



**FALLBROOK PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING**

**AGENDA**

**PURSUANT TO WAIVERS TO CERTAIN BROWN ACT PROVISIONS UNDER EXECUTIVE ORDERS ISSUED BY GOVERNOR NEWSOM RELATED TO THE COVID-19 STATE OF EMERGENCY THIS MEETING WILL BE CONDUCTED VIA TELECONFERENCE USING THE BELOW INFORMATION, AND THERE WILL BE NO PHYSICAL LOCATION FROM WHICH MEMBERS OF THE PUBLIC MAY PARTICIPATE.**

**INSTEAD MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THE BOARD MEETING VIA TELECONFERENCE USING THE BELOW CALL-IN AND WEBLINK INFORMATION.**

**MEMBERS OF THE PUBLIC MAY ALSO SUBMIT PUBLIC COMMENTS AND COMMENTS ON AGENDA ITEMS IN ADVANCE IN ONE OF THE FOLLOWING WAYS:**

- **BY EMAILING TO OUR BOARD SECRETARY AT LECKERT@FPUD.COM**
- **BY MAILING TO THE DISTRICT OFFICES AT 990 E. MISSION RD., FALLBROOK, CA 92028**
- **BY DEPOSITING THEM IN THE DISTRICT’S PAYMENT DROP BOX LOCATED AT 990 E. MISSION RD., FALLBROOK, CA 92028**

**ALL COMMENTS SUBMITTED BY WHAT EVER MEANS MUST BE RECEIVED AT LEAST ONE HOUR IN ADVANCE OF THE MEETING. ALL COMMENTS WILL BE READ TO THE BOARD DURING THE APPROPRIATE PORTION OF THE MEETING. PLEASE KEEP ANY WRITTEN COMMENTS TO 3 MINUTES. THESE PUBLIC COMMENT PROCEDURES SUPERSEDE THE DISTRICT’S STANDARD PUBLIC COMMENT POLICIES AND PROCEDURES TO THE CONTRARY.**

<https://zoom.us/j/98530008802?pwd=MIZseWh5ZTVrNGkzS1Z0VmJMSzFFQT09>

**MEETING ID 985 3000 8802  
AUDIO CALL-IN 1-669-900-9128  
AUDIO PASSCODE 328001**

**MONDAY, JANUARY 25, 2021  
4:00 P.M.**

**FALLBROOK PUBLIC UTILITY DISTRICT  
990 E. MISSION RD., FALLBROOK, CA 92028  
PHONE: (760) 728-1125**

<i>If you have a disability and need an accommodation to participate in the meeting, please call the Secretary at (760) 999-2704 for assistance so the necessary arrangements can be made.</i>
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**I. PRELIMINARY FUNCTIONS**

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

PLEDGE OF ALLEGIANCE

ADDITIONS TO AGENDA PER GC § 54954.2(b)

APPROVAL OF AGENDA

PUBLIC COMMENT

*Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.*

A. APPOINTMENTS TO BOARD STANDING COMMITTEES

1. Fiscal Policy & Insurance
2. Personnel
3. Engineering & Operations

B. 2020 EMPLOYEE OF THE YEAR; RESOLUTION NO 5004

1. Chris Hamilton

C. YEARS OF SERVICE

1. Joye Johnson – 5 years

II. **CONSENT CALENDAR**-----**(ITEM D)**

*All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors or the public requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.*

D. CONSIDER APPROVAL OF MINUTES

1. December 7, 2020 Combined November/December Regular Board Meeting

Recommendation: *The Board approve the minutes of the aforementioned meeting of the Board of Directors of the Fallbrook Public Utility District.*

III. **INFORMATION**-----**(ITEMS E–H)**

E. DEBT REFUNDING RESULTS

Presented by: *David Shank, Assistant General Manager/Chief Financial Officer*

F. MID-YEAR BUDGET UPDATE

Presented by: *David Shank, Assistant General Manager/Chief Financial Officer*

G. FY20-21 CAPITAL PROJECTS UPDATE

*Presented by: Aaron Cook, Engineering Manager*

H. SMRCUP GAC TREATMENT UPDATE

*Presented by: Aaron Cook, Engineering Manager*

**IV. ACTION / DISCUSSION CALENDAR ----- (ITEMS I-K)**

I. CONSIDER ANNUAL REVIEW OF DIRECTORS' PER DIEM COMPENSATION

*Recommendation: Staff supports Board decision.*

J. CONSIDER UPDATES TO RECYCLED WATER PROVISIONS (ARTICLE 28) AND RECYCLED WATER USER AGREEMENT

*Recommendation: That the Board adopt Resolution No. 5005, amending Administrative Code Article 28 and adopt the proposed changes to the Recycled Water User Agreement*

K. CONSIDER REQUEST TO PURCHASE PLANNED REPLACEMENT FLEET VEHICLES FOR FY 2021

*Recommendation: The Board approve a purchase of four vehicles from Courtesy Chevrolet in the total amount of \$112,860.13.*

**V. ORAL/WRITTEN REPORTS----- (ITEMS 1-8)**

1. General Counsel
2. SDCWA Representative Report
3. General Manager
  - a. Engineering and Operations Report
4. Assistant General Manager/Chief Financial Officer
  - a. Financial Summary Report
  - b. Treasurer's Report
  - c. Budget Status Report
  - d. Warrant List
5. Public Affairs Specialist
6. Notice of Approval of Per Diem for Meetings Attended
  - a. Notification of approval for Director's attendance to ACWA Leadership Listening Session, held virtually, on December 16, 2020.
7. Director Comments/Reports on Meetings Attended
8. Miscellaneous

ADJOURN TO CLOSED SESSION

**VI. CLOSED SESSION ----- (ITEMS 1–3)**

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9 (d)(2)

*One (1) Potential Case*

2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9 (d)(1):

*Name of Case: Todd Lange v. Fallbrook Public Utility District, San Diego Co. Sup. Ct. (North County) Case No 37-2020-00046705-CU-PT-NC*

3. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9 (d)(1):

*Name of Case: Bonnie Kessner and Andrea McCartney-Page, et al. vs. City of Santa Clara et al., Santa Clara Co. Sup. Ct. Case Number 20CV364054*

RECONVENE TO OPEN SESSION

REPORT FROM CLOSED SESSION (*As necessary*)

**VII. ADJOURNMENT OF MEETING**

\* \* \* \* \*

**DECLARATION OF POSTING**

I, Lauren Eckert, Executive Assistant/Board Secretary of the Fallbrook Public Utility District, do hereby declare that I posted a copy of the foregoing agenda in the glass case at the entrance of the District Office located at 990 East Mission Road, Fallbrook, California, at least 72 hours prior to the meeting in accordance with Government Code § 54954.2(a).

I, Lauren Eckert, further declare under penalty of perjury and under the laws of the State of California that the foregoing is true and correct.

January 20, 2021  
Dated / Fallbrook, CA

/s/ Lauren Eckert  
Executive Assistant/Board Secretary

**M E M O**

**TO:** Board of Directors  
**FROM:** Jack Bebee, General Manager  
**DATE:** January 25, 2021  
**SUBJECT:** Appointments to Board Standing Committees

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Purpose

To appoint members to the three Board standing committees as prescribed in the Administrative Code.

Summary

Each year after the election of officers, and in accordance with Administrative Code Article 2, Section 2.2.2, *Duties of President*, the President of the Board of Directors shall appoint members to serve on the Board standing committees.

As of January 1, 2021, the appointments to the Board standing committees were as follows:

- Fiscal Policy & Insurance: *Directors Wolk and McDougal*
- Personnel: *Directors DeMeo and McDougal*
- Engineering & Operations: *Directors Baxter and Endter*

Recommended Action

That the Board President appoint members of the Board of Directors to the Fiscal Policy & Insurance, Personnel, and Engineering & Operations Board standing committees as prescribed by the Administrative Code.

**M E M O**

**TO:** Board of Directors  
**FROM:** Jack Bebee, General Manager  
**DATE:** January 25, 2021  
**SUBJECT:** 2020 Employee of the Year – Chris Hamilton – Resolution No. 5004

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Chris Hamilton was selected as the *February 2020 Employee of the Quarter* by Kelly Laughlin, the *November 2019 Employee of the Quarter*, because of the following:

*“Chris is always willing to help find a solution to any problem. He is very easy to work with. He has a good attitude and a great work ethic.”*

In December, employees elected Chris as the *2020 Employee of the Year*. Resolution No. 5004 conveys the Board of Directors’ commendation and appreciation to Chris for his dedicated service to the District.

Congratulations, Chris!

**RESOLUTION NO. 5004**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE FALLBROOK  
PUBLIC UTILITY DISTRICT OF COMMENDATION AND APPRECIATION TO  
CHRIS HAMILTON, 2020 EMPLOYEE OF THE YEAR**

\* \* \* \* \*

**WHEREAS**, the Fallbrook Public Utility District Recognition Program was authorized by the Board of Directors on November 28, 1988, and provides that an Employee of the Year be selected by employees' ballots from the Employee of the Quarter winners during the past year; and

**WHEREAS**, Chris Hamilton was hired on January 20, 2015, as Instrumentation & Control Specialist and has been promoted to Senior Instrumentation & Control Specialist; and

**WHEREAS**, Chris Hamilton was chosen as the Employee of the Quarter for February 2020 by Kelly Laughlin; and

**WHEREAS**, Chris Hamilton was voted by his peers as the 2020 Employee of the Year and has proven to be an invaluable asset for all who have been fortunate enough to have worked with him. In addition to his willingness to help wherever he is needed, Chris is also appreciated by his peers for his good attitude and great work ethic.

**NOW, THEREFORE, BE IT RESOLVED THAT** the Board of Directors of the Fallbrook Public Utility District does hereby commend Chris Hamilton for being voted as the 2020 Employee of the Year and expresses its deep appreciation to Chris for his dedicated service to the District.

**PASSED AND ADOPTED** by the Board of Directors of the Fallbrook Public Utility District at a regular meeting of the Board held on the 25<sup>th</sup> day of January, 2021, by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
President, Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary, Board of Directors

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**M E M O**

**TO:** Board of Directors  
**FROM:** Lauren Eckert, Executive Assistant/Board Secretary  
**DATE:** January 25, 2021  
**SUBJECT:** Approval of Minutes

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**Recommended Action**

That the Board approve the minutes of the following meeting of the Board of Directors of the Fallbrook Public Utility District:

1. December 7, 2020 Combined November/December Regular Meeting



**FALLBROOK PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS  
COMBINED NOVEMBER/DECEMBER REGULAR BOARD MEETING**

**MINUTES**

**MONDAY, DECEMBER 7, 2020  
4:00 P.M.**

**FALLBROOK PUBLIC UTILITY DISTRICT  
990 E. MISSION RD., FALLBROOK, CA 92028  
PHONE: (760) 728-1125**

*If you have a disability and need an accommodation to participate in the meeting, please call the Secretary at (760) 999-2704 for assistance so the necessary arrangements can be made.*

**I. PRELIMINARY FUNCTIONS**

**CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM**

President Endter called the combined November/December Regular Meeting of the Board of Directors of the Fallbrook Public Utility District to order at 4:09 p.m.

President Endter announced, for the record, that this meeting was conducted by teleconference using the call-in and web link on the agenda, pursuant to the Brown Act waivers to certain provisions under the Governor’s Executive Order in response to the COVID-19 State of Emergency.

President Endter also announced the agenda provided notice that members of the public were encouraged to participate in the Board meeting via teleconference using the call-in and web link information, and that members of the public could have also emailed public comments and comments on agenda items in advance of the meeting by mailing them to the District, dropping them in the District’s payment drop box, or emailing them to the Board Secretary. Any such written comments would be read on to the record at the appropriate portion of the meeting – up to a limit of three (3) minutes per comment. These instructions supersede the District’s normal public comment procedures.

A quorum was established, and attendance was as follows:

**Board of Directors**

- Present:** Ken Endter, Member/President  
 Jennifer DeMeo, Member/Vice-President  
 Dave Baxter, Member  
 Don McDougal, Member  
 Charley Wolk, Member
- Absent:** None

General Counsel/District Staff

Present: Jack Bebee, General Manager  
Paula de Sousa, General Counsel  
Dave Shank, Assistant General Manager/CFO  
Jason Cavender, Operations Manager  
Kevin Collins, Purchasing/Warehouse Supervisor  
Aaron Cook, Engineering Manager  
Noelle Denke, Public Affairs Specialist  
Lauren Eckert, Executive Assistant/Board Secretary

Also present were others, including, but not limited to: David Forman and Risa Baron

PLEDGE OF ALLEGIANCE

President Endter led the Pledge of Allegiance.

APPROVAL OF AGENDA

President Endter announced that he would call on staff to make a presentation of each agenda item. After the presentation was made, to avoid everyone speaking at once, President Endter reported he would then call on each Director to see if there were questions for staff regarding their presentation. President Endter stated after the round of questions, he would then ask for a motion and request that each Director identify themselves when making a motion or seconding a motion. Next, President Endter would call on each Director to see if there were any comments. He announced all votes would be done by roll call.

PUBLIC COMMENT

*Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.*

There were no public comments.

- A. SEATING OF DIRECTORS
1. Dave Baxter, Division No. 1
  2. Jennifer DeMeo, Division No. 3
  3. Don McDougal, Division No. 4

General Manager Bebee announced that Directors Baxter, DeMeo, and McDougal were elected to Divisions 1, 3, and 4, respectively.

- B. ELECTION OF OFFICERS TO THE BOARD OF DIRECTORS
1. President

2. Vice-President

President Endter turned the meeting over to General Manager Bebee for the election of officers to the Board of Directors.

MOTION: President Endter moved to nominate Director DeMeo as President and Director Baxter as Vice-President; Director Wolk seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, Endter, McDougal and Wolk

NOES: None

ABSTAIN: None

ABSENT: None

C. APPOINTMENTS TO BOARD STANDING COMMITTEES

1. Fiscal Policy & Insurance
2. Personnel
3. Engineering & Operations

Because of audio issues newly-elected President DeMeo experienced during the meeting, Director Endter continued to preside over the remainder of the meeting.

MOTION: President Endter moved to defer the appointments to the Board Standing Committees until the January Regular Board Meeting; Director McDougal seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, Endter, McDougal and Wolk

NOES: None

ABSTAIN: None

ABSENT: None

D. NEW EMPLOYEE ANNOUNCEMENTS

1. Matt Bench, Utility Worker

General Manager Bebee introduced Matt Bench as the new Utility Worker.

E. EMPLOYEE OF THE QUARTER FOR NOVEMBER 2020

1. Lauren Eckert

General Manager Bebee commended Lauren Eckert for being chosen as Employee of the Quarter for November 2020.

F. MANAGER'S AWARD

1. Christian Hernandez

General Manager Bebee commended Christian Hernandez for receiving a Manager's Award based on multiple instances of positive feedback received from others.

**II. CONSENT CALENDAR----- (ITEMS G-J)**

*All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors or the public requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.*

- G. CONSIDER APPROVING MINUTES
1. October 26, 2020 Regular Board Meeting
  2. November 10, 2020 Special Board Meeting

Recommendation: *That the Board approve the minutes of the aforementioned meetings of the Board of Directors of the Fallbrook Public Utility District.*

- H. CONSIDER 2020 BOARD OF DIRECTORS REGULAR MEETING SCHEDULE

Recommendation: *The Board establish the 2021 Board of Directors' regular meeting schedule, to include combining the November and December regular Board meetings to Monday, December 6, 2021, at 4 p.m.*

- I. CONSIDER CLAIM FOR REIMBURSEMENT

Recommendation: *The claim will exceed the District retrospective allocation point of \$25,000 per occurrence; therefore, it is beyond the District settlement authority and needs to be forwarded to JPIA as required. Staff recommends rejection of the claim, and to forward claim to ACWA/JPIA for resolution.*

- J. CONSIDER APPROVAL OF EASEMENT FOR SDG&E SERVICES TO SMRCUP FACILITIES

Recommendation: *The Engineering & Operations Committee recommends that the Board approve the two easements for SDG&E facilities.*

MOTION: Director McDougal moved to approve the Consent Calendar as presented; President DeMeo seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, Endter, McDougal and Wolk  
NOES: None  
ABSTAIN: None  
ABSENT: None

**III. INFORMATION----- (ITEM K)**

**K. ELECTRIC UTILITY COST REDUCTION EFFORTS**

Purchasing/Warehouse Supervisor Collins provided the Board with a brief update of the electric utility cost reduction efforts.

**IV. ACTION / DISCUSSION CALENDAR ----- (ITEMS L-T)**

**L. CONSIDER APPROVING THE DRAFT COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR FY ENDING JUNE 30, 2020**

*Recommendation: The Committee recommends that the Board approve the Draft CAFR for Fiscal Year Ending June 30, 2020.*

David Forman of CliftonLarsonAllen, LLP presented a slideshow which outlined the audit process and what was detailed in the draft Comprehensive Annual Financial Report (CAFR) for fiscal year ending June 30, 2020.

**MOTION:** Director Endter moved to approve the Draft Comprehensive Annual Financial Report (CAFR) for Fiscal Year ending June 30, 2020; Director McDougal seconded. Motion carried; **VOTE:**

**AYES:** Directors Baxter, DeMeo, Endter, McDougal and Wolk

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**M. CONSIDER ADOPTING RESOLUTION NO. 5002 APPROVING THE INCREASED RATES FOR WATER AND RECYCLED WATER SERVICE CHARGES AND RATES FOR WASTEWATER SERVICE CHARGES AND TAKING OTHER RELATED ACTIONS**

*Recommendation: The Board adopt Resolution No. 5002 adopting calendar year 2021 rates and charges for water, recycled water and wastewater services.*

Assistant General Manager/CFO Shank summarized the process of the rate study that occurred in the past and provided an overview of the proposed increases to rates and charges for water, recycled water, and wastewater for CY 2021.

Vice-President Baxter confirmed the presentation from AGM/CFO Shank did not take into account any change that may occur via detachment or an additional potential increase of supply in regards to the conjunctive use program.

Vice-President Baxter asked what measures were being taken for mid-2021 and beyond to ensure CIP spend stayed within a limit that would be manageable by the budget. General Manager Bebee responded that our CIP expend was largely driven by us, the PAYGO part of the CIP was based on targets the District sets for itself and had the option to back down, as needed.

General Manager Bebee made note that Engineering Manager Cook would be giving a CIP update at the January Regular Board Meeting.

MOTION: Director McDougal moved to adopt Resolution No. 5002 adopting calendar year 2021 rates and charges for water, recycled water and wastewater services; Director Wolk seconded. Motion carried;  
VOTE:

AYES: Directors Baxter, DeMeo, Endter, McDougal and Wolk  
NOES: None  
ABSTAIN: None  
ABSENT: None

N. CONSIDER AWARD OF SEWER MAIN RELINING PROJECT (JOB #3155)

*Recommendation: The Engineering & Operations Committee recommends that the Board authorizes award of the Sewer Main Relining Project to the lowest responsible bidder, Insituform Technologies, for \$106,961.*

General Manager Bebee reported this was a planned sewer relining project and was within budget.

Vice-President Baxter announced Insituform Technologies had done successful work for the District in the past, and the bid amount came in \$33,000 under budget.

MOTION: Director Endter moved to authorize award of the Sewer Main Relining Project to the lowest responsible bidder, Insituform Technologies, for \$106,961; Vice-President Baxter seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, Endter, McDougal and Wolk  
NOES: None  
ABSTAIN: None  
ABSENT: None

O. CONSIDER AWARD OF SMRCUP GAC TREATMENT SYSTEM EQUIPMENT PROCUREMENT

*Recommendation: That the Committee recommend to the Board authorization to award the SMRCUP GAC Treatment System Equipment Procurement to Calgon Carbon, the lowest responsive, responsible bidder for \$1,260,493.*

Engineering Manager Cook presented a slideshow that provided an overview of both agenda items O and P.

Engineering Manager Cook reported that we could exceed the contingency amount in the SRF loan, and there were a few options on how to approach that. We could approach the State Department of Water Resources and request an expansion of the loan limits, which would be a lengthy process. Another option would be to consider a portion of the Conjunctive Use Project that would replace existing pipelines, particularly along Palomino Road. We could pay for that pipeline replacement with our capital pipeline and replacement PAYGO funds, which would most likely adequately cover the additional costs. A third option would be to pursue an additional loan to cover the cost.

General Manager Bebee explained there was no downside in pursuing an amendment with the state revolving fund, even if it does take a while. If that did not move forward, we could adjust the PAYGO CIP schedule to deal with that overage. This will continue to move through E&O.

Engineering Manager Cook stated the third part, which was the installation, included a structural component, mechanical component, and an electrical component, and one thing to be considered was pulling out the electrical and controls component to keep the same electrical contractor. This would allow us to bid out the structural and mechanical components, potentially procuring another general contractor to yield a better deal.

MOTION: Vice-President Baxter moved to approve authorization to award the SMRCUP GAC Treatment System Equipment Procurement to Calgon Carbon, the lowest responsive, responsible bidder for \$1,260,493; Director McDougal seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, Endter, McDougal and Wolk  
NOES: None  
ABSTAIN: None  
ABSENT: None

P. CONSIDER GAC TREATMENT SYSTEM YARD PIPE CHANGE ORDER  
*Recommendation: The Engineering & Operations Committee recommends that the Board approves the change order for the installation of SMRCUP GAC Treatment System Yard Piping.*



MOTION: Vice-President Baxter moved approve the change order for the installation of SMRCUP GAC Treatment System Yard Piping; Director Wolk seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, Endter, McDougal and Wolk  
NOES: None  
ABSTAIN: None  
ABSENT: None

Q. CONSIDER REQUEST TO AWARD FENCING UPGRADES TO RED HAWK SERVICES, INC.

*Recommendation: The recommended action is that the FPUD Board of Directors approves award for fencing upgrades to Red Hawk Services, Inc. in the amount of \$91,085.56.*

General Manager Bebee explained this project was to secure areas of the District's administrative building and equipment yard. He noted that this project was within the budget.

MOTION: Director Wolk moved to approve award for fencing upgrades to Red Hawk Services, Inc. in the amount of \$91,085.56; President DeMeo seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, Endter, McDougal and Wolk  
NOES: None  
ABSTAIN: None  
ABSENT: None

R. CONSIDER THE TRANSITIONAL SPECIAL AGRICULTURAL WATER RATE (TSAWR) PROGRAM BECOMES THE PERMANENT SPECIAL AGRICULTURAL WATER RATE (PSAWR) PROGRAM, WITH ELIGIBILITY CHANGES AND DISTRICT ADMINISTRATIVE CODE UPDATES (*supplemental materials to be posted prior to Board meeting*)

General Manager Bebee stated this item went through the Engineering and Operations Committee, and he provided the Board with a brief explanation of the new PSAWR Program. He explained the main changes were that there was no longer a minimum acreage necessary, and instead, applicants would need to be enrolled in one of four agricultural programs. An overall list of those enrolled will be maintained by the SDCWA. General Manager Bebee reported the District would initiate outreach, beginning with informing existing TSAWR customers if they are not on one of the four lists maintained by the SDCWA. These customers would have until July 1, 2021 to get on one of the lists. Next, the District would inform those customers who have the option to opt into the PSAWR program.

General Manager Bebee noted the staff recommendation was to adopt Resolution No. 5003, amending Administrative Code Articles 19 and 26.

MOTION: Director Wolk moved to adopt Resolution No. 5003, amending Administrative Code Articles 19 and 26, as proposed; Director McDougal seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, Endter, McDougal and Wolk

NOES: None

ABSTAIN: None

ABSENT: None

S. CONSIDER AD-HOC COMMITTEE FOR 100 YEAR ANNIVERSARY PUBLIC RELATIONS PLAN

Recommendation: *That the Board authorize formation of the proposed ad-hoc Board Committee.*

General Manager Bebee reported the Board memo included in the agenda packet proposed appointing Directors Baxter and McDougal to the ad-hoc Board Committee for the 100 year anniversary plan.

MOTION: Director McDougal moved to authorize formation of the proposed ad-hoc Board Committee for the 100 year anniversary plan; President Baxter seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, Endter, McDougal and Wolk

NOES: None

ABSTAIN: None

ABSENT: None

T. CONSIDER PLANT OPERATOR II POSITION SALARY ADJUSTMENT

Recommendation: *Personnel Committee recommends that the Board approve the proposed salary adjustment.*

General Manager Bebee reported the Plant Operator II position had been vacant and open for a while, with one applicant declining the District's offer due to salary. Therefore, a five percent adjustment in salary and a certification requirement adjustment were proposed. General Manager Bebee reported Personnel Committee reviewed this item.

Director Wolk suggested HR take a look at a more aggressive approach with existing employees to encourage them to get the necessary certifications, in

order to promote from within. General Manager Bebee stated this was something they were pursuing. He explained the Plant Operator II position was unique in that the position required certifications that were unable to be obtained without working at an existing wastewater plant for one year.

MOTION: Director Wolk moved to approve the proposed salary adjustment for the Plant Operator II position; Director McDougal seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, Endter, McDougal and Wolk

NOES: None

ABSTAIN: None

ABSENT: None

**V. ORAL/WRITTEN REPORTS------(ITEMS 1-8)**

1. General Counsel
  - General Counsel de Sousa reported that the FPPC revised the gift limit for the 2021-2022 year to \$520 per year.
2. SDCWA Representative Report
3. General Manager
  - a. Engineering and Operations Report
4. Assistant General Manager/Chief Financial Officer
  - a. Financial Summary Report
  - b. Treasurer's Report
  - c. Budget Status Report
  - d. Warrant List
    - AGM/CFO Shank explained the written reports were included in the Board packet.
5. Public Affairs Specialist
  - Public Affairs Specialist Denke reported the District participated in the drive by Fallbrook Parade. She also stated the District had received positive feedback, which was included in the Board packet. PAS Denke announced she was working on a modified version of the calendar contest.
6. Notice of Approval of Per Diem for Meetings Attended
7. Director Comments/Reports on Meetings Attended
8. Miscellaneous

**ADJOURN TO CLOSED SESSION**

Director Endter announced that members of the public were welcome to continue to stay on the teleconference line while the Board was in Closed session, however they would only hear silence. Following Closed Session and prior to adjournment, an oral

announcement of reportable action, should there be any, would be made to the public on the teleconference line.

The Board of Directors adjourned to Closed Session at 5:44 p.m. following an oral announcement by General Counsel de Sousa of Closed Session Items VI.1 and VI.2.

**VI. CLOSED SESSION------(ITEMS 1-2)**

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION SIGNIFICANT EXPOSURE TO LITIGATION PER GC § 54956.9 (d)(2):

*Two (2) Potential Cases (Claims filed by Victor and Terri Popa and Paul W. and Gail H. Leehey)*

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9 (d)(2)

*One (1) Potential Case*

**RECONVENE TO OPEN SESSION**

The Board returned from Closed Session and reconvened to Open Session at 5:57 p.m.

**REPORT FROM CLOSED SESSION**

On a Motion by Director McDougal, seconded by Director Wolk, the Board unanimously (with all Directors present) voted to reject the claim filed by Paul W. and Gail H. Leehey.

On a Motion by Director Wolk, seconded by President DeMeo, the Board unanimously (with all Directors present) voted to reject the claim filed by Victor and Terri Popa.

**VII. ADJOURNMENT OF MEETING**

There being no further business to discuss, the combined November/December Regular Meeting of the Fallbrook Public Utility District was adjourned at 5:58 p.m.

\_\_\_\_\_  
President, Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary, Board of Directors

## MEMO

**TO:** Board of Directors  
**FROM:** David Shank, Assistant General Manager/CFO  
**DATE:** January 25, 2021  
**SUBJECT:** Debt Refunding Results

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Purpose

Provide the Board with information about the District's successful debt refunding.

Summary

On January 12, 2021, the District executed a negotiated bond sale to refund the outstanding Wastewater Reclamation Plant State Revolving Fund (2016 SRF) Loan with the Series 2021 Revenue Bonds (2021 Bonds). The 2021 Bonds (\$19.88 million) included two series: Series A – \$14.845 million in tax-exempt bonds; and Series B – \$5.35 million in taxable bonds. Because of limitations at the State, the District was forced to issue a small amount of taxable bonds. Because of the increased complexity of the transaction with the inclusion of taxable bonds, a negotiated sale was required. Based upon competitive proposals received from JP Morgan, Citi Bank, Stifel, and Hilltop Securities, Stifel was selected as underwriter. Stifel has a strong California based sales network and is a very active California based bank.

While the District received a credit score of A+ from Standard and Poor's, bond insurance was purchased from Build America Mutual Assurance Company (BAM) to secure a AA rating for the transaction and maximize savings. The sale went very well and the District achieved a savings level of \$1.6 million on a present value basis or an average annual savings of \$115,000 through 2036.

The District's ability to secure a rating and execute this transaction is a result of the Board's ongoing efforts to enhance the District's financial transparency. The District's annual budget and audited financial statements (the Comprehensive Annual Financial Report (CAFR)) now provide critical information needed by rating agencies and investors to evaluate and monitor the District's financial strength.

Recommended Action

This item is for discussion only. No action is required.

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**M E M O**

**TO:** Fiscal Policy and Insurance Committee  
**FROM:** David Shank, Assistant General Manager/CFO  
**DATE:** January 25, 2021  
**SUBJECT:** Mid-Year Operating Budget Update

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Purpose

Provide the Board with a mid-year Operating Budget expenditures update to evaluate the District’s financial performance for the first half of the year and identify any potential budget overages.

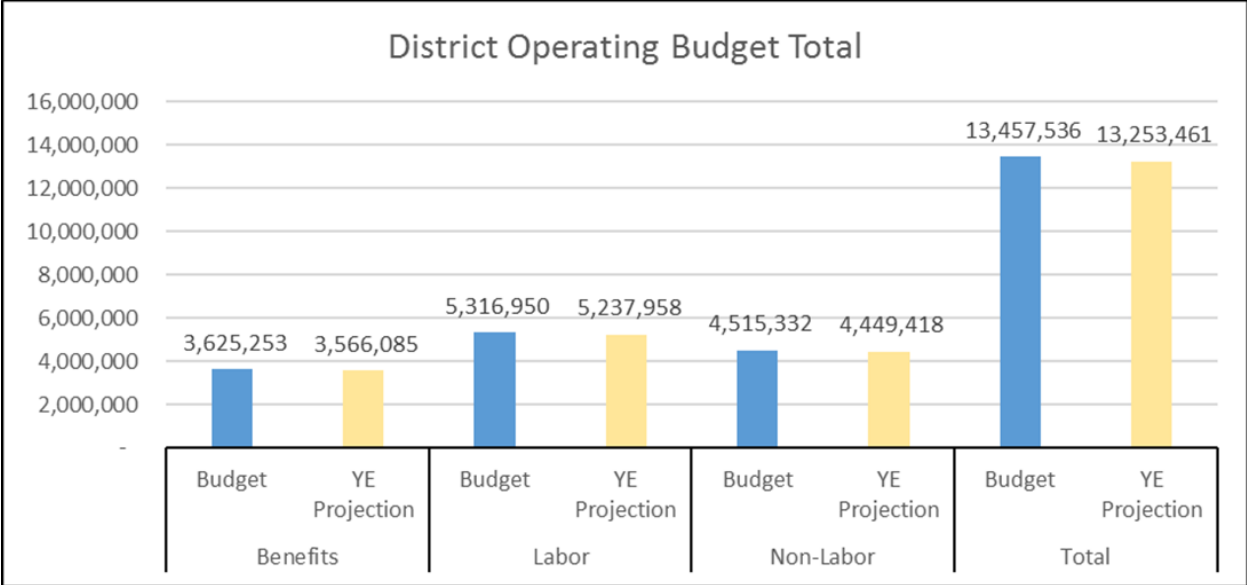
Summary

With the first half of the fiscal year complete, a meaningful analysis of spending levels and trends can be conducted. With a detailed review of the District’s spending completed, staff have prepared a budget update for the Board that looks at year-to-date operating and capital expenditures and projects these expenditures for the full fiscal year.

The mid-year operating expenditures are just under budget with an Operating Budget savings of \$204,076 or 1.5% under budget. Operating labor expenditures are trending slightly under budget largely due to salary savings from vacant positions. Benefits are projected to be slightly under budget due to lower than projected health care and pension costs. Non-labor costs are also slightly under budget due to cost control efforts on utility, materials and inventory costs.

District Operating Budget Total							
Benefits		Labor		Non-Labor		Total	
Budget	YE Projection	Budget	YE Projection	Budget	YE Projection	Budget	YE Projection
<b>3,625,253</b>	<b>3,566,085</b>	<b>5,316,950</b>	<b>5,237,958</b>	<b>4,515,332</b>	<b>4,449,418</b>	<b>13,457,536</b>	<b>13,253,461</b>
<i>Variance</i>	59,168		78,992		65,914		204,076

The cost of water is excluded from this but is on track to be under budget. Because debt service payments are scheduled, the payments are equal to the budgeted amount. Both of these items are shown in the District’s Budget Status Report each month.



Attachment A provides a summary of Administrative, Water, Wastewater and Recycled Water Services Operating Expenditures. This provides summary level data on each of the Services and the spending pattern.

Recommended Action

This item is for discussion only. No action is required.

# **Attachment A**



Operating Budget-Administrative Services					
Description	FY 2020-21 Budget	July-December FY 2020-21 Actual	Projected Expenditures Year-End	Budget Vs. Actual Variance	Budget to Actual Change (%)
Total Labor*	\$2,421,728	\$ 1,275,682	\$ 2,522,473	(\$100,745)	4.16%
Total Non-Labor	2,392,432	1,237,277	2,391,192	\$1,240	-0.05%
Services Operating Total	\$4,814,160	\$2,512,959	\$4,913,665	(\$99,505)	2.07%
Allocated Benefits Expenditures	1,651,205	478,830	1,624,256	26,949	-1.63%
Total Services Budget	\$6,465,365	\$2,991,789	\$6,537,921	(\$72,556)	1.12%

\* Total Labor does not include District's Benefits.

- Retiree payouts is impacting labor costs.
- Benefits are projected to be under Budget

Operating Budget-Water Services					
Description	FY 2020-21 Budget	July-December FY 2020-21 Actual	Projected Expenditures Year-End	Budget Vs. Actual Variance	Budget to Actual Change (%)
Total Labor *	\$1,449,807	\$ 688,812	\$ 1,370,373	\$79,434	-5.48%
Total Non-Labor	758,000	188,333	703,376	54,624	-7.21%
Operating Total	\$2,207,807	\$877,144	\$2,073,749	\$134,058	-6.07%
Allocated Benefits Expenditures	988,521	286,659	972,387	16,134	-1.63%
Total Direct Water Costs	\$3,196,328	\$1,163,804	\$3,046,136	\$150,192	-4.70%

\* Total Labor does not include District's Benefits.

- Non-labor savings on materials, and contract service expense.
- Benefits are projected to be under Budget

Operating Budget-Wastewater Services					
Description	FY 2020-21 Budget	July-December FY 2020-21 Actual	Projected Expenditures Year-End	Budget Vs. Actual Variance	Budget to Actual Change (%)
Total Labor *	\$1,257,231	\$ 691,941	\$ 1,257,199	\$32	0.00%
Total Non-Labor	1,136,900	494,933	1,126,717	10,183	-0.90%
Operating Total	\$2,394,131	\$1,186,874	\$2,383,916	\$10,215	-0.43%
Allocated Benefits Expenditures	857,217	248,583	843,227	13,990	-1.63%
Total Direct Water Costs	\$3,251,348	\$1,435,457	\$3,227,142	\$24,206	-0.74%

\* Total Labor does not include District's Benefits.

- In line with budget

Operating Budget-Recycled Water Services					
Description	FY 2020-21 Budget	July-December FY 2020-21 Actual	Projected Expenditures Year-End	Budget Vs. Actual Variance	Budget to Actual Change (%)
Total Labor *	\$188,184	\$ 43,957	\$ 87,914	\$100,271	-53.28%
Total Non-Labor	228,000	110,301	228,133	(\$133)	0.06%
Operating Total	\$416,184	\$154,257	\$316,046	\$100,138	-24.06%
Allocated Benefits Expenditures	128,310	37,208	126,215	2,095	-1.63%
Total Direct Water Costs	\$544,494	\$191,466	\$442,261	\$102,233	-18.78%

\* Total Labor does not include District's Benefits.

- Labor allocated to Recycled Water Services activities is below budget.
- Non-labor is in line with budget.

MEMO

**TO:** Board of Directors  
**FROM:** Engineering and Operations Committee  
**DATE:** January 25, 2021  
**SUBJECT:** FY20-21 Capital Projects Update

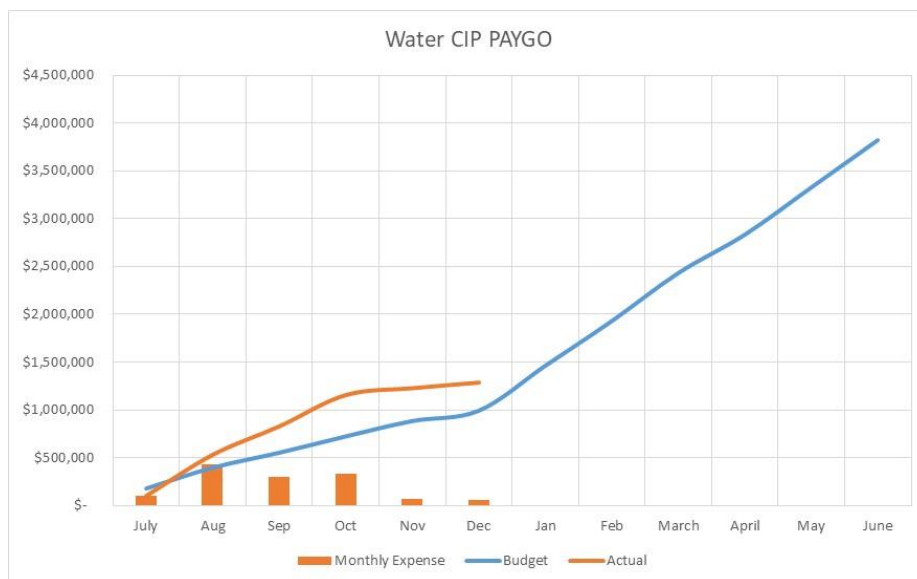
Description

Update on the progress of the capital projects planned for the current fiscal year. The reported expenditures shown are through December 2020.

Summary

Overall the District’s capital expenditures are tracking very close to plan as shown in the following table and figures.

	<b>FY 20/21 Budget</b>	<b>Anticipated Mid-Year</b>	<b>Actual Mid-Year</b>	<b>Variance</b>
<b>Total PAYGO CIP</b>	\$7,221,750	\$3,690,000	\$3,712,026	\$22,026
<b>Total CIP</b>	\$39,121,750	\$24,095,302	\$23,142,694	(\$952,609)



**Figure 1: Water CIP PAYGO Budget**

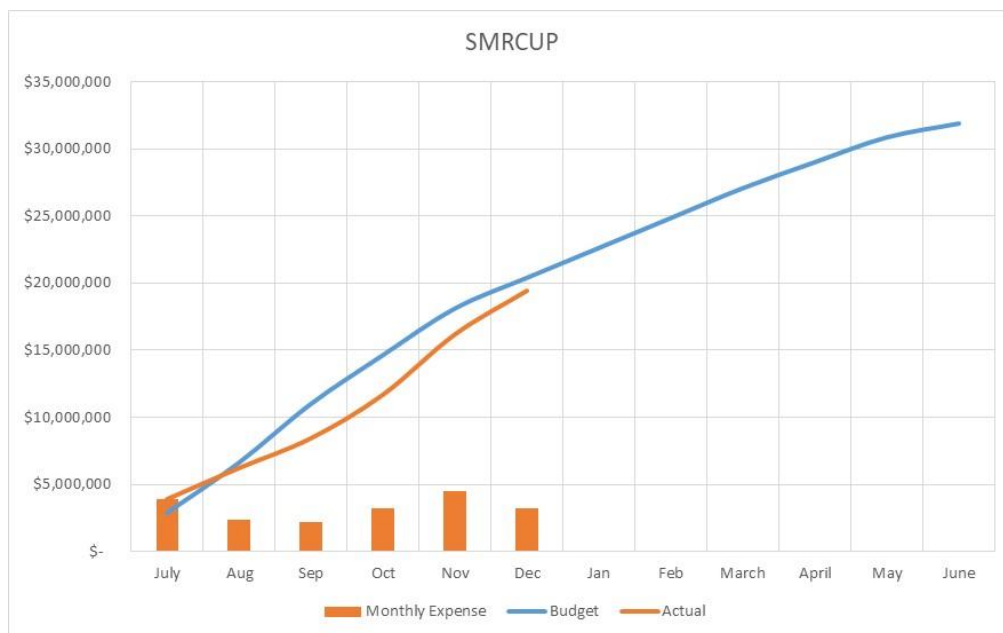
The Water CIP PAYGO budget is tracking ahead of plan for the first half of the year. This is primarily due to the increased focus on backflow device upgrades as well as early fiscal year purchase of the meter materials for planned meter replacements. For the second half of the year expenditures are actually expected to fall behind plan due to

delays on the planned Gum Tree Pipeline Replacement project. Progress as far as length of pipe, valves, meters, and backflows replaced are shown in the following table:

	<b>Goal</b>	<b>Progress to Date</b>
<b>Pipeline (linear feet)</b>	*8,150	6,620
<b>Valves Replaced</b>	96	56
<b>Meters Replaced</b>	1476	264
<b>Backflows Replaced**</b>	260	122

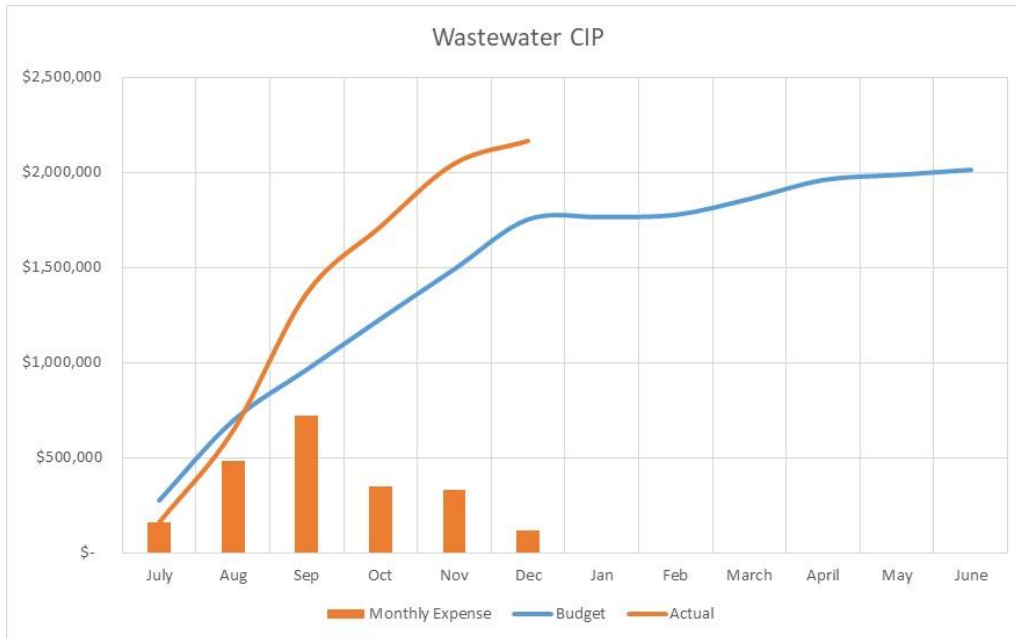
\*Note – includes approximately 4,000 linear feet as part of SMRCUP.

\*\*Note – Backflow replacement goal was added after budget adoption due to regulatory requirements.



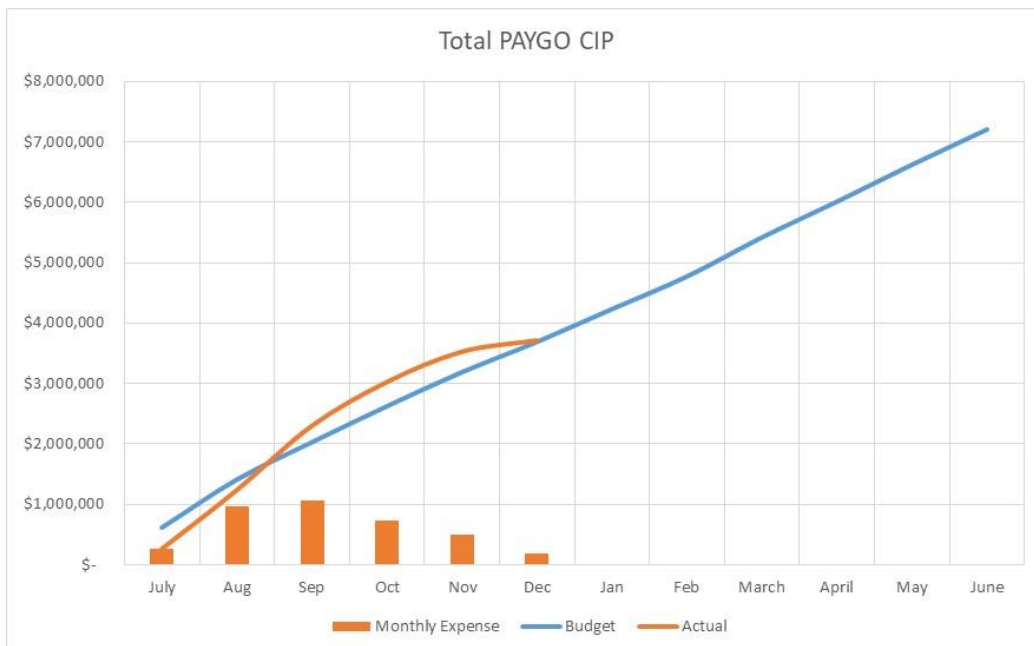
**Figure 2: SMRCUP Budget**

The SMRCUP budget is currently tracking close to plan. The project is on schedule to be completed in October.



**Figure 3: Wastewater CIP Budget**

The Wastewater CIP Budget is tracking ahead of plan. This is due to more work on the multi-year rehab of the Overland Trail Lift Station Project occurring in the current fiscal year than the previous fiscal year. The project as a whole, and other planned projects are within budget. The impact of more expenditure on the OTLS project on the current fiscal year wastewater portion of the CIP budget will be monitored and discussed with the E&O Committee as the year progresses to ensure capital expenditures stay within the overall CIP budget.



Other Significant Projects:

- Winter Haven Road 12" Pipeline Replacement – Completed 2,500 linear feet of 12-inch water main replacement in September.
- 2.8 Million Gallon Tank Recoating – Work started in January and is scheduled to be complete by April.
- Reclamation Plant Headworks Cover Replacement – Completed in September.
- Sewer Mainline Relining – Project awarded in December to reline approximately 1,600 linear feet of sewer main. Work is scheduled to be completed in March.
- Overland Trail Lift Station Rehabilitation Project – Work ongoing from previous fiscal year. Currently scheduled to be complete in March.
- Groundwater Augmentation Pilot Project – Updated schedule anticipated to conduct piloting later this fiscal year and into the summer.

Budgetary Impact

No budgetary impact; the capital program is currently tracking within the planned budget.

Recommended Action

For discussion only; no recommended action.

**M E M O**

**TO:** Board of Directors  
**FROM:** Engineering & Operations Committee  
**DATE:** January 25, 2021  
**SUBJECT:** SMRCUP GAC Treatment Update

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Description

Update on the addition of a Granular Activated Carbon (GAC) treatment system to the Santa Margarita River Conjunctive Use Project facilities.

Purpose

Design and installation of additional treatment to the SMRCUP facilities to treat reverse osmosis (RO) bypass flows was approved in January 2020. GAC treatment was identified as the best option to remove a wide range of potential emerging contaminants. This, coupled with the RO treatment, will provide the best available groundwater treatment technology. As presented in previous Engineering and Operations Committee Meetings, the execution of this change has been broken into parts to ensure the best value to the District.

- Part 1 – Treatment Equipment Procurement
- Part 2 – Yard Piping
- Part 3 – Construction and Installation of Treatment Equipment – including pump station and electrical and controls systems.

The contract for the treatment equipment was awarded to Calgon Carbon and the change order with the general contractor for the yard piping was approved in the December Board Meeting. The best approach to Part 3 was still being analyzed at that time, weighing the benefits and risks of awarding a change order to the general contractor versus bidding the work out to a new contractor. Since then, negotiations have continued with the general contractor to the point District staff and the District construction manager recommend executing an additional change order for Part 3. Negotiations are still ongoing, with the expectation that a final change order will be ready for approval by the Board of Directors in February.

Budgetary Impact

The total expected costs of the GAC addition are as follows:

Component	
GAC Design & CM	\$ 811,333
GAC Equipment Procurement	\$ 1,260,493
GAC Yard Pipe Change Order	\$ 559,145
GAC Installation Change Order	\$ 3,200,000
Total GAC Costs	\$ 5,830,971

As presented in previous Committee Meetings, there are multiple options to cover these costs, primarily amending the state loan agreement or using District PAYGO funds. The ideal option would be to obtain approval from the State Water Resources Control Board to cover these costs by the Drinking Water State Revolving Fund Loan. Staff have begun the process of requesting an amendment to the loan to include the GAC construction costs, as shown in the following table:

Project Cost Table		
Type of Work	Approved Budget	Revised Budget
A. Construction		
Filanc-Alberici as Joint Venture	\$ 54,398,232	\$ 54,398,232
GAC Equipment	\$ -	\$ 1,260,493
GAC Yard Pipe	\$ -	\$ 559,145
GAC Installation	\$ -	\$ 3,200,000
Subtotal - A	\$ 54,398,232	\$ 59,417,870
B. Pre-urchased Material/Equipment		
	\$ -	\$ -
C. Land Purchase		
	\$ -	\$ -
D. Change Order Contingency		
	\$ 5,440,000	\$ 3,440,000
E. Allowances		
Construction Management	\$ 2,627,653	\$ 4,161,308
Administration	\$ 70,000	\$ 70,000
Other Cost: SCADA Integration	\$ 400,000	\$ 400,000
Other Cost: GAC Design	\$ -	\$ 811,333
Subtotal - E	\$ 3,097,653	\$ 5,442,641
TOTAL (Subtotal A+B+C+D+E)	\$ 62,935,885	\$ 68,300,511

The revised budget in the loan amendment request includes a reduction to the construction contingency since the GAC and Construction Management changes to date are incorporated into other line items of the project budget. However, some contingency may still be needed to complete the project.

#### Recommended Action

For information only, no action at this time.



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**M E M O**

**TO:** Board of Directors  
**FROM:** Jack Bebee, General Manager  
**DATE:** January 25, 2021  
**SUBJECT:** Annual Review of Directors' Per Diem Compensation

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Purpose

To perform the annual review of Directors' per diem compensation as prescribed by Article 2.12 of the Administrative Code.

Summary

Members of the Fallbrook Public Utility District Governing Board receive compensation of One Hundred Ten Dollars and Twenty Five Cents per day (\$110.25) for each day's attendance at meetings, as more fully described in Sections 2.12, 12.17, and 12.17.1 of the Administrative Code. In addition, Article 2.12 prescribes that per diem compensation shall be reviewed each January at a Board meeting.

If the Board determines to change the amount of Directors' per diem compensation, a Public Hearing must be noticed to receive public comment prior to any action taken. Any changes to compensation shall require approval by the Board at an open meeting held at least 60 days prior to the effective date of the Ordinance making the change and cannot exceed five (5) percent per each calendar year following the operative date of the last adjustment.

The following is a table of per diem compensation paid by several other agencies:

<b>DISTRICT</b>	<b>PER DIEM</b>
Valley Center Municipal Water District	\$100.00
Padre Dam Municipal Water District	\$145.00
Santa Fe Irrigation District	\$150.00
Rainbow Municipal Water District	\$150.00
San Diego County Water Authority	\$150.00
Helix Water District	\$225.00

Recommendation

Staff supports Board direction.

**M E M O**

**TO:** Board of Directors  
**FROM:** Engineering and Operations Committee  
**DATE:** January 25, 2021  
**SUBJECT:** Updates to Recycled Water Provisions (Article 28) and Recycled Water User Agreement

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Description

For the Board to consider updates to the recycled water provisions of the administrative code (Article 28) and the Recycled Water User Agreement.

Purpose

Article 28 describes the District provisions for users of recycled water. The Article was in need of update to comply with current rules and regulations. In addition there were some revisions that are intended to help the District further expand its service and to work with potential new customers to extend service.

Each user also signs a user agreement and there were also some necessary minor updates to the Recycled Water User Agreement for new recycled water users.

Budgetary Impact

There is budgetary impact.

Recommended Action

That the Board adopt Resolution No. 5005, amending Administrative Code Article 28 and adopt the proposed changes to the Recycled Water User Agreement.

**Attachment A**  
**(Proposed Administrative Code Article 28)**

**Article 28. Recycled Water Program**

Sec. 28.1 Declaration of Policy.

- a. The Fallbrook Public Utility District (FPUD) operates and maintains a recycled water distribution system within its service area enabling it to provide disinfected tertiary treated recycled water for a variety of beneficial uses. The District shall require the use of recycled water in-lieu of potable water for irrigation or other non-potable uses where recycled water is suitable and available.
- b. The beneficial use of recycled water is regulated by the California State Water Resources Control Board (SWRCB). California Water Code Section 13551 establishes a State policy to encourage the use of recycled water.
- c. FPUD shall determine whether a potential service will be furnished with recycled water and/or potable water. The feasibility of recycled water service will be considered on a case-by-case basis and in accordance with applicable law.

Sec. 28.2 Statutory Requirements.

- a. All onsite and public recycled water facilities must be consistent with and adhere to the requirements described in the following documents:
  1. FPUD Backflow and Cross-Connection Control Ordinance, Article 19.22
  2. FPUD Recycled Water Program, Article 28
  3. California Code of Regulations, Title 22, Division 4
  4. California Code of Regulations, Title 17, Division 1, Chapter 5, Subchapter 1, Group 4, Articles 1 and 2
  5. San Diego County Department of Environmental Health Recycled Water Program Requirements
  6. For Facilities Hauling Recycled Water: Engineering Report for the Installation of Hauled Recycled Water Fill Stations and Use of Hauled Recycled Water in the San Diego Region, San Diego County Water Authority, July 8, 2015
  7. All applicable Federal, State or local statutes, regulations and ordinances

Sec. 28.3 Approved Use.

- a. These rules and regulations pertain to recycled water service to lands and/or improvements lying within the legal boundaries of the District unless otherwise stated. It is the intent of the District to provide recycled water service in accordance with these rules and regulations to all areas that recycled service is feasible. The District will work with existing potable water users to facilitate the conversion of existing facilities for recycled water use or the installation of facilities for a new recycled water use. All new developments will be evaluated for the feasibility of recycled water usage.

- b. The uses of recycled water include only those uses approved by the District, local and State regulatory authorities and for which Title 22, California Code of Regulations provides treatment requirements. All potential applications of recycled water shall be reviewed and approved by the District prior to installation of facilities. Prior to approval and at its discretion, the District may set forth specific requirements as conditions for providing service and/or require specific prior approval from the appropriate regulatory agencies.
- c. The facilities shall be constructed in accordance with the procedures and requirements of the District. No recycled water mains or connections to the recycled water mains shall be installed unless shown on approved drawings and approved by the District.

Sec. 28.4      Definitions.

- b. Approved Backflow Prevention Assemblies.

A device/assembly approved by the State of California and the District which is installed to protect the potable water supply from contamination through backflow of a non-potable substance.

- c. Artificial Lake.

A man-made lake, pond, lagoon, or other body of water that is used wholly or partly for landscape, scenic or non-contact recreational purposes.

- d. Board.

The duly elected and constituted Board of Directors of the Fallbrook Public Utility District.

- e. Cross-Connection.

Any unprotected actual or potential connection between any part of a water system used or intended to supply potable water and any source or system containing recycled or other water or substance that is not potable and not acceptable for human consumption.

- f. Cross-Connection Control Specialist.

An individual who has a current American Water Works Association and/or American Backflow Prevention Association Specialist Certificate on file with the District

- g. Designated User.

A recipient of recycled water service from the District.

- h. District.

The Fallbrook Public Utility District, a duly constituted Public Agency of the State of California and located in San Diego County, California.

i. Greenbelt Areas.

Greenbelt areas include, but are not limited to, golf courses, playing fields, cemeteries, parks, and landscaping.

j. Hauled Recycled Water.

Recycled water use that complies with the San Diego County Water Authority publication "Engineering Report for the Installation of Hauled Recycled Water Fill Stations and Use of Hauled Recycled Water in the San Diego Region."

k. Industrial Process Water.

Water used by any industrial facility with process water requirements which includes, but is not limited to, rinsing, washing, cooling and construction.

l. Manager.

The duly appointed General Manager of the Fallbrook Public Utility District or their designee.

m. Non-Potable Water.

Water, which does not conform to federal, state and local standards for human consumption.

n. Non-Potable Water Distribution System.

A piping system intended for the delivery of non-potable water only, and which is maintained separate from any potable water distribution system.

o. Non-Potable Water Transmission Mains.

A piping system intended for the delivery of non-potable water only and which is maintained separate from any potable water distribution system and which is owned by the District.

p. Non-Potable Water Use Area.

The property or portion of property, which has been approved by the District for non-potable or recycled water service.

q. Notice of Determination.

The notice provided to a designated user by the District.

r. Off-Site Facilities.

Those facilities located off the user's site and under the control of the District, including the service meter and any backflow prevention assembly (ies) installed with the meter.

s. On-Site Facilities.

Facilities under the control of the customer beginning at the water meter and backflow prevention assembly if installed.

t. Potable Water.

Water furnished to the customer that is approved for human consumption and conforms to all federal, state and local requirements.

u. Recycled Water.

Water which as a result of filtration and disinfection of domestic wastewater is suitable for a direct beneficial use or a controlled use that otherwise would not occur.

v. Recycled Water Facilities.

Facilities used in the storage, pumping and conveyance of recycled water.

w. Recycled Water Service Connection.

The point of connection of the customer's recycled water line with the recycled water service main of the District which shall normally be the downstream end of the recycled water meter tailpiece.

x. Site Supervisor.

An individual who has taken a training course, normally four hours in length, that has been approved by State and local authorities and the District for the on-site use of recycled water.

Sec. 28.5 Administration.

a. Manager.

The District General Manager shall administer, implement, and enforce the provisions of this Article of the Administrative Code. Any duties imposed upon the General Manager may be delegated by him to persons in the employ of the District.

b. Recycled Water Master Plan.

The General Manager shall prepare and update a Recycled Water Master Plan. The Plan shall include, but not be limited to, actual and future planning for recycled water use.

c. Coordination among Agencies.

The District shall examine the potential for initiating a coordinated effort between the District and other public agencies. The purpose of this effort shall be to share in the production and utilization of recycled water.

d. Fees and Charges.

All fees and charges for the use of recycled water shall be established separately by the Board in Article 21 of the Administrative Code.

e. Payment for On-Site Facilities.

The Designated User shall pay for all on-site facilities, including backflow prevention assemblies that may be necessary to protect the health and safety of on-site residents or employees. The Designated User of recycled water shall comply with all requirements of applicable federal, state, and local statutes, ordinances and regulations. The cost of any investigations by District staff and/or regulatory authorities resulting from the misuse of recycled water shall be the responsibility of the Designated User.

Sec. 28.6 Suspension or Termination of User Service.

28.6.1 Recycled water service may be suspended or terminated at any time by the Manager. Reasons for suspension or termination shall include, but not be limited to, the following:

1. Failure by a Designated User to adhere to the provisions of this Article.
2. The lack of necessary procedures or facilities for protection of health, safety and welfare.
3. The discovery of a cross-connection between the on-site potable and non-potable water distribution system.
4. Changes in the use and/or footprint of the non-potable distribution system without District approval.
5. Recycled water service may also be subject to discontinuation of service for failure to pay any rates, fees and charges due to the DISTRICT in accordance with the DISTRICT's discontinuation procedures then in effect for non-residential service.

28.6.2 Procedure.

The suspension or termination procedure shall be as follows: Where the District determines that service should be suspended or terminated, a written notice shall be mailed by regular mail to the customer at least ten (10) calendar days prior to the date of proposed suspension or termination of services. This notice shall set forth the reasons for the suspension or termination of services. In the event the District determines an emergency condition prevails at the time the written notice of proposed suspension or termination is mailed to the customer, the District may immediately suspend recycled water service pending a determination of any appeal. If an emergency condition does not exist, the user shall have ten (10) calendar days to come into compliance with the written notice. Thereafter the District may commence suspension or termination procedures.

28.6.3 Appeals of the Suspension or Termination Notice.



The customer may appeal the determination of the District as follows:

Not later than ten (10) calendar days following the date upon which the District Manager forwards to the customer a Notice of Suspension or Termination the customer may appeal to the Board of Directors by submitting a written appeal to the Board Secretary.

The Board of Directors shall conduct a hearing concerning the proposed determination within thirty (30) calendar days of receipt of this written appeal. Within a reasonable time thereafter the Board of Directors shall render a decision which shall be final.

#### 28.6.4 Prohibited Connections.

No person shall make any connection to the recycled water facilities of the District unless the District has executed a written Agreement with said person as Designated User of recycled water service in accordance with the provisions of the Article of the Administrative Code.

### 28.7 Implementation.

#### 28.7.1 Designation of Users.

The intent of the District is to work cooperatively with users to facilitate the conversion of existing potable users or the installation of new recycled services. The District would execute a User Agreement with the potential Designated User to implement the provisions of this Article of the Administrative Code.

If the potential Designated User declines to voluntarily execute a User Agreement with the District, but the District determines that the potential Designated User would be a beneficial user of suitable and available recycled water supplies, the District may issue a Notice of Determination that a specific water user shall be a Designated User of recycled water. A general description of the obligations of the potential Designated User shall accompany this notification. A proposed schedule for implementation of the use of recycled water shall be included in this Notice.

#### 28.7.2 Appeal.

The potential Designated User may file a Notice of Appeal with the District within thirty (30) calendar days after the Notice of Determination has been sent. Upon receipt of the Notice of Appeal the District Manager shall schedule a hearing of the appeal before the Board of Directors and provide notice in accordance with the rules of the District.

Following this hearing, the determination of the Board shall be final and binding.

#### 28.7.3 Design and Construction of On-Site Facilities.

The Designated User shall provide and install, at no cost to the District, all on-site recycled water facilities. Recycled water facilities shall conform to State and local

statutes, ordinances, regulations and District requirements. The Designated User shall make, at no cost to the District, any modifications to the potable water system on the premises which are required by the District in order to permit the safe use of recycled water service. Such facilities shall include, but not be limited to, installation of approved backflow prevention assemblies. Specifications and record drawings of on-site recycled facilities shall be prepared and be available for inspection or use on the premises of the Designated User and at the District office.

#### 28.7.4 Recycled Water Supervisor.

The Designated User shall designate a Site Supervisor and shall keep the District informed of the Site Supervisor's identity. The Site Supervisor shall have attended a Site Supervisor training class, be knowledgeable in the construction and operation of the recycled water system and any on-site uses of recycled water. The Site Supervisor should be familiar with federal, State and local guidelines, criteria, standards, rules and regulations governing the use of recycled water. The Site Supervisor shall be responsible for overseeing the recycled water service and maintaining the on-site facilities in conformance with the District's guidelines and regulations. The Site Supervisor shall be responsible for the prevention of any cross-connections between the recycled water system and the on-site potable system. Any actual or suspected cross-connections shall immediately be reported to the District.

#### 28.7.5 Conversion of Existing Facilities.

Where a Designated User proposes a conversion of any existing potable water system to a recycled water system, a comprehensive investigation of the system including conversion plans shall be performed at the expense of the Designated User. The District shall review and approve the conversion plans before the potable system is converted to recycled water use.

#### 28.7.6 User Agreement Form.

Upon the final determination by the District that a property, or a portion of the property, shall be served with recycled water the Designated User shall execute a User Agreement with the District to implement the provisions of this Article of the Administrative Code. The District shall provide a general form of the agreement. The District may refuse or terminate recycled water service if a signed User Agreement is not on file with the District.

#### 28.8 Water Meter Requirement.

All recycled water used on any premises approved for recycled water service must be metered. The District shall be responsible for the enforcement of this requirement.

When a parcel is developed, if the parcel has the potential for future recycled use or is along a planned recycled line extension, the development must provide for facilities to utilize recycled water when available or pipeline extensions through the parcel at the time of project construction.

28.9 Public Safety Requirements.

28.9.1 General Requirements.

All sites shall comply with the County of San Diego's Department of Environmental Health Recycled Water Plan Checklist and Inspection Manual and all District rules and regulations for recycled water service.

28.9.2 Backflow Protection at the Service Meter.

All recycled water sites are required to prevent backflow into the public water supply. Backflow protection will be determined by the degree of hazard present on the Designated User's property. Sites that use recycled water for irrigation purposes as part of a dual plumbed system are required to install a double check valve assembly device on the potable water service connection. Recycled water sites that also use potable water must install a reduced pressure principle backflow prevention assembly at the potable water connection.

28.10 Truck Load Delivery of Recycled Water.

The San Diego County Water Authority publication "Engineering Report for the Installation of Hauled Recycled Water Fill Stations and Use of Hauled Recycled Water in the San Diego Region" shall be complied with by any user that has been certified by the District for hauling of recycled water.

28.11 Miscellaneous.

If any section, subsection, sentence, clause or phrase of the Article of the Administrative Code is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this Article of the Administrative Code. The Board of Directors hereby declares that it would have passed each section, subsection, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, or sentences, clauses or phrases may be unconstitutional or invalid.

28.12 Non-Liability.

The District will not be responsible or liable for any suspension in service of, or failure to supply, recycled water, or for any damage or injury to person or property relating to the provision of recycled water.

**ARTICLE 28**

Program Adopted 2/94  
Sec. 28.9 – Rev. 6/95  
Sec. 28.1-28.4, 28.6, 28.9,  
28.10 – Rev. 7/97  
All Sections – Rev. 1/16

**Attachment B**  
**(Existing Administrative Code Article 28)**

## **Article 28. Recycled Water Program**

### Sec. 28.1 Declaration of Policy.

- a. The Fallbrook Public Utility District (FPUD) operates and maintains a recycled water distribution system within its service area enabling it to provide disinfected tertiary treated recycled water for a variety of beneficial uses. The ~~District may~~ shall require the use of recycled water in-lieu of potable water for irrigation or other non-potable uses ~~is prohibited~~ where recycled water is suitable and available.
- b. The beneficial use of recycled water is regulated by the California State Water Resources Control Board (SWRCB). California Water Code Section 13551 establishes a State policy to encourage the use of recycled water.
- c. FPUD shall determine whether a potential service will be furnished with recycled water and/or potable water. ~~This determination shall be in accordance with standards of treatment and water quality requirements set for in Title 22 and with the intent of FPUD to protect the public health.~~ The ~~availability and/or~~ feasibility of making recycled water service ~~available~~ will be considered on a case-by-case basis and in accordance with applicable law.

### Sec. 28.2 Statutory Requirements.

- a. All onsite and public recycled water facilities must be consistent with and adhere to the requirements described in the following documents:
  1. FPUD Backflow and Cross-Connection Control Ordinance, Article 19.22
  2. FPUD Recycled Water Program, Article 28
  - ~~33. Rules and Regulations for Recycled Water Service, FPUD Engineering Report for the Installation of Hauled Recycled Water Fill Stations and Use of Hauled Recycled Water in the San Diego Region, San Diego County Water Authority, July 8, 2015~~
  - ~~434. California Code of Regulations, Department of Public Health (Title 22, Division 4)~~
  - ~~455. Department of Public Health "Guidance Manual for Cross Connection Control", latest edition~~
  - ~~46. California Code of Regulations, Title 17, Division 1, Chapter 5, Subchapter 1, Group 4, Articles 1 and 2~~
  - ~~567. California Nevada Section American Water Works Association "Guidelines for Distribution of Non-Potable Water"~~
  - ~~8. California Nevada Section American Water Works Association "Guidelines for the On-Site Retrofit of Facilities Using Disinfected Tertiary Recycled Water"~~

~~9. Department of Public Health “Guidelines for Use of Recycled Water for Construction Purposes”~~

~~10. Department of Public Health “Guidelines for the Preparation of an Engineering Report for the Production, Distribution and Use of Recycled Water”~~

~~511. San Diego County Department of Environmental Health Recycled Water Program Requirements:~~

~~“Recycled Water Plan Check and Inspection Manual”~~

~~676. For Facilities Hauling Recycled Water: Engineering Report for the Installation of Hauled Recycled Water Fill Stations and Use of Hauled Recycled Water in the San Diego Region, San Diego County Water Authority, July 8, 2015~~

~~78712. All applicable Federal, State or local statutes, regulations and ordinances~~

~~Sec. 28.3 — General.~~

~~It is the responsibility of the user of these documents to make reference to and utilize industry standards not otherwise directly referenced within this document. The Engineer or Landscape Architect of Work may not deviate from the criteria presented in these standards and specifications without prior written authority of the District’s engineer.~~

Sec. 28.4 Approved Use.

- a. These rules and regulations pertain to recycled water service to lands and/or improvements lying within the legal boundaries of the District unless otherwise stated. It is the intent of the District to provide recycled water service in accordance with these rules and regulations to all areas that recycled service is economically feasible. ~~-The District will work with existing potable water users to facilitate the conversion of existing facilities for recycled water use or the installation of facilities for a new recycled water use. All new developments will be evaluated for the feasibility of recycled water usage, identified in the District’s Recycled Water Master Plan, including all subsequent revisions. Recycled water service shall be provided to the service area when related transmission and distribution facilities are completed and service becomes available.~~
- b. The uses of recycled water include only those uses approved by the District, local and State regulatory authorities and for which Title 22, California Code of Regulations provides treatment requirements. All potential applications of recycled water shall be reviewed and approved by the District prior to installation of facilities. Prior to approval and at its discretion, the District may set forth specific requirements as conditions for providing service and/or require specific prior approval from the appropriate regulatory agencies.
- c. The facilities shall be constructed in accordance with the procedures and requirements of the District. No recycled water mains or connections to the recycled

water mains shall be installed unless shown on approved drawings and approved by the District.

Sec. 28.5 Definitions.

a. ~~Agricultural Uses.~~

~~—Agricultural Uses include all approved agricultural uses as defined in the California Code of Regulations Title 22.: Annual Agricultural Products, field and row crops grown for seed or other annual plants; Perennial Agricultural Products, field and nursery crops, trees, vines and other perennial plants. Watering livestock is only allowed in drought emergencies.~~

b. Approved Backflow Prevention Assemblies.

A device/assembly approved by the State of California, ~~the USC Foundation for Cross-Connection Control and Hydraulic Research~~ and the District which is installed to protect the potable water supply from contamination through backflow of a non-potable substance.

c. Artificial Lake.

A man-made lake, pond, lagoon, or other body of water that is used wholly or partly for landscape, scenic or non-contact recreational purposes.

d. Board.

The duly elected and constituted Board of Directors of the Fallbrook Public Utility District.

e. Cross-Connection.

Any unprotected actual or potential connection between any part of a water system used or intended to supply potable water and any source or system containing recycled or other water or substance that is not potable and not acceptable for human consumption.

f. Cross-Connection Control Specialist.

An individual who has a current American Water Works Association and/or American Backflow Prevention Association Specialist Certificate on file with the District

g. Designated User.

A recipient of recycled water service from the District.

h. District.

The Fallbrook Public Utility District, a duly constituted Public Agency of the State of California and located in San Diego County, California.

i. Greenbelt Areas.

Greenbelt areas include, but are not limited to, golf courses, playing fields, cemeteries, parks, and landscaping.

j. Hauled Recycled Water.

Recycled water use that complies with the San Diego County Water Authority publication "Engineering Report for the Installation of Hauled Recycled Water Fill Stations and Use of Hauled Recycled Water in the San Diego Region."

k. Industrial Process Water.

Water used by any industrial facility with process water requirements which includes, but is not limited to, rinsing, washing, cooling and construction.

l. Manager.

The duly appointed General Manager of the Fallbrook Public Utility District or their designee.

m. Non-Potable Water.

Water which does not conform to federal, state and local standards for human consumption.

n. Non-Potable Water Distribution System.

A piping system intended for the delivery of non-potable water only, and which is maintained separate from any potable water distribution system.

o. Non-Potable Water Transmission Mains.

A piping system intended for the delivery of non-potable water only and which is maintained separate from any potable water distribution system and which is owned by the District.

p. Non-Potable Water Use Area.

The property or portion of property which has been approved by the District for non-potable or recycled water service.

q. Notice of Determination.

The notice provided to a designated user by the District.

r. Off-Site Facilities.

Those facilities located off the user's site and under the control of the District, including the service meter and any backflow prevention assembly (ies) installed with the meter.



s. On-Site Facilities.

Facilities under the control of the customer beginning at the water meter and backflow prevention assembly if installed.

t. Potable Water.

Water furnished to the customer that is approved for human consumption and conforms to all federal, state and local requirements.

u. Recycled Water.

Water which as a result of filtration and disinfection of domestic wastewater is suitable for a direct beneficial use or a controlled use that otherwise would not occur.

v. Recycled Water Facilities.

Facilities used in the storage, pumping and conveyance of recycled water.

w. Recycled Water Service Connection.

The point of connection of the customer's recycled water line with the recycled water service main of the District which shall normally be the downstream end of the recycled water meter tailpiece.

x. User's Recycled Water Site Supervisor.

An individual who has taken a training course, normally four hours in length, that has been approved by State and local authorities and the District for the on-site use of recycled water.

Sec. 28.6 Administration.

a. Manager.

The District General Manager shall administer, implement, and enforce the provisions of this Article of the Administrative Code. Any duties imposed upon the General Manager may be delegated by him to persons in the employ of the District.

~~b. Regulations.~~

~~The General Manager shall make and enforce regulations necessary to the administration of this Article of the Administrative Code.~~ Recycled Water Master Plan.

The General Manager shall prepare and update a Recycled Water Master Plan. The Plan shall include, but not be limited to, actual and future planning for recycled water use. ~~Approvals of developments shall be consistent with the Plan in all respects including developer piping for recycled and non-potable water uses.~~

~~d. Public Awareness Program.~~

~~The District shall establish and update comprehensive Recycled Water Public Awareness and Assistance Program.~~

ec. Coordination among Agencies.

The District shall examine the potential for initiating a coordinated effort between the District and other public agencies. The purpose of this effort shall be to share in the production and utilization of recycled water.

fd. Fees and Charges.

All fees and charges for the use of recycled water shall be established separately by the Board in Article 21 of the Administrative Code.

ge. Payment for On-Site Facilities.

The Designated User shall pay for all on-site facilities, including backflow prevention assemblies that may be necessary to protect the health and safety of on-site residents or employees. The Designated User of recycled water shall comply with all requirements of applicable federal, state, and local statutes, ordinances and regulations. The cost of any investigations by District staff and/or regulatory authorities resulting from the misuse of recycled water shall be the responsibility of the Designated User.

Sec. 28.7 Suspension or Termination of User Service.

28.7.1 Recycled water service may be suspended or terminated at any time by the Manager. Reasons for suspension or termination shall include, but not be limited to, the following:

1. Failure by a Designated User to adhere to the provisions of this ~~Ordinance~~Article.
2. The lack of necessary procedures or facilities for protection of health, safety and welfare.
3. The discovery of a cross-connection between the on-site potable and non-potable water distribution system.
4. Changes in the use and/or footprint of the non-potable distribution system without District approval.
5. Recycled water service may also be subject to discontinuation of service for failure to pay any rates, fees and charges due to the DISTRICT in accordance with the DISTRICT's discontinuation procedures then in effect for non-residential service.

~~6. Failure of any designated user to pay all of the fees and charges outlined in Article 21 of the Administrative Code.~~

28.7.2 Procedure.

The suspension or termination procedure shall be as follows: Where the District determines that service should be suspended or terminated, a written notice shall be mailed by regular mail to the customer at least ten (10) calendar days prior to the date of proposed suspension or termination of services. This notice shall set forth the reasons for the suspension or termination of services. In the event the District determines an emergency condition prevails at the time the written notice of proposed suspension or termination is mailed to the customer, the District may immediately suspend recycled water service pending a determination of any appeal. If an emergency condition does not exist, the user shall have ten (10) calendar days to come into compliance with the written notice. Thereafter the District may commence suspension or termination procedures.

28.7.3 Appeals of the Suspension or Termination Notice.

The customer may appeal the determination of the District as follows:

Not later than ten (10) calendar days following the date upon which the District Manager forwards to the customer a Notice of Suspension or Termination the customer may appeal to the Board of Directors by submitting a written appeal to the Board Secretary.

The Board of Directors shall conduct a hearing concerning the proposed determination within thirty (30) calendar days of receipt of this written appeal. Within a reasonable time thereafter the Board of Directors shall render a decision which shall be final.

28.7.4 Prohibited Connections.

No person shall make any connection to the recycled water facilities of the District unless the District has executed a written Agreement with said person as Designated User of recycled water service in accordance with the provisions of the Article of the Administrative Code.

28.8 Implementation.

28.8.1 Designation of Users.

The intent of the District is to work cooperatively with users to facilitate the conversion of existing potable users or the installation of new recycled services. The District would execute a User Agreement with the potential Designated User to implement the provisions of this Article of the Administrative Code.

If the District and potential Designated User cannot reach agreement declines to voluntarily execute a User Agreement with the District, but the District determines that the potential Designated User is/would be a beneficial user of

suitable and available recycled water supplies, the District may issue a Notice of Determination that a specific water user shall be a Designated User of recycled water. ~~shall be provided. mailed to the potential Designated User by certified mail.~~ A general description of the obligations of the potential Designated User shall accompany this notification. A proposed schedule for implementation of the use of recycled water shall be included in this Notice.

#### 28.8.2 Appeal.

The potential Designated User may file a Notice of Appeal with the District within thirty (30) calendar days after the “Notice of Determination” has been sent. Upon receipt of the Notice of Appeal the District Manager shall schedule a hearing of the appeal before the Board of Directors and provide notice in accordance with the rules of the District.

Following this hearing, the determination of the Board shall be final and binding.

#### 28.8.3 Design and Construction of On-Site Facilities.

The Designated User shall provide and install, at no cost to the District, all on-site recycled water facilities. Recycled water facilities shall conform to State and local statutes, ordinances, regulations and District requirements. The Designated User shall make, at no cost to the District, any modifications to the potable water system on the premises which are required by the District in order to permit the safe use of recycled water service. Such facilities shall include, but not be limited to, installation of approved backflow prevention assemblies. Specifications and record drawings of on-site recycled facilities shall be prepared and be available for inspection or use on the premises of the Designated User and at the District office.

#### 28.8.4 Recycled Water Supervisor.

The Designated User shall designate a User Site Water Supervisor and shall keep the District informed of the Site Supervisor’s identity. The Site Supervisor shall have attended a Site Supervisor training class, be knowledgeable in the construction and operation of the recycled water system and any on-site uses of recycled water. The Site Supervisor should be familiar with federal, State and local guidelines, criteria, standards, rules and regulations governing the use of recycled water. The Site Supervisor shall be responsible for overseeing the recycled water service and maintaining the on-site facilities in conformance with the District’s guidelines and regulations. The Site Supervisor shall be responsible for the prevention of any cross-connections between the recycled water system and the on-site potable system. Any actual or suspected cross-connections shall immediately be reported to the District.

#### 28.8.5 Conversion of Existing Facilities.

Where a Designated User proposes a conversion of any existing potable water system to a recycled water system, a comprehensive investigation of the system

including conversion plans shall be performed at the expense of the Designated User. The District shall review and approve the conversion plans before the potable system is converted to recycled water use.

28.8.6 User Agreement Form.

Upon the final determination by the District that a property, or a portion of the property, shall be served with recycled water the Designated User shall execute a User Agreement with the District to implement the provisions of this Article of the Administrative Code. The District shall provide a general form of the agreement. The District may refuse or terminate recycled water service if a signed User Agreement is not on file with the District.

28.9 Water Meter Requirement.

All recycled water used on any premises approved for recycled water service must be metered. The District shall be responsible for the enforcement of this requirement.

When a parcel is developed, if the parcel has the potential for future recycled use or is along a planned recycled line extension, the development must provide for facilities to utilize recycled water when available or pipeline extensions through the parcel at the time of project construction.

28.11 Public Safety Requirements.

28.11.1 General Requirements~~Cross-Connections.~~

All sites shall comply with the County of San Diego's Department of Environmental Health Recycled Water Plan Checklist and Inspection Manual and all District~~the FPU~~ rules and regulations for recycled water service. No Designated User of other parties shall install or create a cross-connection between the on-site potable water system and the on-site recycled water system.

~~28.11.2~~ Drinking Fountains.

~~Any and all drinking fountains located within an area approved for the use of recycled water shall be protected by siting or shielding from contact with recycled water, whether by windblown spray or by direct application through irrigation or other approved uses.~~

~~28.11.3~~ Hose Bibs.

~~The portions of the non-potable water piping system that are in areas subject to access by the general public shall not include any hose bibs. Only quick couplers that differ from those used on the potable water system shall be used on the portions of the non-potable water piping system in areas subject to public access.~~

~~28.11.4~~ Fire Hydrants.

~~No Designated User or other party shall use or install fire hydrants on any on-site system that is designed to operate with recycled water regardless of the fire hydrant construction or identification.~~

~~28.11.5 Marking.~~

~~All above-ground recycled water piping and appurtenances shall be color coded or painted the color purple or banded with non-potable marking tape to identify it as using recycled water. In-ground new piping shall be color coded purple and identified as recycled water piping. Existing non-potable piping shall be tagged at all valves as non-potable (recycled) water.~~

~~Exposed portions of potable water piping and appurtenances shall be color coded or painted the color blue or banded with potable water marking tape to identify it as using potable water. All non-potable outlets shall be signed or tagged with the words "Recycled water – Do not drink" in English and Spanish. Where appropriate, the international symbol for "Do not drink" should be posted. All potable water outlets intended for drinking purposes shall be plainly marked. Main shutoff valves shall be clearly identified to distinguish between potable and non-potable water. Methods of identifying potable and non-potable water systems shall be called out on the use-site plans and approved by the District before installation.~~

28.11.26 Backflow Protection at the Service Meter.

All recycled water sites are required to prevent backflow into the public water supply. Backflow protection will be determined by the degree of hazard present on the recycled water Designated User's property. Sites that use recycled water for irrigation purposes as part of a dual plumbed system are required to install a double check valve assembly device on the potable water service connection. Recycled water sites that also use potable water must install a reduced pressure principle backflow prevention assembly at the potable water connection. If a recycled water customer requires potable water service on the same property a reduced pressure principle backflow prevention assembly must be installed on the potable water service at the potable meter. The installation and maintenance cost will be a District expense.

28.12 Truck Load Delivery of Recycled Water.

The San Diego County Water Authority publication "Engineering Report for the Installation of Hauled Recycled Water Fill Stations and Use of Hauled Recycled Water in the San Diego Region" shall be complied with by any user that has been certified by the District for hauling of recycled water.

28.13 Miscellaneous.

If any section, subsection, sentence, clause or phrase of the Article of the Administrative Code is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this Article of the Administrative Code.

The Board of Directors hereby declares that it would have passed each section, subsection, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, or sentences, clauses or phrases may be unconstitutional or invalid.

28.14            Non-Liability.

The District will not be responsible or liable for any suspension in service of, or failure to supply, recycled water, or for any damage or injury to person or property relating to the provision of recycled water.

<b>ARTICLE 28</b>
Program Adopted 2/94
Sec. 28.9 – Rev. 6/95
Sec. 28.1-28.4, 28.6, 28.9, 28.10 – Rev. 7/97
All Sections – Rev. 1/16

**Attachment C**  
**(Proposed Recycled Water User Agreement)**



ACCOUNT NO. \_\_\_\_\_ METER # \_\_\_\_\_

**FALLBROOK PUBLIC UTILITY DISTRICT**

**RECYCLED WATER  
USER AGREEMENT**

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, by and between Fallbrook Public Utility District, a public agency ("DISTRICT"), and (*Company Name*) \_\_\_\_\_ ("Owner"). Owner shall hereinafter be referred to as "USER."

DISTRICT owns and operates a major system of sewage interceptor, transmission, treatment, disposal, and water reclamation facilities, hereafter referred to as DISTRICT'S Water Reclamation System; and

Water that has been completely treated through the DISTRICT'S Water Reclamation System shall hereinafter be referred to as recycled water; and

In accordance with DISTRICT policies, the recycled water, which results from the operation of the DISTRICT'S Water Reclamation System, has been made available for approved uses; and

USER desires to purchase, accept delivery of, control, and use the quantity of recycled water provided for in Paragraph 4 herein for approved irrigation purposes within the boundaries of the DISTRICT, under the terms and conditions set forth below; and

Such sales and deliveries would be in accordance with the DISTRICT'S policy of using recycled water for beneficial purposes; and

DISTRICT is willing to sell and deliver recycled water for irrigation purposes under the terms and conditions set forth below.

In consideration of the mutual covenants herein contained, it is mutually agreed as follows:

**1. SALE AND DELIVERY TERMS AND CONDITIONS**

A. Point of Delivery

The recycled water delivered pursuant to this Agreement shall be measured through the DISTRICT-owned, -operated, and -maintained metering facilities located at the Point of Delivery shown on the attached, **Exhibit "A."** Any facilities that have been or shall be installed by DISTRICT at USER'S request shall be paid for by the USER, in accordance with all applicable DISTRICT rules and regulations.

B. Availability Acknowledgment

The USER acknowledges that the DISTRICT does not guarantee the availability of recycled water throughout the term of this Agreement due to possible changes in regulatory agency requirements, reduction in plant flow, and/or other conditions beyond DISTRICT'S control.

USER holds DISTRICT free and harmless from any and all legal liabilities and/or economic losses that it may sustain as the result of discontinuance or reduction in amount of delivery of recycled water as specified above.

C. Scheduling of Deliveries

DISTRICT may need to work with USER to arrange and coordinate schedule deliveries of recycled water during peak demand periods. DISTRICT will make every reasonable effort within the capabilities of its recycled water system facilities and staffing to accommodate USERs delivery schedules. However, it is specifically understood and agreed that the DISTRICT cannot and does not guarantee that it will be able to accommodate the timing of such delivery schedules, especially in regard to demands during peak demand periods.

[INCLUDE ONLY IF DISCOUNTED COMMUNITY SERVICE WATER IS BEING RECEIVED (MISSION RD. MEDIAN AND SPORTSPARK)]

USERs receiving discounted water to provide community benefits will be subject to altering their schedule to accommodate the full price. DISTRICT may be required to dictate times of use during peak demand periods.

D. Pressure

The recycled water to be delivered pursuant to this Agreement shall, as far as possible, be delivered at the Point of Delivery shown on the attached Exhibit "A" at pressures of 50 to 150 psi. USER shall be responsible for, at its cost, providing any and all additional pressure or equipment required to deliver the recycled water to the point(s) of use.

E. Facility Provision and Operational Responsibility

(1) DISTRICT shall be responsible for providing and operating its Water Reclamation System facilities, up to and including the Point of Delivery, in compliance with the applicable requirements of DISTRICT, federal, state, and local regulatory agencies.

DISTRICT shall be responsible for supplying recycled water, which meets or exceeds all applicable federal, state, and local regulatory agency quality standards.

DISTRICT shall monitor recycled water deliveries and use sites as it deems necessary and in accordance with applicable federal, state, and local regulatory agency requirements.

(2) USER shall:

- Complete and file an application for recycled water service.
- Pay all fees and deposits for recycled water service.
- Post all required warning signs informing the public and all on-site personnel (employees, tenants and/or occupants) that recycled water is being used on-site for irrigation purposes.
- Designate a **Site Supervisor**. The Site Supervisors must/will:
  - a) Be knowledgeable about recycled water and how it is manufactured.
  - b) Be the contact person at USER's site, and available twenty-four hours a day.
  - c) Be knowledgeable about the practices and procedures of using recycled water.
  - d) Be responsible for the safe and efficient use of recycled water.
  - e) Provide instruction and training to on-site personnel in the proper handling of recycled water and the potential health hazards involved with its use.
  - f) Maintain irrigation system record drawings of USER's site.
  - g) Communicate all recycled water rules and regulations to on-site personnel.
  - h) Be knowledgeable of all on-site potable water systems, and take appropriate measures to prevent cross-connection with the recycled water system.
  - i) Inform DISTRICT of all system failures or cross-connection events so that appropriate measures may be taken to mitigate the contamination or pollution.

If the USER desires to designate another person as Site Supervisor, then the USER is responsible for notifying DISTRICT in writing of such action. In the event that someone other than the USER is designated as the Site Supervisor and this person is no longer associated with the property, the USER shall again be considered the Site Supervisor until written notification is made to DISTRICT.

Site Supervisor training is required every five (5) years. Failure to complete Site Supervisor training will result in recycled water service being terminated.

- Identify all above-ground fittings and appurtenances, etc. as containing recycled water and not suitable for human consumption. Signs shall be painted or otherwise permanently affixed to equipment.

- Altogether avoid introducing recycled water into any potable/domestic water piping system and no connection shall be made between equipment containing, or having contained, recycled water and/or any part of a domestic water system until such time as equipment has been properly disinfected.
- Take full responsibility for providing, operating, maintaining, and repairing USER pipelines together with all appurtenant facilities as are necessary to accept, convey, control, and use the recycled water in compliance with the applicable requirements of DISTRICT, federal, state, and local regulatory agencies on USER's owned or controlled lands.
- Recycled water shall be used only on the areas depicted on the attached exhibits and irrigation construction plans.
- Recycled water shall be used between the hours of 9:00 p.m. and 6:00 a.m. in areas with public access.

F. USER Acknowledgment

USER acknowledges it is understood that:

- (1) DISTRICT'S Water Reclamation System's purpose is to control the biological quality of the recycled water resulting from its operation; and
- (2) Except as required to meet federal, state, and local regulatory agency discharge standards, said System is not equipped to detect, treat, or remove harmful chemicals or toxic materials.

G. Indemnification

USER agrees to indemnify, defend, and hold DISTRICT (including its Board, officers, employees, agents, and authorized volunteers) free and harmless from any and all claims, damages, legal liability, expenses (including reasonable attorney's fees) and/or economic loss related to or in connection with the use of recycled water delivered in compliance with all applicable discharge standards under this Agreement or any acts or omissions of USER (including USER's officers, employees, agents, contractors, subcontractors, and authorized volunteers) related to or in connection with this Agreement. The provisions of this subsection G shall survive any termination of this Agreement.

## 2. USE TERMS AND CONDITIONS

Use of the recycled water delivered pursuant to this Agreement shall be subject to the following terms and conditions:

### A. Rules and Regulations

All recycled water delivered pursuant to this Agreement shall be used only for approved irrigation purposes on the specified use site as shown and depicted as USER lands on attached Exhibit "B," in compliance with applicable rules and regulations of DISTRICT, federal, state, and local regulatory agencies. Recycled water service provided hereunder shall be subject to DISTRICT's standard rules and regulations governing recycled water service, as may be amended from time to time, except to the extent that any rule or regulation conflicts with an express provision of this Agreement, in which case the express provision of this Agreement shall control.

This Agreement has no application to the operation of the DISTRICT'S sewer and domestic water operation, including the assessment of fees and the enforcement of rules and regulations pertaining thereto. USER must comply with all rules and regulations of the DISTRICT pertaining to any properties owned by USER that connect to the DISTRICT'S Regional Water Reclamation System.

Recycled water service may be suspended or terminated at any time by the DISTRICT for failure to comply with this Agreement or the DISTRICT's rules and regulations relating to recycled water use, including, but not limited to: (1) failure to comply with Article 28 of the DISTRICT's Administrative Code; (2) a lack of necessary procedures or facilities for protection of health, safety and welfare, such as a functioning backflow prevention device; (3) the discovery of a cross-connection between the on-site potable and non-potable water distribution systems; and (4) changes in the use and/or footprint of the non-potable distribution system without DISTRICT approval. Notice of suspension or termination shall be provided and is subject to appeal under the provisions of Article 28 of the DISTRICT's Administrative Code. Notwithstanding such procedures, in the event the DISTRICT determines an emergency condition prevails at the time the written notice of proposed suspension or termination is mailed to the customer, the DISTRICT may immediately suspend recycled water service pending a determination of any appeal. Recycled water service may also be subject to discontinuation of service for failure to pay any rates, fees and charges due to the DISTRICT in accordance with the DISTRICT's discontinuation procedures then in effect for non-residential service.

Failure to observe said regulations shall be subject to Unauthorized Use Charges established by the DISTRICT.

### B. Reclamation Requirements

USER shall apply to the DISTRICT for all applicable use permits. DISTRICT shall apply for all required Permits of Reclamation Requirements from the California Regional Water Quality Control Board, hereinafter referred to as the Regional Board, covering the use of the disinfected recycled water to be delivered and used pursuant

to this Agreement. DISTRICT shall forward said Regional Board Reclamation Requirements to USER and USER shall comply with the provisions of such Reclamation Requirements. USER shall use recycled water on only those areas specified in such Reclamation Requirements unless otherwise provided for in future amendments to said Reclamation Requirements.

C. Responsibility for Conveyance and Control

(1) DISTRICT

DISTRICT shall be solely responsible for conveying and controlling the recycled water up to and including the Point of Delivery provided for in Paragraph 1.A., above.

(2) USER

USER shall bear the risk of loss and be responsible for conveying and controlling, in compliance with applicable regulatory agency requirements, the recycled water delivered through USER's facilities, from the Point of Delivery as shown on the attached Exhibit "A," and the DISTRICT shall have no responsibility whatsoever relative to said USER's facilities.

3. PURCHASE PRICE

During the term of this Agreement, the USER shall pay the DISTRICT's then-current adopted recycled water rates and charges applicable to recycled water service unless a specific take or pay contract is negotiated with the USER. Currently, rates and charges are described as follows:

- A. A recycled water rate based on actual usage or a negotiated take or pay amount.
- B. A monthly charge based on meter size.

The District reserves the right to periodically modify or adjust the rates and charges for providing recycled water service (including the structure of rates and charges) as approved by the DISTRICT's Board of Directors.

**4. BILLING FOR RECYCLED WATER**

DISTRICT will render monthly billings for recycled water deliveries made during the preceding month, based on the meter reading at the Point of Delivery. Billings, in accordance with the DISTRICT'S prevailing rules and regulations, shall be paid within thirty days of the date thereof. Any late payments shall be considered delinquent and shall be subject to the DISTRICT'S standard penalty charges and discontinuation procedures then in effect for non-residential service.

**5. ASSIGNMENT**

Except as provided below, the USER shall not assign any of its individual or collective rights under this Agreement to any person or entity, or become associated with any other party involving, in any way, the recycled water to be delivered pursuant to this Agreement without the prior written consent of the DISTRICT and of any regulatory agencies having jurisdiction, which consent shall not be unreasonably withheld.

In the event USER desires to enter into a transaction for the sale or financing of the use site, DISTRICT will not unreasonably withhold its consent.

**6. TERM OF AGREEMENT**

The term of this Agreement shall begin with the date of Agreement (first written above) and shall continue until terminated by the USER or DISTRICT.

**7. TERMINATION**

- A. USER or DISTRICT shall have the right to terminate this Agreement by giving thirty calendar days' written notice.
- B. DISTRICT shall have the right to terminate this Agreement for USER'S noncompliance with applicable use and/or payment requirements.
- C. Notwithstanding Paragraph B, the DISTRICT shall also have the right to terminate this Agreement by giving the USER thirty days' written notice in the event the wastewater treatment criteria under which the DISTRICT currently operates is changed by operation of law, or by any regulatory agency having jurisdiction, such that the DISTRICT'S Regional Water Reclamation System, as it presently exists, cannot produce recycled water that complies with such changes without incurring additional costs or modifications to said facilities.
- D. Upon termination, USER shall pay any amounts due to the DISTRICT for service previously provided, for removal of facilities (if necessary in the sole discretion of the DISTRICT), and for any other fees, costs or charges due under the DISTRICT'S Administrative Code.

**8. GENERAL PROVISIONS**

- A. In the event of litigation or arbitration between the parties hereto arising out of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees and costs to be fixed by the court or by arbitration.
- B. Captions to Paragraph/Subparagraphs of this Agreement are for convenience purposes only and are not part of this Agreement.
- C. This Agreement and Exhibits "A" and "B" attached hereto are binding on the heirs, representatives, successors, and assigns of the parties of this Agreement.
- D. This Agreement and any disputes relating to this Agreement shall be construed in accordance with the laws of the State of California.
- E. In the event of any legal or equitable proceeding to enforce or interpret the terms or conditions of this Agreement, the Parties agree that venue shall lie only in the federal or state courts in or nearest to the County of San Diego, State of California.
- F. This Agreement may not be altered in whole or in part except by a written modification executed by all the parties to this Agreement.
- G. This Agreement shall inure to the benefit of and shall be binding upon the parties and their respective purchasers, successors, heirs, and assigns.
- H. The terms, conditions, and covenants of this Agreement shall be construed whenever possible as consistent with all applicable laws and regulations. To the extent that any provision of this Agreement is held to violate any applicable law or regulation, the remaining provisions shall nevertheless be carried into full force and effect and shall remain enforceable except to the extent it frustrates the principal purposes of this Agreement.
- I. Nothing herein contained shall be construed to make the parties partners or joint ventures or to make DISTRICT liable for any obligations incurred by USER in the conduct of its business.
- J. This Agreement is made and entered into for the sole protection and legal benefit of the parties, and their permitted successors and assignees, and no other person shall be a direct or indirect legal beneficiary of, or have any direct or indirect cause of action or claim in connection with, this Agreement.
- K. Nothing in this Agreement shall be construed to confer any appropriative, public trust or other right to water on any person or entity. The only rights granted to USER as a result of this Agreement are those expressly set forth herein.
- L. Any failure of a party to enforce any of the provisions of this Agreement or to require compliance with any of its terms at any time during the pendency of this Agreement, shall in no way affect the validity of this Agreement, or any part hereof, and shall not



be deemed a waiver of the right of such party thereafter to enforce each and every such provision. Any consent or approval given pursuant to this Agreement shall be limited to its express terms and shall not otherwise increase the obligations of the party giving such consent or approval or otherwise reduce the obligations of the party receiving such consent or approval.

- M. Each party agrees to execute and deliver all further instruments and documents, and take any further action that may be reasonably necessary, to effectuate the purposes and intent of this Agreement.
- N. Time shall be of the essence in the performance of all obligations by the Parties hereunder.
- O. This Agreement may be signed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.
- P. This Agreement contains all representations and the entire understanding between the parties with respect to recycled water service to USER. No other representations are intended or shall be implied. Any prior or contemporaneous correspondence, memoranda, or agreements, whether oral or written, which are in conflict with this Agreement are intended to be replaced in total by this Agreement. The parties warrant and represent that there are no oral promises, representations, or agreements not contained in this Agreement.

## **12. CERTIFICATION**

The undersigned PROPERTY OWNER and RECYCLED WATER SUPERVISOR hereby certify compliance with all operational responsibilities contained in Section 1.E.(2) above.

**13. AUTHORITY TO SIGN AGREEMENT**

The undersigned individuals hereby warrant and represent that they each have full legal authority to sign this Agreement and bind the parties hereto.

IN WITNESS WHEREOF, this Agreement has been executed as of the day, month, and year first above written.

**FALLBROOK PUBLIC UTILITY DISTRICT**

**(OWNER NAME)**

\_\_\_\_\_  
Jack Bebee, General Manager

By: \_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

Date: \_\_\_\_\_, 202\_\_

Date: \_\_\_\_\_, 202\_\_

**RECYCLED WATER CONTACT**

\_\_\_\_\_  
(Print Name)

**FALLBROOK PUBLIC UTILITY DISTRICT  
APPLICATION FOR  
USE OF RECYCLED WATER**

PROJECT NAME: \_\_\_\_\_

PROJECT ADDRESS: \_\_\_\_\_

LOCATION: \_\_\_\_\_  
(PLEASE ENCLOSE MAP SHOWING PROJECT SITE)

DEVELOPER: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

PHONE: \_\_\_\_\_

\*ONSITE SUPERVISOR: \_\_\_\_\_

PHONE: (DAY) \_\_\_\_\_

(NIGHT) \_\_\_\_\_

EMAIL: \_\_\_\_\_

DESCRIPTION OF RECYCLED WATER USE:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

START DATE: \_\_\_\_\_

END DATE: \_\_\_\_\_

QUANTITY (GALLONS PER DAY): DAILY USE

MEANS OF DISTRIBUTION:  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
DEVELOPER SIGNATURE

\_\_\_\_\_  
CUSTOMER SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

**\*MUST BE ABLE TO CONTACT 24 HOURS/DAY**

**Attachment D**  
**(Existing Recycled Water User Agreement)**

ACCOUNT NO. \_\_\_\_\_ METER # \_\_\_\_\_

**FALLBROOK PUBLIC UTILITY DISTRICT**

**RECYCLED WATER  
USER AGREEMENT**

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, by and between Fallbrook Public Utility District, a public agency ("DISTRICT"), and **(Company Name)** \_\_\_\_\_ ("Owner"). Owner shall hereinafter be referred to as "USER."

DISTRICT owns and operates a major system of sewage interceptor, transmission, treatment, disposal, and water reclamation facilities, hereafter referred to as DISTRICT'S Water Reclamation System; and

Water that has been completely treated through the DISTRICT'S Water Reclamation System shall hereinafter be referred to as recycled water; and

In accordance with DISTRICT policies, the recycled water, which results from the operation of the DISTRICT'S Water Reclamation System, has been made available for approved uses; and

USER desires to purchase, accept delivery of, control, and use the quantity of recycled water provided for in Paragraph 4 herein for approved irrigation purposes within the boundaries of the DISTRICT, under the terms and conditions set forth below; and

Such sales and deliveries would be in accordance with the DISTRICT'S policy of using recycled water for beneficial purposes; and

DISTRICT is willing to sell and deliver recycled water for irrigation purposes under the terms and conditions set forth below.

In consideration of the mutual covenants herein contained, it is mutually agreed as follows:

**1. SALE AND DELIVERY TERMS AND CONDITIONS**

A. Point of Delivery

The recycled water delivered pursuant to this Agreement shall be measured through the DISTRICT-owned, -operated, and -maintained metering facilities located at the Point of Delivery shown on the attached, **Exhibit "A."** Any facilities that have been or shall be installed by DISTRICT at USER'S request shall be paid for by the USER, in accordance with all applicable DISTRICT rRules and rRegulations.

B. Availability Acknowledgment

The USER acknowledges that the DISTRICT does not guarantee the availability of recycled water throughout the term of this Agreement due to possible changes in regulatory agency requirements, reduction in plant flow, and/or other conditions beyond DISTRICT'S control.

USER holds DISTRICT free and harmless from any and all legal liabilities and/or economic losses that it may sustain as the result of discontinuance or reduction in amount of delivery of recycled water as specified above.

C. Scheduling of Deliveries

DISTRICT may need to work with USER to arrange and coordinate schedule deliveries of recycled water during peak demand periods. DISTRICT will make every reasonable effort within the capabilities of its recycled water system facilities and staffing to accommodate USERs delivery schedules. However, it is specifically understood and agreed that the DISTRICT cannot and does not guarantee that it will be able to accommodate the timing of such delivery schedules, especially in regard to demands during peak demand periods.

**[INCLUDE ONLY IF DISCOUNTED COMMUNITY SERVICE WATER IS BEING RECEIVED (MISSION RD. MEDIAN AND SPORTSPARK)]**

USERs receiving discounted water to provide community benefits will be subject to altering their schedule to accommodate the full price-~~USERs~~. DISTRICT may be required to dictate times of use during peak demand periods.

D. Pressure

The recycled water to be delivered pursuant to this Agreement shall, as far as possible, be delivered at the Point of Delivery shown on the attached Exhibit "A" at pressures of 50 to 150 psi. USER shall be responsible for, at its cost, providing any and all additional pressure or equipment required to deliver the recycled water to the point(s) of use.

E. Facility Provision and Operational Responsibility

(1) DISTRICT shall be responsible for providing and operating its Water Reclamation System facilities, up to and including the Point of Delivery, in compliance with the applicable requirements of DISTRICT, federal, state, and local regulatory agencies.

DISTRICT shall be responsible for supplying recycled water, which meets or exceeds all applicable federal, state, and local regulatory agency quality standards.

DISTRICT shall monitor recycled water deliveries and use sites as it deems necessary and in accordance with applicable federal, state, and local regulatory agency requirements.

(2) USER shall:

- [Make Complete and file an](#) application for recycled water service.
- Pay all fees and deposits for recycled water service.
- Post all required warning signs informing the public and all on-site personnel (employees, tenants and/or occupants) that recycled water is being used on-site for irrigation purposes.
- Designate a **Site Supervisor**. The Site Supervisors must/will:
  - a) Be knowledgeable about recycled water and how it is manufactured.
  - b) Be the contact person at USER's site, and available twenty-four hours a day.
  - c) Be knowledgeable about the practices and procedures of using recycled water.
  - d) Be responsible for the safe and efficient use of recycled water.
  - e) Provide instruction and training to on-site personnel in the proper handling of recycled water and the potential health hazards involved with its use.
  - f) Maintain irrigation system record drawings of USER's site.
  - g) Communicate all recycled water rules and regulations to on-site personnel.
  - h) Be knowledgeable of all on-site potable water systems, and take appropriate measures to prevent cross-connection with the recycled water system.
  - i) Inform DISTRICT of all system failures or cross-connection events so that appropriate measures may be taken to mitigate the contamination or pollution.

If the USER desires to designate another person as Site Supervisor, then the USER is responsible for notifying DISTRICT in writing of such action. In the event that someone other than the USER is designated as the Site Supervisor and this person is no longer associated with the property, the USER shall again be considered the Site Supervisor until written notification is made to DISTRICT.

Site Supervisor training is required every five (5) years. Failure to complete Site Supervisor training will result in recycled water service being terminated.

- Identify all above-ground fittings and appurtenances, etc. as containing recycled water and not suitable for human consumption. Signs shall be painted or otherwise permanently affixed to equipment.

- Altogether avoid introducing recycled water into any potable/domestic water piping system and no connection shall be made between equipment containing, or having contained, recycled water and/or any part of a domestic water system until such time as equipment has been properly disinfected.
- Take full responsibility for providing, operating, maintaining, and repairing USER pipelines together with all appurtenant facilities as are necessary to accept, convey, control, and use the recycled water in compliance with the applicable requirements of DISTRICT, federal, state, and local regulatory agencies on ~~their respective~~ USER's owned or controlled lands.
- Recycled water shall be used only on the areas depicted on the attached exhibits and irrigation construction plans.
- Recycled water shall be used between the hours of 9:00 p.m. and 6:00 a.m. in areas with public access.

F. USER Acknowledgment

USER acknowledges it is understood that:

- (1) DISTRICT'S Water Reclamation System's purpose is to control the biological quality of the recycled water resulting from its operation; and
- (2) Except as required to meet federal, state, and local regulatory agency discharge standards, Ssaid System is not equipped to detect, treat, or remove harmful chemicals or toxic materials ~~except as required to meet federal, state, and local regulatory agency discharge standards.~~

G. Indemnification

USER agrees to indemnify, defend, and hold DISTRICT (including its Board, officers, employees, agents, and authorized volunteers) free and harmless from any and all claims, damages, legal liability, expenses (including reasonable attorney's fees) and/or economic loss that it may sustain as a result of the related to or in connection with the use of recycled water delivered in compliance with all applicable discharge standards under this Agreement or any acts or omissions of USER (including USER's officers, employees, agents, contractors, subcontractors, and authorized volunteers) related to or in connection with this Agreement. The provisions of this subsection G shall survive any termination of this Agreement.



## 2. USE TERMS AND CONDITIONS

Use of the recycled water delivered pursuant to this Agreement shall be subject to the following terms and conditions:

### A. Rules and Regulations

All recycled water delivered pursuant to this Agreement shall be used only for approved irrigation purposes on the specified use site as shown and depicted as USER lands on attached Exhibit "B," in compliance with applicable rules and regulations of DISTRICT, federal, state, and local regulatory agencies. Recycled water service provided hereunder shall be subject to DISTRICT's standard rules and regulations governing recycled water service, as may be amended from time to time, except to the extent that any rule or regulation conflicts with an express provision of this Agreement, in which case the express provision of this Agreement shall control.

This Agreement has no application to the operation of the DISTRICT'S sewer and domestic water operation, including the assessment of fees and the enforcement of rules and regulations pertaining thereto. USER must comply with all rules and regulations of the DISTRICT pertaining to any properties owned by USER that connect to the DISTRICT'S Regional Water Reclamation System.

Recycled water service may be suspended or terminated at any time by the DISTRICT for failure to comply with this Agreement or the DISTRICT's rules and regulations relating to recycled water use, including, but not limited to: (1) failure to comply with Article 28 of the DISTRICT's Administrative Code; (2) a lack of necessary procedures or facilities for protection of health, safety and welfare, such as a functioning backflow prevention device; (3) the discovery of a cross-connection between the on-site potable and non-potable water distribution systems; and (4) changes in the use and/or footprint of the non-potable distribution system without DISTRICT approval. Notice of suspension or termination shall be provided and is subject to appeal under the provisions of Article 28 of the DISTRICT's Administrative Code. Notwithstanding such procedures, in the event the DISTRICT determines an emergency condition prevails at the time the written notice of proposed suspension or termination is mailed to the customer, the DISTRICT may immediately suspend recycled water service pending a determination of any appeal. Recycled water service may also be subject to discontinuation of service for failure to pay any rates, fees and charges due to the DISTRICT in accordance with the DISTRICT's discontinuation procedures then in effect for non-residential service. Failure to observe all regulations governing the use of recycled water will result in the immediate termination of recycled water service until such time as the deficiencies are corrected to the satisfaction of the DISTRICT.

Failure to observe said regulations shall be subject to Unauthorized Use Charges established by the DISTRICT.

### B. Reclamation Requirements

USER shall apply to the DISTRICT for all applicable use permits. DISTRICT shall apply for all required Permits of Reclamation Requirements from the California Regional Water Quality Control Board, hereinafter referred to as the Regional Board, covering the use of the disinfected recycled water to be delivered and used pursuant to this Agreement. DISTRICT shall forward said Regional Board Reclamation Requirements to USER and USER shall comply with the provisions of such Reclamation Requirements. USER shall use recycled water on only those areas specified in such Reclamation Requirements unless otherwise provided for in future amendments to said Reclamation Requirements.

C. Responsibility for Conveyance and Control

(1) DISTRICT

DISTRICT shall be solely responsible for conveying and controlling the recycled water up to and including the Point of Delivery provided for in Paragraph 1.A., above.

(2) USER

USER shall bear the risk of loss and be responsible for conveying and controlling, in compliance with applicable regulatory agency requirements, the recycled water delivered through USER's facilities, from the Point of Delivery as shown on the attached Exhibit "A," and the DISTRICT shall have no responsibility whatsoever relative to said USER's facilities.

3. **PURCHASE PRICE**

During the term of this Agreement, the USER shall pay ~~to the DISTRICT's then-current per~~ the adopted recycled water rates and charges applicable to recycled water service unless a specific take or pay contract is negotiated with the USER. ~~Currently, such~~ rates and charges are described as follows:

- A. ~~The current~~ A recycled water rate based on actual usage or a negotiated take or pay amount.
- B. ~~The current~~ A monthly charge based on meter size.

\*—The District reserves the right to periodically modify or adjust the rates and charges schedule(s) for providing recycled water service (including the structure of rates and charges) ~~to reflect changes in the District's operating costs, if any, as determined by the District~~ as approved by the DISTRICT's Board of Directors.

**4. BILLING FOR RECYCLED WATER**

DISTRICT will render monthly billings for recycled water deliveries made during the preceding month, based on the meter reading at the Point of Delivery. Billings, in accordance with the DISTRICT'S prevailing rules and regulations, shall be paid within thirty days of the date thereof. Any late payments shall be considered delinquent and shall be subject to the DISTRICT'S standard penalty charges and ~~disconnection~~ discontinuation procedures then in effect for non-residential service.

**5. ASSIGNMENT**

Except as provided below, the USER shall not assign any of its individual or collective rights under this Agreement to any person or entity, or become associated with any other party involving, in any way, the recycled water to be delivered pursuant to this Agreement without the prior written consent of the DISTRICT and of any regulatory agencies having jurisdiction, which consent shall not be unreasonably withheld.

In the event USER desires to enter into a transaction for the sale or financing of the use site, DISTRICT will not unreasonably withhold its consent.

**6. TERM OF AGREEMENT**

The term of this Agreement shall begin with the date of Agreement (first written above) and shall continue until terminated by the USER or DISTRICT.

7. CANCELLATION/TERMINATION

- A. USER or DISTRICT shall have the right to terminate this Agreement ~~, with no financial liability to the other party,~~ by giving thirty ~~calender-working~~ days' written notice, ~~as long as both parties mutually agree.~~
- B. DISTRICT shall have the right to terminate this Agreement ~~, with no financial liability to the USER,~~ for USER'S noncompliance with applicable use and/or payment requirements.
- C. Notwithstanding Paragraph ~~4~~.B., the DISTRICT shall also have the right to terminate this Agreement by giving the USER ~~thirty~~ten days' written notice in the event the wastewater treatment criteria under which the DISTRICT currently operates is changed by operation of law, or by any regulatory agency having jurisdiction, such that the DISTRICT'S Regional Water Reclamation ~~S~~system, as it presently exists, cannot produce ~~wastewater-recycled water~~ that complies with such changes without incurring additional costs or modifications to said facilities.

D. Upon termination, USER shall pay any amounts due to the DISTRICT for service previously provided, for removal of facilities (if necessary in the sole discretion of the DISTRICT), and for any other fees, costs or charges due under the DISTRICT'S Administrative Code.

8. ATTORNEYS' FEES/GENERAL PROVISIONS

A. In the event of litigation or arbitration between the parties hereto arising out of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees and costs to be fixed by the court or by arbitration.

B. \_\_\_\_\_

~~C. 9. PREPARATION OF THIS AGREEMENT~~

~~D.A. \_\_\_\_\_~~

~~\_\_\_\_\_ This Agreement shall not be construed against the party preparing it, but shall be construed as if both parties prepared it.~~

~~10. CAPTIONS~~

~~H.B. \_\_\_\_\_ Captions to Paragraph/Subparagraphs of this Agreement are for convenience purposes only and are not part of this Agreement.~~

11. PROVISIONS BINDING

- C. \_\_\_\_\_ This Agreement and Exhibits "A" and "B" attached hereto are binding on the heirs, representatives, successors, and assigns of the parties of this Agreement.
- D. This Agreement and any disputes relating to this Agreement shall be construed in accordance with the laws of the State of California.
- E. In the event of any legal or equitable proceeding to enforce or interpret the terms or conditions of this Agreement, the Parties agree that venue shall lie only in the federal or state courts in or nearest to the County of San Diego, State of California.
- F. This Agreement may not be altered in whole or in part except by a written modification executed by all the parties to this Agreement.
- G. This Agreement shall inure to the benefit of and shall be binding upon the parties and their respective purchasers, successors, heirs, and assigns.
- H. The terms, conditions, and covenants of this Agreement shall be construed whenever possible as consistent with all applicable laws and regulations. To the extent that any provision of this Agreement is held to violate any applicable law or regulation, the remaining provisions shall nevertheless be carried into full force and effect and shall remain enforceable except to the extent it frustrates the principal purposes of this Agreement.
- I. Nothing herein contained shall be construed to make the parties partners or joint venturers or to make DISTRICT liable for any obligations incurred by USER in the conduct of its business.
- J. This Agreement is made and entered into for the sole protection and legal benefit of the parties, and their permitted successors and assignees, and no other person shall be a direct or indirect legal beneficiary of, or have any direct or indirect cause of action or claim in connection with, this Agreement.
- K. Nothing in this Agreement shall be construed to confer any appropriative, public trust or other right to water on any person or entity. The only rights granted to USER as a result of this Agreement are those expressly set forth herein.
- L. Any failure of a party to enforce any of the provisions of this Agreement or to require compliance with any of its terms at any time during the pendency of this Agreement, shall in no way affect the validity of this Agreement, or any part hereof, and shall not be deemed a waiver of the right of such party thereafter to enforce each and every such provision. Any consent or approval given pursuant to this Agreement shall be limited to its express terms and shall not otherwise increase the obligations of the party

giving such consent or approval or otherwise reduce the obligations of the party receiving such consent or approval.

M. Each party agrees to execute and deliver all further instruments and documents, and take any further action that may be reasonably necessary, to effectuate the purposes and intent of this Agreement.

N. Time shall be of the essence in the performance of all obligations by the Parties hereunder.

O. This Agreement may be signed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

~~L.P.~~ This Agreement contains all representations and the entire understanding between the parties with respect to recycled water service to USER. No other representations are intended or shall be implied. Any prior or contemporaneous correspondence, memoranda, or agreements, whether oral or written, which are in conflict with this Agreement are intended to be replaced in total by this Agreement. The parties warrant and represent that there are no oral promises, representations, or agreements not contained in this Agreement.

## **12. CERTIFICATION**

The undersigned PROPERTY OWNER and RECYCLED WATER SUPERVISOR hereby certify compliance with all operational responsibilities contained in Section 1.E.(2) above.

**13. AUTHORITY TO SIGN AGREEMENT**

The undersigned individuals hereby warrant and represent that they each have full legal authority to sign this Agreement and bind the parties hereto.

IN WITNESS WHEREOF, this Agreement has been executed as of the day, month, and year first above written.

**FALLBROOK PUBLIC UTILITY DISTRICT**

**(OWNER NAME)**

\_\_\_\_\_  
~~Brian Brady~~ Jack Bebee, General Manager

By: \_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

Date: \_\_\_\_\_, 2021\_

Date: \_\_\_\_\_, 201\_

RECYCLED WATER CONTACT

\_\_\_\_\_  
(Print Name)



**FALLBROOK PUBLIC UTILITY DISTRICT  
APPLICATION FOR  
USE OF RECYCLED WATER**

PROJECT NAME: \_\_\_\_\_

PROJECT ADDRESS: \_\_\_\_\_

LOCATION: \_\_\_\_\_  
(PLEASE ENCLOSE MAP SHOWING PROJECT SITE)

DEVELOPER: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

PHONE: \_\_\_\_\_

\*ONSITE SUPERVISOR: \_\_\_\_\_

PHONE: (DAY) \_\_\_\_\_

(NIGHT) \_\_\_\_\_

EMAIL: \_\_\_\_\_

DESCRIPTION OF RECYCLED WATER USE:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

START DATE: \_\_\_\_\_

END DATE: \_\_\_\_\_

QUANTITY (GALLONS PER DAY): DAILY USE

MEANS OF DISTRIBUTION:  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
DEVELOPER SIGNATURE

\_\_\_\_\_  
CUSTOMER SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

**\*MUST BE ABLE TO CONTACT 24 HOURS/DAY**

**Attachment E  
(Resolution 5005)**

**RESOLUTION NO. 5005**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
FALLBROOK PUBLIC UTILITY DISTRICT AMENDING  
ADMINISTRATIVE CODE ARTICLE 28, RECYCLED WATER  
PROGRAM**

\* \* \* \* \*

**WHEREAS**, the Engineering and Operations Committee met on January 14, 2021, and reviewed Article 28 of the Administrative Code; and,

**WHEREAS**, the Engineering and Operations Committee determined the Administrative Code requires updates to Article 28 to comply with current law, rules and regulations, to help the District further expand its service, and to work with potential new customers to extend service.

**NOW, THEREFORE, BE IT RESOLVED THAT** Article 28, Recycled Water Program, shall be amended with the the proposed revisions as shown in Attachment "A" and are incorporated herein.

**PASSED AND ADOPTED** by the Board of Directors of the Fallbrook Public Utility District at a regular meeting of the Board held on the 25<sup>th</sup> day of January, 2021, by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
President, Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary, Board of Directors

# **Attachment A**

**Article 28. Recycled Water Program**

Sec. 28.1 Declaration of Policy.

- a. The Fallbrook Public Utility District (FPUD) operates and maintains a recycled water distribution system within its service area enabling it to provide disinfected tertiary treated recycled water for a variety of beneficial uses. The District shall require the use of recycled water in-lieu of potable water for irrigation or other non-potable uses where recycled water is suitable and available.
- b. The beneficial use of recycled water is regulated by the California State Water Resources Control Board (SWRCB). California Water Code Section 13551 establishes a State policy to encourage the use of recycled water.
- c. FPUD shall determine whether a potential service will be furnished with recycled water and/or potable water. The feasibility of recycled water service will be considered on a case-by-case basis and in accordance with applicable law.

Sec. 28.2 Statutory Requirements.

- a. All onsite and public recycled water facilities must be consistent with and adhere to the requirements described in the following documents:
  1. FPUD Backflow and Cross-Connection Control Ordinance, Article 19.22
  2. FPUD Recycled Water Program, Article 28
  3. California Code of Regulations, Title 22, Division 4
  4. California Code of Regulations, Title 17, Division 1, Chapter 5, Subchapter 1, Group 4, Articles 1 and 2
  5. San Diego County Department of Environmental Health Recycled Water Program Requirements
  6. For Facilities Hauling Recycled Water: Engineering Report for the Installation of Hauled Recycled Water Fill Stations and Use of Hauled Recycled Water in the San Diego Region, San Diego County Water Authority, July 8, 2015
  7. All applicable Federal, State or local statutes, regulations and ordinances

Sec. 28.3 Approved Use.

- a. These rules and regulations pertain to recycled water service to lands and/or improvements lying within the legal boundaries of the District unless otherwise stated. It is the intent of the District to provide recycled water service in accordance with these rules and regulations to all areas that recycled service is feasible. The District will work with existing potable water users to facilitate the conversion of existing facilities for recycled water use or the installation of facilities for a new recycled water use. All new developments will be evaluated for the feasibility of recycled water usage.

- b. The uses of recycled water include only those uses approved by the District, local and State regulatory authorities and for which Title 22, California Code of Regulations provides treatment requirements. All potential applications of recycled water shall be reviewed and approved by the District prior to installation of facilities. Prior to approval and at its discretion, the District may set forth specific requirements as conditions for providing service and/or require specific prior approval from the appropriate regulatory agencies.
- c. The facilities shall be constructed in accordance with the procedures and requirements of the District. No recycled water mains or connections to the recycled water mains shall be installed unless shown on approved drawings and approved by the District.

Sec. 28.4      Definitions.

- b. Approved Backflow Prevention Assemblies.

A device/assembly approved by the State of California and the District which is installed to protect the potable water supply from contamination through backflow of a non-potable substance.

- c. Artificial Lake.

A man-made lake, pond, lagoon, or other body of water that is used wholly or partly for landscape, scenic or non-contact recreational purposes.

- d. Board.

The duly elected and constituted Board of Directors of the Fallbrook Public Utility District.

- e. Cross-Connection.

Any unprotected actual or potential connection between any part of a water system used or intended to supply potable water and any source or system containing recycled or other water or substance that is not potable and not acceptable for human consumption.

- f. Cross-Connection Control Specialist.

An individual who has a current American Water Works Association and/or American Backflow Prevention Association Specialist Certificate on file with the District

- g. Designated User.

A recipient of recycled water service from the District.

- h. District.

The Fallbrook Public Utility District, a duly constituted Public Agency of the State of California and located in San Diego County, California.

i. Greenbelt Areas.

Greenbelt areas include, but are not limited to, golf courses, playing fields, cemeteries, parks, and landscaping.

j. Hauled Recycled Water.

Recycled water use that complies with the San Diego County Water Authority publication "Engineering Report for the Installation of Hauled Recycled Water Fill Stations and Use of Hauled Recycled Water in the San Diego Region."

k. Industrial Process Water.

Water used by any industrial facility with process water requirements which includes, but is not limited to, rinsing, washing, cooling and construction.

l. Manager.

The duly appointed General Manager of the Fallbrook Public Utility District or their designee.

m. Non-Potable Water.

Water, which does not conform to federal, state and local standards for human consumption.

n. Non-Potable Water Distribution System.

A piping system intended for the delivery of non-potable water only, and which is maintained separate from any potable water distribution system.

o. Non-Potable Water Transmission Mains.

A piping system intended for the delivery of non-potable water only and which is maintained separate from any potable water distribution system and which is owned by the District.

p. Non-Potable Water Use Area.

The property or portion of property, which has been approved by the District for non-potable or recycled water service.

q. Notice of Determination.

The notice provided to a designated user by the District.

r. Off-Site Facilities.

Those facilities located off the user's site and under the control of the District, including the service meter and any backflow prevention assembly (ies) installed with the meter.

s. On-Site Facilities.

Facilities under the control of the customer beginning at the water meter and backflow prevention assembly if installed.

t. Potable Water.

Water furnished to the customer that is approved for human consumption and conforms to all federal, state and local requirements.

u. Recycled Water.

Water which as a result of filtration and disinfection of domestic wastewater is suitable for a direct beneficial use or a controlled use that otherwise would not occur.

v. Recycled Water Facilities.

Facilities used in the storage, pumping and conveyance of recycled water.

w. Recycled Water Service Connection.

The point of connection of the customer's recycled water line with the recycled water service main of the District which shall normally be the downstream end of the recycled water meter tailpiece.

x. Site Supervisor.

An individual who has taken a training course, normally four hours in length, that has been approved by State and local authorities and the District for the on-site use of recycled water.

Sec. 28.5 Administration.

a. Manager.

The District General Manager shall administer, implement, and enforce the provisions of this Article of the Administrative Code. Any duties imposed upon the General Manager may be delegated by him to persons in the employ of the District.

b. Recycled Water Master Plan.

The General Manager shall prepare and update a Recycled Water Master Plan. The Plan shall include, but not be limited to, actual and future planning for recycled water use.

c. Coordination among Agencies.

The District shall examine the potential for initiating a coordinated effort between the District and other public agencies. The purpose of this effort shall be to share in the production and utilization of recycled water.

d. Fees and Charges.



All fees and charges for the use of recycled water shall be established separately by the Board in Article 21 of the Administrative Code.

e. Payment for On-Site Facilities.

The Designated User shall pay for all on-site facilities, including backflow prevention assemblies that may be necessary to protect the health and safety of on-site residents or employees. The Designated User of recycled water shall comply with all requirements of applicable federal, state, and local statutes, ordinances and regulations. The cost of any investigations by District staff and/or regulatory authorities resulting from the misuse of recycled water shall be the responsibility of the Designated User.

Sec. 28.6 Suspension or Termination of User Service.

28.6.1 Recycled water service may be suspended or terminated at any time by the Manager. Reasons for suspension or termination shall include, but not be limited to, the following:

1. Failure by a Designated User to adhere to the provisions of this Article.
2. The lack of necessary procedures or facilities for protection of health, safety and welfare.
3. The discovery of a cross-connection between the on-site potable and non-potable water distribution system.
4. Changes in the use and/or footprint of the non-potable distribution system without District approval.
5. Recycled water service may also be subject to discontinuation of service for failure to pay any rates, fees and charges due to the DISTRICT in accordance with the DISTRICT's discontinuation procedures then in effect for non-residential service.

28.6.2 Procedure.

The suspension or termination procedure shall be as follows: Where the District determines that service should be suspended or terminated, a written notice shall be mailed by regular mail to the customer at least ten (10) calendar days prior to the date of proposed suspension or termination of services. This notice shall set forth the reasons for the suspension or termination of services. In the event the District determines an emergency condition prevails at the time the written notice of proposed suspension or termination is mailed to the customer, the District may immediately suspend recycled water service pending a determination of any appeal. If an emergency condition does not exist, the user shall have ten (10) calendar days to come into compliance with the written notice. Thereafter the District may commence suspension or termination procedures.

28.6.3 Appeals of the Suspension or Termination Notice.

The customer may appeal the determination of the District as follows:

Not later than ten (10) calendar days following the date upon which the District Manager forwards to the customer a Notice of Suspension or Termination the customer may appeal to the Board of Directors by submitting a written appeal to the Board Secretary.

The Board of Directors shall conduct a hearing concerning the proposed determination within thirty (30) calendar days of receipt of this written appeal. Within a reasonable time thereafter the Board of Directors shall render a decision which shall be final.

#### 28.6.4 Prohibited Connections.

No person shall make any connection to the recycled water facilities of the District unless the District has executed a written Agreement with said person as Designated User of recycled water service in accordance with the provisions of the Article of the Administrative Code.

### 28.7 Implementation.

#### 28.7.1 Designation of Users.

The intent of the District is to work cooperatively with users to facilitate the conversion of existing potable users or the installation of new recycled services. The District would execute a User Agreement with the potential Designated User to implement the provisions of this Article of the Administrative Code.

If the potential Designated User declines to voluntarily execute a User Agreement with the District, but the District determines that the potential Designated User would be a beneficial user of suitable and available recycled water supplies, the District may issue a Notice of Determination that a specific water user shall be a Designated User of recycled water. A general description of the obligations of the potential Designated User shall accompany this notification. A proposed schedule for implementation of the use of recycled water shall be included in this Notice.

#### 28.7.2 Appeal.

The potential Designated User may file a Notice of Appeal with the District within thirty (30) calendar days after the Notice of Determination has been sent. Upon receipt of the Notice of Appeal the District Manager shall schedule a hearing of the appeal before the Board of Directors and provide notice in accordance with the rules of the District.

Following this hearing, the determination of the Board shall be final and binding.

#### 28.7.3 Design and Construction of On-Site Facilities.

The Designated User shall provide and install, at no cost to the District, all on-site recycled water facilities. Recycled water facilities shall conform to State and local

statutes, ordinances, regulations and District requirements. The Designated User shall make, at no cost to the District, any modifications to the potable water system on the premises which are required by the District in order to permit the safe use of recycled water service. Such facilities shall include, but not be limited to, installation of approved backflow prevention assemblies. Specifications and record drawings of on-site recycled facilities shall be prepared and be available for inspection or use on the premises of the Designated User and at the District office.

28.7.4 Recycled Water Supervisor.

The Designated User shall designate a Site Supervisor and shall keep the District informed of the Site Supervisor's identity. The Site Supervisor shall have attended a Site Supervisor training class, be knowledgeable in the construction and operation of the recycled water system and any on-site uses of recycled water. The Site Supervisor should be familiar with federal, State and local guidelines, criteria, standards, rules and regulations governing the use of recycled water. The Site Supervisor shall be responsible for overseeing the recycled water service and maintaining the on-site facilities in conformance with the District's guidelines and regulations. The Site Supervisor shall be responsible for the prevention of any cross-connections between the recycled water system and the on-site potable system. Any actual or suspected cross-connections shall immediately be reported to the District.

28.7.5 Conversion of Existing Facilities.

Where a Designated User proposes a conversion of any existing potable water system to a recycled water system, a comprehensive investigation of the system including conversion plans shall be performed at the expense of the Designated User. The District shall review and approve the conversion plans before the potable system is converted to recycled water use.

28.7.6 User Agreement Form.

Upon the final determination by the District that a property, or a portion of the property, shall be served with recycled water the Designated User shall execute a User Agreement with the District to implement the provisions of this Article of the Administrative Code. The District shall provide a general form of the agreement. The District may refuse or terminate recycled water service if a signed User Agreement is not on file with the District.

28.8 Water Meter Requirement.

All recycled water used on any premises approved for recycled water service must be metered. The District shall be responsible for the enforcement of this requirement.

When a parcel is developed, if the parcel has the potential for future recycled use or is along a planned recycled line extension, the development must provide for facilities to utilize recycled water when available or pipeline extensions through the parcel at the time of project construction.

28.9 Public Safety Requirements.

28.9.1 General Requirements.

All sites shall comply with the County of San Diego's Department of Environmental Health Recycled Water Plan Checklist and Inspection Manual and all District rules and regulations for recycled water service.

28.9.2 Backflow Protection at the Service Meter.

All recycled water sites are required to prevent backflow into the public water supply. Backflow protection will be determined by the degree of hazard present on the Designated User's property. Sites that use recycled water for irrigation purposes as part of a dual plumbed system are required to install a double check valve assembly device on the potable water service connection. Recycled water sites that also use potable water must install a reduced pressure principle backflow prevention assembly at the potable water connection.

28.10 Truck Load Delivery of Recycled Water.

The San Diego County Water Authority publication "Engineering Report for the Installation of Hauled Recycled Water Fill Stations and Use of Hauled Recycled Water in the San Diego Region" shall be complied with by any user that has been certified by the District for hauling of recycled water.

28.11 Miscellaneous.

If any section, subsection, sentence, clause or phrase of the Article of the Administrative Code is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this Article of the Administrative Code. The Board of Directors hereby declares that it would have passed each section, subsection, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, or sentences, clauses or phrases may be unconstitutional or invalid.

28.12 Non-Liability.

The District will not be responsible or liable for any suspension in service of, or failure to supply, recycled water, or for any damage or injury to person or property relating to the provision of recycled water.

**ARTICLE 28**

Program Adopted 2/94  
Sec. 28.9 – Rev. 6/95  
Sec. 28.1-28.4, 28.6, 28.9,  
28.10 – Rev. 7/97  
All Sections – Rev. 1/16

**M E M O**

**TO:** Board of Directors  
**FROM:** Engineering & Operations Committee  
**DATE:** January 25, 2021  
**SUBJECT:** Request to purchase planned replacement fleet vehicles for FY 2021

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Description

This request is for board approval to purchase four (4) total vehicles from Courtesy Chevrolet.

- One each – 2021 Chevrolet 3500HD with Harbor utility body
- Two each – 2021 Chevrolet Silverado 1500 4WD trucks
- One each – 2021 Chevrolet Equinox SUV

Purpose

Vehicle 1054 (Chevrolet 2500), 1015 (Ford 150) and 1028 (Ford F150) are scheduled for replacement due to a combination of age, mileage and on-going maintenance costs (see attached). They have reached a condition where replacement provides a lower life-cycle cost going forward that addressing all the vehicle maintenance needs.

The proposed replacement for Vehicle 1054, a 2021 Chevrolet 3500HD, meets all criteria requested by the Collections department to serve as a field service vehicle. A competitive bid was issued on December 14, 2020, to 7 pre-selected dealerships (3 Ford, 2 Chevrolet, 2 Dodge). Three bids were returned from Paradise Chevrolet, Fritts Ford, and Courtesy Chevrolet, with Courtesy Chevrolet being the low-bidder at \$38,935.14. A larger vehicle was required because the existing vehicle experienced excessive wear from the hauling loads needed by the collections crew for their equipment.

Vehicle 1015 will be replaced by a 2021 Chevrolet Equinox SUV. The engineering department determined that an SUV would be a more efficient vehicle due to better gas mileage, lower cost, a smaller footprint, and the ability to better secure engineering field supplies including expensive surveying equipment.

Truck 1028 will be replaced by a 2021 Chevrolet Silverado 1500HD.

The additional 2021 Chevrolet Silverado 1500HD Truck 1044 will be purchased in anticipation of a new Operator position starting in the next fiscal year as part of the Santa Margarita Conjunctive Use Program. In the meantime, this vehicle will be used to support the Operations valve replacement crew needs.

Both trucks and the SUV were advertised for bid on 11/30/2020 and sent to 6 pre-selected dealerships (2 Ford, 2 Chevrolet, 2 Dodge). Bids were received from Fritts Ford, Encinitas Ford, and Courtesy Chevrolet, with Courtesy Chevrolet being the low bid on all three vehicles - \$25,180.27 for each truck and \$23,564.45 for the SUV - total price \$73,924.99.

Finally, staff are working to update the Fleet Replacement Plan and CIP budget projections as well as updating the replacement criteria and ranking methodology and will return to the board with those updates in February.

#### Budgetary Impact

These vehicles were specified for purchase in the FY 20-21 Adopted Annual Budget as part of a total of \$566,000. The full size truck was budgeted at \$100,000, and the three fleet vehicles were budgeted at \$100,000.

The total for all 4 will be \$112,860.13, which is lower than the projected budget for those vehicles by \$87,139.87.

After this purchase, the remaining funding for FY 20-21 fleet needs will be \$453,139.87.

#### Recommended Action

The Board approve a purchase of four vehicles from Courtesy Chevrolet in the total amount of \$112,860.13.



Vehicle/Equipment Evaluation Form

**Vehicle VIN:** 1FTDF1728VNC81603

**Vehicle or Equipment #:** 1015

**Make:** Ford

**Model:** F150

**Year:** 1997

**Mileage:** 78625

**Hours of Operation:** N/A

**Date of Evaluation:** 3/9/2020

System	Points	Comments
Mileage	4	n/a
Annual Maintenance Cost	3	Higher maintenance cost due to age of truck – harder to source parts for
Year	4	n/a
Downtime	0	n/a

Total : 11 points

POINT RANGES	
Under 3 points	Condition I : EXCELLENT
4 – 7 points	Condition II : GOOD
8 – 11 points	Condition III : QUALIFIES FOR REPLACEMENT
12 or more	Condition IV : IMMEDIATE ATTENTION NEEDED

Mileage:

Under 15,000 miles – 0 points  
 15,001 – 35,000 miles – 1 point  
 35,001 – 50,000 miles – 2 points  
 50,001 – 75,000 miles – 3 points  
 75,001 miles or more – 4 points

Annual Maintenance Cost:

Under \$1,500 – 0 points  
 \$1,501 - \$3,000 – 1 point  
 \$3,001 - \$5,000 – 2 points  
 \$5,001 - \$7,500 – 3 points  
 \$7,501 or more – 4 points

Year:

Less than 3 years old – 0 points  
 4 – 7 years old – 1 point  
 8 – 11 years old – 2 points  
 12 – 15 years old – 3 points  
 15 years old or more – 4 points

Downtime:

Less than 1 week out of 1 year – 0 points  
 More than 1 week but less than 2 weeks out of 1 year – 1 point  
 More than 2 weeks but less than 3 weeks out of 1 year – 2 points  
 More than 3 weeks but less than 4 weeks out of 1 year – 3 points  
 More than 4 weeks out of 1 year – 4 points





Vehicle/Equipment Evaluation Form

**Vehicle VIN:** 1FTZF1724XKB02239

**Vehicle or Equipment #:** 1028

**Make:** Ford

**Model:** F150

**Year:** 1999

**Mileage:** 93654

**Hours of Operation:** N/A

**Date of Evaluation:** 3/9/2020

System	Points	Comments
Mileage	4	n/a
Annual Maintenance Cost	3	Higher maintenance cost due to age of truck – harder to source parts for
Year	4	n/a
Downtime	1	n/a

Total : 12 points

POINT RANGES	
Under 3 points	Condition I : EXCELLENT
4 – 7 points	Condition II : GOOD
8 – 11 points	Condition III : QUALIFIES FOR REPLACEMENT
12 or more	Condition IV : IMMEDIATE ATTENTION NEEDED

Mileage:

Under 15,000 miles – 0 points  
 15,001 – 35,000 miles – 1 point  
 35,001 – 50,000 miles – 2 points  
 50,001 – 75,000 miles – 3 points  
 75,001 miles or more – 4 points

Annual Maintenance Cost:

Under \$1,500 – 0 points  
 \$1,501 - \$3,000 – 1 point  
 \$3,001 - \$5,000 – 2 points  
 \$5,001 - \$7,500 – 3 points  
 \$7,501 or more – 4 points

Year:

Less than 3 years old – 0 points  
 4 – 7 years old – 1 point  
 8 – 11 years old – 2 points  
 12 – 15 years old – 3 points  
 15 years old or more – 4 points

Downtime:

Less than 1 week out of 1 year – 0 points  
 More than 1 week but less than 2 weeks out of 1 year – 1 point  
 More than 2 weeks but less than 3 weeks out of 1 year – 2 points  
 More than 3 weeks but less than 4 weeks out of 1 year – 3 points  
 More than 4 weeks out of 1 year – 4 points



Vehicle/Equipment Evaluation Form

Vehicle VIN: 1GBHC29U36E257603

Vehicle or Equipment #: 1054

Make: Chevrolet

Model: 2500

Year: 2006

Mileage: 77868

Hours of Operation: N/A

Date of Evaluation: 3/9/2020

System	Points	Comments
Mileage	4	"Low" mileage for age of vehicle but lots of idle time – vehicle idled at job site to run Collections equipment
Annual Maintenance Cost	3	\$5,500
Year	4	n/a
Downtime	3	n/a

Total : 14 points

POINT RANGES	
Under 3 points	Condition I : EXCELLENT
4 – 7 points	Condition II : GOOD
8 – 11 points	Condition III : QUALIFIES FOR REPLACEMENT
12 or more	Condition IV : IMMEDIATE ATTENTION NEEDED

Mileage:

Under 15,000 miles – 0 points  
 15,001 – 35,000 miles – 1 point  
 35,001 – 50,000 miles – 2 points  
 50,001 – 75,000 miles – 3 points  
 75,001 miles or more – 4 points

Annual Maintenance Cost:

Under \$1,500 – 0 points  
 \$1,501 - \$3,000 – 1 point  
 \$3,001 - \$5,000 – 2 points  
 \$5,001 - \$7,500 – 3 points  
 \$7,501 or more – 4 points

Year:

Less than 3 years old – 0 points  
 4 – 7 years old – 1 point  
 8 – 11 years old – 2 points  
 12 – 15 years old – 3 points  
 15 years old or more – 4 points

Downtime:

Less than 1 week out of 1 year – 0 points  
 More than 1 week but less than 2 weeks out of 1 year – 1 point  
 More than 2 weeks but less than 3 weeks out of 1 year – 2 points  
 More than 3 weeks but less than 4 weeks out of 1 year – 3 points  
 More than 4 weeks out of 1 year – 4 points

1. **MWD Issues**

SDCWA was determined to be the prevailing party in the 2011 – 14 rate case. This means SDCWA will be able to recovery attorney’s fees for this litigation. The ruling could be appealed by MWD and it is not certain if the ruling will be appealed.

2. **Regional Conveyance**

The Study is underway and it will likely be several months before there will be any updates on this project to build a second Colorado River Aqueduct.

3. **FPUD/RMWD Detachment**

SDCWA has not provided any open session updates on the process. The next meeting on this with the Advisory Committee LAFCO is February 1<sup>st</sup> at 1:30 P.M.

4. **Board Election**

The vice chair Christy Guerin of Olivenhain MWD resigned her position effective January 1<sup>st</sup>. In a special election in December, there were three candidates (Joe Mosca of San Diegiuto Water District; Kathleen Hedberg of Helix Water District and Mona Rios of National City). The chair nominated Mona Rios with a second by the Secretary and she was elected by a majority of the Board including the majority of the City of San Diego delegation. Much of North County supported Joe Mosca. A number of delegates couldn’t make the December meeting and requested a delay, until the regular January meeting, but the meeting went as scheduled.

5. **Key Upcoming Issues**

Some key issues for the upcoming year include:

- Finalizing the projected regional demands as part of the Urban Water Management Plan (UWMP). Also developing a more conservative low demand projection for financial analysis.
- Reviewing the long-term fiscal sustainability of SDCWA and determining any structural changes to the rate structure.
- Implementing the new agricultural water program.
- Completing the next phase of the regional conveyance study and developing a plan to fund millions in additional project work if the project continues to be pursued.

Detailed updates on any of these items will be provided by the General Manager at the request of any Board members.

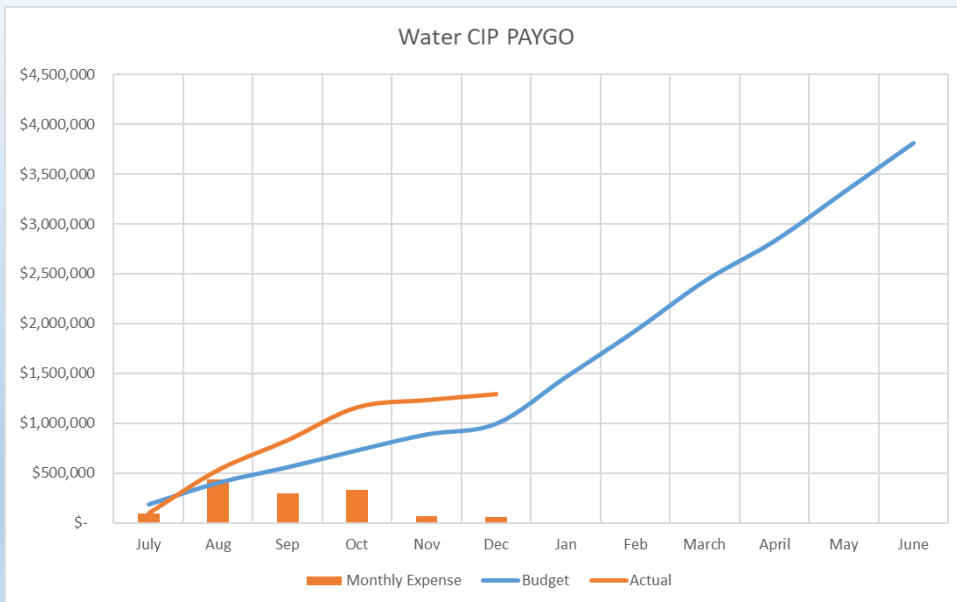


# Fallbrook Public Utility District

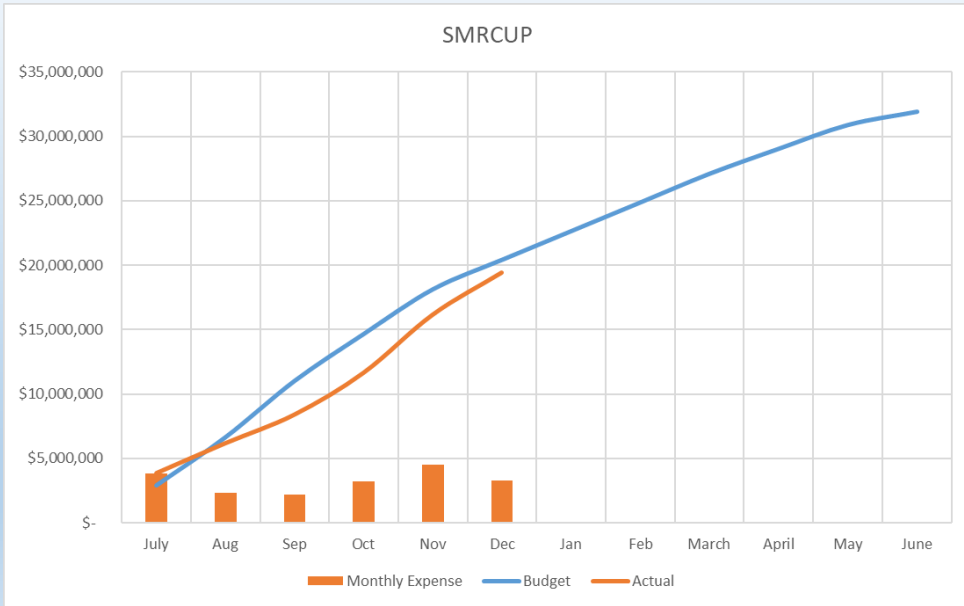
## Engineering and Operations FY21

Board Meeting January 2021

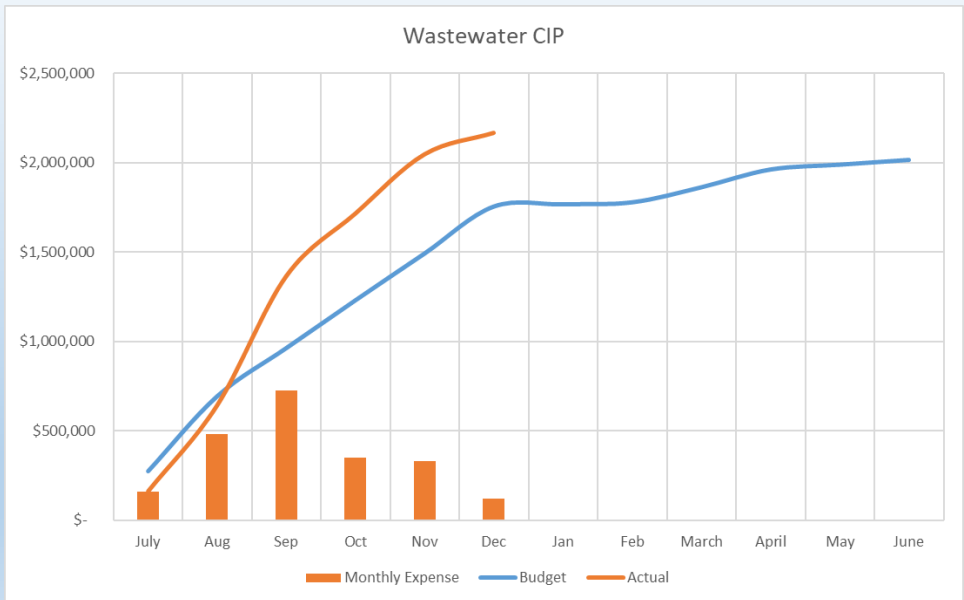
### Water PAYGO CIP FY21



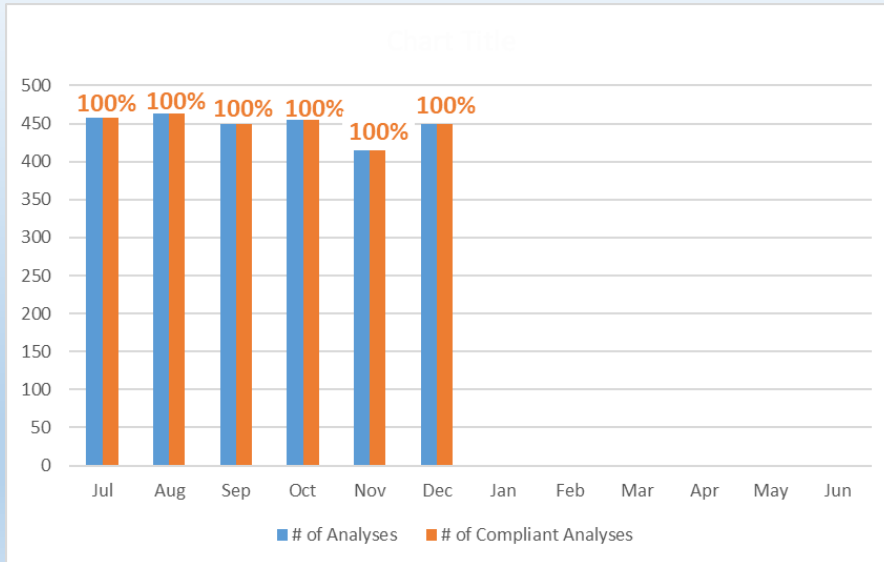
# Water SMRCUP CIP FY21



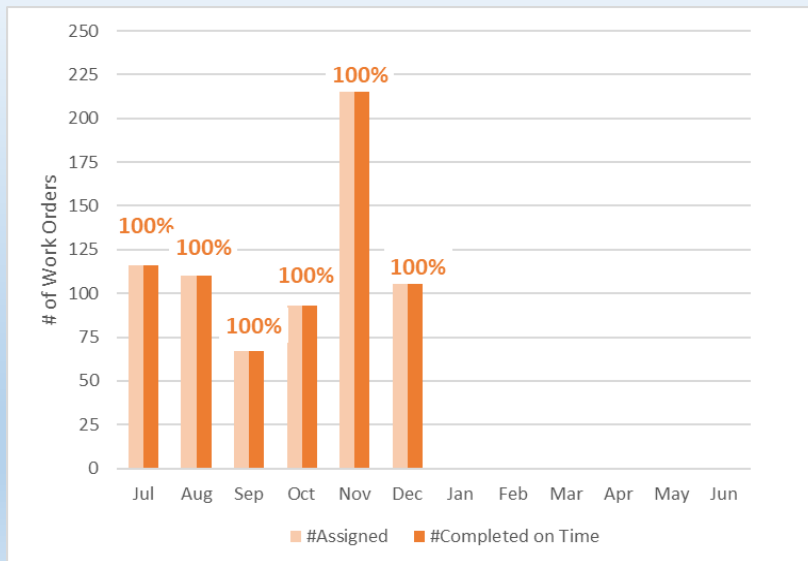
# Wastewater System CIP FY21



## Wastewater System Regulatory Compliance

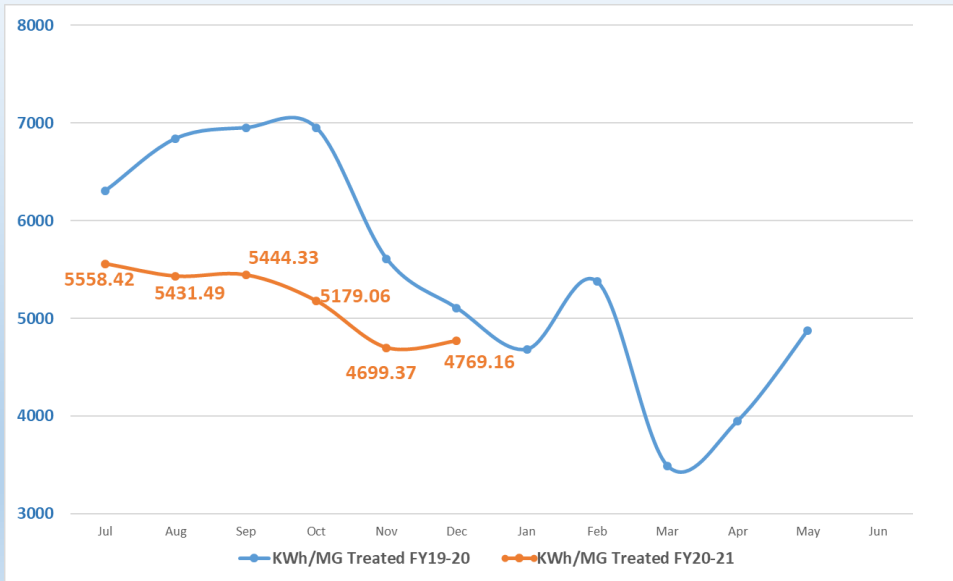


## Reclamation Plant – Preventative Maintenance Work Orders

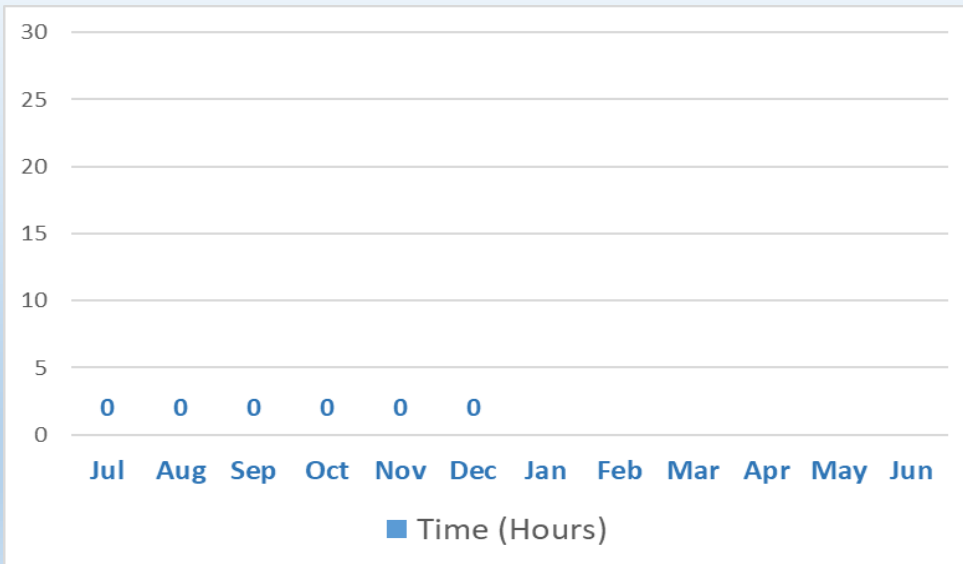




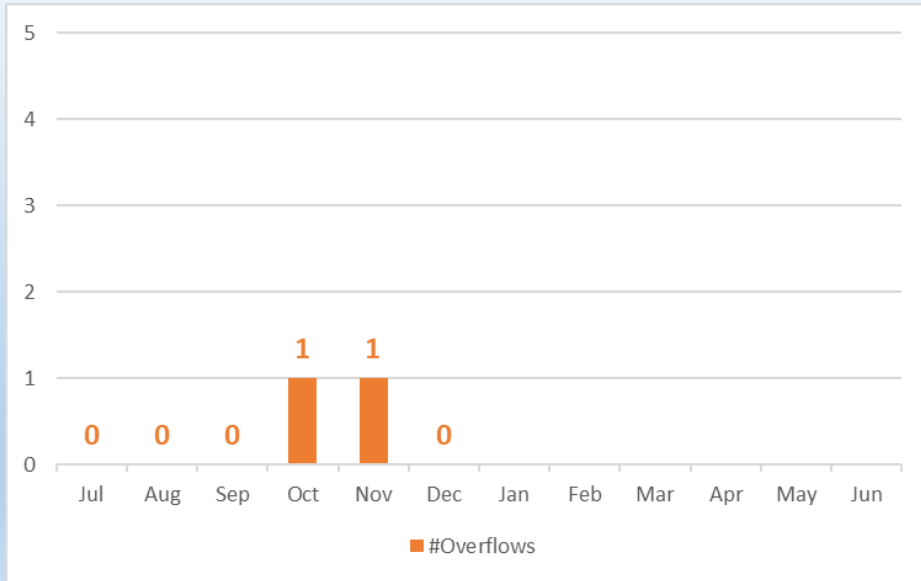
### Reclamation Plant – Energy Usage (KWh/MG Treated)



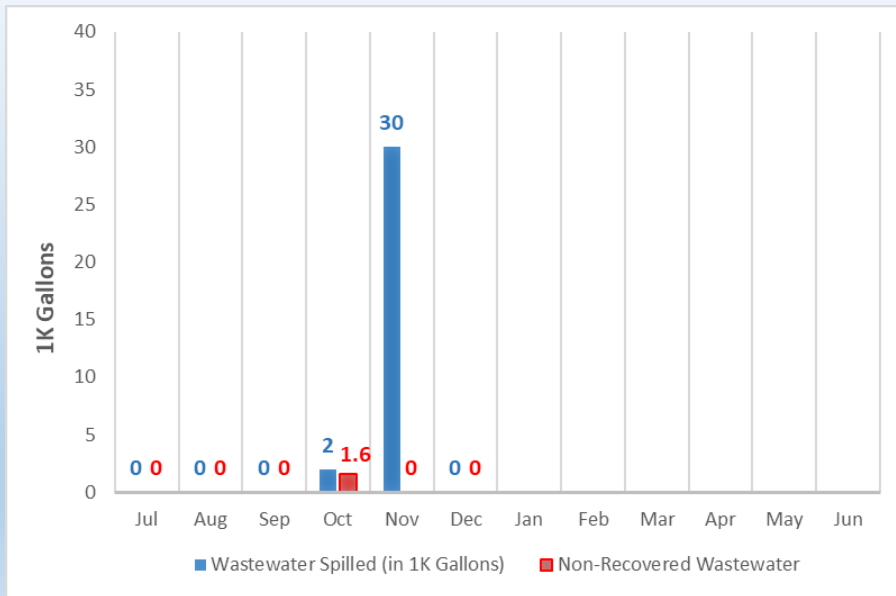
### Recycled Water – Time out of Service (Hours)



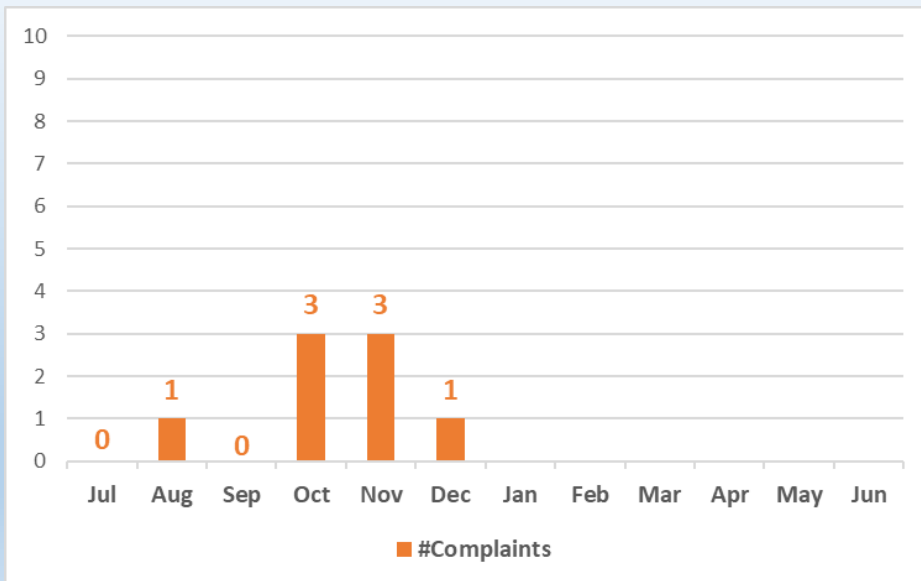
## Sewer Overflows



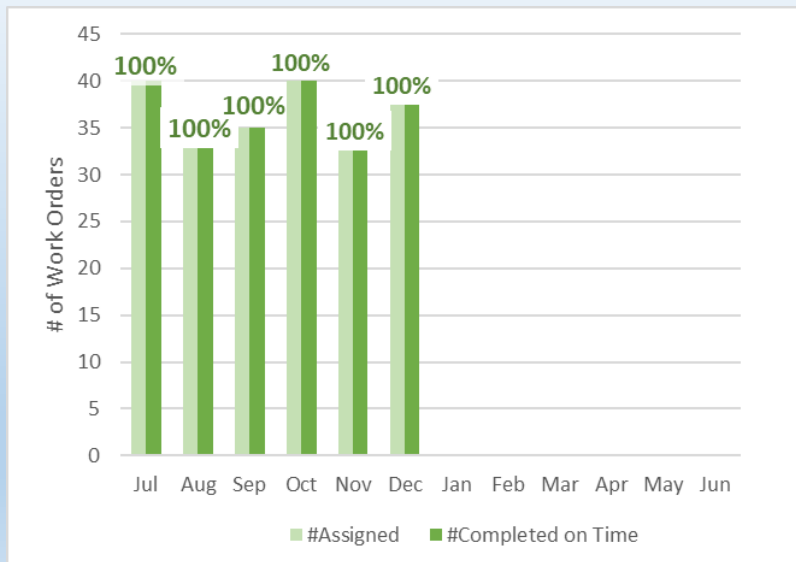
## Wastewater Spilled



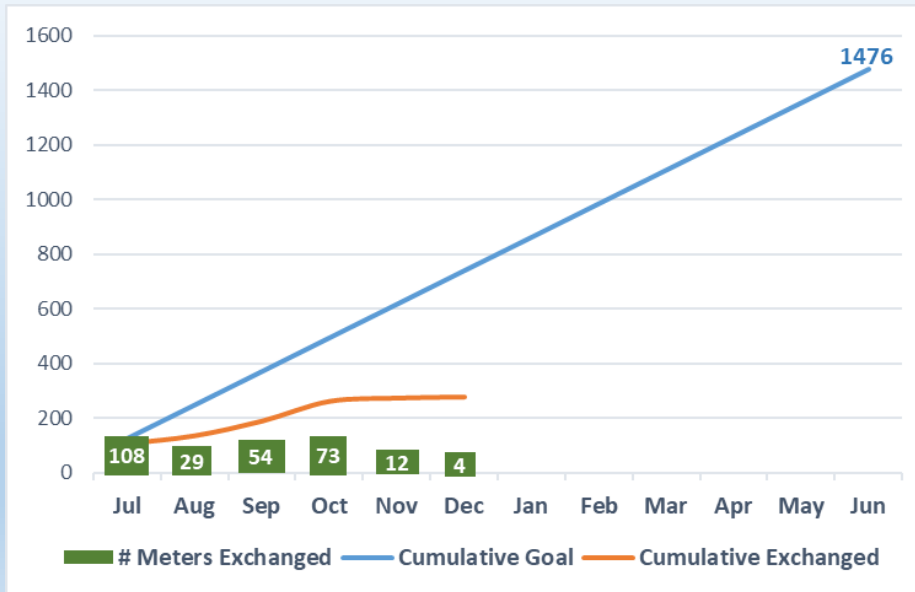
## Wastewater System Odor Complaints



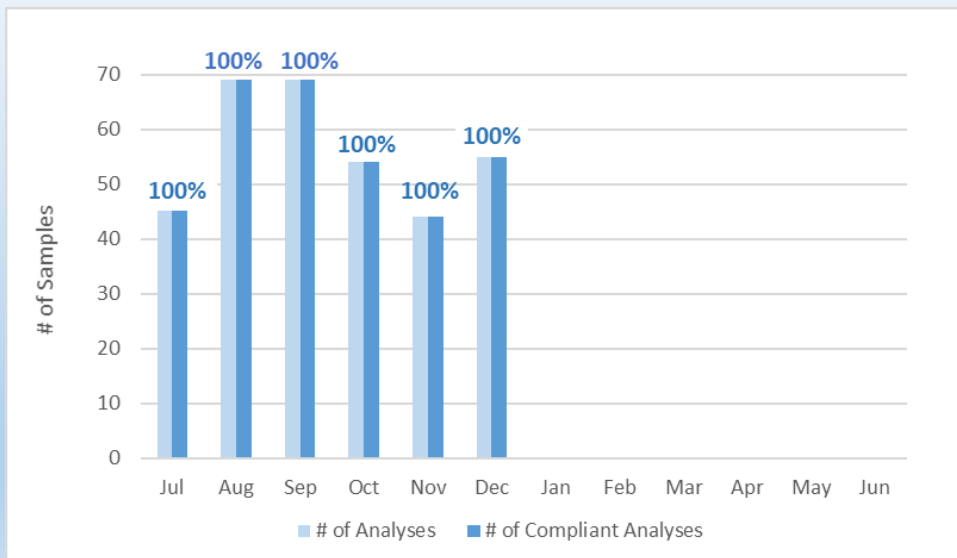
## Collections – Preventative Maintenance Work Orders



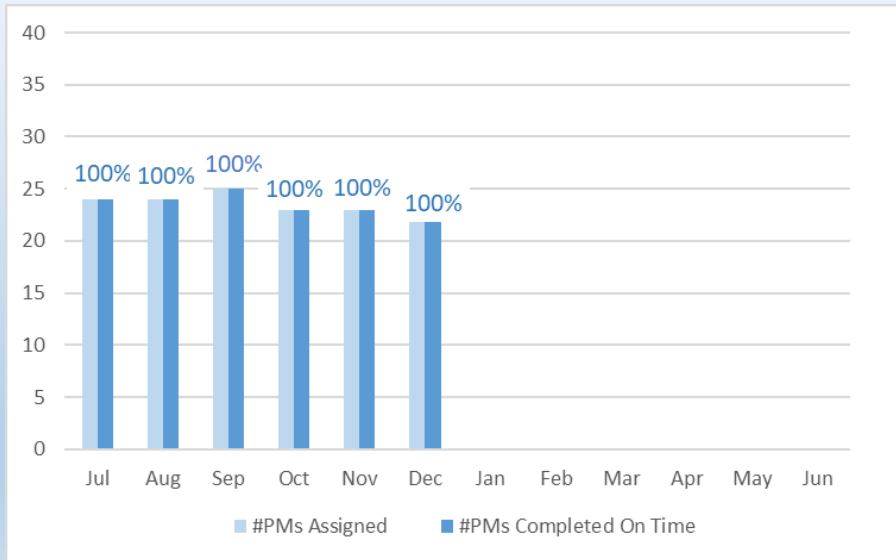
## Meter Exchange



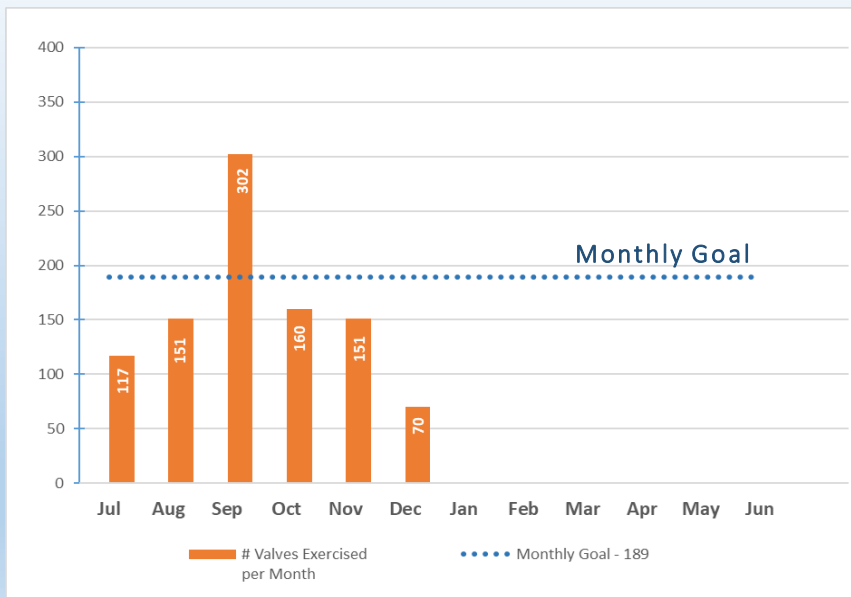
## Water System Regulatory Compliance



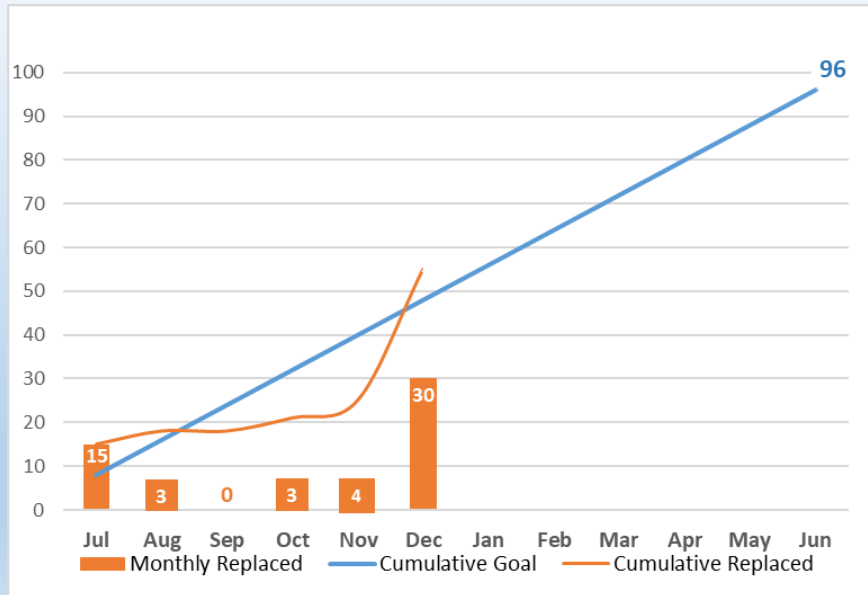
## Water Preventative Maintenance Work Orders



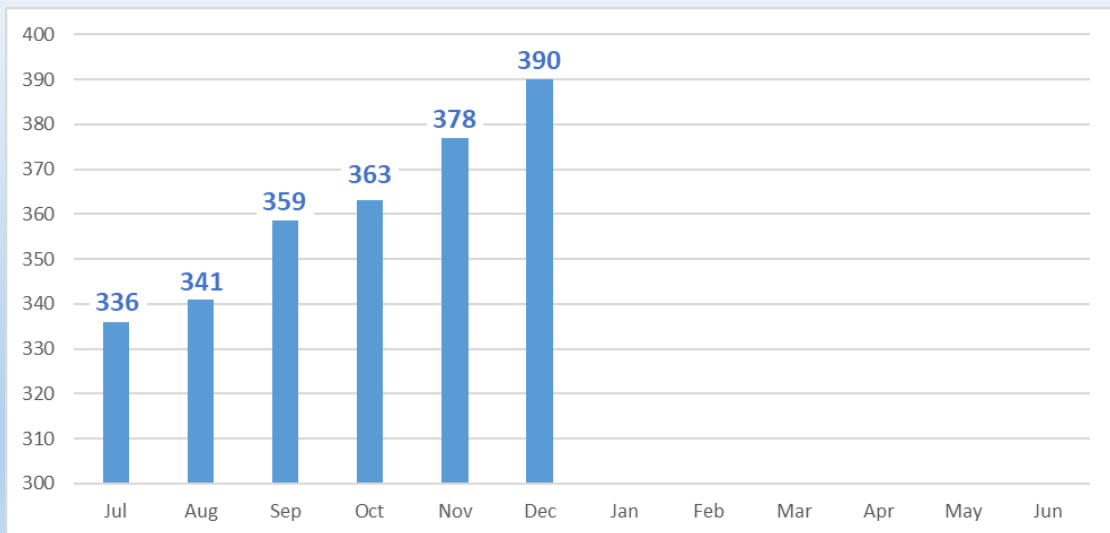
## Valve Exercise Program



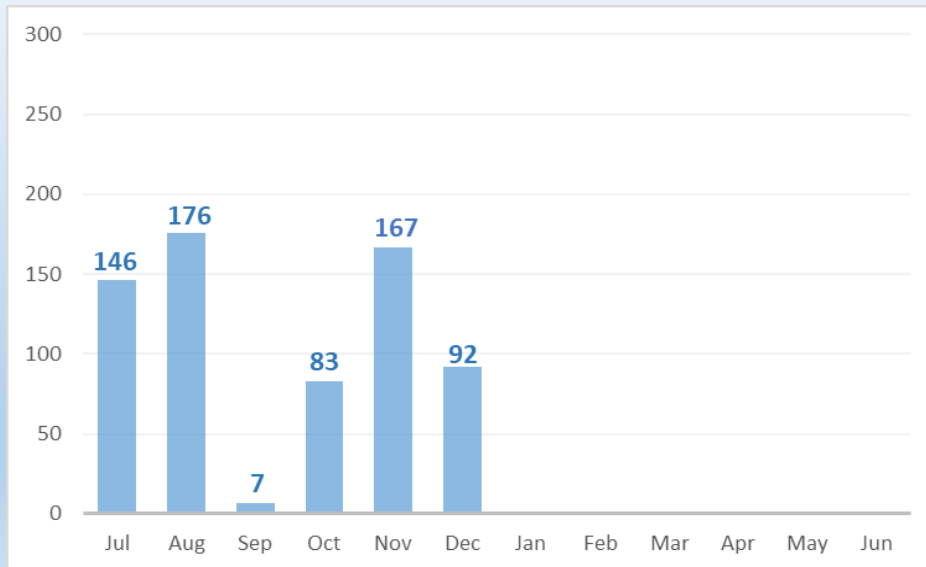
## Valves Replaced



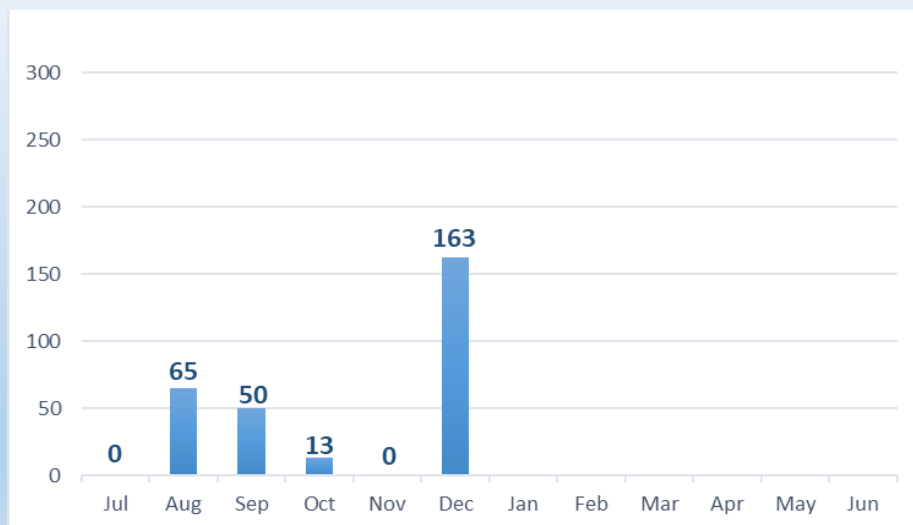
## Rolling Total Broken Valves



## Planned Outages > 4 Hours # of Customers Affected



## Unplanned Disruption > 4 Hours # of Customers Affected



## M E M O

**TO:** Board of Directors  
**FROM:** David Shank, Assistant General Manager/CFO  
**DATE:** January 25, 2021  
**SUBJECT:** Financial Summary Report – November

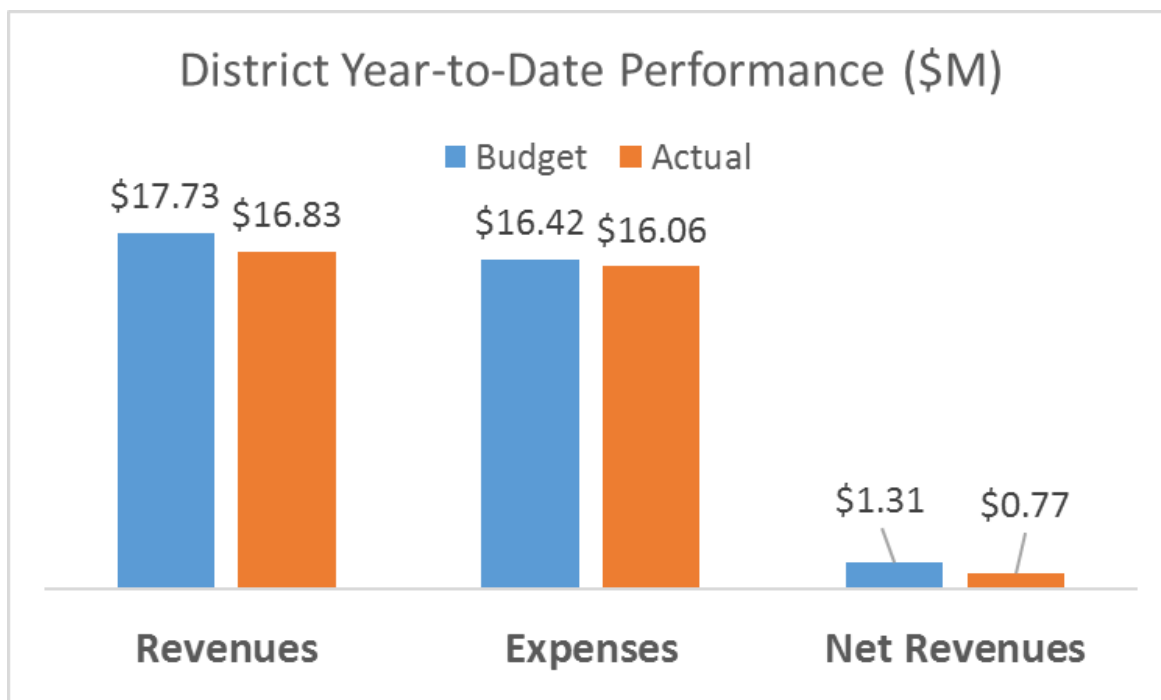
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### Purpose

Provide an overview of changes in the District's financial position.

### Summary

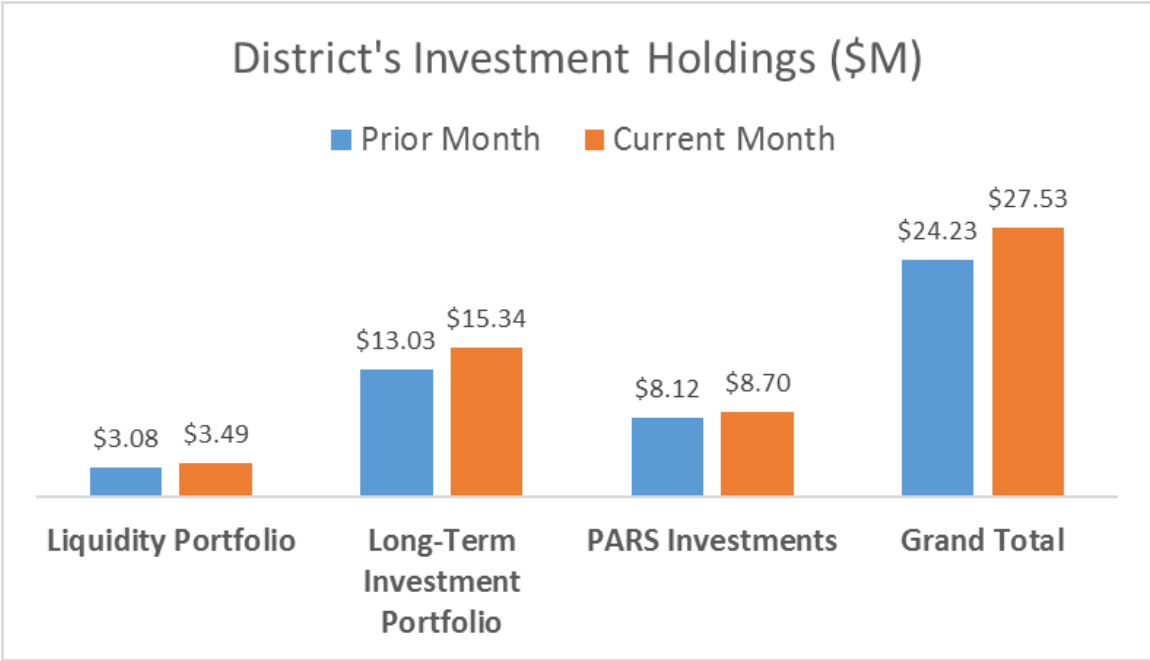
The graph below shows the District's year-to-date Revenues, Expenditures and Net revenues.



The results are on track with the District's Budget. The lower net revenues reflects the District's higher than budgeted PayGo CIP expenditures, which is expected to trend back to the budget levels. The overall financial performance, after adjusting for expected State reimbursement, is slightly under Budget. The District's financial performance is expected to trend towards the Budget levels.

The graph below shows the District's bank holdings reported in the Treasurer's Report at the end of the current and prior month.





Overall the District's financial position increased this month with \$3.3 million more held in District accounts at month end. This reflects more timely reimbursements from the State for Santa Margarita Conjunctive Use Project expenditures. The PARS investments continue to perform in line with the equity markets.

Recommended Action

This item is for discussion only. No action is required.

## M E M O

**TO:** Board of Directors  
**FROM:** David Shank, Assistant General Manager/CFO  
**DATE:** January 25, 2021  
**SUBJECT:** Financial Summary Report – December

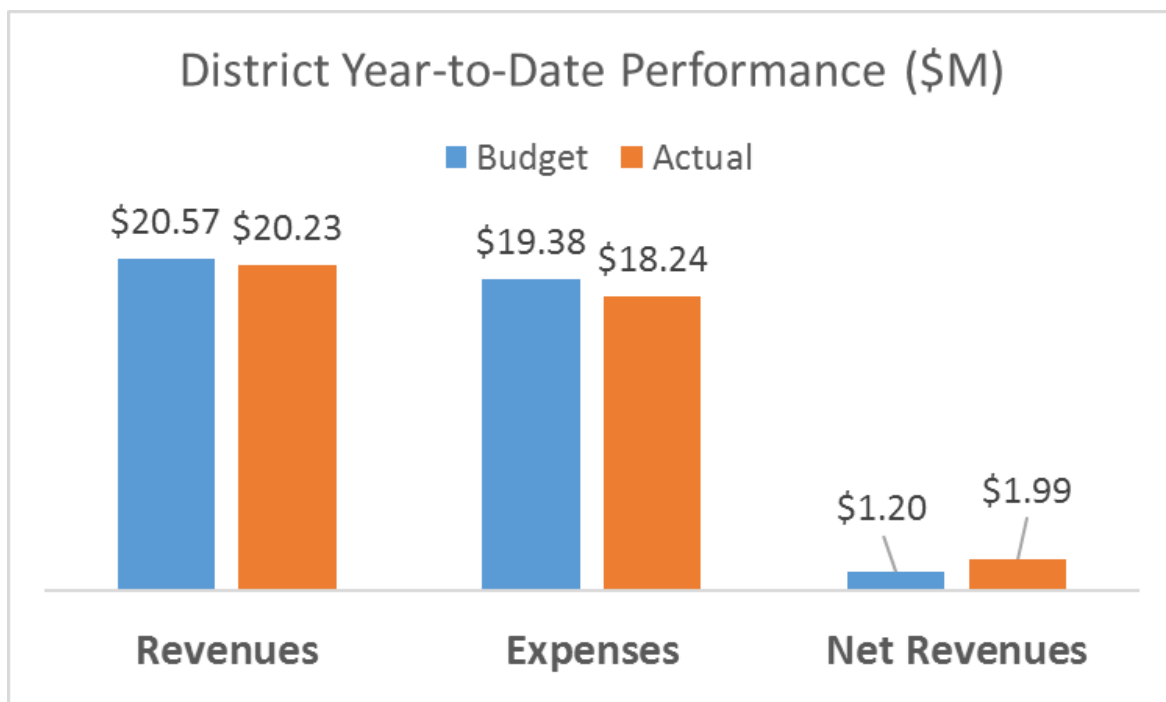
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### Purpose

Provide an overview of changes in the District's financial position.

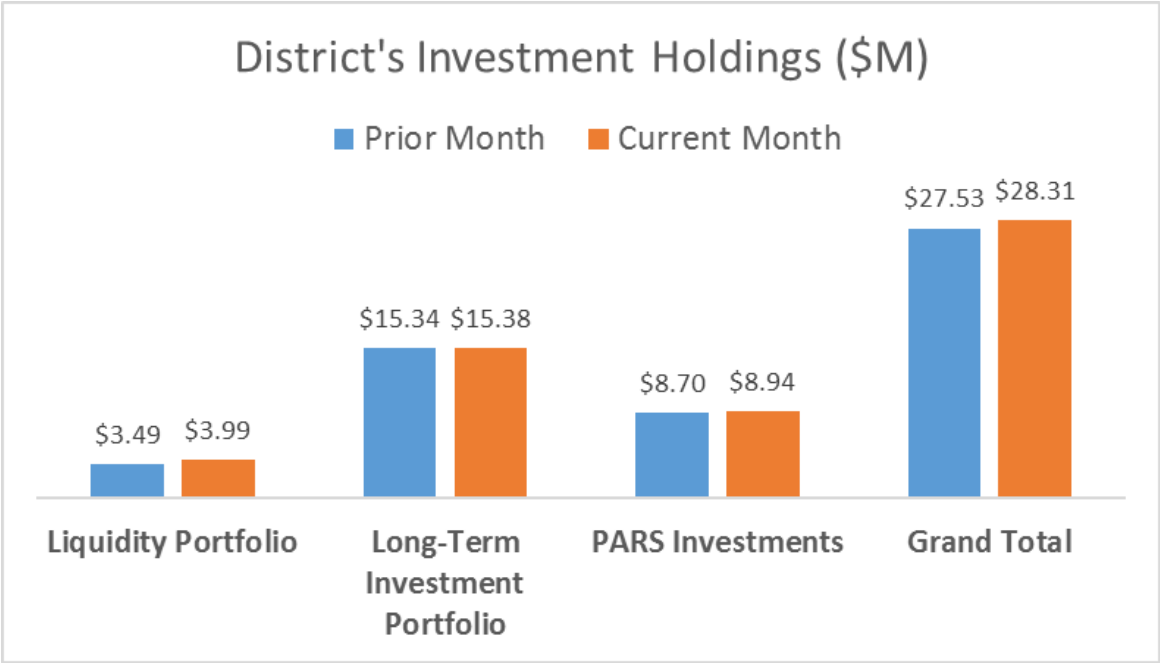
### Summary

The graph below shows the District's year-to-date Revenues, Expenditures and Net revenues.



The results are on track with the District's Budget. The lower net revenues reflects the District's higher than budgeted PayGo CIP expenditures, which is expected to trend back to the budget levels. The overall financial performance, after adjusting for expected State reimbursement, is slightly better than Budget. The District's financial performance is expected to trend towards the Budget levels.

The graph below shows the District's bank holdings reported in the Treasurer's Report at the end of the current and prior month.



Overall the District's financial position increased this month with \$0.8 million more held in District accounts at month end. Operating activities drove the slight increase in funds. No District funds were required this month to fund expenditures related to the Santa Margarita Conjunctive Use Project this month. The PARS investments continue to perform in line with the equity markets.

Recommended Action

This item is for discussion only. No action is required.

**M E M O**

**TO:** Board of Directors  
**FROM:** David Shank, Assistant General Manager/CFO  
**DATE:** January 25, 2021  
**SUBJECT:** Treasurer's Report

---

Purpose

Provide the November 2020 Treasurer's Report. Confirm that the District's investment portfolio is in compliance with the Investment Policy and that the District is able to meet the expenditure requirements for the next 6-months.

Notes

The LAIF Account shows a month end balance for November that was nearly fully reimbursed. This reflects the State being able to reimburse the District for expenditures in a timelier manner. The District continues to carefully manage its working capital to ensure its ability to meet its financial commitments.

Summary

**Treasurer's Report November 30, 2020**

<b>Account</b>	<b>Beginning Balance</b>	<b>Ending Balance</b>
Operating Fund	\$ 19,542	\$ 19,542
Money Market	\$ 1,241,406	\$ 1,657,639
CAMP Account	\$ 1,814,291	\$ 1,814,493
<b><i>District's Liquidity Portfolio</i></b>	<b>\$ 3,075,239</b>	<b>\$ 3,491,674</b>
PFM Managed Long-term Investment Portfolio*	\$ 11,266,671	\$ 11,271,042
LAIF (Long-term Reserves)	\$ 1,764,337	\$ 4,064,337
PARS (OPEB & Pension Trust)**	\$ 8,123,505	\$ 8,704,433
<b><i>District Accounts Total</i></b>	<b>\$ 24,229,752</b>	<b>\$ 27,531,486</b>

\*\$6.21M of funds are from the sale of the Santa Margarita properties.

\*\*\$3.78M of funds are from the sale of the Santa Margarita Properties.



Dave Shank  
January 25, 2021



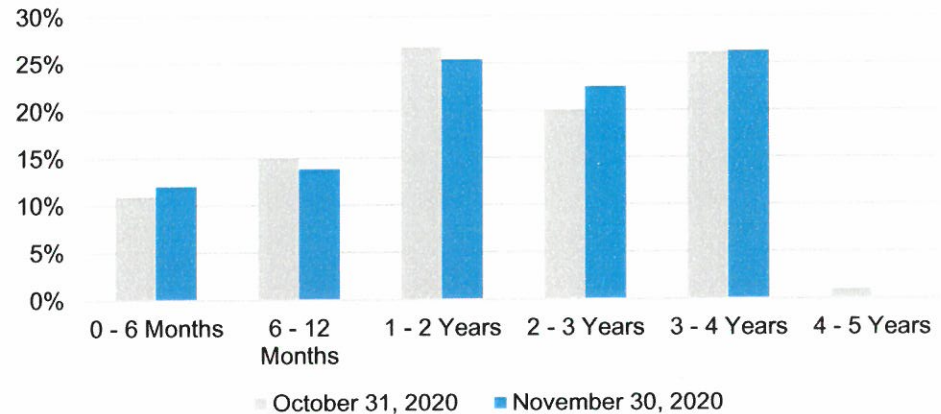
## Fallbrook Public Utilities District - Holdings Summary

Security Type	October 31, 2020	November 30, 2020	Change (\$)	Change (%)
U.S. Treasury	\$5,853,804.02	\$5,848,092.23	(\$5,711.79)	-0.1%
Municipal	\$171,669.40	\$171,354.90	(\$314.50)	-0.2%
Federal Agency CMO	\$113,243.55	\$113,190.13	(\$53.42)	0.0%
Corporate Note	\$3,431,900.88	\$3,382,482.97	(\$49,417.91)	-1.4%
Negotiable CD	\$280,210.84	\$0.00	(\$280,210.84)	-100.0%
Asset-Backed Security	\$721,742.05	\$710,240.00	(\$11,502.05)	-1.6%
<b>Securities Total</b>	<b>\$10,572,570.74</b>	<b>\$10,225,360.23</b>	<b>(\$347,210.51)</b>	<b>-3.3%</b>
Money Market Fund	\$694,099.97	\$1,045,681.93	\$351,581.96	50.7%
<b>Total Investments</b>	<b>\$11,266,670.71</b>	<b>\$11,271,042.16</b>	<b>\$4,371.45</b>	<b>0.0%</b>

### Summary

FY 20-21 Accrual Earnings	\$96,118.53
Yield to Maturity at Cost	2.21%
Weighted Average Maturity (Years)	1.82

### Maturity Distribution



California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
 P.O. Box 942809  
 Sacramento, CA 94209-0001  
 (916) 653-3001

December 01, 2020

[LAIF Home](#)  
[PMIA Average](#)  
[Monthly Yields](#)

FALLBROOK PUBLIC UTILITY DISTRICT

TREASURER  
 P.O. BOX 2290  
 FALLBROOK, CA 92088

[Tran Type](#)  
[Definitions](#)

**Account Number:** 85-37-001

November 2020 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
11/18/2020	11/18/2020	RD	1660281	N/A	DAVID SHANK	2,300,000.00

**Account Summary**

Total Deposit:	2,300,000.00	Beginning Balance:	1,764,337.47
Total Withdrawal:	0.00	Ending Balance:	4,064,337.47 ✓



### Account Statement - Transaction Summary

For the Month Ending **November 30, 2020**

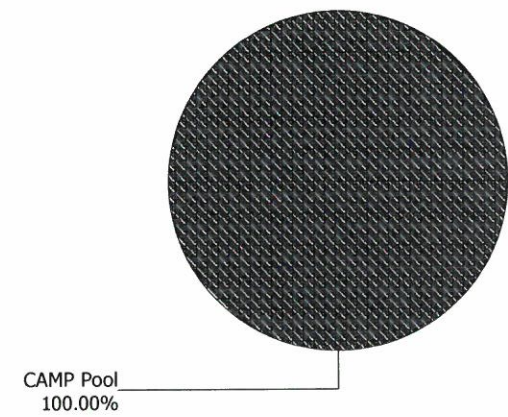
Fallbrook Public Utility District - Liquidity - 6050-004

CAMP Pool	
Opening Market Value	1,814,291.23
Purchases	201.94
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
<b>Closing Market Value</b>	<b>\$1,814,493.17</b> ✓
Cash Dividends and Income	201.94

Asset Summary		
	November 30, 2020	October 31, 2020
<b>CAMP Pool</b>	1,814,493.17	1,814,291.23
<b>Total</b>	<b>\$1,814,493.17</b>	<b>\$1,814,291.23</b>

Asset Allocation	
CAMP Pool	100.00%





**Account Statement**

For the Month Ending **November 30, 2020**

Fallbrook Public Utility District - Liquidity - 6050-004

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
<b>CAMP Pool</b>					
<b>Opening Balance</b>					<b>1,814,291.23</b>
11/30/20	12/01/20	Accrual Income Div Reinvestment - Distributions	1.00	201.94	1,814,493.17
<b>Closing Balance</b>					<b>1,814,493.17</b>

	Month of November	Fiscal YTD July-November
<b>Opening Balance</b>	1,814,291.23	2,562,568.92
<b>Purchases</b>	201.94	801,924.25
<b>Redemptions (Excl. Checks)</b>	0.00	(1,550,000.00)
<b>Check Disbursements</b>	0.00	0.00
<b>Closing Balance</b>	<b>1,814,493.17</b>	<b>1,814,493.17</b>
<b>Cash Dividends and Income</b>	201.94	1,924.25

<b>Closing Balance</b>	1,814,493.17
<b>Average Monthly Balance</b>	1,814,297.96
<b>Monthly Distribution Yield</b>	0.14%





**Managed Account Security Transactions & Interest**

For the Month Ending **November 30, 2020**

**FPUD - INVESTMENT PORTFOLIO - 28710100**

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
<b>INTEREST</b>											
	11/01/20	11/01/20	PNC BANK NA CORP NOTES DTD 11/01/2019 2.200% 11/01/2024	693475AY1	100,000.00	0.00	1,100.00	1,100.00			
	11/01/20	11/25/20	FHLMC SERIES K721 A2 DTD 12/01/2015 3.090% 08/01/2022	3137BM6P6	110,000.00	0.00	283.25	283.25			
	11/02/20	11/02/20	MONEY MARKET FUND	MONEY0002	0.00	0.00	5.74	5.74			
	11/10/20	11/10/20	BRANCH BANKING & TRUST (CALLABLE) NOTE DTD 05/10/2016 2.050% 05/10/2021	05531FAV5	250,000.00	0.00	2,562.50	2,562.50			
	11/15/20	11/15/20	COPAR 2019-1 A3 DTD 05/30/2019 2.510% 11/15/2023	14042WAC4	40,000.00	0.00	83.67	83.67			
	11/15/20	11/15/20	ALLY ABS 2017-4 A3 DTD 08/23/2017 1.750% 12/15/2021	02007FAC9	1,194.58	0.00	1.74	1.74			
	11/15/20	11/15/20	JOHN DEERE ABS 2017-B A3 DTD 07/15/2017 1.820% 10/15/2021	47788BAD6	51.05	0.00	0.08	0.08			
	11/15/20	11/15/20	JDOT 2019-B A3 DTD 07/24/2019 2.210% 12/15/2023	477870AC3	30,000.00	0.00	55.25	55.25			
	11/15/20	11/15/20	JDOT 2018-A A3 DTD 02/28/2018 2.660% 04/15/2022	47788CAC6	8,484.32	0.00	18.81	18.81			
	11/15/20	11/15/20	MBALT 2019-B A3 DTD 11/20/2019 2.000% 10/17/2022	58769OAC5	60,000.00	0.00	100.00	100.00			
	11/15/20	11/15/20	DCENT 2019-A3 A DTD 10/31/2019 1.890% 10/15/2024	254683CM5	120,000.00	0.00	189.00	189.00			
	11/15/20	11/15/20	COMET 2019-A2 A2 DTD 09/05/2019 1.720% 08/15/2024	14041NFU0	285,000.00	0.00	408.50	408.50			
	11/15/20	11/15/20	US TREASURY NOTES DTD 05/15/2018 2.625% 05/15/2021	9128284P2	100,000.00	0.00	1,312.50	1,312.50			
	11/15/20	11/15/20	HAROT 2018-1 A3 DTD 02/28/2018 2.640% 02/15/2022	43814UAC3	35,605.79	0.00	78.33	78.33			
	11/16/20	11/16/20	GM FINANCIAL SECURITIZED TERM DTD 07/24/2019 2.180% 04/16/2024	36257PAD0	50,000.00	0.00	90.83	90.83			
	11/17/20	11/17/20	CATERPILLAR FINL SERVICE CORP NOTES DTD 05/17/2019 2.850% 05/17/2024	14913Q2V0	95,000.00	0.00	1,353.75	1,353.75			



**Managed Account Security Transactions & Interest**

For the Month Ending **November 30, 2020**

**FPUD - INVESTMENT PORTFOLIO - 28710100**

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
<b>INTEREST</b>											
	11/17/20	11/17/20	MORGAN STANLEY BONDS DTD 11/17/2016 2.625% 11/17/2021	61746BED4	220,000.00	0.00	2,887.50	2,887.50			
	11/21/20	11/21/20	HAROT 2019-2 A3 DTD 05/29/2019 2.520% 06/21/2023	43815MAC0	75,000.00	0.00	157.50	157.50			
	11/30/20	11/30/20	ABBOTT LABORATORIES CORP NOTES DTD 11/22/2016 3.400% 11/30/2023	002824BE9	135,000.00	0.00	2,295.00	2,295.00			
<b>Transaction Type Sub-Total</b>					<b>1,715,335.74</b>	<b>0.00</b>	<b>12,983.95</b>	<b>12,983.95</b>			
<b>MATURITY</b>											
	11/16/20	11/16/20	SWEDBANK (NEW YORK) CERT DEPOS DTD 11/17/2017 2.270% 11/16/2020	87019U6D6	280,000.00	280,000.00	3,213.31	283,213.31	0.00	0.00	
<b>Transaction Type Sub-Total</b>					<b>280,000.00</b>	<b>280,000.00</b>	<b>3,213.31</b>	<b>283,213.31</b>	<b>0.00</b>	<b>0.00</b>	
<b>PAYDOWNS</b>											
	11/15/20	11/15/20	ALLY ABS 2017-4 A3 DTD 08/23/2017 1.750% 12/15/2021	02007FAC9	1,194.58	1,194.58	0.00	1,194.58	0.02	0.00	
	11/15/20	11/15/20	JOHN DEERE ABS 2017-B A3 DTD 07/15/2017 1.820% 10/15/2021	47788BAD6	51.05	51.05	0.00	51.05	0.00	0.00	
	11/15/20	11/15/20	HAROT 2018-1 A3 DTD 02/28/2018 2.640% 02/15/2022	43814UAC3	5,634.84	5,634.84	0.00	5,634.84	0.73	0.00	
	11/15/20	11/15/20	JDOT 2018-A A3 DTD 02/28/2018 2.660% 04/15/2022	47788CAC6	2,731.73	2,731.73	0.00	2,731.73	0.20	0.00	
<b>Transaction Type Sub-Total</b>					<b>9,612.20</b>	<b>9,612.20</b>	<b>0.00</b>	<b>9,612.20</b>	<b>0.95</b>	<b>0.00</b>	
<b>SELL</b>											
	11/10/20	11/13/20	BOEING CO NOTES DTD 07/31/2019 2.300% 08/01/2021	097023CL7	45,000.00	45,479.25	293.25	45,772.50	481.05	479.89	FIFO
<b>Transaction Type Sub-Total</b>					<b>45,000.00</b>	<b>45,479.25</b>	<b>293.25</b>	<b>45,772.50</b>	<b>481.05</b>	<b>479.89</b>	
<b>Managed Account Sub-Total</b>						<b>335,091.45</b>	<b>16,490.51</b>	<b>351,581.96</b>	<b>482.00</b>	<b>479.89</b>	
<b>Total Security Transactions</b>						<b>\$335,091.45</b>	<b>\$16,490.51</b>	<b>\$351,581.96</b>	<b>\$482.00</b>	<b>\$479.89</b>	



**FALLBROOK PUBLIC UTILITY DISTRICT  
PARS Post-Employment Benefits Trust**

**Account Report for the Period  
11/1/2020 to 11/30/2020**

David Shank  
Assistant General Manager/CFO  
Fallbrook Public Utility District  
990 East Mission Road  
Fallbrook, CA 92028

## Account Summary

Source	Balance as of 11/1/2020	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 11/30/2020
OPEB	\$1,076,396.31	\$0.00	\$77,199.45	\$224.25	\$0.00	\$0.00	\$1,153,371.51
PENSION	\$7,047,109.18	\$0.00	\$505,420.66	\$1,468.15	\$0.00	\$0.00	\$7,551,061.69
<b>Totals</b>	<b>\$8,123,505.49</b>	<b>\$0.00</b>	<b>\$582,620.11</b>	<b>\$1,692.40</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,704,433.20</b> ✓

## Investment Selection

### Source

OPEB	Moderate HighMark PLUS
PENSION	Moderate HighMark PLUS

## Investment Objective

### Source

OPEB	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.
PENSION	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

## Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	7.17%	4.51%	11.29%	7.32%	-	-	2/16/2017
PENSION	7.17%	4.51%	11.26%	7.24%	-	-	2/16/2017

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.  
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.  
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

**M E M O**

**TO:** Board of Directors  
**FROM:** David Shank, Assistant General Manager/CFO  
**DATE:** January 25, 2021  
**SUBJECT:** Treasurer's Report

---

Purpose

Provide the December, 2020 Treasurer's Report. Confirm that the District's investment portfolio is in compliance with the Investment Policy and that the District is able to meet the expenditure requirements for the next 6-months.

Notes

The LAIF Account shows a month end balance for December at the fully reimbursed level. This reflects the State's continued ability to reimburse the District for expenditures in a timelier manner. The District continues to carefully manage its working capital to ensure its ability to meet its financial commitments.

Summary

**Treasurer's Report December 31, 2020**

<b>Account</b>	<b>Beginning Balance</b>	<b>Ending Balance</b>
Operating Fund	\$ 19,542	\$ 19,634
Money Market	\$ 1,657,639	\$ 2,159,978
CAMP Account	\$ 1,814,493	\$ 1,814,493
<b><i>District's Liquidity Portfolio</i></b>	<b>\$ 3,491,674</b>	<b>\$ 3,994,105</b>
PFM Managed Long-term Investment Portfolio*	\$ 11,271,042	\$ 11,275,918
LAIF (Long-term Reserves)	\$ 4,064,337	\$ 4,100,337
PARS (OPEB & Pension Trust)**	\$ 8,704,433	\$ 8,940,899
<b><i>District Accounts Total</i></b>	<b>\$ 27,531,486</b>	<b>\$ 28,311,259</b>

\*\$6.21M of funds are from the sale of the Santa Margarita properties.

\*\*\$3.78M of funds are from the sale of the Santa Margarita Properties.



Dave Shank  
January 25, 2021



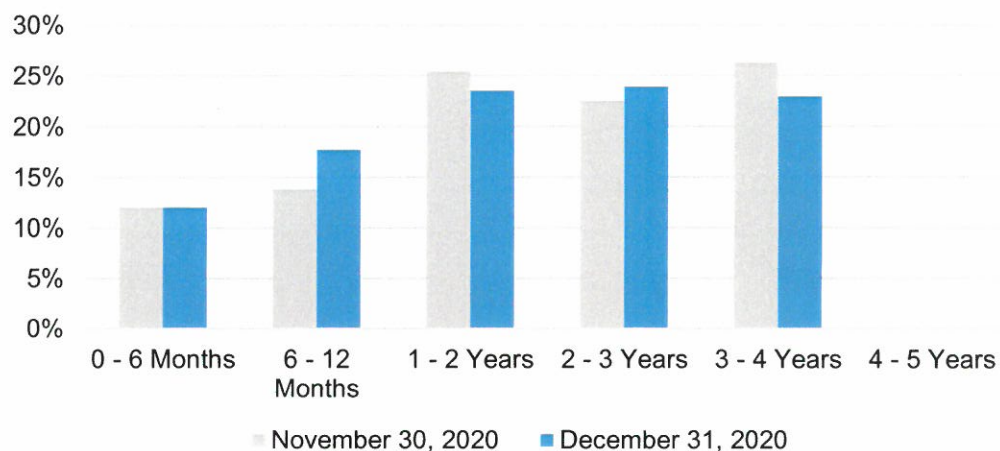
## Fallbrook Public Utilities District - Holdings Summary

Security Type	November 30, 2020	December 31, 2020	Change (\$)	Change (%)
U.S. Treasury	\$5,848,092.23	\$5,842,300.88	(\$5,791.35)	-0.1%
Municipal	\$171,354.90	\$171,069.30	(\$285.60)	-0.2%
Federal Agency CMO	\$113,190.13	\$112,950.57	(\$239.56)	-0.2%
Corporate Note	\$3,382,482.97	\$3,379,172.34	(\$3,310.63)	-0.1%
Asset-Backed Security	\$710,240.00	\$703,856.62	(\$6,383.38)	-0.9%
<b>Securities Total</b>	<b>\$10,225,360.23</b>	<b>\$10,209,349.71</b>	<b>(\$16,010.52)</b>	<b>-0.2%</b>
Money Market Fund	\$1,045,681.93	\$1,066,568.23	\$20,886.30	2.0%
<b>Total Investments</b>	<b>\$11,271,042.16</b>	<b>\$11,275,917.94</b>	<b>\$4,875.78</b>	<b>0.0%</b>

### Summary

FY 20-21 Accrual Earnings	\$114,441.55
Yield to Maturity at Cost	2.21%
Weighted Average Maturity (Years)	1.74

### Maturity Distribution



Security market values, excluding accrued interest, as on last day of month.



### Account Statement - Transaction Summary

For the Month Ending **December 31, 2020**

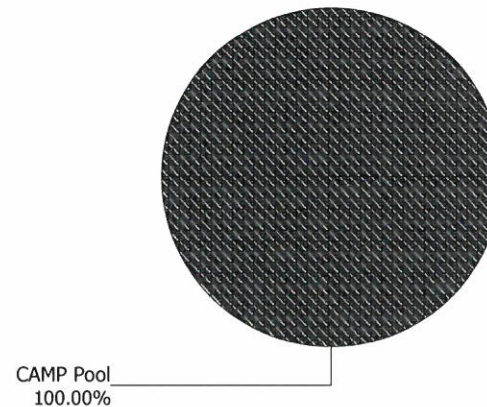
Fallbrook Public Utility District - Liquidity - 6050-004

CAMP Pool	
Opening Market Value	1,814,493.17
Purchases	186.54
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
<b>Closing Market Value</b>	<b>\$1,814,679.71</b>
Cash Dividends and Income	186.54

Asset Summary	December 31, 2020	November 30, 2020
CAMP Pool	1,814,679.71	1,814,493.17
<b>Total</b>	<b>\$1,814,679.71</b>	<b>\$1,814,493.17</b>

Asset Allocation	
CAMP Pool	100.00%





**Account Statement**

For the Month Ending **December 31, 2020**

Fallbrook Public Utility District - Liquidity - 6050-004

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
<b>CAMP Pool</b>					
<b>Opening Balance</b>					<b>1,814,493.17</b>
12/31/20	01/04/21	Accrual Income Div Reinvestment - Distributions	1.00	186.54	1,814,679.71
<b>Closing Balance</b>					<b>1,814,679.71</b>

	Month of December	Fiscal YTD July-December
<b>Opening Balance</b>	1,814,493.17	2,562,568.92
<b>Purchases</b>	186.54	802,110.79
<b>Redemptions (Excl. Checks)</b>	0.00	(1,550,000.00)
<b>Check Disbursements</b>	0.00	0.00
<b>Closing Balance</b>	<b>1,814,679.71</b>	<b>1,814,679.71</b>
<b>Cash Dividends and Income</b>	186.54	2,110.79

<b>Closing Balance</b>	1,814,679.71
<b>Average Monthly Balance</b>	1,814,499.19
<b>Monthly Distribution Yield</b>	0.12%



**Managed Account Security Transactions & Interest**

For the Month Ending **December 31, 2020**

**FPUD - INVESTMENT PORTFOLIO - 28710100**

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
<b>INTEREST</b>											
	12/01/20	12/25/20	FHLMC SERIES K721 A2 DTD 12/01/2015 3.090% 08/01/2022	3137BM6P6	110,000.00	0.00	283.25	283.25			
	12/03/20	12/03/20	MONEY MARKET FUND	MONEY0002	0.00	0.00	7.22	7.22			
	12/15/20	12/15/20	DCENT 2019-A3 A DTD 10/31/2019 1.890% 10/15/2024	254683CM5	120,000.00	0.00	189.00	189.00			
	12/15/20	12/15/20	HAROT 2018-1 A3 DTD 02/28/2018 2.640% 02/15/2022	43814UAC3	29,970.95	0.00	65.94	65.94			
	12/15/20	12/15/20	COMET 2019-A2 A2 DTD 09/05/2019 1.720% 08/15/2024	14041NFU0	285,000.00	0.00	408.50	408.50			
	12/15/20	12/15/20	MBALT 2019-B A3 DTD 11/20/2019 2.000% 10/17/2022	58769OAC5	60,000.00	0.00	100.00	100.00			
	12/15/20	12/15/20	JDOT 2019-B A3 DTD 07/24/2019 2.210% 12/15/2023	477870AC3	30,000.00	0.00	55.25	55.25			
	12/15/20	12/15/20	COPAR 2019-1 A3 DTD 05/30/2019 2.510% 11/15/2023	14042WAC4	40,000.00	0.00	83.67	83.67			
	12/15/20	12/15/20	JDOT 2018-A A3 DTD 02/28/2018 2.660% 04/15/2022	47788CAC6	5,752.59	0.00	12.75	12.75			
	12/16/20	12/16/20	GM FINANCIAL SECURITIZED TERM DTD 07/24/2019 2.180% 04/16/2024	36257PAD0	50,000.00	0.00	90.83	90.83			
	12/21/20	12/21/20	HAROT 2019-2 A3 DTD 05/29/2019 2.520% 06/21/2023	43815MAC0	75,000.00	0.00	157.50	157.50			
	12/27/20	12/29/20	AMERICAN HONDA FINANCE CORP NOTE DTD 06/27/2019 2.400% 06/27/2024	02665WCZ2	25,000.00	0.00	300.00	300.00			
	12/31/20	12/31/20	US TREASURY N/B NOTES DTD 06/30/2017 2.000% 06/30/2024	912828XX3	100,000.00	0.00	1,000.00	1,000.00			
	12/31/20	12/31/20	US TREASURY NOTES DTD 01/03/2017 2.250% 12/31/2023	912828V23	300,000.00	0.00	3,375.00	3,375.00			
	12/31/20	12/31/20	US TREASURY NOTES DTD 12/31/2015 2.125% 12/31/2022	912828N30	200,000.00	0.00	2,125.00	2,125.00			
	12/31/20	12/31/20	US TREASURY NOTES DTD 01/03/2017 2.000% 12/31/2021	912828U81	390,000.00	0.00	3,900.00	3,900.00			
	12/31/20	12/31/20	US TREASURY NOTES DTD 06/30/2017 1.750% 06/30/2022	912828XW5	235,000.00	0.00	2,056.25	2,056.25			





**Managed Account Security Transactions & Interest**

For the Month Ending **December 31, 2020**

FPUD - INVESTMENT PORTFOLIO - 28710100

Transaction Type		Security Description	CUSIP	Par	Principal	Accrued	Total	Realized G/L	Realized G/L	Sale
Trade	Settle				Proceeds	Interest		Cost	Amort Cost	
<b>Transaction Type Sub-Total</b>				<b>2,055,723.54</b>	<b>0.00</b>	<b>14,210.16</b>	<b>14,210.16</b>			
<b>PAYDOWNS</b>										
12/15/20	12/15/20	JDOT 2018-A A3 DTD 02/28/2018 2.660% 04/15/2022	47788CAC6	1,422.01	1,422.01	0.00	1,422.01	0.10	0.00	
12/15/20	12/15/20	HAROT 2018-1 A3 DTD 02/28/2018 2.640% 02/15/2022	43814UAC3	5,254.13	5,254.13	0.00	5,254.13	0.68	0.00	
<b>Transaction Type Sub-Total</b>				<b>6,676.14</b>	<b>6,676.14</b>	<b>0.00</b>	<b>6,676.14</b>	<b>0.78</b>	<b>0.00</b>	
<b>Managed Account Sub-Total</b>					<b>6,676.14</b>	<b>14,210.16</b>	<b>20,886.30</b>	<b>0.78</b>	<b>0.00</b>	
<b>Total Security Transactions</b>					<b>\$6,676.14</b>	<b>\$14,210.16</b>	<b>\$20,886.30</b>	<b>\$0.78</b>	<b>\$0.00</b>	

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
 P.O. Box 942809  
 Sacramento, CA 94209-0001  
 (916) 653-3001

January 07, 2021

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[PMIA Average Monthly Yields](#)

FALLBROOK PUBLIC UTILITY DISTRICT

TREASURER  
 P.O. BOX 2290  
 FALLBROOK, CA 92088

[Tran Type Definitions](#)

**Account Number:** 85-37-001

December 2020 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
12/10/2020	12/9/2020	RD	1661433	N/A	DAVID SHANK	2,174,000.00
12/21/2020	12/15/2020	RW	1661812	N/A	DAVID SHANK	-2,138,000.00

**Account Summary**

Total Deposit:	2,174,000.00	Beginning Balance:	4,064,337.47
Total Withdrawal:	-2,138,000.00	Ending Balance:	4,100,337.47

**FALLBROOK PUBLIC UTILITY DISTRICT  
PARS Post-Employment Benefits Trust**

**Account Report for the Period  
12/1/2020 to 12/31/2020**

David Shank  
Assistant General Manager/CFO  
Fallbrook Public Utility District  
990 East Mission Road  
Fallbrook, CA 92028

## Account Summary

Source	Balance as of 12/1/2020	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 12/31/2020
OPEB	\$1,153,371.51	\$0.00	\$32,129.41	\$796.77	\$0.00	\$0.00	\$1,184,704.15
PENSION	\$7,551,061.69	\$0.00	\$210,349.57	\$5,216.37	\$0.00	\$0.00	\$7,756,194.89
<b>Totals</b>	<b>\$8,704,433.20</b>	<b>\$0.00</b>	<b>\$242,478.98</b>	<b>\$6,013.14</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,940,899.04</b>

## Investment Selection

**Source**

OPEB	Moderate HighMark PLUS
PENSION	Moderate HighMark PLUS

## Investment Objective

**Source**

OPEB	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.
PENSION	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

## Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	2.79%	9.21%	12.52%	8.03%	-	-	2/16/2017
PENSION	2.79%	9.21%	12.48%	7.96%	-	-	2/16/2017

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.  
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.  
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

## M E M O

**TO:** Board of Directors  
**FROM:** David Shank, Assistant General Manager/CFO  
**DATE:** January 25, 2021  
**SUBJECT:** Budget Status Report for Fiscal Year 2020-2021

---

### Purpose

Provide a Budget Status Report (BSR) to the Board.

### Summary

The BSR shows the District's financial performance compared to the budget for the month of November, Year-to-Date and the annual budgeted amount. This report shows the District first quarter of financial results.

Total revenues year-to-date are below budget by 5.1%, which is largely due to a lag in property tax receipts from the County. Water sales have improved over the past few months with water sales revenues only 1.5% under budget. Water sales, which as shown in the monthly water sales chart below, are now 1.8 under budget compared with last month when they were 4% below budget. Lower than Budgeted revenues were received by both the Wastewater and Recycled Water Services. While these numbers are below budget levels, they remain stable and are closer to budget than last year at this time.

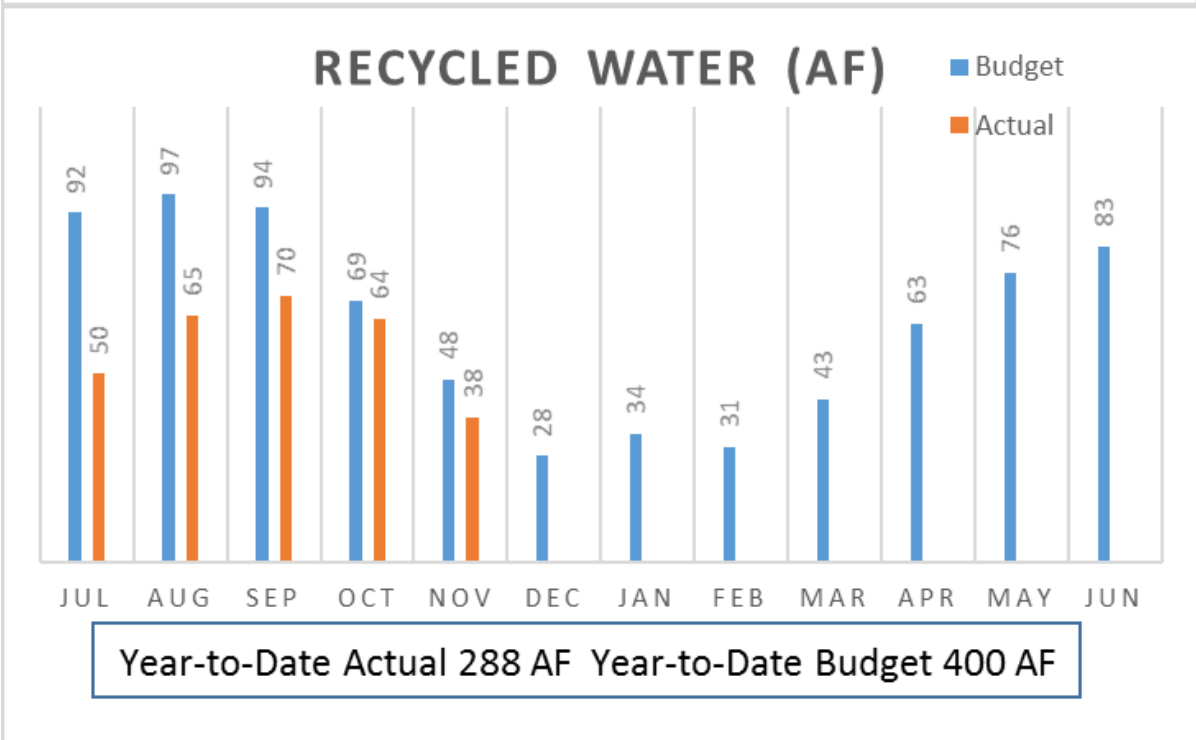
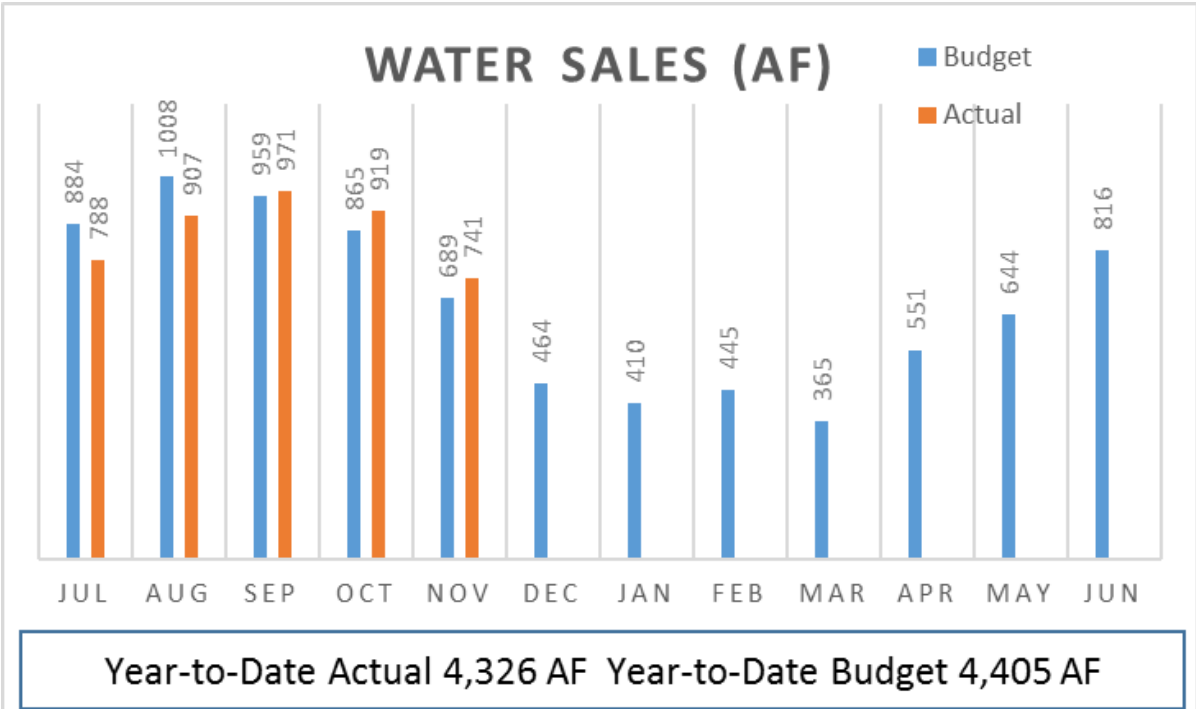
Non-operating revenues are under budget driven by a lag in County property tax and water stand-by receipts, which are expected to self-correct in the next few months. Capacity charge revenues, portfolio interest and other revenues continue to outperform budget levels. Total non-operating revenues are expected to trend towards budget over the remainder of the year as interest earnings fall and the impact of one time other revenues diminishes.

The District's year-to-date total expenditures are under budget due to the lower than budgeted operating expenses, which is likely a result of less contractual work being executed due to the start of a new fiscal year and the current remote work environment. Purchased water expense is also under the budgeted levels.

Total revenue is \$16,828,575 or 5.1% under budget and total expenditures are \$12,533,393 or 5.1% under budget. PAYGO CIP expenditures are 5.1% over budget but are expected to trend towards Budget levels. The result of this financial performance is a slight increase in net revenues. After adjusting for expected State Loan proceeds, the District's financial results are in line with the budget.

### Recommended Action

This item is for discussion only. No action is required.



## Monthly Budget Report for November

Favorable Variance Shown as a positive number

	Current Month		Year-To-Date				Annual Budget		
	Actual	Budget	Actual	Budget	Variance	%	Budget	Remaining Balance	%
<b>Operating Revenues:</b>								Year remaining	58.3%
Water Sales	1,550,334	1,445,012	9,011,366	9,150,321	(138,955)	-1.5%	17,660,076	8,648,710	49.0%
Water Meter Service Charges	604,158	604,788	3,023,648	3,023,939	(292)	0.0%	7,547,752	4,524,105	59.9%
Wastewater Service Charges	519,688	544,518	2,586,389	2,722,590	(136,201)	-5.0%	6,186,330	3,599,941	58.2%
Recycled Water Revenues	70,969	73,985	522,805	595,894	(73,089)	-12.3%	1,188,242	665,436	56.0%
Other Operating Revenue	-	917	-	4,583	(4,583)	-100.0%	11,000	11,000	100.0%
Total Operating Revenue	2,745,148	2,669,220	15,144,208	15,497,328	(353,120)	-2.3%	32,593,400	17,449,192	53.5%
<b>Non Operating Revenues:</b>									
Water Capital Improvement Charge	116,159	121,273	580,542	606,367	(25,825)	-4.3%	1,455,281	874,739	60.1%
Wastewater Capital Improvement Charge	97,988	100,594	489,719	502,972	(13,253)	-2.6%	1,207,132	717,413	59.4%
Property Taxes	130,746	690,895	236,439	817,439	(581,000)	-71.1%	2,022,485	1,786,045	88.3%
Water Standby/Availability Charge	13,125	33,621	16,570	40,972	(24,402)	-59.6%	204,000	187,430	91.9%
Water/Wastewater Capacity Charges	-	7,083	66,867	35,417	31,450	88.8%	85,000	18,133	21.3%
Portfolio Interest	23,154	11,792	117,023	58,958	58,065	98.5%	141,500	24,477	17.3%
Pumping Capital Improvement Charge	1,603	2,730	11,914	13,648	(1,735)	-12.7%	32,756	20,842	63.6%
Federal Interest Rate Subsidy	-	56,445	-	56,445	(56,445)	-100.0%	110,677	110,677	100.0%
Facility Rents	23,402	18,333	99,660	91,667	7,994	8.7%	220,000	120,340	54.7%
Other Non-Operating Revenues	97	2,500	65,633	12,500	53,133	425.1%	30,000	(35,633)	-118.8%
Total Non Operating Revenues	406,275	1,045,267	1,684,367	2,236,385	(552,018)	-24.7%	5,508,830	3,824,463	69.4%
<b>Total Revenues</b>	<b>3,151,423</b>	<b>3,714,487</b>	<b>16,828,575</b>	<b>17,733,713</b>	<b>(905,138)</b>	<b>-5.1%</b>	<b>38,102,230</b>	<b>21,273,654</b>	<b>55.8%</b>
<b>Expenditures</b>									
Purchased Water Expense	1,040,363	1,172,691	6,757,758	7,059,774	302,016	4.3%	14,012,905	7,255,148	51.8%
Water Services	215,582	245,871	1,091,186	1,352,293	261,106	19.3%	3,196,328	2,105,142	65.9%
Wastewater Services	206,777	250,104	1,300,638	1,375,570	74,932	5.4%	3,251,348	1,950,710	60.0%
Recycled Water Services	25,858	41,884	158,783	230,363	71,580	31.1%	544,494	385,711	70.8%
Administrative Services	491,162	497,336	2,765,110	2,735,347	(29,764)	-1.1%	6,465,365	3,700,255	57.2%
Total Operating Expenses	1,979,742	2,207,886	12,073,475	12,753,346	679,871	5.3%	27,470,440	15,396,965	56.0%
<b>Debt Service Expenses</b>									
SMCUP SRF	-	-	-	-	-	NA	800,810	800,810	100.0%
Red Mountain SRF	-	-	197,925	197,925	-	0.0%	395,851	197,926	50.0%
WWTP SRF	-	-	-	-	-	NA	1,845,746	1,845,746	100.0%
QECB Solar Debt	261,993	261,993	261,993	261,993	-	0.0%	520,642	258,649	49.7%
Total Debt Service	261,993	261,993	459,918	459,918	-	0.0%	3,563,048	3,103,130	87.1%
<b>Total Expenses</b>	<b>2,241,736</b>	<b>2,469,879</b>	<b>12,533,393</b>	<b>13,213,264</b>	<b>679,871</b>	<b>5.1%</b>	<b>31,033,488</b>	<b>18,500,095</b>	<b>59.6%</b>
<b>Net Revenue/(loss) From Operations and Debt Service</b>	<b>909,687</b>	<b>1,244,608</b>	<b>4,295,182</b>	<b>4,520,449</b>	<b>(225,266)</b>	<b>-5%</b>	<b>7,068,741</b>	<b>2,773,559</b>	<b>39.2%</b>
<b>Capital Investment</b>									
<b>Capital Investment</b>									
Construction Expenditures	501,140	563,500	3,522,051	3,209,000	(313,051)	-9.8%	7,221,750	3,699,699	51.2%
SMCUP Expenditures*	4,510,392	3,472,713	16,176,376	18,118,546	1,942,170	10.7%	31,900,000	15,723,624	49.3%
SRF Loan Proceeds Draw (Capital Project Funds)**	(4,510,392)	(3,472,713)	(16,176,376)	(18,118,546)	(1,942,170)	10.7%	(31,900,000)	(15,723,624)	49.3%
<b>Net Revenue/(Loss)</b>	<b>408,547</b>	<b>681,108</b>	<b>773,131</b>	<b>1,311,449</b>	<b>(538,317)</b>	<b>-41.0%</b>	<b>(153,009)</b>	<b>(926,140)</b>	<b>605.3%</b>

\*CIP expenditures related to the SMCUP have been updated based upon contractor draw scheduled and are funded by SRF Loan proceeds.

\*\*YTD Actual amount adjusted to reflect expected State Reimbursement for reporting purposes.

## M E M O

**TO:** Board of Directors  
**FROM:** David Shank, Assistant General Manager/CFO  
**DATE:** January 25, 2021  
**SUBJECT:** Budget Status Report for Fiscal Year 2020-2021

---

### Purpose

Provide a Budget Status Report (BSR) to the Board.

### Summary

The BSR shows the District's financial performance compared to the budget for the month of December, Year-to-Date and the annual budgeted amount. This report shows the District first quarter of financial results.

Total revenues year-to-date are below budget by 1.7%, which is largely due to a lag in property tax receipts from the County. Water sales have improved over the past few months with water sales revenues now 1.0% over budget. Water sales, which as shown in the monthly water sales chart below, are now 0.8% over budget. Lower than Budgeted revenues were received by both the Wastewater and Recycled Water Services. While these numbers are below budget levels, they remain stable and are closer to budget than last year at this time.

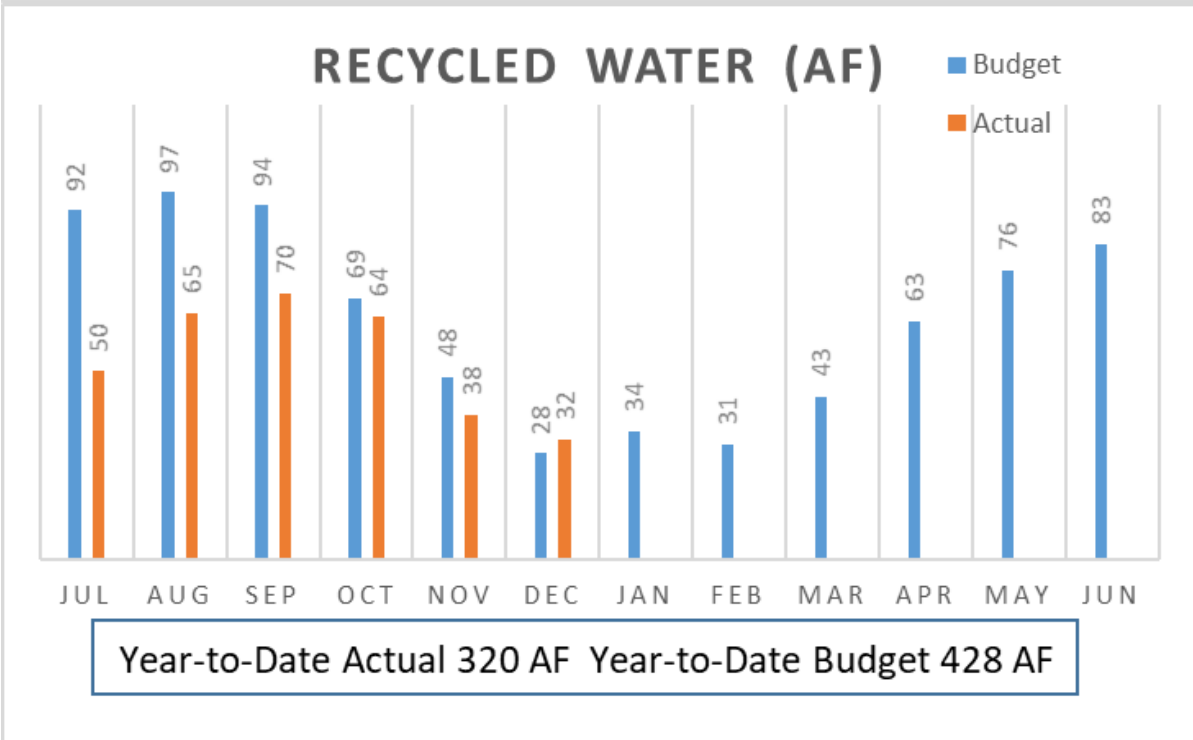
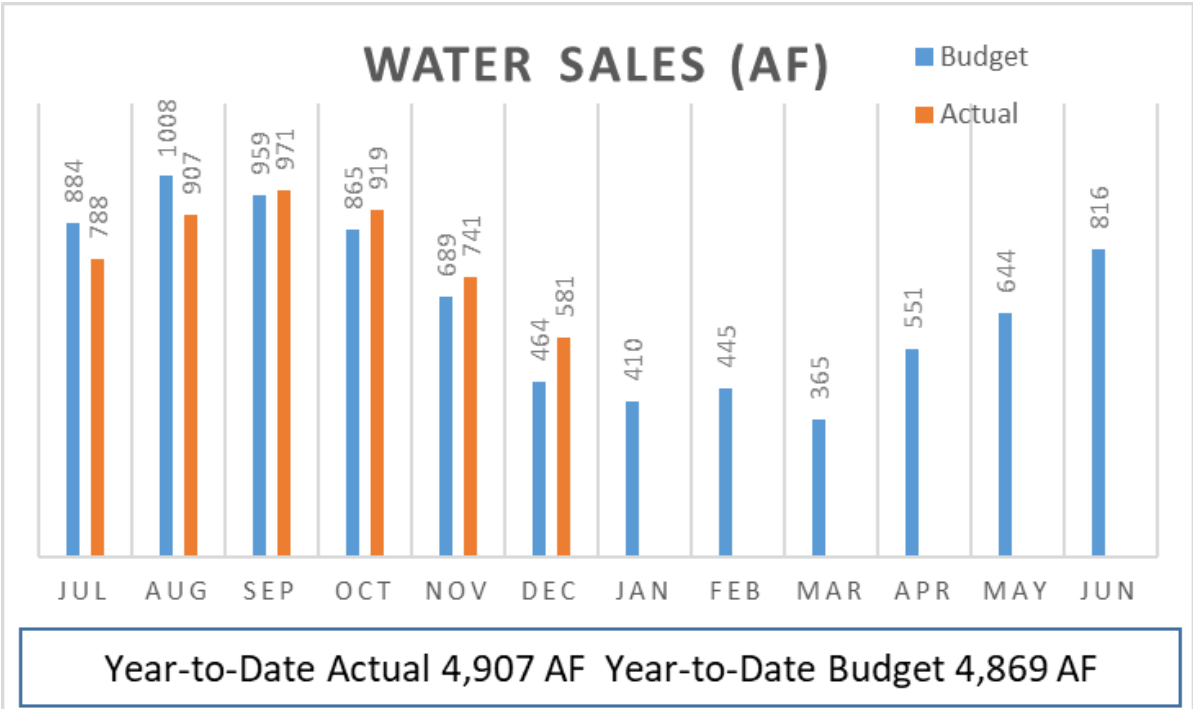
Non-operating revenues are under budget driven by a lag in County property tax and water stand-by receipts, which are expected to self-correct in the next few months. Capacity charge revenues, portfolio interest and other revenues continue to outperform budget levels. Total non-operating revenues are expected to trend towards budget over the remainder of the year as interest earnings fall and the impact of one time other revenues diminishes.

The District's year-to-date total expenditures are under budget due to the lower than budgeted operating expenses. Vacant positions and non-operating expenditures below budget are driving this trend. Purchased water expense is tracking budget.

Total revenue is \$20,228,548 or 1.7% under budget and total expenditures are \$14,533,644 or 7.2% under budget. PAYGO CIP expenditures are 5% over budget but are expected to trend towards Budget levels. The result of this financial performance is a slight increase in net revenues. After adjusting for expected State Loan proceeds, the District's financial results are in line with the budget.

### Recommended Action

This item is for discussion only. No action is required.





## Monthly Budget Report for December

Favorable Variance Shown as a positive number

	Current Month		Year-To-Date				Annual Budget		
	Actual	Budget	Actual	Budget	Variance	%	Budget	Remaining Balance	%
<b>Operating Revenues:</b>								Year remaining	50.0%
Water Sales	1,235,750	995,790	10,247,116	10,146,112	101,004	1.0%	17,660,076	7,412,960	42.0%
Water Meter Service Charges	606,880	604,788	3,630,528	3,628,727	1,801	0.0%	7,547,752	3,917,224	51.9%
Wastewater Service Charges	493,319	544,518	3,079,708	3,267,108	(187,400)	-5.7%	6,186,330	3,106,622	50.2%
Recycled Water Revenues	59,482	45,195	582,288	641,089	(58,801)	-9.2%	1,188,242	605,954	51.0%
Other Operating Revenue	-	917	-	5,500	(5,500)	-100.0%	11,000	11,000	100.0%
Total Operating Revenue	2,395,431	2,191,207	17,539,639	17,688,535	(148,896)	-0.8%	32,593,400	15,053,760	46.2%
<b>Non Operating Revenues:</b>									
Water Capital Improvement Charge	116,404	121,273	696,946	727,640	(30,695)	-4.2%	1,455,281	758,335	52.1%
Wastewater Capital Improvement Charge	97,980	100,594	587,699	603,566	(15,867)	-2.6%	1,207,132	619,433	51.3%
Property Taxes	706,170	313,161	942,610	1,130,600	(187,991)	-16.6%	2,022,485	1,079,875	53.4%
Water Standby/Availability Charge	34,410	71,934	50,980	112,907	(61,927)	-54.8%	204,000	153,020	75.0%
Water/Wastewater Capacity Charges	-	7,083	66,867	42,500	24,367	57.3%	85,000	18,133	21.3%
Portfolio Interest	14,361	11,792	131,384	70,750	60,634	85.7%	141,500	10,116	7.1%
Pumping Capital Improvement Charge	1,413	2,730	13,326	16,378	(3,052)	-18.6%	32,756	19,430	59.3%
Federal Interest Rate Subsidy	-	-	-	56,445	(56,445)	-100.0%	110,677	110,677	100.0%
Facility Rents	9,697	18,333	109,357	110,000	(643)	-0.6%	220,000	110,643	50.3%
Other Non-Operating Revenues	24,107	2,500	89,741	15,000	74,741	498.3%	30,000	(59,741)	-199.1%
Total Non Operating Revenues	1,004,541	649,402	2,688,908	2,885,787	(196,878)	-6.8%	5,508,830	2,819,922	51.2%
<b>Total Revenues</b>	<b>3,399,972</b>	<b>2,840,609</b>	<b>20,228,548</b>	<b>20,574,322</b>	<b>(345,774)</b>	<b>-1.7%</b>	<b>38,102,230</b>	<b>17,873,682</b>	<b>46.9%</b>
<b>Expenditures</b>									
Purchased Water Expense	1,000,252	900,086	7,758,009	7,959,860	201,850	2.5%	14,012,905	6,254,896	44.6%
Water Services	248,992	368,807	1,340,178	1,721,100	380,922	22.1%	3,196,328	1,856,150	58.1%
Wastewater Services	221,999	375,156	1,522,637	1,750,726	228,089	13.0%	3,251,348	1,728,711	53.2%
Recycled Water Services	22,507	62,826	181,290	293,189	111,899	38.2%	544,494	363,204	66.7%
Administrative Services	506,502	746,004	3,271,613	3,481,350	209,738	6.0%	6,465,365	3,193,752	49.4%
Total Operating Expenses	2,000,252	2,452,879	14,073,726	15,206,225	1,132,498	7.4%	27,470,440	13,396,714	48.8%
<b>Debt Service Expenses</b>									
SMCUP SRF	-	-	-	-	-	NA	800,810	800,810	100.0%
Red Mountain SRF	-	-	197,925	197,925	-	0.0%	395,851	197,926	50.0%
WWTP SRF	-	-	-	-	-	NA	1,845,746	1,845,746	100.0%
QECB Solar Debt	-	-	261,993	261,993	-	0.0%	520,642	258,649	49.7%
Total Debt Service	-	-	459,918	459,918	-	0.0%	3,563,048	3,103,130	87.1%
<b>Total Expenses</b>	<b>2,000,252</b>	<b>2,452,879</b>	<b>14,533,644</b>	<b>15,666,143</b>	<b>1,132,498</b>	<b>7.2%</b>	<b>31,033,488</b>	<b>16,499,844</b>	<b>53.2%</b>
<b>Net Revenue/(loss) From Operations and Debt Service</b>	<b>1,399,721</b>	<b>387,730</b>	<b>5,694,903</b>	<b>4,908,179</b>	<b>786,724</b>	<b>16%</b>	<b>7,068,741</b>	<b>1,373,838</b>	<b>19.4%</b>
<b>Capital Investment</b>									
<b>Capital Investment</b>									
Construction Expenditures	187,502	501,000	3,709,553	3,710,000	447	0.0%	7,221,750	3,512,197	48.6%
SMCUP Expenditures*	3,256,763	2,286,756	19,433,139	20,405,302	972,163	4.8%	31,900,000	12,466,861	39.1%
SRF Loan Proceeds Draw (Capital Project Funds)**	(3,256,763)	(2,286,756)	(19,433,139)	(20,405,302)	(972,163)	4.8%	(31,900,000)	(12,466,861)	39.1%
<b>Net Revenue/(Loss)</b>	<b>1,212,219</b>	<b>(113,270)</b>	<b>1,985,350</b>	<b>1,198,179</b>	<b>787,171</b>	<b>65.7%</b>	<b>(153,009)</b>	<b>(2,138,359)</b>	<b>1397.5%</b>

\*CIP expenditures related to the SMCUP have been updated based upon contractor draw scheduled and are funded by SRF Loan proceeds.

\*\*YTD Actual amount adjusted to reflect expected State Reimbursement for reporting purposes.

11/30/2020

Treasurer's Warrant No. November

TO: Treasurer of the Fallbrook Public Utility District

The bills and claims listed below are approved as authorized by resolution no. 3538 of the Board of Directors dated July 8, 1985. You are hereby authorized and directed to pay said prospective claims for the amounts stated (less discounts in instances where discounts are allowed).

## Payroll -11/2020

### Computer Check Register

Payroll #1	\$141,304.38
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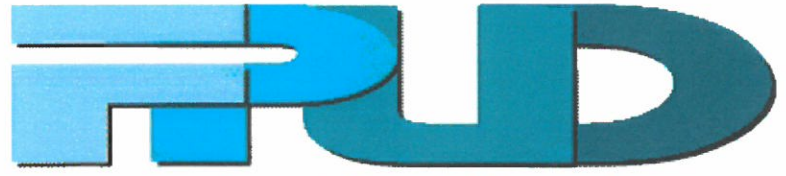
Payroll #2	<u>\$141,652.91</u>
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	<u>\$282,957.29</u>
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# Accounts Payable

## Checks by Date - Summary by Check Date

User: annaleceb  
Printed: 12/3/2020 12:03 PM



### Fallbrook Public Utility District

Purchasing Dept. Phone: (760) 728-1151, Fax: (760) 728-8491

Main Office Phone: (760) 728-1125, Fax: (760) 728-6029

Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH	00152	FPUD EMPL ASSOCIATION	11/05/2020	465.00
ACH	00718	NATIONWIDE RETIREMENT SOLUTIO	11/05/2020	3,375.00
ACH	06758	US TREASURY - PAYROLL TAXES	11/05/2020	50,385.30
ACH	06759	STATE OF CA - PR TAXES	11/05/2020	8,006.04
ACH	06760	STATE OF CA - SDI	11/05/2020	1,781.63
ACH	06761	LINCOLN FINANCIAL GROUP	11/05/2020	7,265.53
ACH	06763	PERS - PAYROLL	11/05/2020	36,347.25
ACH	91508	CALIFORNIA STATE DISBURSEMENT	11/05/2020	346.15
ACH	00152	FPUD EMPL ASSOCIATION	11/05/2020	24.50
ACH	06758	US TREASURY - PAYROLL TAXES	11/05/2020	3,009.89
ACH	06759	STATE OF CA - PR TAXES	11/05/2020	526.42
ACH	06760	STATE OF CA - SDI	11/05/2020	102.83
ACH	06761	LINCOLN FINANCIAL GROUP	11/05/2020	402.80
ACH	06763	PERS - PAYROLL	11/05/2020	1,832.29
84804	03223	AIR POLLUTION CONTROL DISTRICT	11/05/2020	460.00
84805	91286	AMAZON CAPITAL SERVICES, INC.	11/05/2020	1,641.02
84806	91216	APGN INC	11/05/2020	68,296.00
84807	03003	CALIFORNIA ASSOCIATION OF SANIT	11/05/2020	13,600.00
84808	04178	CALOLYMPIC SAFETY CO., INC.	11/05/2020	268.57
84809	05192	DIAMOND ENVIRONMENTAL SERVIC	11/05/2020	225.90
84810	91579	DOORS & WINDOWS WEST	11/05/2020	9,872.00
84811	05177	DOWNEY BRAND, LLP	11/05/2020	13,078.00
84812	03391	ELECTRICAL SALES INC	11/05/2020	2,459.42
84813	01099	FALLBROOK IRRIGATION INC	11/05/2020	53.85
84814	01432	FERGUSON WATERWORKS #1083	11/05/2020	801.66
84815	91198	FIRST BANKCARD	11/05/2020	1,298.87
84816	91200	FIRST BANKCARD	11/05/2020	1,671.72
84817	91202	FIRST BANKCARD	11/05/2020	4.44
84818	91225	FIRST BANKCARD	11/05/2020	171.20
84819	91313	FIRST BANKCARD	11/05/2020	2,191.07
84820	02972	FISHER SCIENTIFIC COMPANY LLC	11/05/2020	350.52
84821	02170	GRAINGER, INC.	11/05/2020	2,828.65
84822	03174	HAAKER EQUIPMENT COMPANY	11/05/2020	225.12
84823	90897	JOSHUA HARGROVE	11/05/2020	207.09
84824	06429	HEALTHPOINTE MEDICAL GROUP,INC	11/05/2020	150.00
84825	03161	IDEXX DISTRIBUTION, INC.	11/05/2020	406.52
84826	06577	INFOSEND INC	11/05/2020	1,220.99
84827	91524	INSIGHT DIRECT USA, INC.	11/05/2020	983.72
84828	90887	LLOYD PEST CONTROL	11/05/2020	249.00
84829	05104	NCL OF WISCONSIN INC	11/05/2020	412.14
84830	04900	PARADISE CHEVROLET CADILLAC	11/05/2020	313.13
84831	91546	QUADIENT FINANCE USA, INC.	11/05/2020	121.28
84832	91185	RIGHT STOP RESTORATION	11/05/2020	10,368.57
84833	02265	RUPE'S HYDRAULICS	11/05/2020	1,205.60
84834	00236	SCRAPPYS	11/05/2020	962.89
84835	00159	SUPERIOR READY MIX	11/05/2020	1,405.97
84836	91385	VERONICA TAMZIL	11/05/2020	60.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
84837	06512	ULINE SHIPPING SUPPLIES	11/05/2020	83.25
Total for 11/5/2020:				251,518.79
84838	00231	SAN DIEGO COUNTY WATER AUTH	11/12/2020	1,528,575.04
84839	91513	ALCHEMY CONSULTING GROUP	11/12/2020	7,500.00
84840	91286	AMAZON CAPITAL SERVICES, INC.	11/12/2020	1,164.16
84841	91490	AMAZON WEB SERVICES, INC.	11/12/2020	1,099.08
84842	05088	AT&T	11/12/2020	807.61
84843	91503	BACKGROUNDS ONLINE	11/12/2020	67.00
84844	91429	BSK ASSOCIATES	11/12/2020	4,200.00
84845	03978	CAMERON WELDING SUPPLY	11/12/2020	595.76
84846	06299	D & H WATER SYSTEMS, INC	11/12/2020	304.19
84847	02925	DATA NET SOLUTIONS	11/12/2020	468.75
84848	02582	EMPLOYMENT DEVELOPMENT DEPT	11/12/2020	2,700.00
84849	09523	FALLBROOK EQUIP RENTALS	11/12/2020	778.00
84850	01099	FALLBROOK IRRIGATION INC	11/12/2020	26.95
84851	00169	FALLBROOK OIL COMPANY	11/12/2020	2,944.98
84852	00170	FALLBROOK WASTE & RECYCLING	11/12/2020	838.81
84853	01432	FERGUSON WATERWORKS #1083	11/12/2020	468.71
84854	02170	GRAINGER, INC.	11/12/2020	268.14
84855	90913	INNOVYZE, INC	11/12/2020	5,016.00
84856	04027	JOES HARDWARE	11/12/2020	1,455.18
84857	91192	MISSION LINEN SUPPLY	11/12/2020	906.45
84858	03201	NATIONAL SAFETY COMPLIANCE INC	11/12/2020	45.00
84859	00370	NUTRIEN AG SOLUTIONS, INC.	11/12/2020	12.80
84860	91538	PUDGIL & COMPANY	11/12/2020	5,000.00
84861	00232	SAN DIEGO GAS & ELECTRIC	11/12/2020	63,318.01
84862	06401	SONSRAY MACHINERY LLC	11/12/2020	96.65
84863	90929	SOUTHWEST ANSWERING SERVICE, I	11/12/2020	760.09
84864	00724	UNDERGROUND SERVICE ALERT	11/12/2020	344.13
84865	91404	UPS STORE #3607	11/12/2020	119.07
84866	04313	USA BLUE BOOK	11/12/2020	95.44
84867	04290	VILLAGE NEWS, INC.	11/12/2020	495.00
84868	91295	WHITE NELSON DIEHL EVANS LLP	11/12/2020	11,000.00
84869	91286	AMAZON CAPITAL SERVICES, INC.	11/12/2020	202.37
84870	04995	AMERICAN MESSAGING	11/12/2020	124.33
84871	91440	BP BATTERY INC	11/12/2020	238.31
84872	01719	MICKEY M. CASE	11/12/2020	60.00
84873	02925	DATA NET SOLUTIONS	11/12/2020	4,503.85
84874	06303	EXECUTIVE LANDSCAPE INC.	11/12/2020	770.00
84875	06286	GARDA CL WEST, INC.	11/12/2020	292.16
84876	02974	GOLDEN BELL PRODUCTS, INC.	11/12/2020	915.88
84877	02170	GRAINGER, INC.	11/12/2020	1,173.50
84878	91336	JACOB HYINK	11/12/2020	195.00
84879	06426	INDUSTRIAL SAFETY PROFESSIONAL	11/12/2020	1,800.00
84880	06380	JANI-KING OF CALIFORNIA, INC - SA	11/12/2020	2,833.00
84881	00190	JCI JONES CHEMICALS INC.	11/12/2020	3,295.50
84882	06338	MYTHOS TECHNOLOGY INC	11/12/2020	1,705.22
84883	91486	SATELLITE PHONE STORE	11/12/2020	66.82
84884	91588	SPRINGBROOK HOLDING COMPANY I	11/12/2020	34,011.00
84885	05415	STATE WATER RESOURCE CONTROL I	11/12/2020	105.00
84886	02927	TIM STERGER	11/12/2020	60.00
84887	91082	TELETRAC, INC	11/12/2020	2,084.27
84888	00233	WAXIE SANITARY SUPPLY	11/12/2020	242.70
Total for 11/12/2020:				1,696,149.91

Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH	00152	FPUD EMPL ASSOCIATION	11/19/2020	24.50
ACH	06758	US TREASURY - PAYROLL TAXES	11/19/2020	3,750.21
ACH	06759	STATE OF CA - PR TAXES	11/19/2020	720.83
ACH	06760	STATE OF CA - SDI	11/19/2020	121.84
ACH	06761	LINCOLN FINANCIAL GROUP	11/19/2020	402.80
ACH	06763	PERS - PAYROLL	11/19/2020	1,832.29
ACH	00152	FPUD EMPL ASSOCIATION	11/19/2020	465.00
ACH	00718	NATIONWIDE RETIREMENT SOLUTIO	11/19/2020	3,375.00
ACH	06758	US TREASURY - PAYROLL TAXES	11/19/2020	48,819.77
ACH	06759	STATE OF CA - PR TAXES	11/19/2020	7,735.41
ACH	06760	STATE OF CA - SDI	11/19/2020	1,774.58
ACH	06761	LINCOLN FINANCIAL GROUP	11/19/2020	7,265.53
ACH	06763	PERS - PAYROLL	11/19/2020	36,867.22
ACH	91508	CALIFORNIA STATE DISBURSEMENT	11/19/2020	346.15
84892	91550	AMERICAN BUSINESS BANK	11/19/2020	16,416.90
84893	02743	BEST BEST & KRIEGER	11/19/2020	26,764.08
84894	91583	CALIFORNIA ENVIRONMENTAL DEW	11/19/2020	735.69
84895	06115	CDW GOVERNMENT INC.	11/19/2020	144.87
84896	02176	CORELOGIC SOLUTIONS, LLC	11/19/2020	225.00
84897	05953	CORODATA RECORDS MANAGEMENT	11/19/2020	900.98
84898	06299	D & H WATER SYSTEMS, INC	11/19/2020	504.00
84899	02925	DATA NET SOLUTIONS	11/19/2020	656.00
84900	05192	DIAMOND ENVIRONMENTAL SERVIC	11/19/2020	350.65
84901	04494	FEDERAL EXPRESS CORPORATION	11/19/2020	57.49
84902	04958	GOSCH FORD TEMECULA	11/19/2020	186.18
84903	02170	GRAINGER, INC.	11/19/2020	266.49
84904	06429	HEALTHPOINTE MEDICAL GROUP,INC	11/19/2020	208.00
84905	06577	INFOSEND INC	11/19/2020	2,392.90
84906	06267	J2 GLOBAL IRELAND LIMITED	11/19/2020	59.91
84907	91304	LEARNSOFT CONSULTING INC	11/19/2020	255.00
84908	03944	MISSION RESOURCE CONSV DISTRIC	11/19/2020	114.00
84909	90932	NAPA AUTO PARTS	11/19/2020	392.98
84910	06335	OCCU-MED LTD	11/19/2020	381.00
84911	91522	PACIFIC HYDROTECH CORP	11/19/2020	311,920.87
84912	05636	SAM'S CLUB	11/19/2020	98.59
84913	05403	SAN DIEGO UNION-TRIBUNE CO.	11/19/2020	395.74
84914	06401	SONSRAY MACHINERY LLC	11/19/2020	1,817.39
84915	91223	STERLING HEALTH SERVICES INC.	11/19/2020	125.00
84916	06211	UNITED IMAGING	11/19/2020	623.95
84917	04313	USA BLUE BOOK	11/19/2020	296.65
84918	00458	VERIZON WIRELESS	11/19/2020	2,097.70
84919	00101	ACWA JPIA	11/19/2020	95,883.42
84920	91286	AMAZON CAPITAL SERVICES, INC.	11/19/2020	723.83
84921	04166	AMERICAN WATER WORKS ASSOCIAT	11/19/2020	2,373.00
84922	05958	BAMM! PROMOTIONAL PRODUCTS, I	11/19/2020	9,335.21
84923	91440	BP BATTERY INC	11/19/2020	217.12
84924	04178	CALOLYMPIC SAFETY CO., INC.	11/19/2020	986.34
84925	05179	AARON COX	11/19/2020	209.03
84926	06299	D & H WATER SYSTEMS, INC	11/19/2020	2,411.83
84927	05704	DEPT OF CONSUMER AFFAIRS	11/19/2020	115.00
84928	91579	DOORS & WINDOWS WEST	11/19/2020	23,655.60
84929	03391	ELECTRICAL SALES INC	11/19/2020	899.01
84930	01099	FALLBROOK IRRIGATION INC	11/19/2020	27.97
84931	91302	ALEX GALLOWAY	11/19/2020	90.00
84932	04958	GOSCH FORD TEMECULA	11/19/2020	151.63
84933	02767	GRANGETTO FARM & GARDEN SUPPI	11/19/2020	77.32

Check No	Vendor No	Vendor Name	Check Date	Check Amount
84934	UB*00360	SHAWN & KEISHA HILL	11/19/2020	278.36
84935	05034	HOSSEIN NAWAEY	11/19/2020	1,127.60
84936	91586	J & R CONCRETE PRODUCTS INC	11/19/2020	6,545.81
84937	91561	MUNICIPAL SEWER TOOLS	11/19/2020	337.99
84938	06298	ONESOURCE DISTRIBUTORS, LLC	11/19/2020	1,489.13
84939	00191	SAN DIEGO COUNTY TREASURER	11/19/2020	170.70
84940	00236	SCRAPPYS	11/19/2020	876.69
84941	06401	SONSRAY MACHINERY LLC	11/19/2020	476.95
84942	91107	SPECTRUM BUSINESS	11/19/2020	125.71
84943	91223	STERLING HEALTH SERVICES INC.	11/19/2020	450.00
84944	91589	TADAPIX	11/19/2020	4,500.00
84945	UB*00313	RAY & DIANE WHITE	11/19/2020	37.65
84946	UB*00331	STAN & DEBORAH WHITE	11/19/2020	31.58
Total for 11/19/2020:				635,493.62
Report Total (168 checks):				2,583,162.32

5



Jack Bebee

General Manager



12/31/2020

Treasurer's Warrant No. December

TO: Treasurer of the Fallbrook Public Utility District

The bills and claims listed below are approved as authorized by resolution no. 3538 of the Board of Directors dated July 8, 1985. You are hereby authorized and directed to pay said prospective claims for the amounts stated (less discounts in instances where discounts are allowed).

**Payroll -12/2020**

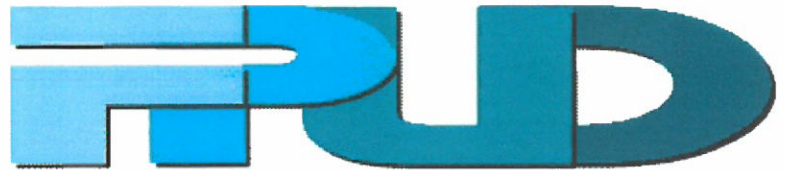
**Computer Check Register**

Payroll #1	\$158,606.40
Payroll #2	\$141,199.22
Payroll #3	<u>\$145,857.27</u>
	<u>\$445,662.89</u>

# Accounts Payable

## Checks by Date - Summary by Check Date

User: annaleceb  
Printed: 1/7/2021 9:47 AM



### Fallbrook Public Utility District

Purchasing Dept. Phone: (760) 728-1151, Fax: (760) 728-8491

Main Office Phone: (760) 728-1125, Fax: (760) 728-6029

Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH	00152	FPUD EMPL ASSOCIATION	12/03/2020	465.00
ACH	00718	NATIONWIDE RETIREMENT SOLUTIO	12/03/2020	3,375.00
ACH	06758	US TREASURY - PAYROLL TAXES	12/03/2020	56,816.49
ACH	06759	STATE OF CA - PR TAXES	12/03/2020	10,237.24
ACH	06760	STATE OF CA - SDI	12/03/2020	1,956.04
ACH	06761	LINCOLN FINANCIAL GROUP	12/03/2020	7,265.53
ACH	06763	PERS - PAYROLL	12/03/2020	37,011.37
ACH	91508	CALIFORNIA STATE DISBURSEMENT	12/03/2020	346.15
ACH	00152	FPUD EMPL ASSOCIATION	12/03/2020	24.50
ACH	06758	US TREASURY - PAYROLL TAXES	12/03/2020	4,118.54
ACH	06759	STATE OF CA - PR TAXES	12/03/2020	816.19
ACH	06760	STATE OF CA - SDI	12/03/2020	132.33
ACH	06761	LINCOLN FINANCIAL GROUP	12/03/2020	402.80
ACH	06763	PERS - PAYROLL	12/03/2020	2,108.99
84948	01460	AFLAC	12/03/2020	857.64
84949	03223	AIR POLLUTION CONTROL DISTRICT	12/03/2020	460.00
84950	91163	AM Diesel INC.	12/03/2020	7,344.00
84951	91286	AMAZON CAPITAL SERVICES, INC.	12/03/2020	365.85
84952	UB*00363	CRAIG ANDERSON	12/03/2020	861.31
84953	91278	ANDRITZ SEPARATION INC.	12/03/2020	115.27
84954	02713	AWWA CAL-NEV SECTION	12/03/2020	100.00
84955	06020	BABCOCK LABORATORIES, INC	12/03/2020	2,907.75
84956	91118	BULLDOG TOWING	12/03/2020	406.25
84957	06375	CALGON CARBON CORPORATION	12/03/2020	317.82
84958	03134	CALIFORNIA WATER ENVIRONMENT	12/03/2020	475.00
84959	04178	CALOLYMPIC SAFETY CO., INC.	12/03/2020	529.33
84960	03205	CITY OF OCEANSIDE	12/03/2020	140.37
84961	91272	KEVIN COLLINS	12/03/2020	60.00
84962	06675	CORODATA SHREDDING, INC	12/03/2020	64.37
84963	02925	DATA NET SOLUTIONS	12/03/2020	677.50
84964	91123	STREAMLINE	12/03/2020	550.00
84965	03391	ELECTRICAL SALES INC	12/03/2020	690.32
84966	91469	ENVIRONMENTAL WATER SOLUTION	12/03/2020	1,485.17
84967	00169	FALLBROOK OIL COMPANY	12/03/2020	3,963.59
84968	04494	FEDERAL EXPRESS CORPORATION	12/03/2020	187.63
84969	01432	FERGUSON WATERWORKS #1083	12/03/2020	373.32
84970	91198	FIRST BANKCARD	12/03/2020	642.04
84971	91200	FIRST BANKCARD	12/03/2020	314.80
84972	91201	FIRST BANKCARD	12/03/2020	568.93
84973	91202	FIRST BANKCARD	12/03/2020	1,371.99
84974	91225	FIRST BANKCARD	12/03/2020	99.00
84975	91313	FIRST BANKCARD	12/03/2020	587.81
84976	91540	FIRST BANKCARD	12/03/2020	2,138.90
84977	02170	GRAINGER, INC.	12/03/2020	635.17
84978	03174	HAAKER EQUIPMENT COMPANY	12/03/2020	2,792.28
84979	06429	HEALTHPOINTE MEDICAL GROUP, INC	12/03/2020	75.00
84980	04793	HERCULES INDUSTRIES, INC.	12/03/2020	173.78

Check No	Vendor No	Vendor Name	Check Date	Check Amount
84981	06577	INFOSEND INC	12/03/2020	1,266.31
84982	03299	KAMAN INDUSTRIAL TECHNOLOGIE	12/03/2020	2,586.04
84983	04926	KONICA MINOLTA PREMIER FINANCE	12/03/2020	2,006.33
84984	91130	LINCOLN NATIONAL LIFE INSURANC	12/03/2020	3,251.33
84985	90887	LLOYD PEST CONTROL	12/03/2020	80.00
84986	91561	MUNICIPAL SEWER TOOLS	12/03/2020	766.76
84987	91581	NORTH AMERICAN FIRE HOSE CORP	12/03/2020	109.87
84988	91461	OCEANSIDE SECURITY AGENCY	12/03/2020	2,231.00
84989	01267	PACIFIC PIPELINE	12/03/2020	2,117.34
84990	91007	PFM ASSET MANGEMENT LLC	12/03/2020	927.62
84991	UB*00361	TODD & KIM REED	12/03/2020	1.84
84992	06703	S & C ELECTRIC COMPANY	12/03/2020	4,570.76
84993	91094	SCADA INTEGRATIONS	12/03/2020	4,869.75
84994	00236	SCRAPPYS	12/03/2020	157.00
84995	91264	SOUTHWEST VALVE & EQUIPMENT, I	12/03/2020	4,993.48
84996	91588	SPRINGBROOK HOLDING COMPANY I	12/03/2020	845.00
84997	05415	STATE WATER RESOURCE CONTROL I	12/03/2020	120.00
84998	05319	T.S. INDUSTRIAL SUPPLY	12/03/2020	804.89
84999	UB*00362	RICHARD & MICHELLE THOMPSON	12/03/2020	178.68
85000	04296	TRENCH PLATE RENTAL CO	12/03/2020	568.62
85001	06512	ULINE SHIPPING SUPPLIES	12/03/2020	562.78
Total for 12/3/2020:				190,423.76
85002	00231	SAN DIEGO COUNTY WATER AUTH	12/10/2020	1,179,716.54
85003	03223	AIR POLLUTION CONTROL DISTRICT	12/10/2020	3,607.00
85004	91513	ALCHEMY CONSULTING GROUP	12/10/2020	7,500.00
85005	91163	AM Diesel INC.	12/10/2020	508.37
85006	91286	AMAZON CAPITAL SERVICES, INC.	12/10/2020	60.39
85007	91490	AMAZON WEB SERVICES, INC.	12/10/2020	1,065.07
85008	91550	AMERICAN BUSINESS BANK	12/10/2020	15,961.70
85009	05088	AT&T	12/10/2020	849.48
85011	06424	CAEATFA FUND	12/10/2020	2,168.10
85012	03134	CALIFORNIA WATER ENVIRONMENT .	12/10/2020	101.00
85013	03978	CAMERON WELDING SUPPLY	12/10/2020	563.90
85014	91595	CLIFTONLARSONALLEN LLP	12/10/2020	2,000.00
85015	91594	CONCENTRA MEDICAL CENTERS	12/10/2020	325.50
85016	91593	D LOWEN ELECTRIC	12/10/2020	7,642.70
85017	91579	DOORS & WINDOWS WEST	12/10/2020	48,493.98
85018	05177	DOWNEY BRAND, LLP	12/10/2020	2,132.00
85019	06144	DUPERON CORPORATION	12/10/2020	5,764.90
85020	03391	ELECTRICAL SALES INC	12/10/2020	2,884.22
85021	01099	FALLBROOK IRRIGATION INC	12/10/2020	34.98
85022	01155	FALLBROOK REFUSE	12/10/2020	15.00
85023	04494	FEDERAL EXPRESS CORPORATION	12/10/2020	147.61
85024	01432	FERGUSON WATERWORKS #1083	12/10/2020	793.80
85025	02972	FISHER SCIENTIFIC COMPANY LLC	12/10/2020	70.98
85026	91479	FLW, INC.	12/10/2020	403.63
85027	00182	GLENNIE'S OFFICE PRODUCTS, INC	12/10/2020	1,260.68
85028	02170	GRAINGER, INC.	12/10/2020	425.73
85029	05380	HACH CO	12/10/2020	496.89
85030	91544	HAZEN AND SAWYER, D.P.C.	12/10/2020	12,469.25
85031	91015	INDIAN SPRINGS MFG CO INC	12/10/2020	524.00
85032	06577	INFOSEND INC	12/10/2020	1,855.84
85033	06267	J2 GLOBAL IRELAND LIMITED	12/10/2020	59.91
85034	06555	LIEBERT CASSIDY WHITMORE	12/10/2020	760.50
85035	90887	LLOYD PEST CONTROL	12/10/2020	525.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
85036	91192	MISSION LINEN SUPPLY	12/10/2020	892.50
85037	03201	NATIONAL SAFETY COMPLIANCE INC	12/10/2020	77.50
85038	91522	PACIFIC HYDROTECH CORP	12/10/2020	303,271.57
85039	04900	PARADISE CHEVROLET CADILLAC	12/10/2020	122.19
85040	06608	ROTARY CLUB OF FALLBROOK	12/10/2020	115.00
85041	90929	SOUTHWEST ANSWERING SERVICE, I	12/10/2020	1,168.77
85042	00724	UNDERGROUND SERVICE ALERT	12/10/2020	296.28
85043	06211	UNITED IMAGING	12/10/2020	76.76
85044	91404	UPS STORE #3607	12/10/2020	14.45
85045	04290	VILLAGE NEWS, INC.	12/10/2020	565.00
85046	00233	WAXIE SANITARY SUPPLY	12/10/2020	1,539.82
85047	91286	AMAZON CAPITAL SERVICES, INC.	12/10/2020	289.35
85048	04995	AMERICAN MESSAGING	12/10/2020	239.61
85049	91440	BP BATTERY INC	12/10/2020	265.31
85050	UB*00364	RAMONA PAVING CONSTRUCTION	12/10/2020	1,172.07
85051	UB*00365	RAMONA PAVING CONSTRUCTION	12/10/2020	1,172.07
85052	05192	DIAMOND ENVIRONMENTAL SERVIC	12/10/2020	225.90
85053	06303	EXECUTIVE LANDSCAPE INC.	12/10/2020	770.00
85054	02767	GRANGETTO FARM & GARDEN SUPPI	12/10/2020	76.51
85055	06380	JANI-KING OF CALIFORNIA, INC - SA	12/10/2020	2,995.24
85056	90937	KIRK PAVING INC	12/10/2020	14,980.00
85057	90916	KELLY LAUGHLIN	12/10/2020	23.87
85058	06555	LIEBERT CASSIDY WHITMORE	12/10/2020	149.00
85059	06338	MYTHOS TECHNOLOGY INC	12/10/2020	1,705.22
85060	04075	RAYNE WATER SYSTEMS	12/10/2020	165.00
85061	91486	SATELLITE PHONE STORE	12/10/2020	66.82
85062	91082	TELETRAC, INC	12/10/2020	2,084.27

Total for 12/10/2020:

1,635,708.73

ACH	00152	FPUD EMPL ASSOCIATION	12/17/2020	24.50
ACH	06758	US TREASURY - PAYROLL TAXES	12/17/2020	3,189.12
ACH	06759	STATE OF CA - PR TAXES	12/17/2020	574.77
ACH	06760	STATE OF CA - SDI	12/17/2020	107.56
ACH	06761	LINCOLN FINANCIAL GROUP	12/17/2020	402.80
ACH	06763	PERS - PAYROLL	12/17/2020	1,832.28
ACH	00152	FPUD EMPL ASSOCIATION	12/17/2020	465.00
ACH	00718	NATIONWIDE RETIREMENT SOLUTIO	12/17/2020	3,375.00
ACH	06758	US TREASURY - PAYROLL TAXES	12/17/2020	48,533.74
ACH	06759	STATE OF CA - PR TAXES	12/17/2020	7,976.90
ACH	06760	STATE OF CA - SDI	12/17/2020	1,656.68
ACH	06761	LINCOLN FINANCIAL GROUP	12/17/2020	7,265.53
ACH	06763	PERS - PAYROLL	12/17/2020	35,921.28
ACH	91508	CALIFORNIA STATE DISBURSEMENT	12/17/2020	346.15
85065	06020	BABCOCK LABORATORIES, INC	12/17/2020	1,756.00
85066	02743	BEST BEST & KRIEGER	12/17/2020	19,938.79
85067	91429	BSK ASSOCIATES	12/17/2020	4,190.00
85068	91241	LISA CHAFFIN	12/17/2020	60.00
85069	05953	CORODATA RECORDS MANAGEMENT	12/17/2020	706.82
85070	06675	CORODATA SHREDDING, INC	12/17/2020	64.37
85071	91596	CRIDER PUBLIC RELATIONS, INC.	12/17/2020	1,062.50
85072	02925	DATA NET SOLUTIONS	12/17/2020	629.00
85073	06048	DEPARTMENT OF THE INTERIOR	12/17/2020	8,656.33
85074	05192	DIAMOND ENVIRONMENTAL SERVIC	12/17/2020	350.65
85075	04122	EVOQUA WATER TECHNOLOGIES LLC	12/17/2020	4,826.06
85076	09523	FALLBROOK EQUIP RENTALS	12/17/2020	10,478.51
85077	00169	FALLBROOK OIL COMPANY	12/17/2020	3,261.85

Check No	Vendor No	Vendor Name	Check Date	Check Amount
85078	00170	FALLBROOK WASTE & RECYCLING	12/17/2020	838.81
85079	04494	FEDERAL EXPRESS CORPORATION	12/17/2020	164.20
85080	06577	INFOSEND INC	12/17/2020	2,483.60
85081	06359	INFRASTRUCTURE ENGINEERING CO	12/17/2020	2,150.00
85082	04027	JOES HARDWARE	12/17/2020	584.46
85083	06156	LOMACK SERVICE CORPORATION	12/17/2020	2,465.60
85084	91427	MITEL CLOUD SERVICES, INC	12/17/2020	1,691.69
85085	91077	MULTI SERVICE TECHNOLOGY SOLU'	12/17/2020	195.74
85086	00370	NUTRIEN AG SOLUTIONS, INC.	12/17/2020	269.22
85087	91538	PUDGIL & COMPANY	12/17/2020	5,000.00
85088	04075	RAYNE WATER SYSTEMS	12/17/2020	255.00
85089	00232	SAN DIEGO GAS & ELECTRIC	12/17/2020	54,648.12
85090	05403	SAN DIEGO UNION-TRIBUNE CO.	12/17/2020	440.98
85091	05608	STEVEN ENTERPRISES INC	12/17/2020	579.35
85092	91385	VERONICA TAMZIL	12/17/2020	60.00
85093	00458	VERIZON WIRELESS	12/17/2020	2,093.75
85094	00101	ACWA JPIA	12/17/2020	107,427.07
85095	91163	AM Diesel INC.	12/17/2020	854.20
85096	91286	AMAZON CAPITAL SERVICES, INC.	12/17/2020	733.25
85097	91440	BP BATTERY INC	12/17/2020	212.87
85098	01719	MICKEY M. CASE	12/17/2020	60.00
85099	91241	LISA CHAFFIN	12/17/2020	69.99
85100	02925	DATA NET SOLUTIONS	12/17/2020	627.50
85101	05588	ESCONDIDO METAL SUPPLY	12/17/2020	2,610.24
85102	01432	FERGUSON WATERWORKS #1083	12/17/2020	9,529.32
85103	06286	GARDA CL WEST, INC.	12/17/2020	292.16
85104	02170	GRAINGER, INC.	12/17/2020	893.54
85105	03174	HAAKER EQUIPMENT COMPANY	12/17/2020	1,400.97
85106	05380	HACH CO	12/17/2020	1,638.34
85107	91524	INSIGHT DIRECT USA, INC.	12/17/2020	89.06
85108	91304	LEARNSOFT CONSULTING INC	12/17/2020	765.00
85109	02618	MC MASTER-CARR	12/17/2020	124.17
85110	91427	MITEL CLOUD SERVICES, INC	12/17/2020	1,690.28
85111	00236	SCRAPPYS	12/17/2020	615.34
85112	91107	SPECTRUM BUSINESS	12/17/2020	125.71
85113	01359	WATERMASTER	12/17/2020	29,100.39
85114	00233	WAXIE SANITARY SUPPLY	12/17/2020	142.62
Total for 12/17/2020:				400,574.73
85115	91499	FILANC ALBERICI A JOINT VENTURE	12/23/2020	1,994,051.52
85116	91574	TRUSSELL TECHNOLOGIES, INC.	12/23/2020	39,541.70
85117	91500	US BANK NATIONAL ASSOCIATION	12/23/2020	104,950.08
85118	91549	ZAK CONTROLS, INC.	12/23/2020	29,186.00
85119	91590	1ST CHOICE BACKFLOW	12/23/2020	4,420.00
85120	91286	AMAZON CAPITAL SERVICES, INC.	12/23/2020	981.72
85121	91160	AVI SYSTEMS, INC.	12/23/2020	3,277.06
85122	UB*00367	SUSANA AVILA	12/23/2020	23.53
85123	04607	BAY CITY ELECTRIC WORKS, INC.	12/23/2020	1,154.21
85124	91440	BP BATTERY INC	12/23/2020	250.21
85125	UB*00369	CLARA BROWN	12/23/2020	185.16
85126	05797	CARB/PERP	12/23/2020	735.00
85127	02176	CORELOGIC SOLUTIONS, LLC	12/23/2020	225.00
85128	00709	COUNTY OF SAN DIEGO	12/23/2020	1,252.00
85129	06041	DEMSEY,FILLIGER & ASSOC, LLC	12/23/2020	3,500.00
85130	91123	STREAMLINE	12/23/2020	550.00
85131	UB*00368	DONALD DIPIERO	12/23/2020	51.94

Check No	Vendor No	Vendor Name	Check Date	Check Amount
85132	01432	FERGUSON WATERWORKS #1083	12/23/2020	56.89
85133	02972	FISHER SCIENTIFIC COMPANY LLC	12/23/2020	487.81
85134	00182	GLENNIE'S OFFICE PRODUCTS, INC	12/23/2020	301.14
85135	05140	GMC ELECTRICAL, INC.	12/23/2020	2,600.00
85136	02170	GRAINGER, INC.	12/23/2020	1,391.21
85137	91539	GSE CONSTRUCTION CO.	12/23/2020	7,905.20
85138	06577	INFOSEND INC	12/23/2020	1,358.96
85139	06380	JANI-KING OF CALIFORNIA, INC - SA	12/23/2020	162.24
85140	06479	KNOCKOUT PEST CONTROL & TERMI	12/23/2020	500.00
85141	04926	KONICA MINOLTA PREMIER FINANCE	12/23/2020	2,006.33
85142	06156	LOMACK SERVICE CORPORATION	12/23/2020	99.00
85143	03944	MISSION RESOURCE CONSV DISTRIC	12/23/2020	114.00
85144	90932	NAPA AUTO PARTS	12/23/2020	946.57
85145	01406	NORTH COUNTY WELDING SUPPLY	12/23/2020	53.77
85146	06335	OCCU-MED LTD	12/23/2020	381.00
85147	91461	OCEANSIDE SECURITY AGENCY	12/23/2020	2,231.00
85148	04900	PARADISE CHEVROLET CADILLAC	12/23/2020	377.81
85149	UB*00366	ABRAHAM & ANGELICA REYES	12/23/2020	106.47
85150	02206	STATE WATER RESOURCES CONTROL	12/23/2020	685.00
85151	02927	TIM STERGER	12/23/2020	60.00
85152	05319	T.S. INDUSTRIAL SUPPLY	12/23/2020	218.25
85153	91589	TADAPIX	12/23/2020	4,500.00
85154	06541	TIFCO INDUSTRIES, INC	12/23/2020	701.87
85155	91404	UPS STORE #3607	12/23/2020	14.03
85156	06394	CALIFORNIA BANK & TRUST	12/23/2020	197,925.28
Total for 12/23/2020:				2,409,518.96
ACH	00152	FPUD EMPL ASSOCIATION	12/31/2020	24.50
ACH	06758	US TREASURY - PAYROLL TAXES	12/31/2020	4,738.69
ACH	06759	STATE OF CA - PR TAXES	12/31/2020	976.84
ACH	06760	STATE OF CA - SDI	12/31/2020	147.96
ACH	06761	LINCOLN FINANCIAL GROUP	12/31/2020	402.80
ACH	06763	PERS - PAYROLL	12/31/2020	2,160.79
ACH	00152	FPUD EMPL ASSOCIATION	12/31/2020	465.00
ACH	00718	NATIONWIDE RETIREMENT SOLUTIO	12/31/2020	3,375.00
ACH	06758	US TREASURY - PAYROLL TAXES	12/31/2020	49,028.55
ACH	06759	STATE OF CA - PR TAXES	12/31/2020	7,994.72
ACH	06760	STATE OF CA - SDI	12/31/2020	1,606.32
ACH	06761	LINCOLN FINANCIAL GROUP	12/31/2020	7,265.53
ACH	06763	PERS - PAYROLL	12/31/2020	36,680.13
ACH	91508	CALIFORNIA STATE DISBURSEMENT	12/31/2020	346.15
Total for 12/31/2020:				115,212.98
Report Total (248 checks):				4,751,439.16

A handwritten signature in blue ink, appearing to read "Jack Bebee", is written over a solid horizontal black line.

Jack Bebee

General Manager



## Lauren Eckert

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**From:** Dave Baxter 1  
**Sent:** Wednesday, January 20, 2021 10:47 AM  
**To:** Lauren Eckert  
**Subject:** ACWA Leadership Listening Session Approval

Good morning Lauren!

Jennifer attended an ACWA webinar on 12/16/2020.

Wanted to let you know her attendance to the ACWA Leadership Listening Session is approved.

Thanks so much!

Dave

Dave Baxter  
Director - Fallbrook District 1  
949.887.0090 Global Cell

FALLBROOK PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS

DIRECTOR'S REPORT OF CONFERENCE / MEETING ATTENDANCE

Director Name: Jennifer DeMeo Div 3

Name & Location of Function: ACWA Leadership to Leadership listening session Region 10 via Zoom, location: Home Office: 501 Ammunition Rd, Apt 9, Fallbrook, CA, 92028

Date(s) of Attendance: 12/16/2020

Purpose of Function: Education and Networking

Sponsoring Organization: ACWA

Virtual meeting with leadership of ACWA hosted by Augustine Han, Regional Affairs Representative. It was attended by regional board members and leadership. We were able to hear from and participate in Q&A with President Steve LaMar and VP Pam Tobin and Dave Eggerton. Policy challenges discussed included Covid-19 relief and handling ratepayers bill paying challenges. Future online meetings are being planned to encourage involvement and communication in the Region.

Director Signature: Jennifer M DeMeo Date: 12/16/2020

*The Administrative Code requires reports of conferences or meetings for which a director requests per diem or expense reimbursement. Reports must be submitted to the secretary no later than one (1) week prior to the board meeting.*

*Reports must be submitted before the District will pay per diem or reimbursement for the conference or meeting. Reports are not required for board or committee meetings or meetings with board or committee officers, the general manager, or the general counsel.*