly financial statements, P&Ls, or tax returns from two years prior to application
5. IRS Form W-9 (Request for Taxpayer Identification Number and Certification)
6. Board of Directors Roster
7. Maps, plot plans, renderings

Organization Information

- Organization Name
- Are you a non-profit organization?
- Are you a governmental/public agency?
- Nonprofit # or Federal Tax Identification Number (TIN or EIN)
- Is your project/activity within the FPUD service area?
- Organization Street Address
- Organization Mailing Address
- Board of Directors engagement and investment

Property Information

- Is the property where the project is located nonprofit owned or privately owned?
- What is the exact location/APN number of the project?
- Who is the title holder of the property the project is located on?
- What is property zoning? Are there any code violations?
- Would you like to request a site visit?
- If you would like a site visit, please specify which site (if more than one project)

Financial Information

- Total amount of funding requested
- Other funding sources

Project Information

- Proposed project(s) to be funded (in order of priority)
- Amount requested
- Brief description
- Is this a capital project or a maintenance project?
- How will this project benefit the residents of FPUD?
- Estimated annual number of participants that will benefit
- Is it currently supported? By whom?

- Proposed timeline
- Proposed budget
- Work plan
- What is the useful life of the project?
- What days/times is it open to the public?
- How accessible is it?
- Are permits required for project? Have you procured them?
- Have you contacted Fallbrook Community Planning group?
- Do you have more than one project?

Contact Information

- Confirm Submission

***There are places to upload maps, renderings, board charts, and all required documents.