



FALLBROOK PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING

AGENDA

MONDAY, JANUARY 27, 2020
4:00 P.M.

FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125

If you have a disability and need an accommodation to participate in the meeting, please call the Secretary at (760) 999-2704 for assistance so the necessary arrangements can be made.

Writings that are public records and are distributed during a public meeting are available for public inspection at the meeting if prepared by the local agency or a member of its legislative body or after the meeting if prepared by some other person.

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

PLEDGE OF ALLEGIANCE

ADDITIONS TO AGENDA PER GC § 54954.2(b)

APPROVAL OF AGENDA

PUBLIC COMMENT

Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.

A. MANAGER'S AWARD

1. Jacob Hyink
2. Toby Stonebruner
3. Mateo Morgan
4. Kevin Stamper
5. Eddie Taylor
6. Alex Galloway
7. Josh Hargrove
8. Larry Ragsdale
9. Jamison Davis
10. Sky Peterson
11. Bryan Wagner
12. Matt Lian

- B. COMMENDATION OF MATEO MORGAN WHO ASSISTED THE CITY OF POWAY
- C. 2019 EMPLOYEE OF THE YEAR; RESOLUTION NO 4987
 - 1. Kelly Laughlin
- D. YEARS OF SERVICE
 - 1. Jeff Wolfe, Utility Worker II – 5 years
 - 2. Chris Hamilton, Senior Instrumentation & Controls Specialist – 5 years
 - 3. Antonio Campos, Plant Maintenance Worker II – 10 years
- E. INTRODUCTION OF NEW EMPLOYEES
 - 1. Jodi Brown, Management Analyst
 - 2. Abraham Pagan, Instrumentation, Electrical, and Controls Technician 1
 - 3. Brandon Stewart, Utility Worker 1
- F. EMPLOYEE ANNOUNCEMENTS
 - 1. Austin Wendt, Utility Technician
- II. **CONSENT CALENDAR**-----**(ITEMS G – H)**
All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors or the public requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.
- G. APPROVAL OF MINUTES
 - 1. December 9, 2019 Combined November/December Regular Board Meeting
 - 2. January 9, 2020 Special Board Meeting

Recommendation: *The Board approve the minutes of the aforementioned meetings of the Board of Directors of the Fallbrook Public Utility District.*

- H. CLAIM FOR INUNDATION OF WATER ONTO REAL PROPERTY

Recommendation: *The claim will exceed the District authorized amount of \$10,000 per occurrence; therefore, it is beyond the District's settlement authority and needs to be forwarded to JPIA as required. Staff recommends rejection of the claim and to forward to ACWA/JPIA for resolution.*

III. **ACTION / DISCUSSION CALENDAR** ----- **(ITEMS I – Q)**

- I. CONSIDER CUSTOMER APPEAL OF WATER CHARGES

Recommendation: *Because the physical read on the meter verified the water usage on the bill, staff recommends that the Board reject Dr. Harlan's appeal and instead proceed with a leak adjustment request. A leak adjustment credit for the 44 Kgal leak would be \$106.44.*

J. CONSIDER UPS BATTERY REPLACEMENT & MAINTENANCE

Recommendation: *That the Board approve the purchase of S&C's proposal for the amount of \$48,515.*

K. MID-YEAR BUDGET UPDATE

Presented by: *David Shank, Assistant General Manager/Chief Financial Officer*

L. PARKING AREA REMODEL

Presented by: *Kevin Collins, Purchasing/Warehouse Supervisor*

M. CONSIDER CONTRACT AMENDMENT FOR ADDITIONAL TREATMENT FOR THE SANTA MARGARITA CONJUNCTIVE USE PROJECT

Recommendation: *That the Board approve a contract amendment with Infrastructure Engineering Corporation for a not to exceed amount of \$771,143 to provide treatment process selection, design services and construction administration additional treatment facilities for the Santa Margarita Conjunctive Use Project. That the Board approve attached resolution 4988 to support an application for grant funds to help address costs associated with the additional treatment facilities.*

N. CONSIDER ADOPTION OF RESOLUTION NO. 4989, AMENDING ADMINISTRATIVE CODE ARTICLE 21 TO COMPLY WITH REQUIREMENTS OF SB998 AND IMPLEMENTATION OF OTHER CUSTOMER SERVICE CONVENIENCE FEATURES

Recommendation: *That the Board Adopt the Recommended Residential Discontinuation of Service Policy and Resolution No. 4988 amending Article 21 of the District's Administrative Code.*

O. CONSIDER ANNUAL REVIEW OF DIRECTORS' PER DIEM COMPENSATION

Recommendation: *Staff supports Board decision.*

P. CONSIDER UTILITY TECHNICIAN JOB DESCRIPTION REVISIONS AND RECLASSIFICATION OF BACKFLOW/CROSS-CONNECTION TECHNICIAN POSITION TO UTILITY TECHNICIAN

Recommendation: The Personnel Committee recommends Board approval of the reclassification of the Backflow/Cross-Connection Technician position to Utility Technician; and the related changes to the Utility Technician job description, the District organizational chart and salary table.

Q. CONSIDER AMI METER SERVICE REPLACEMENT PROGRAM

Recommendation: That the Board approve the purchase of Badger meters (National Meter and Automation Inc.) per attached for \$173,144.55 (including sales tax) and Inland Water Works Supply Co. for 100W ERTs and Antennas per attached for \$97,203.43 (including sales tax) in order to replace existing drive-by radio read meters that have reached the end of their useful life with fixed network AMI meters that will provide additional real time water usage monitoring tools for the District customers.

IV. ORAL/Written Reports----- (ITEMS 1–8)

1. General Counsel
2. SDCWA Representative Report
3. General Manager
 - a. Engineering and Operations Report
4. Assistant General Manager/Chief Financial Officer
 - a. Financial Summary Report
 - b. Treasurer's Report
 - c. Budget Status Report
 - d. Warrant List
5. Public Affairs Specialist
6. Notice of Approval of Per Diem for Meetings Attended
 - a. Notification of approval for Director's attendance to the Women in Water Symposium, on Thursday, January 16, 2020.
7. Director Comments/Reports on Meetings Attended
8. Miscellaneous

ADJOURN TO CLOSED SESSION

V. Closed Session----- (ITEM 1)

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION SIGNIFICANT EXPOSURE TO LITIGATION PER GC § 54956.9 (d)(2)

Two (2) Potential Cases

RECONVENE TO OPEN SESSION

REPORT FROM CLOSED SESSION (*As necessary*)

VII. ADJOURNMENT OF MEETING

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DECLARATION OF POSTING

I, Lauren Eckert, Executive Assistant/Board Secretary of the Fallbrook Public Utility District, do hereby declare that I posted a copy of the foregoing agenda in the glass case at the entrance of the District Office located at 990 East Mission Road, Fallbrook, California, at least 72 hours prior to the meeting in accordance with Government Code § 54954.2(a).

I, Lauren Eckert, further declare under penalty of perjury and under the laws of the State of California that the foregoing is true and correct.

January 23, 2020
Dated / Fallbrook, CA

/s/ Lauren Eckert
Executive Assistant/Board Secretary