



FALLBROOK PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
COMBINED NOVEMBER/DECEMBER REGULAR BOARD MEETING

MINUTES

MONDAY, DECEMBER 8, 2025
4:00 P.M.

FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

President McDougal called the Combined November/December Regular Meeting of the Board of Directors of the Fallbrook Public Utility District to order at 4:00 p.m.

A quorum was established, and attendance was as follows:

Board of Directors

Present: Don McDougal, Member/President
Ken Endter, Member/Vice President
Dave Baxter, Member
Charley Wolk, Member

Absent: Jennifer DeMeo, Member

General Counsel/District Staff

Present: Dave Shank, Assistant General Manager/CFO
Paula de Sousa, General Counsel
Jodi Brown, Management Analyst
Justin Cameron, Plant Operator
Isabel Casteran, Safety and Risk Officer
Aaron Cook, Engineering Manager
Noelle Denke, Public Information Officer
Carl Quiram, Operations Manager
Lauren Eckert, Executive Assistant/Board Secretary

Also present were others, including, but not limited to: There were 55 members of the public present.

PLEDGE OF ALLEGIANCE

President McDougal led the Pledge of Allegiance.

ADDITIONS TO AGENDA PER GC § 54954.2(b)

APPROVAL OF AGENDA

MOTION: Director Wolk moved to approve the agenda as presented; Director Endter seconded. Motion carried; VOTE:

AYES: Directors Baxter, Endter, McDougal, and Wolk

NOES: None

ABSTAIN: None

ABSENT: Director DeMeo

PUBLIC COMMENT

Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.

There were no public comments on non-agenda items.

There were no public comments on items A–D.

A. ELECTION OF OFFICERS TO THE BOARD OF DIRECTORS

1. President
2. Vice-President

President McDougal turned the meeting over to Assistant General Manager/CFO Shank for the election of officers to the Board of Directors. AGM/CFO Shank asked for a motion.

MOTION: Director McDougal moved to nominate Director Endter as President and Director Baxter as Vice President; Director Wolk seconded. Motion carried; VOTE:

AYES: Directors Baxter, Endter, McDougal and Wolk

NOES: None

ABSTAIN: None

ABSENT: Director DeMeo

Newly-elected President Endter presided over the remainder of the meeting.

B. APPOINTMENTS TO BOARD STANDING COMMITTEES

1. Fiscal Policy & Insurance
2. Personnel
3. Engineering & Operations

4. Regional & Community Coordination

President Endter made no changes to the standing committees.

C. EMPLOYEE OF THE QUARTER FOR NOVEMBER 2025
1. Joe Di Carlo

The Board recognized Joe Di Carlo as the Employee of the Quarter for November 2025.

D. NEW CERTIFICATIONS
1. Brandon Salgado, Water Distribution Operator, Grade D2
2. Justin Cameron, Wastewater Treatment Plant Operator, Grade II

The Board recognized Brandon Salgado for receiving his Water Distribution Operator, Grade D2 certification and Justin Cameron for receiving his Wastewater Treatment Plant Operator, Grade II certification.

II. **CONSENT CALENDAR**-----**(ITEMS E–H)**

All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors or the public requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.

E. CONSIDER APPROVAL OF MINUTES
1. October 27, 2025 Regular Board Meeting

Recommendation: That the Board approve the minutes of the aforementioned meetings of the Board of Directors of the Fallbrook Public Utility District.

F. CONSIDER 2026 BOARD OF DIRECTORS REGULAR MEETING SCHEDULE

Recommendation: The Board establish the 2026 Board of Directors' regular meeting schedule, to include postponing the May regular meeting by two days to Wednesday, May 27, 2026 at 4:00 p.m. and combining the November and December regular Board meetings to Monday, December 7, 2026, at 4:00 p.m.

G. CONSIDER ADVANCE APPROVAL TO ATTEND MEETINGS

Recommendation: That the Board authorize and approve, in advance, Directors' attendance to the CSDA Webinar on SB 707 Brown Act Revamp.

H. CONSIDER ADOPTING RESOLUTION NO. 5101 HONORING GARY ARANT FOR HIS DEDICATED SERVICE

Recommendation: That the Board adopt Resolution No. 5101, honoring Gary Arant for his over 36 years of dedicated and distinguished service to the Valley Center Municipal Water District and the water industry.

There were no public comments on Consent Calendar items.

MOTION: Director Baxter moved to approve the Consent Calendar as presented; Director Wolk seconded. Motion carried; VOTE:

AYES: Directors Baxter, Endter, McDougal, and Wolk

NOES: None

ABSTAIN: None

ABSENT: Director DeMeo

III. INFORMATION----- (ITEM I)

I. RECOGNITION AND COMMENDATION OF STUDENT ARTWORK

Presented by: Noelle Denke, Public Information Officer

There were no public comments on agenda item I.

The fourteen fourth grade “What Does Water Mean to Me” calendar contest winners were recognized and presented with awards and prizes for their creative artwork used in the publication of the 2026 “What Does Water Mean to Me” calendar.

IV. ACTION / DISCUSSION CALENDAR ----- (ITEMS J–O)

J. CONSIDER APPROVING DISTRICT’S ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) FOR FISCAL YEAR 2024-25

Recommendation: The Committee recommends that the Board approve the ACFR for Fiscal Year Ending June 30, 2025.

There were no public comments on agenda item J.

Joe Ludin from CliftonLarsonAllen, LLP presented a slideshow which outlined the audit process and the financial performance that is detailed in the draft Annual Comprehensive Financial Report (ACFR) for fiscal year ending June 30, 2025.

MOTION: Director McDougal moved to approve the Annual Comprehensive Financial Report (ACFR) for the Fiscal Year ending June 20, 2025; Director Wolk seconded. Motion carried; VOTE:

AYES: Directors Baxter, Endter, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: Director DeMeo

K. CONSIDER RECOMMENDATIONS BY THE COMMUNITY BENEFIT PROGRAM COMMITTEE

Recommendation: That the Board approve the Projects as recommended by the Committee and direct the Committee to finalize contract terms for each of these Projects using the Contract template and authorize the General Manager to execute these contracts.

President Endter read onto the record a public comment submitted by Lita Tabish from the Fallbrook Trails Council regarding the amount of Community Benefit Program funding that should go to maintenance versus capital projects, outlining that the program should have fifty-one percent of funds go to maintenance projects and forty-nine percent go to capital projects.

Jim Mendleson, Chair of the Community Benefit Program Committee, stepped to the podium to explain this public comment was in response to the Committee soliciting feedback from applicants.

President Endter did explain he and General Manager Bebee spoke about this topic and how to address the maintenance versus capital projects going forward. Director McDougal suggested the Regional and Community Coordination Committee meet with the Community Benefit Program Committee in February to further discuss this.

Director Wolk asked where the fifty-fifty split between maintenance and capital projects came from. General Counsel de Sousa explained this comes out of the District's Administrative Code, Article 23. She also went on to report that this fifty-fifty target is only an intent, not a mandatory requirement. Director Wolk suggested the Community Benefit Program Committee should have flexibility in suggesting project funding, even if that is not a fifty-fifty split between maintenance and capital projects.

President Endter thanked the Community Benefit Program Committee for all the work they do.

Director McDougal expressed he was impressed with what the Community Benefit Program Committee has done over the past several years. He noted it is

getting better and better and recognized the Committee for all the hard work and effort they put into this. Vice President Baxter expressed his agreement with Director McDougal's comments.

MOTION: Director McDougal moved to approve the projects as recommended by the Community Benefit Program Committee and directed the Committee to finalize contract terms for each of these Projects using the Contract template and authorized the General Manager to execute these contracts; Director Wolk seconded. Motion carried;
VOTE:

AYES: Directors Baxter, Endter, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: Director DeMeo

L. CONSIDER ADOPTING RESOLUTION NO. 5102 APPROVING THE INCREASED RATES FOR WATER AND RECYCLED WATER SERVICE CHARGES, AND RATES FOR WASTEWATER SERVICE CHARGES AND TAKING OTHER RELATED ACTIONS

Recommendation: That the Board adopt Resolution No. 5102 adopting calendar year 2026 rates and charges for water, recycled water and wastewater services.

There were no public comments on agenda item L.

Director Wolk commended staff on the work they put in on this year's rates package.

Director McDougal added the benefits of detachment can be seen year after year.

MOTION: Director McDougal moved to adopt Resolution No. 5102 adopting calendar year 2026 rates and charges for water, recycled water, and wastewater services; Director Baxter seconded. Motion carried;
VOTE:

AYES: Directors Baxter, Endter, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: Director DeMeo

M. CONSIDER RED MOUNTAIN RESERVOIR LONG-TERM WATER QUALITY MANAGEMENT PLAN

Recommendation: The Board award the further study of water quality of Red Mountain Reservoir to Trussel Technologies in the amount of \$80,960.

There were no public comments on agenda item M.

Operations Manager Quiram provided an overview of this item, noting this was part of the restoration planning and addressed fixing the odor issue problem previously experienced.

Director McDougal added that this went through the Engineering & Operations Committee and explained this can't be done in-house due to regulatory compliance and other issues.

Director Wolk confirmed the \$80,960 includes all the work Trussel Technologies describes in the memo and that they won't be coming back in a few months to say they need more money.

MOTION: Director Baxter moved to award the further study of water quality of Red Mountain Reservoir to Trussel Technologies, in the amount of \$80,960; Director McDougal seconded. Motion carried; VOTE:

AYES: Directors Baxter, Endter, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: Director DeMeo

N. CONSIDER THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION SPECIAL DISTRICTS ADVISORY COMMITTEE ELECTION BALLOT AND VOTE CERTIFICATION TO FILL SEVEN (7) OPEN SEATS

Recommendation: The Board consider the nominations for the LAFCO Special Districts Advisory Committee and authorize the President to cast its votes on the ballots provided.

There were no public comments on agenda item N.

President Endter suggested the Board vote for the six water agency representatives and one fire protection district representative of the district closest to Fallbrook, which would be Deer Springs Fire Protection District.

MOTION: Director McDougal moved to nominate James Gordon, Erica Wolski, Jack Bebee, Lindsay Leahy, Al Lau, Kim Thorner, and Mark Robak for the San Diego Local Agency Formation Commission Special Districts Advisory Committee Election and authorized the President

to cast the District's ballot; Director Wolk seconded. Motion carried;
VOTE:

AYES: Directors Baxter, Endter, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: Director DeMeo

O. CONSIDER REJECTION OF BIDS FOR THE WATER RECLAMATION
PLANT CREEK CROSSING REPLACEMENT PROJECT

Recommendation: That the Board reject all bids.

There were no public comments on agenda item O.

Engineering Manager Cook provided an overview on this item, noting the valves that were specified in the bid package were too costly. He explained they would re-bid the project after looking at options to rehab the valves.

MOTION: Director McDougal moved to reject all bids for the Water Reclamation Plant Creek Crossing Replacement Project; Director Wolk seconded. Motion carried; VOTE:

AYES: Directors Baxter, Endter, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: Director DeMeo

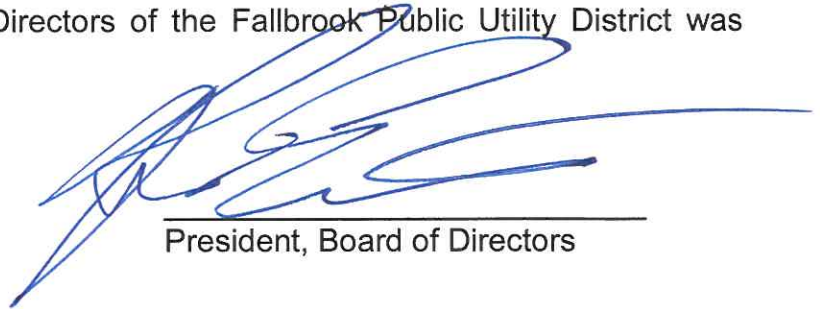
V. ORAL/WRITTEN REPORTS-----**(ITEMS 1-7)**

1. General Counsel
2. General Manager
 - a. MWD/EMWD Update
 - b. Engineering and Operations Report
 - c. Federal Funding Update
3. Assistant General Manager/Chief Financial Officer
 - a. Financial Summary Report
 - b. Treasurer's Report
 - c. Budget Status Report
 - d. Warrant List
 - AGM/CFO Shank reported the mid-year budget update will be coming in February.
4. Public Information Officer
5. Notice of Approval of Per Diem for Meetings Attended

- Notification of approval for Directors' attendance at the Hoover Dam tour hosted by EMWD on November 7-8, 2025.
6. Director Comments/Reports on Meetings Attended
 7. Miscellaneous

VI. ADJOURNMENT OF MEETING

There being no further business to discuss, the Combined November/December Regular Meeting of the Board of Directors of the Fallbrook Public Utility District was adjourned at 5:10 p.m.



President, Board of Directors

ATTEST:



Secretary, Board of Directors