



**FALLBROOK PUBLIC UTILITY DISTRICT
MEETING OF THE COMMUNITY BENEFIT PROGRAM COMMITTEE**

MINUTES

**MONDAY, SEPTEMBER 11, 2023
10:00 A.M.**

**FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125**

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL

Committee Chair Mendelson called the Fallbrook Public Utility District's Community Benefit Program ("FPUD CBP") Committee meeting to order at 10:00 a.m.

A quorum was established and attendance was as follows:

Committee Members

Present: Jim Mendelson, Chair
Elana Sterling, Vice Chair
Anna Marchand, Secretary
Lila Hargrove
Jerry Kalman
Leticia Maldonado/Stamos
Rosie Redmond

Absent: None

District Staff Present: Noelle Denke, Public Affairs Specialist
Lauren Eckert, Executive Assistant/Board Secretary

Also present: there were three members of the public, in attendance, and one person attending via teleconferencing.

PLEDGE OF ALLEGIANCE

Committee Chair Mendelson led the Pledge of Allegiance and called for a moment of silence in honor of the 9/11 victims.

ADDITIONS TO AGENDA PER GC § 54954.2(b) - None

APPROVAL OF AGENDA

MOTION: Committee Member Hargrove moved to approve the agenda, as published; Committee Vice Chair Sterling seconded. A vote commenced and the motion passed. VOTE:

AYES: Unanimous
NOES: None
ABSTAIN: None
ABSENT: None

PUBLIC COMMENT

Committee Chair Mendelson called for public comment at this time and throughout the action/discussion items. No public comments were received.

II. APPROVAL OF MINUTES----- (ITEM A)

A. JULY 12, 2023 COMMUNITY BENEFIT PROGRAM COMMITTEE MEETING

MOTION: Committee Member Redmond moved to approve the July 12, 2023 FPUD CBP Committee Meeting minutes, as presented; Committee Vice Chair Sterling seconded. A vote commenced and the motion passed. VOTE:

AYES: Unanimous
NOES: None
ABSTAIN: None
ABSENT: None

III. ACTION/DISCUSSION (ITEMS B-H)

B. REPORT ON FPUD CBP PRESENTATION AT FPUD BOARD OF DIRECTOR'S AUGUST 21, 2023 MEETING

Committee Chair Mendelson reported that he and Committee Members Hargrove and Redmond successfully presented an overview of the tasks completed by the FPUD CBP to date. He referenced the documents presented and suggested Committee Members bring copies of the documents to future meetings for possible reference. Copies of the Operating Guidelines, the Application, the Scoring Rubric, and the Funding Agreement were provided to the Committee Members.

C. FALLBROOK COMMUNITY FORUM

Committee Members Hargrove and Redmond described the attendees and general roundtable format of the monthly Fallbrook Community Forum meetings. They suggested that the FPUD CBP also attend these meetings. Meetings are

scheduled for the third Thursday of the month and are held at FPUD. The next two meetings are scheduled for September 28, 2023 and October 19, 2023, at 10:30 a.m. Discussion ensued. Committee Chair Mendelson requested Committee Member Redmond attend the September meeting as representative of the FPUD CBP.

D. OCTOBER FPUD CBP MEETING SCHEDULE

Discussion addressed changing the October meeting schedule. It was agreed that the October meeting will be on October 4, 2023.

E. UPDATE TO THE FPUD WEBSITE HOME PAGE

Committee Member Redmond announced the FPUD website had been updated regarding the FPUD CBP information.

F. REVIEW OF COMMITTEE'S PROCEDURES FOR USE OF THE SCORING RUBRIC AND APPLICATION APPROVAL VOTING

1. Timeline for Application Submissions

Proposal Development Workgroup Chair Hargrove described the process for reviewing and scoring applications. Primarily, the workgroup will copy the applications and deliver the same to each Committee Member. A specific amount of time will be provided for scoring applications. The workgroup will collect, compile, and report scoring results. Scoring discussions will take place at public meetings and be subject to public comment. There will be no test period or "dry run" prior to going live with the application process. Feedback to an applicant will be provided upon an applicant's request.

Discussion addressed possible timelines and schedules, which led into Action/Discussion Item "G."

Any issues or problems in scoring an application may be discussed directly with Committee Member Hargrove and/or discussed at the December FPUD CBP meeting.

G. OCTOBER 2, 2023 WORKSHOP

1. Roles/Format
2. Publicity
3. Agenda
4. Power Point Outline

A workshop is scheduled for October 2, 2023 at 5:00 p.m. Committee Member Hargrove explained the workshop format and addressed final revisions to the PowerPoint presentation.

Committee Member Hargrove suggested a proposed timeline. This included a six-week application period, beginning October 3, 2023 and concluding November 14, 2023. Applications are to be Committee Members for scoring, then collected and prepared for open discussion and determinations at the FPUD CBP January 8, 2024 public meeting. The goal in this timeline is to permit FPUD CBP to present recommendations to fund specific applications to the FPUD Board of Directors at the January 22, 2024 FPUD Board of Directors meeting.

The scoring documents shall be destroyed by the Proposal Development Workgroup upon rejection of an application, or the funding of an application.

H. PUBLIC OUTREACH

News releases will be made to announce the workshop and will include social media and press.

IV. NEW BUSINESS

Discussion ensued addressing any responses to organizations requesting information about the application process. Organizations should be encouraged to attend the workshop or to contact the FPUD CBP Chair. It was advised to not individualize projects. The workshop may be able to be recorded and added as a link to the FPUD website for reference.

A member of the public asked whether a project located on private property could be considered for funding. As an example of this scenario, the speaker explained that some parks, located on privately owned property, have been accepted by the County. Some discussion took place. The question requires further inquiry, research and clarification.

V. ADJOURNMENT OF MEETING – Next meeting October 4, 2023 at 10:00 a.m.

There being no further business to discuss, on a motion made by Committee Member Redmond, seconded by Committee Vice Chair Sterling and passed unanimously, the Community Benefit Committee Meeting of the Fallbrook Public Utility District adjourned at 10:58 a.m.



Chair, Community Benefit Committee

ATTEST:



Secretary, Community Benefit Committee