



**FALLBROOK PUBLIC UTILITY DISTRICT
MEETING OF THE COMMUNITY BENEFIT PROGRAM COMMITTEE**

MINUTES

MONDAY, MAY 8, 2023
10:00 A.M.

FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

Committee Chair Mendelson called the Fallbrook Public Utility District's Community Benefit Program ("FPUD CBP") Committee meeting to order at 10:00 a.m.

A quorum was established and attendance was as follows:

Committee Members

Present: Jim Mendelson, Chair
Elana Sterling, Vice Chair
Anna Marchand, Secretary
Lila Hargrove
Jerry Kalman
Leticia Maldonado/Stamos
Rosie Redmond

Absent: None

District Staff Present: Noelle Denke, Public Affairs Specialist
Lauren Eckert, Executive Assistant/Board Secretary

Also present were two members of the public.

PLEDGE OF ALLEGIANCE

Committee Member Kalman led the Pledge of Allegiance.

ADDITIONS TO AGENDA PER GC § 54954.2(b) - None

APPROVAL OF AGENDA

MOTION: Committee Member Kalman moved to approve the agenda, as published; Committee Vice Chair Sterling seconded. The vote commenced and the motion passed. **VOTE:**

AYES: Unanimous

NOES: None
ABSTAIN: None
ABSENT: None

PUBLIC COMMENT

A written statement was submitted to the FPUD CBP Committee by Mr. Luther Ballou, who was also present and addressed the Committee after Chair Mendelson read the written statement aloud. A copy of the statement is attached hereto as Attachment "A." Mr. Ballou objected to a specific portion of the April 10, 2023 Minutes as published and as specified in Attachment A. Specifically, Mr. Ballou stated that the issues presented had not been resolved by and through General Manager Bebee's response to him. Chair Mendelson called for discussion. There was no further comment by any Committee Member. Chair Mendelson announced that the input of the public comment was received.

II. APPROVAL OF MINUTES------(ITEM A)

A. APRIL 10, 2023 COMMUNITY BENEFIT PROGRAM COMMITTEE MEETING

MOTION: Committee Member Maldonado/Stamos moved to approve the April 10, 2023 FPUD CBP Committee Meeting minutes, as presented; Vice Chair Sterling seconded. A vote commenced and the motion passed. VOTE:

AYES: Unanimous
NOES: None
ABSTAIN: None
ABSENT: None

III. WORKING GROUP REPORTS..... (ITEMS B-E)

B. ADMINISTRATIVE FUNCTION WORKING GROUP

Working Group Chair Marchand provided a general update and requested the Committee continue to review the drafted Fallbrook Public Utility District's Community Benefit Program (FPUD CBP) Operating Guidelines Draft 2 attached to the current agenda at Item B, page 12. Grammatical corrections are necessary. The matter was tabled.

C. PROPOSAL DEVELOPMENT WORKING GROUP

1. General Update

Working Group Chair Hargrove provided an update that the draft agreement is in process. Discussion focused on whether the agreement should include provisions for a single payment of awarded funds versus multiple payments of

funds. It is likely the agreement will provide for more than one payment when the amount of the funds awarded is beyond a minimal threshold.

2. Voting Items (updated from last meeting):

a. FPUD CBP Application (ITEM C)

The Committee reviewed the application provided in the agenda package at Item C, pages 16-10. Some grammatical edits were offered and received by the Working Group.

b. FPUD CBP Information Sheet/Application Guidelines (ITEM D)

Discussion focused on language permitting an extension to a twelve-month deadline to conform to the application; language indicating projects are subject to a deadline will be included.

Further discussion centered on whether proof of expenditures per project shall be provided on or before, but not later than, twelve months of funding.

Further discussion addressed the timing for accepting applications. The Working Group suggests applications be submitted by a certain date on an annual basis. The pros and cons of an annual application deadline and a soft start to accepting applications was discussed. Target dates and dates to begin funding remain unclaimed, are not yet proposed, and depend on completion of the agreement and other necessary operating tasks and documents.

MOTION: Vice Chair Sterling moved to approve the FPUD CBP Information Sheet/Application Guidelines, as discussed and set out as Item D in the agenda package, pages 21-22; Committee Member Redmond seconded. A vote commenced and the motion passed. VOTE:

AYES: Unanimous

NOES: None

ABSTAIN: None

ABSENT: None

3. Discussion Items:

a. Scoring Rubric (ITEM E) and

b. Rubric Score Card (ITEM F)

Working Group Chair Hargrove led a discussion on the purpose of the Scoring Rubric and Rubric Score Card.

The Committee discussed whether feedback will be provided to the applicants. The statement included at "GENERAL COMMENTS" on the *Scoring Rubric for Application Proposals* that states, "These comments will be provided to the applicants with their final scores," will likely be stricken. However, aggregated

comments may be provided as feedback. Further, all application proposals will be discussed during the Committee's regularly scheduled public meetings.

Questions about whether any written scoring is considered a public document to be included in the Committee's published records will be submitted for a legal analysis by and through General Manager Jack Beebe. These matters were tabled.

D. PUBLIC OUTREACH

Committee Member Kaplan reported that there are no specific details to report until target dates are established. Discussion about conducting an information meeting commenced. Further decisions about the amount of time from accepting the application to making an award needs to be made. The matter was tabled.

E. NEW BUSINESS

Committee Member Maldonado/Stamos raised a question about the timing of the funding of budget. Discussion ensued and Committee Member Maldonado/Stamos volunteered to discuss the details with General Manager Beebe.

Secretary Marchand announced she will be attending the June 12, 2023 regular meeting remotely.

June 12, 2023 Meeting Agenda items are due to the Chair and Vice Chair on or before June 2, 2023.

IV. **ADJOURNMENT OF MEETING** – *Next meeting June 12, 2023 at 10:00 a.m.*

There being no further business to discuss, on a motion made by Committee Member Hargrove, seconded by Committee Member Redmond and passed unanimously, the Community Benefit Committee Meeting of the Fallbrook Public Utility District was adjourned at 10:57 a.m.



Chair, Community Benefit Committee

ATTEST:


Secretary, Community Benefit Committee